

Fire District Minutes  
March 2, 2010

Present: Brockman, Page, Luker (arrived at 7:10 p.m.), Pape, Stoeberl, Johnson, Miller, Chief Fredrick (ex officio), members of the public, several firefighters, the Ripon Channel

The meeting was called to order by President Pape at 7:04 p.m.

1. The secretary's report was distributed at the meeting. A question was asked about the Webster grant reallocation dollars and the Chief indicated that there was enthusiasm about the original intent of the grant and no further information was presented. Motion (Stoeberl/Miller) to approve the minutes as distributed passes 6-0.
2. The treasurer's report was distributed at the meeting. Stoeberl asked if the Novak invoice was the final payment, and it is the final payment. Brockman asked if there were any drainage issues and the Chief did not believe there were any.

Luker arrived at 7:10 p.m.

Page asked about several truck repairs and a valve for the boilers. Motion (Stoeberl/Brockman) to approve the treasurer's report passes 7-0.

3. Under communications, Pape presented Dan Oakes to the group, a Ripon College intern who is working with Stoeberl on the policies and procedures manual. Motion (Stoeberl/Brockman) to commend Mr. Mlodzik for earning firefighter of the year passes 7-0. In appreciation to firefighters present, Page recounted a story regarding a fire and the dedication of firefighters to respond to crisis was much appreciated. Extensive questions were asked by several firefighters present regarding the Webster grant and the water and ice rescue equipment. Pape explained that the grant related to equipment that the Board did not authorize approval for; in addition, the Board did not turn down the grant, but did direct the Chief to request if the dollars could be distributed for other purposes. Pape noted that the Chief, just tonight, stated what the result of that meeting with Mr. Webster was, and the Board cannot take action on an item that is not on the agenda. Pape encouraged the firefighters to request that the item be placed on the next agenda if they were concerned with a lack of water and ice rescue equipment.
4. The Chief's report was distributed at the meeting. Brockman asked about a fuel spill and the Chief clarified it was due to a generator leak. The Chief announced that one of the new firefighters resigned due to personal circumstances, which leaves us with 35 firefighters. The Chief mentioned that the maintenance contracts are up on the trucks this spring and will begin PM's on them. The Chief mentioned the printer/copier is in for a repair estimate. Motion (Brockman/Luker)

- to replace the printer/copier if repair is more than half the cost of the original/comparable printer passes 7-0. The Chief noted that a breathing apparatus is in need of repair. Motion (Stoeberl/Brockman) to approve the Chief's report passes 7-0.
5. The aerial ladder x-ray will likely be scheduled for the fall. No further information to present at this time.
  6. Pape reported that he and Sorenson have not yet met on the by-laws and will bring an update to a future Board meeting.
  7. Stoeberl reviewed some potential items for a policies and procedures manual that the Board might consider, including use of trucks and building for non-emergency events, interview and employment procedures, job descriptions of officers, Board agreements on designated funds, Board's agreements on carry-over funds, and policies/procedures related to revenue allocation and uses. Miller suggested we review comparables from other communities. Brockman asked when the Chief anticipated appointing the other members to Stoeberl's sub-committee and he stated at the next officer's meeting. Miller suggested a section on ethics. Stoeberl clarified that this is a policy and procedure manual for the Board to set policy and is not to be confused with Standard Operating Guidelines for firefighting. Sorenson suggested contacting the League of Municipalities for sample guidelines. The Board recommended that materials be prepared for the May meeting.
  8. Motion (Brockman/Luker) to adjourn to Closed Session under Wisconsin Statutes 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" re: performance review of fire chief passes 7-0. The Board went into closed session at 8:10 p.m.

Respectfully submitted,  
Joel Brockman  
Board Secretary