COMMON COUNCIL MEETING  
October 12, 2010

Present: Brockman, Werch, Miller, Schueler, Hansen, Schraeder, Will  
Absent: Peabody, Luskey  
Others: City Administrator Barg, City Attorney Wurtz, Public Works Director Drake, Police Chief Lukoski,  
City Clerk Schommer

Will called meeting to order at 7:35 p.m.

After the Pledge of Allegiance, Rev. Paul Nulton gave the invocation.

Schraeder moved and Schueler second motion to approve the agenda as presented. Motion passed 6-0.

Public communications and comment
No one from the public came forward to speak during public comment.

Public hearing – ordinance to create Chapter 12.03 (juvenile curfew)  
Public Hearing began at 7:38 p.m. Barg gave council and public overview of the proposed ordinance. Craig Tebon, Ripon Downtown Manager, stated he had sent emails to approximately 100 property owners and business owners and not one of those owners objected to the curfew and expressed support for it. Barg received an email from Corey Vande Brink and gave copy of email to council. Vande Brink stated he doesn’t object to the curfew, but raised issues on youth and youth activities in general. With no one else coming forward to speak, the public hearing was closed at 7:42 p.m.

Consent calendar
Motion to approve consent calendar by Schueler, second by Schraeder.  
Brockman requested Item F – Plan Commission minutes from September 15, 2010 be pulled for clarification. Motion passed 6-0. With this motion the following items were approved.

Reports from standing committees and staff
   a. Ripon Channel Advisory Committee minutes-August 9th & September 13th  
   b. Ripon Area Fire District minutes – September 7th & September 21st  
   c. Historic Preservation Commission minutes – September 13th  
   d. Community Development Authority minutes – September 13th  
   e. Common Council minutes – September 13th (will distribute at meeting)  
   f. Plan Commission minutes – September 15th  
   g. Joint meeting of CDA and Common Council – September 27th  
   h. Common Council minutes – September 27th  
   i. Ripon Library Board minutes – September 28th  
   j. Ripon Taxi – August  
   k. Building Inspector’s report – September  
   l. EMS report – September  
   m. Police Department report – September  
   n. Public Works report – September  
   o. Senior Center report – September  
   p. City Administration reports  
      ● Treasurer’s report – September  
      ● Budget report – September  
      ● Check register – September

Approval of amended Ripon Area Fire District bylaws  
Resolution – writing off certain ambulance accounts deemed uncollectible  
Petition – request to allow more than 2 dogs (Wes & Donna Marquart)  
Authorize submission of the annual federal and state taxicab grant applications
Item # F under consent calendar Plan Commission minutes from September 15, 2010. Brockman requested clarification on status of building covenants. Barg reported that it was sitting on the table from last meeting. Schueler stated that council was waiting for Vision Statement, Miller clarified the report from the work session that was held with various committee members was ready and that priorities should be set from report then given to Fond du Lac County Economic Development Corporation.

Motion made by Brockman to approve Item #F under consent calendar, second by Schueler. Motion passed 6-0.

**Action items**

**Resolution – asking Congress to stop a proposed shift in U.S. mail processing**
Jim Jenks, 2917 Shadow Lane, Oshkosh and Mindy McNab, 2175 Schneider Ave, Oshkosh requested that council pass resolution. Jenks presented petition signed by 538 people living in the Ripon area in support not to close the mail processing functions at the U.S. Post Office in Oshkosh and moving the process to Green Bay facility. Schueler motioned to adopt resolution before council, Miller second motion. Motion passed 5-1 (Schraeder opposed).

**Discussion items**

**Review current ordinances – maintenance of rental properties**
Barg highlighted current ordinances on the books for the City of Ripon. After much discussion consensus of the council and Wurtz was to be more aggressive on code enforcement and to immediately make contact with landlords as well as tenants as to violations and the measures needed to correct them.

**Project updates & staff reports**
Will announced that the following projects were in progress: Ardmore Avenue and Oshkosh Street milling work; Hwy 23 West patching of joints; Newbury Street cement repair. Barg reported leaf pickup has begun and will continue until snow is in the forecast.

**Mayor’s communications and appointments**
Will has no appointments at this time.
Schueler requested Will to appoint a committee as soon as possible to search for a new City Administrator. Current Administrator Barg will be leaving his position January 14, 2011 for a new position in Marshfield, WI. Schueler recommended Will appoint Werch, Peabody, Schraeder and Police Chief Lukoski to Search Committee and not to have staff that report directly to the City Administrator on the committee. A new Search Committee will be appointed soon.

**Agenda items for future Council meetings**
No items brought forth at this time

Adjourn to closed session under WI Statutes 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

RE: Request for TIF funds to expand an existing business located in Ripon
RE: Request to modify the terms of developer’s agreement (Rolling Hills)
RE: Possible changes to Phase 1 developer’s agreement (Sandmar Village)

The Council will also review minutes from the September 13, 2010 closed session for accuracy. (These minutes will be distributed at the meeting.)

Motion made by Schraeder, second by Brockman to adjourn to close session. Motion passed 6-0.

Meeting adjourned to closed session at 8:20 p.m.

Ann Schommer
City Clerk