Present: Brockman, Schraeder, Miller, Hansen, Werch, Schueler, Will  
Absent: Luskey, Peabody  
Others: City Administrator Barg, City Attorney Wurtz, Public Works Director Drake, Police Chief Lukoski, Assistant to City Administrator Rich, City Clerk Schommer  

Will called meeting to order at 7:00 p.m.  

After the Pledge of Allegiance, Father Schmitz gave the invocation.  

Approval of the Agenda  
Schraeder motioned that #5 – City Administrator Search Team update and requests for Council direction under Action Items, be pulled from the agenda, second by Schueler. Motion passed 6-0. Motion made by Schraeder, second by Brockman to approve the remaining agenda as presented. Motion passed 6-0.  

Public communications and comment  
Ordinance – prohibiting synthetic marijuana (Chief Dave Lukoski) – Chief Lukoski requested that Council consider putting Ordinance to create Chapter 12.72 Synthetic Cannabinoid Prohibited of Ripon, WI on the next regular council agenda. Lukoski stated that Ripon does not currently have a problem, but it is a problem in Fond du Lac and was a problem in Oshkosh before they passed an ordinance. Motion by Schraeder, second by Schueler to recommend that Ordinance to create Chapter 12.72 – Synthetic Cannabinoid Prohibited, be placed on the next Council agenda (December 14th) as action item. Motion passed 6-0.  

Request to designate Ripon’s downtown as a local historic district – Staff suggested directing this request to the Historic Preservation Commission for another look. The commission tried approximately 9 years ago to make the downtown area a local historic district, but ran into roadblocks from some downtown businesses. Miller stated that she was surprised that Ripon’s downtown was not already locally designated as a historic district. Schueler wants it qualified that we were looking at only designating as a local designation, not a state designation. If local designation occurs, nothing can be done to downtown buildings without approval from the Historic Preservation Commission.  

Frank Cumberbatch, 512 Woodside Ave, President of Granite Broadband, LLC, expressed some concern, since he is also involved with Boca Grande Capital, LLC, and they are planning on demolishing building downtown to put up the Ripon Inn & Spa. He stressed the importance for more discussion before any action is taken. Barg will get Cumberbatch copy of 20.43.090, and will also suggest that the Historic Preservation Commission bring their plan before the Council before any public hearing occurs on the subject.  

Michelle Perr, 321 Thorne Street, Ripon spoke about Freedom of Speech. She felt that her freedom of speech was violated at a recent Plan Commission meeting, when City Attorney Wurtz prevented her from discussing by name former Mayor and current committee/council members actions, and also felt that Resolution 2009-23, Resolution Adopting Guidelines for Receiving Public Input at the Start of Regular City Council Meetings, is in violation of her Constitutional Rights. Wurtz explained that the body has a right to limit what and how something is said by the public at their meetings, because it might become disruptive. He extended an invitation to Perr to meet him at his office to discuss this issue further. Perr accepted the invitation and wants the results of the conversation to be made public and wishes to begin with a clean slate.  

Consent calendar  
Schueler requested that Item #3 – Change of Agent for Ripon Welcome Inn/Vintage Sports Bar – be pulled for clarification. Motion made by Schraeder to approve remainder of consent calendar, second by Werch. Motion passed 6-0. With this motion the following were approved.  

Reports from standing committees and staff  
 a. Historic Preservation Commission minutes – October 4th, November 1st
b. Ripon Area Fire District minutes – October 5th

c. Transportation Commission minutes – October 11th

d. Common Council minutes – October 12th, October 19th, October 25th

e. Plan Commission minutes – October 20th

f. Ripon Library Board minutes – October 26th

g. Ripon Taxi – September

h. Building Inspector’s report – October

i. EMS report – October

j. Fire District report - October

k. Police Department report – October

l. Public Works report – October

m. Senior Center report – October

n. City Administration reports
   - Treasurer’s report – October
   - Budget report – October
   - Check register – October

Request for street closures – Dickens of a Christmas (Chamber of Commerce)

Item #3 - Change of Agent for Ripon Welcome Inn/Vintage Sports Bar, 240 E Fond du Lac Street, Ripon, WI 54971, Srbo Lazic, 240 E Fond du Lac Street, Ripon, WI 54971, Agent. Schueler wanted clarification on who was currently listed as agent, if Srbo Lazic wasn’t. Jack Baccus currently is listed as agent for Ripon Welcome Inn/Vintage Sports Bar, but he no longer works at the business. Lazic is requesting that he be listed as agent. With this clarification, Schueler motioned to approve Item #3 on consent calendar, second by Werch. Motion passed 6-0.

**Action items**

**Resolution – increasing rates for certain ambulance services**

Barg informed Council that this request was from EMS Director John Teachout, who wants to increase EMS rates on an annual basis to keep costs up to current status. Motion by Schraeder, second by Brockman, to approve rate increases for certain ambulance services. Motion passed 6-0.

**Change in banking services – The Business Bank (Appleton)**

Rich informed Council that the city wasn’t looking to change banks and tries to keep business in Ripon, but when contacted by The Business Bank of Appleton, and with apparent savings of $10,000, she and Barg felt compelled to bring item forward. Miller asked if the rate would be locked in. Rich explained that the city would sign a 3-year contract, but that there was a clause that would allow either party to give 60-day notice if they wanted to change the terms of the agreement. Schueler asked if all local banks were given same opportunity to bid on The Business Bank information, and was troubled that the business isn’t being kept in the city. Rich replied that M&I Bank was only one, and they couldn’t match The Business Bank proposal. Motion by Schueler, second by Miller, to extend process to all local banks to see the proposal from The Business Bank (Appleton), and to be given an opportunity to match this bid. Motion passed 5-0-1 (Werch abstained).

**Proposal for information technology service – Remote Operations Company**

Schueler stated again that she was not happy that the city did not have a bid that compared to Remote Operations Company in the City of Ripon, so the city would be doing business within the city. Motion by Schraeder, second by Brockman to approve buying IT services from Remote Operations Company of Green Bay. Motion passed 6-0.

**Policy – naming of city parks and facilities**

Barg commended the Park and Recreation Committee on coming up with a proposed naming policy. After much discussion and concerns raised by Werch regarding who determines what “significant contributions” and “public service” means, and how to “un-name” a field or structure, if necessary. Motion by Brockman, second by Werch, to send the policy back to the Park and Recreation Committee for more review and discussion. Motion passed 6-0. It was also suggested that Hansen and Wurtz get together to discuss policy.
Project updates & staff reports
Brockman questioned garbage numbers and the reason for the bulk increase. Drake had no real reason but guessed that recycling may be the cause. Barg stated that staff is working on getting information to calculate tax bills, and the bills should go out the 2nd week of December. Foreclosures are going through process at the county, and Barg will follow-up. Other items include: the Board of Review process is complete, labor negotiations are ongoing, and the City Administrator Search Team is moving forward on finding a new City Administrator.

Mayor’s communications and appointments
Motion made by Schraeder second by Miller to approve the following appointments. Motion passed 6-0

Cable TV Advisory Committee
- Dave Olson (appointment for a new 5-yr term ending 05/31/15)

Community Appearance Team
- Jacob Kain (replacing Andrew Zuelke – no specific length of term)

Ripon Medical Center Board of Directors
- Dan Parks (replacing Dave Gray for balance of term ending 11/30/11)

Ripon Medical Center Foundation Board of Directors
- Dave Duehring (reappointment for a new 3-yr term ending 12/31/13)
- Wayne Mannebach (reappointment for a new 3-yr term ending 12/31/13)

Transportation Commission
- Doug Trost (reappointment for a new 4-yr term ending 04/30/14)

Schueler requested that in the future, the Council receive committee appointments in advance.

Agenda items for future Council meetings
No items suggested for future meetings. Will wished everyone a nice Thanksgiving and thanked Board of Review members and Council.

Adjourn to closed session under WI Statutes 19.85(l)(e) “Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.”

RE: Request for TIF funds to expand an existing business located in Ripon.

With no further business for the Council in open session, motion made by Brockman to adjourn to closed session, second by Hansen. Motion passed 6-0.

Meeting adjourned to close session at 7:49 p.m.

Ann Schommer
City Clerk