

MINUTES OF THE BOARD OF DIRECTORS OF RIPON AREA FIRE DISTRICT

The regular monthly meeting of the Board of Directors of the Ripon Area Fire District was called to order at 6:40 PM on June 1, 2010 by Vice President, Lyndon Luker. Board members Dan Luskey, Gary Page, Dan Johnson, and Barb Miller, along with legal counsel, Steve Sorenson, were present. Board members Howard Hansen and Joel Brockman were not in attendance.

The meeting was adjourned to closed session under Wisconsin Statute 19.85(1)(c) for deliberating and negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business whenever competitive or bargaining reasons required closed session. Specifically, the topics to be discussed were the position of the Secretary and whether or not it should be a hired position and what the guidelines of that position would be, and review of the Deputy Chief's position.

The Board resumed open session at 7:05 PM and Deputy Chief Mark Sabel joined the meeting. The meeting role call was again taken by Vice President Lyndon Luker with members Dan Luskey, Dan Johnson, Gary Page, Barb Miller and Lyndon Luker being present.

The next order of business was a review of the Secretary's minutes and Chief Deputy's report from May 8th. Barb Miller made a motion and Dan Luskey seconded the approval of the Secretary's report with amendment of the minutes to correct the spelling of the name Hansen and the addition of an indication that Commission Board member Dan Johnson did arrive at approximately 7:20 and did participate in the meeting at the point of the Treasurer's report as listed on the proposed minutes. Additionally, a correction was made to show that the vote for Vice President was a 6-0 vote and the vote for Treasurer was a unanimous vote to close nominations and then a vote of 5-1 to approve the nomination of Dan Johnson as Treasurer. The balance of the minutes will appear as written. This motion carried unanimously.

The next order of business was the Treasurer's report which was presented by Dan Johnson. The Treasurer's report was approved on motion made by Barb Miller and seconded by Dan Luskey. In addition to the Treasurer's report, items relating to the finances were discussed. The first was a discussion of a donation from Seneca Foods. A motion was made by Gary Page, seconded by Barb Miller, and unanimously carried that the \$400 from Seneca Foods be used for equipment replacement and placed in the equipment replacement fund. It was also recommended that Vice President Luker send a thank you note to Seneca Foods either personally or request that President Joel Brockman send a letter.

The Board then discussed the grant application established for the buying of new Motorola radios. Deputy Chief Mark Sabel agreed to follow up on the grant material to find out the details on the grant and would report back at the next meeting. The Board then discussed the 2009 audit. It was suggested that the

meeting with the auditors for the presentation of the audit be set at a time convenient to the auditors and at the least possible expense to the District.

The Board then discussed the physicals given this past year and the reimbursement for the same. Legal Counsel Steve Sorenson will look into standards for the physicals and the methodology used for the same.

Dan Johnson indicated that the capital projects budget continues to grow. He explained the development of the project account and its importance.

The next item discussed was a review of fire fees on a fire call to the property of Dennis Miller. The worksheets were reviewed and it was noted that Mr. Miller had received an explanation as to why in a previous year there had been three departments responding and the charge had been only slightly higher than this year's fire in which only the Ripon Area Fire Department responded. It was explained to him that this was because, in both cases, the billing was from the Ripon Area Fire Department and that any department appearing would have done so under the mutual aid agreement. Mr. Miller accepted that explanation.

In communications, the Board discussed the status of the fire inspection program. On motion by Gary Page, seconded by Dan Luskey, an unanimously carried, it was agreed that President Joel Brockman is authorized to contact a fire inspection company or individual and hire said individual or organization to cover the current fire inspection needs of the District. The Board also discussed the fire truck use for a funeral in Markesan. It was agreed that this was an appropriate action taken by the President. The Board also agreed that the repair of the light in the building sign was an appropriate action by the President. The Board approved a request on motion made by Barb Miller, seconded by Dan Luskey and unanimously carried, for participation by the Fire Department in the Bike Safety Expo on June 13, 2010 in the City of Ripon as part of the bike races to be held. The Deputy Chief indicated that the individuals attending on behalf of the Fire Department, will be appearing as volunteers.

The Board then discussed the memo and new ordinance burning restrictions in the City of Ripon. Concern was expressed by several Board members about the involvement of the Fire Chief or his designee, in this case the Deputy Fire Chief, in the granting of permits. After a lengthy discussion, the Board took no action but agreed that a policy or procedure should be established and until that is done, the Deputy Chief, at his own discretion, may agree or deny any request for the issuance of a permit.

The next order of business was the Deputy Chief's report and equipment update. The Deputy Chief indicated there had been a total of 28 fire calls for the month. He had no information with regard to any equipment updates.

Legal counsel, Steve Sorenson, reported on the first meeting of the Fire Commission which will be on June 21st at the Ripon City Hall Council Chambers. At that time, the charges against Chief Mike Fredrick will be presented and heard by the Commission. The meeting will begin at 4:00 PM and will conclude at 7:00 PM.

The Board then discussed the bylaw and policy review and it was agreed that a special session should be set up to discuss the status of the revised bylaws and to look into the proposed procedures and policies. Legal Counsel, Steve Sorenson distributed a memorandum on what distinguished policies and procedures from bylaws and which policies and procedures were before the Board and which were to be made by the Deputy Chief and other members of the Fire District.

The next monthly meeting of the Ripon Area Fire District. was set for July 6, 2010 at 7:00 PM at the fire station on Aspen St.

There being no other business, the meeting was adjourned at 8:26 PM on motion made, seconded, and unanimously passed.

Respectfully submitted,
