



CITY OF RIPON

100 Jackson Street * Ripon, WI 54971-1396

CITY OF RIPON COMMON COUNCIL MEETING Council Chambers, City Hall Wednesday, August 14th, 2024 7:00 p.m.

- I. Call to order/roll call
- II. Pledge of Allegiance/Invocation
- III. Approval of agenda
- IV. Public communications and comment
- V. Accept Informational Reports from Standing Committees and Staff
 1. Ripon Area Fire District minutes
 2. Plan Commission minutes
 3. ZBOA minutes
 4. Building Inspector report
 5. EMS report
 6. Parks and Recreation / Senior Center report
 7. Police Department report
 8. Public Works report
 9. City Administrator report
 10. Financial report
- VI. Consent calendar (Unless the Mayor, Council or staff asks that one or more of the items listed be pulled, this list may be approved with a single vote.)
 1. Common Council Minutes – July 9th and July 22nd, 2024
 2. Historic Preservation Commission – Certificate of Appropriateness for 121 Watson Street
(Staff note: At their August 7th meeting the Historic Preservation Commission recommended that the Council approve the Certificate of Appropriateness application for 121 Watson St. for a membrane roof.)
- VII. Agenda Items
 1. DPW Facility Project Bid Review and Acceptance
(Staff note: Please see the attached DPW Facility Bid information and recommendation.)
 2. DPW Facility Project Utility Relocation Approvals

(Staff note: City staff have coordinated the utility line relocations for the new DPW facility. Staff recommend the approval of the water main relocation with Egbert Excavating via Change Order on St. Wenceslaus St. Project and the gas/power line relocation with Alliant Energy.)

3. Hamburg St. and Hennie St. Reconstruction Project CDBG-PF Grant Acceptance
(Staff note: Please see the attached grant announcement and acceptance of award.)

4. Mayoral Veto and Veto Resolution for Denial of the Re-zone Application for Ripon Event Barn LLC
(Staff note: Please see the Mayoral Veto and Veto Resolution for council consideration.)

5. Resolution Amending the City of Ripon Employee Handbook to Sick Leave Donation Policy
(Staff note: The drafted policy amends the current Sick Leave Donation Policy and incorporates it into the Employee Handbook.)

6. Pay Application – St. Wenceslaus St. Project
(Staff note: Pay Application #1 for the St. Wenceslaus St. Project for \$224,662.65 is recommended for approval.)

VIII. Project Updates & Staff Reports

IX. Mayor's Communications and Appointments

X. Agenda items for future Council meetings

XI. Adjourn

RIPON AREA FIRE DISTRICT

FIRE STATION, 515 Aspen St.

7:00 pm

Tuesday, July 2nd, 2024

BOARD MEETING MINUTES

- I. Call to Order/Roll Call
Denkert, Iverson, Gatzke, Page, Sorensen and Krueger. Vanderbrink was excused. Also present were Administration Chief Kloehn, Interim Chief Hollatz, Interim Deputy Chief Boers, Assistant Chief Donovan.
- II. Approve agenda
Motion approve agenda by Denkert, second by Gatzke. Motion carried 6-0.
- III. Public Comment
No public comment.
- IV. Approve Secretary's Report
Motion to approve June, 2024 report by Krueger and second by Denkert. Motion carried 6-0.
- V. Treasurer's Report
 - a. Review accounts payable and treasurer's report
Motion to accept by Krueger and second by Denkert. Motion carried 6-0
 - b. Possible new account setup with O'Reilly Auto Parts– Action Item
This is done for price comparison. Motion to set up account at O'Reilly Auto Parts by Gatzke and second by Page. Motion carried 6-0.
- VI. Chief's Report
 - a. June Calls for service. 63 calls ahead of last year. 35 were for reoccurring lift assists.
 - b. Fire inspection update. 85% 1st round.
 - c. Update with Administrate Koehn. John Roy has been working with new firefighters. We are working on new and updating Standard Operating

Guidelines. We are also working on hose testing guidelines. This will help with budgeting and allow us to know what needs to be replaced.

- d. Update from interim chief Hollatz.
- e. Association Donation of equipment- Action Item

The association wants to donate several pieces of equipment and want to know if the District will maintain the donation. Motion to accept the donation by Denkert and second by Gatzke. Motion carried 6-0.

- f. Review of SOP's- action item. The following SOG were updated: Reporting an accident, hose testing, responses in private vehicles.

Discussion. Motion to approve the SOG's by Gatzke and second by Krueger. Motion carried 6-0.

VII. Old Business

- a. Approve revised policies and procedures. Action item. Discussion. Motion by Page and second by Krueger. Motion carried 6-0.
- b. Discussion and possible action on full time inspector. Discussion, but no action taken.

VIII. New Business

- a. Review and possible action on fire fees for 2025. Discussion. Motion to approve change in fire fees for 2025 by Denkert and second by Krueger. Motion carried 6-0.

IX. Board Discussion /Communication

None.

X. Future Agenda Items

- a. Full time fire inspector.

XI. Next Regular meeting August 6, 2024 7:00 pm

XII. Adjourn Motion by Krueger and second by Page. Motion carried 6-0.

Time: 8:07 pm

PLAN COMMISSION MEETING

July 17, 2024

Present: Grant, Splitt, Denkert, Mathias
Absent: Hutton, Boscaljon
Others: City Administrator Sonntag, City Attorney Wurtz

Mayor Grant called the meeting to order at 7:00 p.m.

Approval of Agenda

Denkert moved and Splitt seconded a motion to approve the agenda. Motion carried.

Approve Meeting Minutes

Mathias moved and Splitt seconded a motion to approve minutes from June 19, 2024. Motion carried.

Action Items

CSM – Machkovich Lands, LLC

The Commission reviewed a CSM for Machkovich Lands, LLC to create parcels for a residential development. Denkert moved and Splitt seconded a motion to approve the CSM as submitted. Motion carried.

CSM (Extraterritorial) – Southwoods Pak Association

The Commission reviewed a CSM for Southwoods Park Association to swap .12 acre parcels with the abutting property to remove an encroachment on the Annie Starr Woods. Splitt moved and Denkert seconded a motion to approve the CSM as submitted. Motion carried.

Rezone Request and Conditional Use Permit – Ripon Event Barn, LLC – 835 Liberty St.

Splitt recused himself from the discussion on this agenda item. Wayne Chaney presented his plan for the property located at 835 Liberty St. Chaney discussed his plans to create an event space, landscaping and site improvements, and operational plans. The Commission asked questions regarding alcohol consumption, lighting, and building additions. Chaney noted plans to obtain a liquor license, hours of operation, and submission of formal project plans. Grant moved and Denkert seconded a motion to approve the conditional use permit for Ripon Event Barn, LLC for the property located at 835 Liberty St with the conditions listed below, and to recommend to the city council to approve the B-3 Neighborhood Business District overlay zoning for 835 Liberty St. Motion carried (3-0-1 with Splitt abstaining).

Conditions:

- City Council approves the B-3 Neighborhood Business District overlay zoning.
- Acquire and maintain a permanent alcoholic beverage license.
- Hours of Operation: Events will be limited to the following hours:
 - o Friday / Saturday – 8:00am to Midnight
 - o Sunday thru Thursday – 8:00am to 9:00pm
- Parking requirements: Minimum of 60 off-street parking stalls.
- Landscaping requirements:
 - o Berms and vegetation to block headlights from shining out of the parking area.
 - o Parking area will use turf through type paver system.

o A solid fence will be installed between this property and the properties to the east, subject to written waiver from neighboring property owner.

Public Art Ordinance

The Commission discussed creating a Public Arts Advisory Council as part of the Public Art Ordinance. Sonntag noted the Common Council required the advisory council be formed as part of the ordinance and discussed a draft council structure. The Commission made suggested edits to the council structure. Denkert moved and Splitt seconded a motion to create the Public Arts Advisory Council with the noted changes and to seek individuals to serve on the council. Motion carried.

Project Updates and Staff Reports

Sonntag noted a need to revise the floodplain zoning ordinance.

Agenda Items for Future Meetings

N/A

With no further business, Splitt moved and Mathias seconded a motion to adjourn. Motion carried. Mayor Grant declared the meeting adjourned at 7:59 p.m.

BOARD OF ZONING APPEALS MEETING
June 19, 2024

PRESENT: Sakrison, Riemer, Splitt
ABSENT: Arbaugh, Roy
OTHERS: City Administrator Sonntag, Sue Leahy

Sakrison called the meeting to order at 6:30 p.m. Roll call was taken.

Approve meeting minutes

Motion made by Riemer to approve the May 15, 2024 minutes as presented, second made by Splitt. Motion carried.

Public Hearing – Variance Application – Roger Peterson – 302 W. Fond du Lac St.

Sakrison opened the public hearing at 6:31 p.m. The application detailed a request to place a garage at a 17' setback from the sidewalk. Roger Peterson was present to discuss the placement of the garage. No objections were made by the public. Sakrison closed the public hearing at 6:33 p.m. Motion made by Splitt to approve the variance request for the placement of a garage in the front yard setback (approximately 17') at 302 W. Fond du Lac St., second made by Riemer. Motion carried.

With no further business before the Board, Splitt moved, and Riemer seconded a motion to adjourn. Motion carried. Sakrison declared the meeting adjourned at 6:35 p.m.

CITY OF RIPON				BUILDING REPORT			JULY		2024
TYPE OF PERMIT	MONTH			YEAR TO DATE			LAST YEAR TO DATE		
	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost
Single Family Residence	2	\$556,000.00	\$3,136.48	6	\$1,416,000.00	\$9,063.56	10	\$3,340,500.00	\$17,578.77
Two-Family Residence									
Multi-Family Residence									
Residential Garage	1	\$14,000.00	\$100.00	3	\$40,000.00	\$370.96	1	\$15,000.00	\$100.00
Residential Garage Alteration				3	\$47,836.00	\$284.00			
Residential Alteration	10	\$137,798.00	\$1,013.08	56	\$1,003,656.00	\$6,606.29	77	\$1,366,682.00	\$8,205.67
Commercial				2	\$9,483,100.00	\$9,439.54			
Commercial Alteration	1	\$10,000.00	\$60.00	12	\$653,846.00	\$3,069.28	17	\$3,954,641.00	\$16,459.20
Industrial				2	\$12,243,000.00	\$6,379.20	1	\$150,000.00	\$300.00
Industrial Alteration				3	\$1,879,260.00	\$3,518.76	2	\$1,450,000.00	\$1,949.43
Signs	1	\$3,013.00	\$81.50	8	\$47,310.00	\$617.78	15	\$73,902.00	\$1,285.31
Miscellaneous	10	\$28,350.00	\$500.00	41	\$174,192.00	\$2,610.00	31	\$297,285.00	\$2,374.00
Demolition				1	\$98,900.00	\$150.00	2		\$100.00
Hospital									
Church									
School									
College				1	\$8,500,000.00	\$19,163.95	3	\$8,544,700.00	\$2,607.10
Trailer Homes									
Total Building Permits	25	\$749,161.00	\$4,891.06	138	\$35,587,100.00	\$61,273.32	159	\$19,192,710.00	\$50,959.48
Commercial Plan Approval				2		\$600.00			
Plumbing Permits	1		\$50.00	50		\$16,931.85	49		\$5,196.20
Electrical Permits	1		\$80.00	39		\$7,768.05	40		\$4,452.54
Heating Permits	2		\$2,454.38	23		\$20,208.21	30		\$3,973.13
Total Permit Fees			\$7,475.44			\$106,181.43			\$64,581.35
Totals	29	\$749,161.00	\$7,475.44	252	\$35,587,100.00	\$106,781.43	278	\$19,192,710.00	\$64,581.35



RIPON GUARDIAN AMBULANCE

MONTHLY REPORT

July 2024

DEPARTMENT UPDATES:

Personnel/Operations- We hired two new EMT's in July. One is a rehire and lives in the City of Ripon. The other has experience and is a career firefighter/EMT with another semi-local service.

Apparatus- All apparatus are in service.

Training/Public Relations:

- RGAS partnered with the Ripon Senior Activity Center to host two CPR/First aid courses for the community in July. One was held on 7/24 and one on 7/31.

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs	Transport Disposition (3.4=itDisposition.102/3.5=eDisposition.30)
Treated & Transported by this EMS Unit	141	77.90%	Transport by This EMS Unit (This Crew Only)
Transport Refused by Patient (AMA)	16	8.84%	Patient Refused Transport
Canceled Prior to Arrival at Scene	3	1.66%	
Lift Assist	4	2.21%	No Transport
Canceled (Prior to En Route)	4	2.20%	
Canceled On or After Arrival at Scene	3	1.65%	No Transport
Dead at Scene – No Resuscitation Attempted (without Transport)	2	1.10%	No Transport
Standby - No Patient Contacts	4	2.20%	No Transport
No Patient Found	2	1.10%	
Treated and Released (per protocol)	1	0.55%	Patient Refused Transport
Treated/Transported by EMS custody of Law Enforcement	1	0.55%	No Transport
Total: 181		Total: 100.00%	

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	130	73.37%
Interfacility Transport	51	28.18%
Total: 181		Total: 100.00%

Response Mode to Scene

Response Mode To Scene (eResponse.23)	Number of Runs	Percent of Total Runs
Immediate Response	181	100%
Total: 181		Total: 100.00%

Runs by Responding Unit

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
Med 1	155	85.64%
Med 2	24	13.26%
Med 10	2	1.10%
Total: 181		Total: 100.00%

Number of Calls by Age of Patient

Patient Age Range In Years	Number of Runs	Percent of Total Runs
No Patient	15	8.29%
< 1	2	1.10%
1 - 9	2	1.10%
10 - 19	3	1.66%
20 - 29	7	3.87%
30 - 39	7	3.87%
40 - 49	5	2.76%
50 - 59	11	6.08%
60 - 69	40	22.10%
70 - 79	40	22.10%
80 - 89	41	22.65%
90 - 99	8	4.42%
Total: 181		Total: 100.00%

Calls by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	18	9.94%
Monday	34	18.78%
Tuesday	28	15.47%
Wednesday	32	17.68%
Thursday	24	13.26%
Friday	24	13.26%
Saturday	21	11.60%
Total: 181		Total: 100.00%

YTD Average Call Times (911 Responses Only)

Avg Unit Notified to Enroute in Minutes	Avg Unit Enroute to Arrived at Scene in Minutes	Avg Unit Arrived on Scene to Left Scene in Minutes	Avg Unit Left Scene to Arrived at Destination in Minutes	Avg Unit Arrived at Destination to Unit Back In Service in Minutes	Number of Runs
3.92	4.27	21.14	6.21	16.91	122

Runs by Zone - District

Scene Incident Zone	Number of Runs	Percent of Total Runs
City of Ripon	142	78.45%
City of Berlin	13	7.18%
Town of Ripon	8	4.42%
Town of Rosendale	4	2.21%
Village of Rosendale	4	2.21%
City of Waupun	3	1.66%
Town of Nepeuskun	3	1.66%
No Assignment	1	0.55%
Town of Eldorado	1	0.55%
Town of Metomen	1	0.55%
Village of Fairwater	1	0.55%
Total: 181		Total: 100.00%

Calls by Hour of Day

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59	4	2.21%
01:00:00 - 01:59:59	4	2.21%
02:00:00 - 02:59:59	3	1.66%
03:00:00 - 03:59:59	3	1.66%
04:00:00 - 04:59:59	5	2.76%
05:00:00 - 05:59:59	2	1.10%
06:00:00 - 06:59:59	3	1.66%
07:00:00 - 07:59:59	8	4.42%
08:00:00 - 08:59:59	8	4.42%
09:00:00 - 09:59:59	7	3.87%
10:00:00 - 10:59:59	8	4.42%
11:00:00 - 11:59:59	10	5.52%
12:00:00 - 12:59:59	6	3.31%
13:00:00 - 13:59:59	6	3.31%
14:00:00 - 14:59:59	17	9.39%
15:00:00 - 15:59:59	12	6.63%
16:00:00 - 16:59:59	11	6.08%
17:00:00 - 17:59:59	4	2.21%
18:00:00 - 18:59:59	14	7.73%
19:00:00 - 19:59:59	14	7.73%
20:00:00 - 20:59:59	9	4.97%
21:00:00 - 21:59:59	9	4.97%
22:00:00 - 22:59:59	8	4.42%
23:00:00 - 23:59:59	6	3.31%
	Total: 181	Total: 100.00%

City of Ripon Parks and Recreation Department / Senior Activity Center

June 2024 Monthly Report

Interim Parks and Recreation Director – Max Bryant

- Interim Parks and Recreation Director
 - Ashton Zeien has gone on maternity leave; I will be the Interim Director until her return with that tentatively being the middle of October.
 - I look forward to working with the Ripon community, I have enjoyed learning and engaging with all aspects of the role!
- Programming
 - We wrapped up Soccer and Tennis FUNdamentals in July with Tiny Tots: Punt, Pass, Kick! as our last youth sport program before the school year begins.
 - We participated in the library's "Lets Play, Family Game Day" on July 20th.
 - Red, White and BOOM! had to be cancelled due to weather, but the firework show was rescheduled for August 3rd in Barlow Park in conjunction with Main Street's "Scooping the Loop".
 - We recently had our "Parking Lot Picassos" program at the Senior Activity Center which saw a great response from participants and received many compliments from park attendants.
- Fall Programming being implemented:
 - Tiny Tots: Punt, Pass, Kick!
 - Fall Co-Ed Volleyball League.
 - Junior Fantasy Draft Day & League.
 - Ripon Roars: Touch-A-Truck alongside Ripon PD event "Take Back the Night".
 - Paws In the Park!
 - Fall into Fun.
 - Along with a few potential art classes for children and adults!
- A three-day Youth Softball Tournament was held at Murray Park Fields.
 - A new scoreboard console was calibrated prior to the tournament, meaning all six fields can now use and operate their corresponding scoreboard.
- A meeting was held with the Committee of Riponfest along with other city department heads to discuss details from this past year, as well as methods for improving the event for next year.

- RFPs for Selfridge Park playground was sent out, with a due date for submission on August 8th.
 - Adam Sonntag and I have met with two vendors at Selfridge Park, those being MWP Recreation and Gerber Leisure.

Senior Activity Center – Christine Leusch

Facility Use:

- 621 check-ins at the Senior Activity Center
- 52 people attended our BBQ Picnic
- 84 for 3 lunch events
- 36 for StockBox
- 529 check-ins at Willmore Center for Water Aerobics
- Approximately 160 check-ins for the Chair Yoga at the Willmore Center
- 87 total events, classes, and activities
 - 50 Exercise classes
 - 1 Food distribution
 - 1 Art class

Volunteers:

Volunteers are an integral part of the operations and programming of the Senior Center.

- 46 individuals volunteered in June
- Volunteers contributed 432 hours of their time to center exercise classes, programs, and general day-to-day operations.

Promotions

- 5 Radio interviews
- 61 Facebook posts
- 600 Newsletters distributed

Upcoming:

- Day Trip – Door County Trolley – August 22 – SOLD OUT
- Day Trip – Cranberry Highway Tour – October 10 (tickets went on sale July 1st)
- World Bratwurst Day Bratfest – August 16
- Local History Presentation – History of the ABA – August 27

City of Ripon Police Department

July 2024 Monthly Report

TO: Mayor Ted Grant, City Administrator Sonntag, City Council Members, and the Police Commission

FROM: Chief William Wallner, City of Ripon Police Department

DATE: August 8, 2024

July 2024 Department Activity

- The department had been receiving a large number of open records request. Many coming from a private internet company looking for records for their website.
- Worked with Little White School House Staff in making Emergency Plans surrounding the Museum for the Republican National Convention visitors in Ripon.
- Made the deposit for the new K9. Fundraising continues through the month of August.
- Met with the board members from Riponfest with other department heads to review and begin planning for future events.
- Officers continue to provide security for downtown concert series.
- Increase in code enforced activity this month as well.

Training

- All officers in the department completed bi-annual State required Emergency Vehicle Operations classroom training.
- Officer in Training Burdick continues training at FVTC with good reports coming in weekly.

Personnel

- Officer Danielle Laluzerne has completed Field Training and is on her own in the patrol function, and doing very well.
- We are down a couple officers right now. One officer on family leave, another on light duty following an off-duty injury.
- City reached agreement with the Union on a preliminary 3 year Union Contract

Additional information attached.



RIPON POLICE DEPARTMENT

Total CAD Calls Received, by Nature of Call in Zone

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
FIGHT	1	0.09
ANIMAL COMPLAINT	15	1.38
ANIMAL ABUSE	1	0.09
ANIMAL BITE	3	0.28
FOUND ANIMAL	4	0.37
LOST ANIMAL	1	0.09
DOMESTIC	6	0.55
SUSPICIOUS VEHICLE	4	0.37
DISABLED VEHICLE	3	0.28
OCCUPIED DISABLED	3	0.28
ACCIDENT	7	0.64
ACCIDENT W/BLOCKAGE	1	0.09
INTOXICATED DRIVER	1	0.09
INTOXICATED SUBJECT	1	0.09
HIT AND RUN	4	0.37
INTRUSION ALARM	1	0.09
PARKING ENFORCEMENT	11	1.01
MENTAL SUBJECT	1	0.09
WARRANT	3	0.28
WARRANT OTHER AGENCY	1	0.09
911 CHECK	18	1.66
ABDOMINAL PAIN	1	0.09
ABDOMINAL PAIN	1	0.09
ALARMS	7	0.64
ALARMS	1	0.09
ALLERGIES/ENVENOMATIONS	1	0.09
ASSIST MOTORIST	2	0.18
ASSAULT	1	0.09
ASSIST AGENCY	10	0.92
ASSIST CITIZEN	24	2.21
ATTEMPT TO LOCATE	1	0.09
BACK PAIN	2	0.18
MINI DIRT/BIKE COMPLAINT	1	0.09
BREATHING PROBLEMS	3	0.28
BUILDING CHECK	350	32.23
CHAPTER 51	1	0.09
CARDIAC OR RESPIRATORY/DEATH	1	0.09
CHEST PAIN	1	0.09
CHEST PAIN	1	0.09
CHEST PAIN	4	0.37
CIVIL PROBLEM	3	0.28
CHECK WELFARE	23	2.12
CHILD CUSTODY	7	0.64

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
DIRECTED AREA PATROL	73	6.72
DISORDERLY CONDUCT	10	0.92
DIABETIC PROBLEMS	2	0.18
DRUGS/NARCOTICS	2	0.18
ELECTRICAL HAZARD	1	0.09
ELECTRICAL HAZARD	1	0.09
ELECTRICAL HAZARD	1	0.09
EXTRA PATROL	11	1.01
FALLS	9	0.83
FALLS	13	1.20
FALLS	4	0.37
FIREWORKS COMPLAINT	10	0.92
FOOT PATROL	1	0.09
FOUND PROPERTY	11	1.01
FRAUD	4	0.37
FOLLOW UP	28	2.58
GAS LEAK/GAS ODOR	1	0.09
HARASSMENT	4	0.37
HEADACHE	1	0.09
HEAT/COLD EXPOSURE	1	0.09
HEAT/COLD EXPOSURE	1	0.09
HEMORRHAGE/LACERATIONS	1	0.09
INFORMATION TO DOCUMENT	6	0.55
JUVENILE PROBLEM	5	0.46
LITTERING	1	0.09
VEHICLE LOCKOUT	2	0.18
LOST PROPERTY	2	0.18
MISSING ADULT	1	0.09
NEIGHBOR DISPUTE	2	0.18
NOISE COMPLAINT	4	0.37
OPEN DOOR	2	0.18
ORDINANCE VIOLATION	47	4.33
NEIGHBORHOOD POLICING	3	0.28
RECKLESS DRIVER	9	0.83
RUNAWAY	2	0.18
SCAM COMPLAINT	1	0.09
CONVULSIONS/SEIZURES	1	0.09
CONVULSIONS/SEIZURES	3	0.28
SERVICE CALL	2	0.18
SHOPLIFTER	1	0.09
SICK PERSON	2	0.18
SICK PERSON	11	1.01
SICK PERSON	5	0.46
SICK PERSON	7	0.64
SICK PERSON	3	0.28
SKATEBOARD COMPLAINT	1	0.09
UNDERAGE POSSESSION	1	0.09
SPECIAL ASSIGNMENT	28	2.58
SUBJECT STOP	1	0.09

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
STALKING COMPLAINT	1	0.09
OFFICER STANDBY	2	0.18
STROKE/TIA	3	0.28
STRUCTURE FIRE	1	0.09
SUSPICIOUS ACTIVITY	14	1.29
TRAFFIC STOP	2	0.18
TAVERN CHECK	4	0.37
THEFT	5	0.46
THREATS COMPLAINT	2	0.18
TRAFFIC VIOLATION	142	13.08
TRAFFIC COLLISION	1	0.09
TRANSFER/INTERFACILITY	2	0.18
TRANSFER/INTERFACILITY	2	0.18
TRAFFIC COMPLAINT	1	0.09
TRESPASSING	2	0.18
TRAFFIC ENFORCEMENT	4	0.37
TRAFFIC PROBLEM	5	0.46
UNCONSCIOUS/FAINTING (NEAR)	1	0.09
UNCONSCIOUS/FAINTING (NEAR)	5	0.46
UNCONSCIOUS/FAINTING (NEAR)	4	0.37
UNKNOWN PROBLEMS (PERSON DOWN)	1	0.09
VANDALISM	2	0.18
WEATHER/DISASTER SITUATIONS	1	0.09

Total reported: 1086

Report Includes:

All dates between `00:00:01 07/01/24` and `23:59:59 07/31/24`, All nature of incidents, All cities, All types, All priorities, All agencies matching `RD`, All zones

Incident number	Date	Time	Street	People injured	People killed
24RD01692	07/01/24	16:31	1203 W FOND DU LAC ST	0	0
24RD01694	07/01/24	17:44	E GRISWOLD ST & METOMEN ST	0	0
24RD01836	07/06/24	08:25	W FOND DU LAC ST & STONEY RIDGE RD	0	0
24RD01821	07/05/24	22:40	RANSOM ST 500 FT N HOWARD ST	1	0
24RD01956	07/09/24	00:00	1086 W FOND DU LAC ST	0	0
24RD02249	07/17/24	15:20	419 PACIFIC ST; PACIFIC HEIGHTS APTS	0	0
24RD02612	07/28/24	11:01	WATSON ST & E FOND DU LAC ST	0	0

TOTAL COLLISIONS

7

TOTAL INJURED

1

TOTAL KILLED

0

Date Issued	Citation number	Citation type	Offense Description
07/01/24	88501	TRF	HIT AND RUN - UNATTENDED
07/01/24	88502	TRF	OPERATE MOTOR VEHICLE W/O
07/01/24	89846	TRF	OPERATING WHILE SUSPENDED
07/03/24	89848	TRF	OPERATE W/O VALID LICENSE
07/04/24	89849	TRF	SPEEDING ON CITY HIGHWAY
07/04/24	89850	TRF	OPERATE W/O VALID LICENSE
07/04/24	89851	TRF	NON-REGISTRATION OF AUTO
07/02/24	89852	TRF	NON-REGISTRATION OF AUTO
07/07/24	89971	TRF	SPEED ZONES - EXCEEDING P
07/07/24	89972	TRF	OPERATE M/V WHILE REVOKED
07/07/24	89973	TRF	NON-REGISTRATION OF AUTO
07/08/24	90282	ORD	Animal License Required
07/11/24	90981	TRF	OPERATE W/O VALID LICENSE
07/10/24	90982	TRF	OPERATE W/O VALID LICNSE
07/12/24	92813	TRF	OPERATE AFTER REVOCATION/
07/12/24	92814	TRF	OPERATE MOTOR VEHICLE W/O
07/14/24	92815	TRF	OPERATE WHILE REVOKED - R
07/13/24	92816	ORD	Animal License Required
07/14/24	92817	ORD	DISORDERLY CONDUCT - ADOP
07/12/24	92821	TRF	OPERATING WHILE SUSPENDED
07/15/24	93659	TRF	OPERATING WHILE SUSPENDED
07/15/24	93660	TRF	OPERATE AFTER REVOCATION/
07/16/24	93661	TRF	SPEEDING ON CITY HIGHWAY
07/08/24	93662	ORD	Curfew Violation Child Ag
07/08/24	93663	ORD	Curfew Violation Child Ag
07/08/24	93664	ORD	Curfew Violation Child Ag
07/08/24	93665	ORD	Curfew Violation Child Ag
07/08/24	93666	ORD	Curfew Violation Child Ag
07/15/24	93667	ORD	Animal License Required
07/09/24	93668	ORD	DISORDERLY CONDUCT - LOUD
07/15/24	93669	ORD	DISORDERLY CONDUCT - ADOP
07/16/24	94126	ORD	DISORDERLY CONDUCT - ADOP
07/17/24	94677	TRF	SPEEDING ON CITY HIGHWAY
07/17/24	94678	TRF	SPEEDING ON CITY HIGHWAY
07/17/24	94680	TRF	FAIL TO STOP AT STOP SIGN
07/17/24	94681	TRF	SEATBELT - OPERATOR USE R

07/17/24	94682	TRF	OPERATE MOTOR VEHICLE W/O
07/19/24	96224	TRF	OPERATE MOTOR VEHICLE W/O
07/19/24	96225	ORD	Theft
07/20/24	96226	ORD	POSSESSION OF THC
07/22/24	96403	TRF	OPERATING WHILE UNDER THE
07/22/24	96404	TRF	OPERATE WHILE REVOKED - R
07/22/24	96405	TRF	OPEN INTOXICANTS IN MOTOR
07/22/24	96406	ORD	POSSESSION OF THC
07/20/24	96407	ORD	Curfew Violation, Child,
07/23/24	97226	ORD	Interfere w/ Fire Fightin
07/24/24	97336	TRF	OPERATE WHILE REVOKED - 4
07/24/24	97337	TRF	OPERATE MOTOR VEHICLE W/O
07/24/24	97338	TRF	NON-REGISTRATION OF AUTO
07/25/24	97339	TRF	OPERATE WHILE REVOKED - 4
07/28/24	98249	TRF	INATTENTIVE DRIVING
07/26/24	98250	TRF	OPERATE WHILE REVOKED - R
07/26/24	98251	TRF	NON-REGISTRATION OF AUTO
07/27/24	98252	TRF	OPERATE AFTER REVOCATION/
07/26/24	98253	TRF	OPERATE AFTER REVOCATION/
07/26/24	98254	TRF	SEATBELT - OPERATOR USE R
07/28/24	98255	ORD	HARBOR/KEEP/MAINTAIN VICI
07/29/24	98682	TRF	NON-REGISTRATION OF AUTO
07/29/24	98683	TRF	OPERATE MOTOR VEHICLE W/O
07/29/24	98684	TRF	SEATBELT - OPERATOR USE R
07/27/24	98685	ORD	KEEP/FAIL TO REGISTER PIT
07/07/24	98686	ORD	Retail Theft
07/27/24	99193	ORD	HARBOR/KEEP/MAINTAIN VICI

DEPARTMENT TOTALS

TRAFFIC 42

ORDINANCE 21

TOTAL 63

RIPON POLICE DEPARTMENT

**K9
BRAT
FRY**



**SATURDAY,
AUGUST 17TH
10-2 PM**

WEBSTER'S MARKETPLACE



**RONY'S
RECRUIT**

T-SHIRTS- \$20





Department of Public Works Monthly Report

Highlights for July/August 2024

Allyn Dannhoff

Director Of Public Works

920-748-4908

adannhoff@citvofribon.com

-
- **Capital & Contracted Work**
 - ✓ **St. Wenceslaus St:** Utilities construction continue, curb/gutter and pavement anticipated to commence early September.
 - ✓ **DPW Facility** – 5 bids received. Staff will present to council for consideration and award in August.

 - **Streets Operations**
 - ✓ **Railroad Crossing Improvements:** Continuing to communicate and work with WATCO with permanent improvements planned for 2024.
 - ✓ **Sidewalk Improvements:** Notification letters mailed in July. Sidewalk improvements scheduled to proceed in September.
 - ✓ **Road Patching:** Concrete curb/gutter repairs completed. Asphalt patching anticipated to proceed mid to late August. Concrete road patches in E. Oshkosh St. and S. Douglas St to be performed by St. Wenceslaus contractor subcontractor, anticipated to be performed in September.
 - ✓ **Storm Sewer Inlet:** Rebuilt failing storm inlet at north end of Nordane Ave. causing settling of curb & gutter.
 - ✓ **Vehicle & Equipment Maintenance:**
 - **Grader (2004):** Performing repairs and maintenance associated with leaking hydraulic rams and lines.
 - **V-Box Salter (2009):** Performed annual maintenance and repairs (bearings, shafts, hydraulics) to salter readying for winter use.
 - **Plow/Dump Truck (1998):** Replaced starter.
 - **Leaf Vacuum:** Searching for parts for 3rd machine experiencing issues with maintaining full RPMs.
 - **Jetter Truck:** Acquired a used Sewer Jetter Truck through the Wisconsin Surplus Online Auction site replacing the existing Jetter truck with the broken pump shaft. Presently acquiring compatible hose connections needed for filling the water tank.
 - ✓ **DPW Facilities**
 - **DPW Yard Clean Up:** Auctioned many accumulated items to free up space for construction. Crews continue sorting, disposing, prepping for new facility construction.
 - **DPW Garage Roof Repairs:** Roofing contractor returned to address reappearing roof leaks.
 - ✓ **Parks and Cemeteries**
 - **Selfridge Skateboard Park:** Secured, disassembled, and transported skateboard park equipment for installation at Selfridge Park. Assembly to commence after a plan is provided.
 - **Grass Maintenance:** Crews continue grass cutting efforts in attempts to keep pace with growth resulting from frequent rain events.
 - **Playgrounds:** New mulch installed at all playgrounds, border added to one playground in Murray Park.
 - **Remaining Ash Tree Inventory:** Contract for removal of 22 Ash trees has been completed. This contractor also performed emergency removal of 4 other trees weakened by recent storms. Seeking quotes for removal of 33 stumps. Next step, seek quotes for removal of other tree species recommended for removal in the 2022 survey.

 - **Cemeteries**
 - ✓ **Activity:** Coordinated 2 burials, 1 headstone/monument permits in July.

 - **Waste Water Treatment Plant**

- ✓ Facility
 - WET Testing
 - WET testing on June 16, 18, and 19
 - Collected industrial samples to locate potential toxicity source(s)
 - Attended zoom class for biological phosphorus removal
 - Worked with MSA reviewing SCADA needs and systems
 - Sabel mechanical repaired influent pump #2
 - Cleaned and replaced uv bulbs
- ✓ Lift station
 - Maintenance and cleaning
 - Union street pump repaired
- ✓ Collection System
 - Sewer blockage near the intersection of Oshkosh and Stanton

- **Water**
 - Distribution System
 - No water main breaks in the month of July
 - Wells
 - Monthly Maintenance
 - Replace booster pump at 9
 - Lead and Copper testing
 - Started second session of lead and copper, distributing letters and bottles
 - Digger Locates
 - Sewer and Water main locates performed
 - Hwy 23 project locates



CITY OF RIPON

100 Jackson Street * Ripon, WI 54971-1396

TO: Mayor Grant & Members of the Common Council

RE: City Administrator Report – August 2024

There has been a lot going on throughout the city over the past month. Below is the monthly update, in addition to what is on the agenda:

- **Financial Management Plan:** Ehlers has been working with City Administration to finalize the CIP Analysis and Operating Review as part of the financial management plan. A review meeting was held on 7/23 with department heads, the Mayor, and the Council President. Once final reviews are completed, the plan will be provided to the Common Council. As we progress with this project, it has become evident that a better plan is needed to finance capital projects. This project ties into the upcoming 2023 audit report and the 2025 budget discussions and decisions.
- **Fire/EMS Consolidation:** The first kickoff meeting was held on 8/6 with PAA. Representatives from the fire, EMS, police, administration, and the Mayor were in attendance to discuss the project scope. The next phase of the project involves information collection.
- **Building Inspector/Zoning Administrator Position:** The position has been posted, and the city is actively recruiting applicants. Applications have already been received, with a couple of weeks left to apply. Information about the position can be found on the city's website.
- **Selfridge Park:** The Parks and Recreation Department issued an RFP for the playground redesign at Selfridge Park. The Parks and Recreation Committee will review proposals and make recommendations to the council. The project at Selfridge Park is planned for 2025 due to the Alliant Energy site plans. MSA will present a design contract for the project later in August to keep the 2025 completion schedule on track.
- **Leadership Training:** The city completed its first department head leadership training workshop on 8/7. HR has scheduled a series of workshops with Thomas Schultz of CLA for our department heads. This was a recommendation from the civic health check conducted with Allyson Brunette. The goal is to further expand this initiative within the organization and provide/expand leadership training for our employees on-site.
- **Skate Park:** The city had an opportunity to expand the skatepark and acquired additional equipment, which will be installed in the coming weeks. The Parks and Recreation Committee authorized a \$6,000 purchase of equipment. We hope this will provide a safer and more attractive space for our youth. A big thank you to DPW for hauling the equipment back to Ripon!
- **2025 Budget:** Work on the 2025 budget is underway. Department worksheets and CIP requests have been returned. Preliminary equalized values in the city have increased by 8%, and net new construction is at 1.38%. We are currently at a 12.68% TID valuation limit. These figures will help inform the budget as we continue toward a draft. The first draft will be presented in September (date TBD).
- **Railroad ITA:** The city has been working through an Industrial Track Agreement with WATCO for many months. A final draft will be brought to the council later this month.

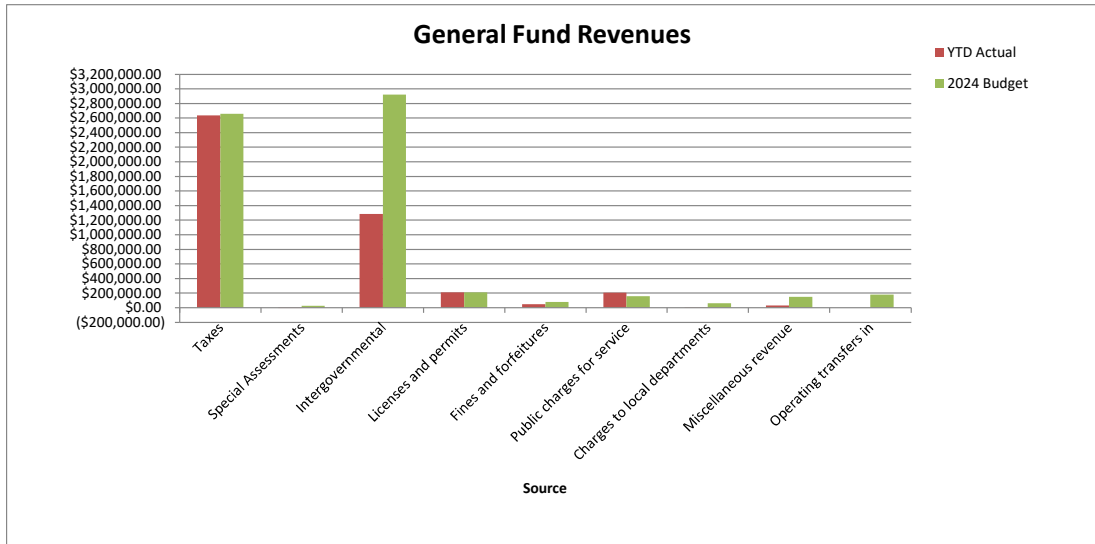
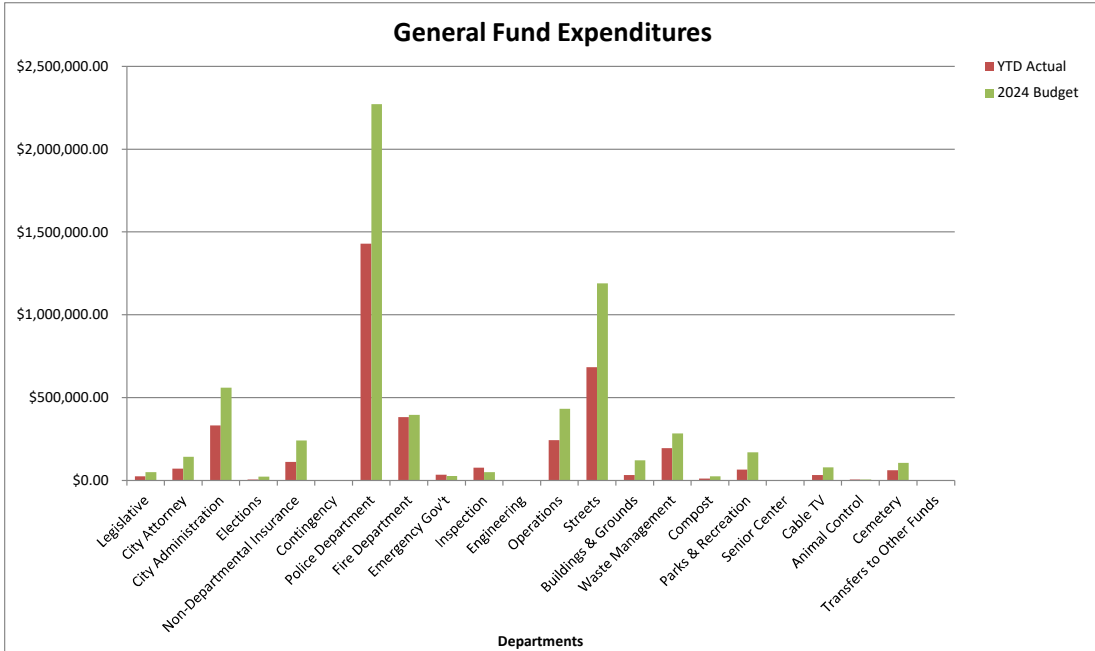
- **Eastown Development:** The city has reviewed and submitted responses to the engineers for the Eastown Condo Development (TID10-Hospital area). The developers have received the city's permission to install the utilities, and applications will be filed with the DNR. Construction is still scheduled to start this year.
- **Well Site Investigation:** City staff met with SEH to review final recommendations for the WSI. The next step is to review the recommendations and select a final site for potential Well #10. Property acquisition may be required to provide an adequate site for the new well.
- **Vacancies:** The city is still seeking interest in the Arts Advisory Council. There are also vacancies on the Plan Commission, CDA, HPC, and more that we are working to fill.
- **Cybersecurity Grant:** City Administration applied for a State & Local Cybersecurity Grant Program.

As always, please let me know if you have any questions!

CITY OF RIPON
REPORT TO THE CITY COUNCIL
SCHEDULE OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED July 31, 2024
(59% of Year)

Fund		Period Actual	YTD Actual	2024 Budget	YTD Variance	% of Budget
10 General Fund						
Legislative		\$3,836.54	\$24,525.04	\$50,858.00	\$26,332.96	48%
City Attorney		\$9,770.55	\$72,035.15	\$143,877.96	71,842.81	50%
City Administration		\$46,458.76	\$332,134.23	\$561,107.36	228,973.13	59%
Elections		\$345.57	\$6,689.98	\$22,850.00	16,160.02	29%
Non-Departmental Insurance		\$4,622.22	\$112,162.11	\$241,170.08	129,007.97	47%
Contingency		\$0.00	\$0.00	\$0.00	\$0.00	0%
Police Department		\$176,019.99	\$1,428,507.10	\$2,270,778.54	842,271.44	63%
Fire Department		\$168,434.51	\$381,640.73	\$396,688.69	15,047.96	96%
Emergency Gov't		\$0.00	\$34,066.60	\$26,400.00	(7,666.60)	129%
Inspection		\$10,992.18	\$77,813.17	\$49,800.00	(28,013.17)	156%
Engineering		\$0.00	\$0.00	\$0.00	\$0.00	0%
Operations		\$29,092.42	\$243,280.30	\$432,139.87	188,859.57	56%
Streets		\$88,622.78	\$682,986.83	\$1,189,321.42	506,334.59	57%
Buildings & Grounds		\$5,589.93	\$33,259.01	\$122,100.00	88,840.99	27%
Waste Management		\$19,658.66	\$196,023.83	\$284,056.54	88,032.71	69%
Compost		\$4,115.10	\$10,862.26	\$25,144.18	14,281.92	43%
Parks & Recreation		\$5,749.23	\$66,097.97	\$170,120.21	104,022.24	39%
Senior Center		\$0.00	\$80.64	\$0.00	(80.64)	0%
Cable TV		\$2,529.69	\$31,933.78	\$78,841.72	46,907.94	41%
Animal Control		\$19.77	\$5,168.74	\$6,200.00	1,031.26	83%
Cemetery		\$8,253.48	\$60,886.26	\$105,915.92	45,029.66	57%
Transfers to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	0%
Total	Exp	\$584,111.38	\$3,800,153.73	\$6,177,370.49	\$2,377,216.76	62%
Taxes		\$1,815.05	\$2,635,670.78	\$2,658,123.00	\$22,452.22	99%
Special Assessments		\$0.00	(\$77.92)	\$25,000.00	25,077.92	0%
Intergovernmental		\$793,030.15	\$1,283,405.55	\$2,920,713.70	1,637,308.15	44%
Licenses and permits		\$31,397.09	\$210,643.73	\$211,415.00	771.27	100%
Fines and forfeitures		\$5,779.59	\$48,392.72	\$81,100.00	32,707.28	60%
Public charges for service		\$11,020.57	\$208,654.11	\$158,750.00	(49,904.11)	131%
Charges to local departments		\$0.00	\$600.00	\$60,000.00	59,400.00	1%
Miscellaneous revenue		\$194.78	\$30,750.88	\$148,500.00	117,749.12	21%
Operating transfers in		\$0.00	\$0.00	\$179,800.00	179,800.00	0%
Total	Rev	\$843,237.23	\$4,418,039.85	\$6,443,401.70	\$2,025,361.85	69%
20 Recycling Fund						
	Exp	\$12,692.31	\$84,548.79	\$160,000.00	\$75,451.21	53%
	Rev	\$0.00	\$0.00	\$160,000.00	\$160,000.00	0%
21 Emergency Medical Services						
	Exp	\$69,357.02	\$551,494.24	\$845,180.52	\$293,686.28	65%
	Rev	\$59,885.85	\$391,203.68	\$845,181.00	\$453,977.32	46%
22 City Revolving Loan Fund						
	Exp	\$10,047.57	\$86,331.37	\$152,500.00	\$66,168.63	57%
	Rev	\$0.00	\$0.00	\$0.00	\$0.00	0%
23 Library						
	Exp	\$51,239.18	\$393,856.62	\$674,135.00	\$280,278.38	58%
	Rev	\$174.10	\$680,763.25	\$674,135.00	(\$6,628.25)	101%
24 Taxi						
	Exp	\$29,132.76	\$186,503.65	\$416,000.00	\$229,496.35	45%
	Rev	\$12,445.75	\$161,142.85	\$355,000.00	\$193,857.15	45%
25 Community Promotion						
	Exp	\$2,272.00	\$54,683.10	\$129,500.00	\$74,816.90	42%
	Rev	\$35,448.49	\$63,817.34	\$129,500.00	\$65,682.66	49%
27 CDBG Revolving Loan Fund						
	Exp	\$0.00	(\$30.00)	\$0.00	\$30.00	0%
	Rev	\$1,213.88	\$8,540.17	\$0.00	(\$8,540.17)	0%
28 Special Donations						
	Exp	\$0.00	\$21,391.87	\$0.00	(\$21,391.87)	0%
	Rev	(\$29,801.55)	\$2,649.93	\$0.00	(\$2,649.93)	0%
29 CDBG Housing Fund						
	Exp	\$0.00	\$0.00	\$3,750.00	\$3,750.00	0%
	Rev	\$0.00	\$0.00	\$0.00	\$0.00	0%
30 General Debt Service						
	Exp	\$0.00	\$564,338.47	\$776,729.39	\$212,390.92	73%
	Rev	\$0.00	\$781,985.40	\$776,729.00	(\$5,256.40)	101%

**CITY OF RIPON
 REPORT TO THE CITY COUNCIL
 SCHEDULE OF REVENUES AND EXPENDITURES
 FOR THE PERIOD ENDED July 31, 2024
 (59% of Year)**



Report Criteria:

Report type: Summary

[Report].Invoice GL Account (2 Characters) = {<>} "23"

Check.Type = {<>} "Void"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount
07/24	07/09/2024	81873	115724	USA BlueBook	Multiple	61-3800-53400	.00	282.11
07/24	07/09/2024	81874	115753	Van Ert Electric CO INC	001-023432	61-3800-52410	.00	147.00
07/24	07/09/2024	81875	115659	Vestis	Multiple	10-5100-52900	.00	122.52
07/24	07/09/2024	81876	115349	VIERBICHER ASSOCIATES INC	Vierbicher 00	22-1411-57200	.00	2,310.00
07/24	07/09/2024	81877	114692	WASC	Christine Me	10-5100-53200	.00	75.00
07/24	07/09/2024	81878	113698	WEBSTER'S MARKETPLACE	Multiple	10-5100-53300	.00	263.33
07/24	07/09/2024	81879	114009	WISCONSIN MEDIA	384765	10-3230-53200	.00	1,824.37
07/24	07/09/2024	81880	43901	WURTZ LAW OFFICE LLC	11309	10-1410-53200	.00	30.00
07/24	07/09/2024	81882	115552	Accurate Controls, Inc.	Accurate Con	61-13100	.00	530.00
07/24	07/09/2024	81883	115062	ADAM SONNTAG	Sonntag 06.2	10-1410-52500	.00	168.64
07/24	07/09/2024	81884	1080	ALLIANT ENERGY/WP&L	June Alliant	61-3800-52200	.00	35,632.46
07/24	07/09/2024	81885	114445	AMAZON CAPITAL SERVICES	Multiple	10-5100-53400	.00	584.23
07/24	07/09/2024	81886	113078	ASSOCIATED APPRAISAL CON	175176	10-1410-52100	.00	2,693.51
07/24	07/09/2024	81887	2470	ASSOCIATED VET CLINIC	223969	28-1940-48510	.00	125.47
07/24	07/09/2024	81888	3300	BADGER LABORATORIES INC	Multiple	62-6643-52900	.00	698.00
07/24	07/09/2024	81889	3230	BADGER METER	80161901	62-6921-52200	.00	1,054.01
07/24	07/09/2024	81891	7400	BAKER TILLY VIRCHOW KRAUS	CVC25204	62-6923-52100	.00	9,063.00
07/24	07/09/2024	81893	6870	CHARTER COMMUNICATIONS	1717755010	10-3500-52200	.00	1,038.35
07/24	07/09/2024	81894	115552	Christy Ross	20241	10-5100-53300	.00	480.00
07/24	07/09/2024	81895	7800	CITY OF RIPON UTILITIES	07.01.2024 U	10-3500-52200	.00	371.76
07/24	07/09/2024	81896	115344	CLASSIC PROTECTIVE COATIN	Pay Ap 4 Proj	45-7045-58400	.00	211,185.00
07/24	07/09/2024	81897	8250	CLIFFS TIRE & BATTERY	Multiple	10-5100-53400	.00	478.10
07/24	07/09/2024	81898	10845	DIAMOND VOGEL PAINTS	Multiple	10-3300-53700	.00	3,900.00
07/24	07/09/2024	81899	115347	DIVERSIFIED BENEFIT SERVIC	413796	70-1933-55200	.00	109.20
07/24	07/09/2024	81900	115759	Earth Planter	V206350	25-1130-57200	.00	2,272.00
07/24	07/09/2024	81901	115728	Eliminator Pest Management Co	Multiple	10-5100-52420	.00	305.99
07/24	07/09/2024	81902	112895	GFC LEASING WI	IN14746195	10-5100-53100	.00	60.46
07/24	07/09/2024	81903	114932	GFL ENVIRONMENTAL	U400000933	10-3620-52900	.00	238.98
07/24	07/09/2024	81904	114330	GRAND VALLEY INSPECTION S	2024-110	10-2400-52100	.00	10,655.58
07/24	07/09/2024	81905	112515	GRANT's PACKAGEHUB	Multiple	10-1410-53100	.00	61.61
07/24	07/09/2024	81906	16200	GRAPHIC SIGN & LETTER CO	240535	10-5100-53400	.00	66.00
07/24	07/09/2024	81907	17065	HAWKINS INC	Multiple	61-3800-53400	.00	5,240.58
07/24	07/09/2024	81908	113392	HENRY SCHEIN INC	Multiple	21-2300-53400	.00	93.87
07/24	07/09/2024	81909	112843	HOMAN FORD INC	104853	62-6678-52410	.00	92.53
07/24	07/09/2024	81910	115603	Illinois Tollway	VN59072510	10-2150-52500	.00	15.20
07/24	07/09/2024	81911	18900	J & H CONTROLS INC	1000002596	10-3500-52410	.00	536.00
07/24	07/09/2024	81912	115552	John & Jennifer Balmot	Balmot 07.02	61-13100	.00	399.19
07/24	07/09/2024	81913	115552	Jolene Schatzinger	Schatzinger	10-1100-53300	.00	185.76
07/24	07/09/2024	81914	114394	JX ENTERPRISES INC	Multiple	10-3620-53500	.00	146.42
07/24	07/09/2024	81915	115091	LOTUS ROOT YOGA STUDIO	Chair Yoga	10-5100-53300	.00	1,440.00
07/24	07/09/2024	81916	115552	LouKa Tactical Training	Laluzerne	10-2150-52500	.00	499.00
07/24	07/09/2024	81917	16125	MICHELS, LINDSEY	Multiple	28-1940-48510	.00	83.69
07/24	07/09/2024	81918	115762	Mid-American Research Chemical	0822130-IN	61-3800-53400	.00	364.39
07/24	07/09/2024	81919	113027	MIDWEST METER INC	0168605-IN	61-3800-53400	.00	4,400.00
07/24	07/09/2024	81920	115761	Midwest Playscapes	Midwest Play	10-5100-53500	.00	137.54
07/24	07/09/2024	81922	25675	NAPA AUTO PARTS	Multiple	10-3230-52410	.00	147.09
07/24	07/09/2024	81923	115686	Nile Xpedite Solutions of Wisconsi	1592	61-3800-52100	.00	1,155.00
07/24	07/09/2024	81924	115552	Phyllis Lindeman	Lindeman 07.	61-13100	.00	72.71
07/24	07/09/2024	81925	115420	PJ Kortens & Company Inc.	10024752	62-6932-52410	.00	1,508.40
07/24	07/09/2024	81926	115763	Playground Borders Direct	20000-P	10-5100-53500	.00	1,435.03
07/24	07/09/2024	81927	114351	QUALITY TRUCK CARE CENTE	X103027125:	10-3230-52410	.00	5.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount
07/24	07/09/2024	81928	30550	REINDERS INC	Multiple	10-5100-53400	.00	391.88
07/24	07/09/2024	81929	31140	RIPON ACE HARDWARE	Multiple	21-2300-53400	.00	507.08
07/24	07/09/2024	81930	31770	RIPON ELECTRIC INC	Multiple	10-3300-52300	.00	3,476.46
07/24	07/09/2024	81931	115748	Robert Brooke and Associates	325029	10-3230-52420	.00	55.25
07/24	07/09/2024	81932	33910	SCHMUHL, KELLY	Schmuhl 07.	10-2150-52500	.00	142.05
07/24	07/09/2024	81933	113630	SECURIAN FINANCIAL GROUP I	Securian Aug	10-21530	.00	1,902.93
07/24	07/09/2024	81934	115552	Signal Oak LLP	Oak 07.02.20	61-13100	.00	41.74
07/24	07/09/2024	81935	115412	SSM HEALTH AT WORK	43029	62-6923-52100	.00	300.00
07/24	07/09/2024	81936	115552	Tammy Erickson	Erickson 02.2	10-1001-46745	.00	150.00
07/24	07/09/2024	81938	114492	TRC LOCKBOX	660874	82-23821	.00	10,446.36
07/24	07/18/2024	81939	114445	AMAZON CAPITAL SERVICES	Multiple	21-2300-53400	.00	538.90
07/24	07/18/2024	81940	3300	BADGER LABORATORIES INC	Multiple	62-6643-52900	.00	801.00
07/24	07/18/2024	81941	113210	BADGER STATE WASTE LLC	Multiple	61-3800-52100	.00	10,881.04
07/24	07/18/2024	81943	7400	BAKER TILLY VIRCHOW KRAUS	CDC24896	62-6923-52100	.00	9,086.32
07/24	07/18/2024	81945	5157	BOUNDTREE MEDICAL	85414267	21-2300-53400	.00	180.07
07/24	07/18/2024	81946	115552	Brandon Howell	Howell Milea	10-2150-52500	.00	58.96
07/24	07/18/2024	81947	5500	BROWN CAB SERVICE INC.	4893	24-4500-46350	.00	16,687.01
07/24	07/18/2024	81949	6150	CAREW CONCRETE & SUPPLY	129710	10-3300-53500	.00	557.50
07/24	07/18/2024	81952	113728	CERTIFIED LABORATORIES	8753208	61-3800-53500	.00	1,949.95
07/24	07/18/2024	81953	6870	CHARTER COMMUNICATIONS	Multiple	10-2150-52200	.00	1,051.66
07/24	07/18/2024	81954	114151	CINTAS	4198877833	61-3800-52420	.00	309.71
07/24	07/18/2024	81955	7590	CITY OF APPLETON	14559	10-1410-52100	.00	690.00
07/24	07/18/2024	81957	8250	CLIFFS TIRE & BATTERY	Multiple	21-2300-52410	.00	138.61
07/24	07/18/2024	81958	8600	CONDON OIL CO	Multiple	10-4910-53400	.00	1,449.36
07/24	07/18/2024	81959	114008	CORE & MAIN	U888715	62-6676-53500	.00	165.00
07/24	07/18/2024	81961	115552	Dayne Volz	Volz Uniform	10-2150-53500	.00	146.68
07/24	07/18/2024	81963	10845	DIAMOND VOGEL PAINTS	207146160	10-3300-53700	.00	4,625.00
07/24	07/18/2024	81964	11020	DIGGERS HOTLINE INC.	Multiple	61-3800-52900	.00	985.60
07/24	07/18/2024	81965	115552	DOA/Division of Energy Housing	07.16.2024 D	61-13100	.00	359.03
07/24	07/18/2024	81966	115755	Door County Trolley Inc	Door County	10-5100-53300	.00	4,840.00
07/24	07/18/2024	81967	115728	Eliminator Pest Management Co	Multiple	10-5100-52420	.00	640.00
07/24	07/18/2024	81968	112895	GFC LEASING WI	Multiple	10-1410-55300	.00	652.76
07/24	07/18/2024	81969	114932	GFL ENVIRONMENTAL	Multiple	10-3630-52900	.00	10,416.99
07/24	07/18/2024	81970	115746	Gold Star Coaches & Charter	Bus to Door	10-5100-53300	.00	1,560.00
07/24	07/18/2024	81972	112515	GRANT's PACKAGEHUB	Multiple	10-5100-52410	.00	210.20
07/24	07/18/2024	81973	16200	GRAPHIC SIGN & LETTER CO	240592	10-3300-53700	.00	152.00
07/24	07/18/2024	81974	17065	HAWKINS INC	6806086	61-3800-53400	.00	2,606.70
07/24	07/18/2024	81975	113392	HENRY SCHEIN INC	96815212	21-2300-53400	.00	43.20
07/24	07/18/2024	81976	112843	HOMAN FORD INC	105587	21-2300-52410	.00	996.73
07/24	07/18/2024	81977	113903	HYDROCORP	CI-01220	62-6923-52100	.00	1,126.00
07/24	07/18/2024	81978	112733	INTEGRITY LAWN SERIVCE & S	56893	10-4910-53400	.00	21.90
07/24	07/18/2024	81980	18900	J & H CONTROLS INC	1000002605	10-3500-52410	.00	536.00
07/24	07/18/2024	81981	115552	Jessica Beck	Beck K9 Tshi	28-1940-48510	.00	876.00
07/24	07/18/2024	81982	114394	JX ENTERPRISES INC	Multiple	10-3620-53500	.00	572.98
07/24	07/18/2024	81984	115552	Krystal Timms	Timms 07.16.	10-5100-53200	.00	50.00
07/24	07/18/2024	81985	115764	KS State Bank	Sweeper	40-7010-58100	.00	50,000.00
07/24	07/18/2024	81986	114667	LOYALTY	Multiple	10-1930-52100	.00	5,688.07
07/24	07/18/2024	81987	114218	MCC INC	350754	10-3300-53700	.00	2,711.81
07/24	07/18/2024	81990	25153	MODERN RENTALS INC	Multiple	10-5100-52420	.00	261.10
07/24	07/18/2024	81991	25250	MORAINES PARK TECH COLLEG	S0095747	21-2300-52500	.00	154.50
07/24	07/18/2024	81992	25675	NAPA AUTO PARTS	013979	10-3620-53500	.00	21.67
07/24	07/18/2024	81993	115740	Nassco Inc.	6445591	10-3230-52420	.00	604.55
07/24	07/18/2024	81994	112474	PITNEY BOWES GLOBAL FINAN	1025593445.	10-1410-53100	.00	175.99
07/24	07/18/2024	81996	30550	REINDERS INC	Multiple	10-5100-53400	.00	863.99
07/24	07/18/2024	81997	31140	RIPON ACE HARDWARE	Multiple	62-6678-53500	.00	439.42
07/24	07/18/2024	81998	31225	RIPON AREA FIRE DISTRICT	1094	10-2200-52100	.00	168,162.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Check Amount
07/24	07/18/2024	81999	31610	RIPON COMMONWEALTH PRES	386052	10-1440-52110	.00	676.67
07/24	07/18/2024	82000	115748	Robert Brooke and Associates	324640	10-3230-52420	.00	38.80
07/24	07/18/2024	82001	115716	Rogan Shoes, Inc.	Petit Shoe All	10-3300-53400	.00	175.00
07/24	07/18/2024	82003	115766	Shallow Creek Kennels, Inc.	24390WIN	28-1940-48510	.00	12,000.00
07/24	07/18/2024	82004	113881	SHORT ELLIOTT HENDRICKSO	Multiple	45-7045-52100	.00	9,628.54
07/24	07/18/2024	82005	112243	SPEEDY CLEAN Inc	83681	61-3800-52100	.00	787.50
07/24	07/18/2024	82006	112441	SSM Health Laboratories	4606541	10-2150-52100	.00	80.00
07/24	07/18/2024	82008	115045	SWEET N SAULTY	07.12.24 Sw	10-5100-53300	.00	208.00
07/24	07/18/2024	82010	38760	UPS	00004367X3	10-2150-53110	.00	13.16
07/24	07/18/2024	82011	115724	USA BlueBook	Multiple	61-3800-53400	.00	832.58
07/24	07/18/2024	82012	115659	Vestis	Multiple	10-5100-52900	.00	190.58
07/24	07/18/2024	82013	114692	WASC	Leusch Conf	10-5100-52500	.00	135.00
07/24	07/18/2024	82014	113698	WEBSTER'S MARKETPLACE	Multiple	10-3230-53900	.00	203.34
07/24	07/18/2024	82015	42000	WI DEPT OF JUSTICE-TIME	455TIME-000	10-2150-52900	.00	371.25
07/24	07/18/2024	82016	115552	William Hill	7262024	10-5100-53300	.00	62.50
07/24	07/18/2024	82018	115135	WM CORPORATE SERVICES IN	Multiple	20-2000-52699	.00	12,692.31
Grand Totals:							.00	665,340.57

Report Criteria:

Report type: Summary

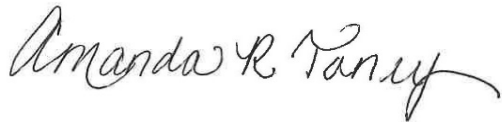
[Report].Invoice GL Account (2 Characters) = {<>} "23"

Check.Type = {<>} "Void"

DESCRIPTION	AMOUNT
PSN INVOICE	295.60
RECORD ACH TO HUMANA FOR VOLUNTARY INS	2,214.78
DELTA DENTAL	557.66
BANKCARD TRANSACTIONS	49.99
POSITIVE PAY CHARGES	190.90
RECORD ACH TO EBC FOR FSA CLAIMS DEDUCTIBLE	1,410.50
FUEL CARDS EXXON PAYMENT	9,788.81
PAYROLL	230,094.52
ICMA FOR PAYROLL	7,893.26
UNION DUES FOR PAYROLL	579.00
FEDERAL WITHHOLDING	18,871.52
STATE WITHHOLDING	121,907.06
BANCORP TRANSACTIONS	2,096.07
RECORD EMPLOYEE TRUST FUND PAYMENT	47,930.50
MONTHLY LEASE CHARGE ON VEHICLES	17,239.67
HEALTH INSURANCE BILLING	95,787.20
STATE OF WISCONSIN-2ND QTR SALES TAX REPORTING	486.68
PURCHASE SEWER JETTER	19,800.00

TOTAL ACH PAYMENTS	<u>\$577,193.72</u>
A/P CHECKS	665,340.57
TOTAL DISBURSEMENTS	\$1,242,534.29

RESPECTFULLY SUBMITTED,



AMANDA TONEY
FINANCE DIRECTOR/ASSISTANT CITY ADMINISTRATOR



Ripon

100 Jackson St, Ripon, Wisconsin

Meeting Minutes

Common Council July 9, 2024 - 07:00 PM

Council Present: Iverson, Splitt, Schatzinger, Riemer, Sorensen, Denkert, Gallops
via Zoon: Gatzke

Staff Present: City Administrator Sonntag; Mayor Grant, Police Chief Wallner, Public Works
Director Dannhoff, Assistant of Public Works Anding and City Clerk Miller

1 Call to order/roll call

Mayor Grant called the Common Council meeting to order at 7:01pm.

2 Pledge of Allegiance/Invocation

Pledge of Allegiance was led by Mayor Grant.
The invocation was led by Clay Salmela.

3 Approval of agenda

Moved By: Doug Iverson

Seconded By: John Splitt

The agenda was approved as presented. **CARRIED UNANIMOUSLY**

4 Public communications and comment

No one from the public was present to address the Committee.

5 Accept Informational Reports from Standing Committees and Staff

Moved By: Ellen Sorensen

Seconded By: Mark Denkert

That the following reports from Committees and Boards be accepted as presented:

1. Historic Preservation
2. Community Development Authority - June Minutes
3. Plan Commission minutes - June Minutes
4. Ripon Area Fire District minutes - May and June Minutes
5. Board of Zoning and Appeals - June Minutes
6. Building Inspector report
7. EMS report - June Monthly Report
8. Parks and Recreation/Senior Center - June Monthly Report
9. Public Works report - June Monthly Report

10. City Administrator report - June Monthly Report

11. Financial report - June Financials

CARRIED UNANIMOUSLY

6 Consent calendar

Moved By: John Splitt

Seconded By: Ellen Sorensen

Motion made to approve the following Common Council minutes – June 11 and 24, 2024. **CARRIED UNANIMOUSLY**

7 Agenda Items

7.1 Re-consider Tree Removal Proposals

Moved By: Steve Riemer

Seconded By: Jolene Schatzinger

Motion to rescind the motion to accept the low bid from Mirr of Green Lake for tree removal for \$22,100 due to the inclusion of stump grinding. **CARRIED UNANIMOUSLY**

7.2 Re-consider Tree Removal Proposals and Award of Contract

Moved By: David Gallops

Seconded By: Jolene Schatzinger

At the last council meeting a motion was passed including stump grinding. In the request for bids, the stump grinding was omitted due to the cost. Motion made amending the prior council action by awarding the removal of the 22 identified trees in the request for proposals, excluding stump removal and restoration, to Mirr of Green Lake for the quoted price of \$22,100. **CARRIED UNANIMOUSLY**

7.3 Sidewalk Removal and Replacement Proposal

Moved By: Steve Riemer

Seconded By: David Gallops

A survey of city sidewalks conducted by Safe Step revealed that this year's complaints and requests necessitate an estimated replacement of approximately 1,897.77 linear feet of sidewalk. Three quotes were obtained, and the 2024 budget allocation for sidewalk repairs is \$50,000. Motion to award the sidewalk removal and replacement work to Al Dix Concrete, Inc for the estimated value of \$29,105.48. with an updated estimate. **CARRIED UNANIMOUSLY**

7.4 Sanitary Sewer Jetting and Televising Proposals

Moved By: Ellen Sorensen

Seconded By: Mark Denkert

Quotes were obtained from two companies for cleaning and televising 52,000 linear feet of sanitary sewer. Motion made to approve Aqualis to perform the jetting and televising project for 52,000 feet of sanitary sewer for 2024 at a cost of \$39,000. **CARRIED UNANIMOUSLY**

7.5 2025 Budget - Wages and Benefits Discussion and Approvals

Moved By: Ellen Sorensen

Seconded By: John Splitt

Motion to approve a cost-of-living adjustment of 3% in the 2024 budget with a pay for performance adjustment an additional 2% (total of 5%). **CARRIED UNANIMOUSLY**

7.5.1 2025 Budget - Benefits

Moved By: Ellen Sorensen

Seconded By: David Gallops

Motion made to accept the 2025 recommendation for health insurance with the State Health Plan, including the dental plan. **CARRIED UNANIMOUSLY**

8 Project Updates & Staff Reports

Administrator Sonntag informed the council that on August 3rd, as part of the "Scoop the Loop" evening, the 4th of July fireworks will be set off at Barlow Park afterward. Hydrant flushing began today. The first employee newsletter has gone out. The DPW project pre-bid meeting was this morning with SEH and had a good number of general contractors attend. The bids are due August 1st. The Police Union negotiations are underway.

9 Mayor's communications and appointments

No appointments.

10 Agenda items for future Council meetings

For future agenda items, please contact Mayor Grant or City Administrator Sonntag.

Reimer asked the Park and Rec Dept to review the Murray Park baseball parking during the games.

11 Adjourn

Moved By: Doug Iverson

Seconded By: David Gallops

With no further business, Mayor Grant declared the meeting adjourned at 7:56pm.

CARRIED UNANIMOUSLY

Naomi Miller, City Clerk



Ripon

100 Jackson St, Ripon, Wisconsin

Meeting Minutes

Common Council Meeting July 22, 2024 - 07:00 PM

Council Present: Splitt, Denkert, Riemer, Gatzke, Sorensen, Gallops

Absent: Schatzinger

Staff Present: City Administrator Sonntag; Mayor Grant, Police Chief Wallner, EMS Chief Matuszeski and City Clerk Miller

1 Call to order/roll call

Mayor Grant called the Common Council meeting to order at 7:00pm.

2 Pledge of Allegiance/Invocation

The Pledge of Allegiance was led by Mayor Grant. The invocation was led by Heather Brewer.

3 Approval of agenda

Moved By: Doug Iverson

Seconded By: Steve Riemer

The agenda was approved as presented. **CARRIED UNANIMOUSLY**

4 Public communications and comment

- Wesley Brown of 112 Hall Street came before the council asking for less alcohol events within the City of Ripon.
- Andrew Dorsch of 819 Liberty Street stated several questions he has for the event barn being discussed at tonight's meeting.
- Kristen Dorsch of 819 of Liberty Street spoke about concerns they have towards the event barn being granted a rezoning.
- Dawn Finley of 815 Liberty Street against the event barn that is on the agenda for council to review.
- Kendra Koback of 831 Church Street spoke about the traffic flow that would increase due to the event barn and the consumption of alcohol with neighborhood children.
- Kevin Pulston of 121 West Street stated concern with the amount of people coming and going and the surrounding property values.

- Amanda Przybyl at 800 Church Street spoke against the event barn loving their quite county feeling their neighborhood emanates.
- Donna Charley-Johnson of 840 Liberty Street encourages the council to vote no on the rezoning.

5 Agenda Items

5.1 Rezone Application

Moved By: Doug Iverson

Spitt recused himself from this discussion and the vote. Wayne Chaney, the owner of the proposed event barn was in attendance and spoke to council addressing some of the concerns the neighborhood spoke about in public comment. Motion to approve the rezone application of the Ripon Event Barn, LLC of 835 Liberty St, B3 Neighborhood Business District overlay on R-1 Residential District. The motion died for lack of a second.

5.1.1 Rezone second motion

Moved By: Mark Denkert

Seconded By: Steve Riemer

Motion made to send the recommendation back to the Plan Commission to reconsider the Sunday through Thursday hours of 8am to 8pm, with a one-year review of the conditional provision.

Name	Yes	No	Abstained	Absent
Mark Denkert	✓			
David Gallops		✓		
Jonathan Gatzke		✓		
Doug Iverson		✓		
Steve Riemer	✓			
Jolene Schatzinger				✓
Ellen Sorensen		✓		
John Spitt			✓	

DEFEATED

5.1.2 Rezone third motion

Moved By: David Gallops

Seconded By: Jonathan Gatzke

Motion to deny the rezone application of the Ripon Event Barn, LLC of 835 Liberty St, B3 Neighborhood Business District overlay on R-1 Residential District.

Name	Yes	No	Abstained	Absent
Mark Denkert		✓		
David Gallops	✓			
Jonathan Gatzke	✓			
Doug Iverson		✓		
Steve Riemer	✓			

Jolene Schatzinger				✓
Ellen Sorensen	✓			
John Splitt			✓	

CARRIED

5.2 Fire and Ambulance Department Consolidation Plan

Moved By: Ellen Sorensen **Seconded By:** Doug Iverson

The city contacted 4 consultants requesting proposals for a consolidated plan. Proposals were received from PAA, McMahon and Public Consulting Group. Motion to accept the PAA proposal.

Name	Yes	No	Abstained	Absent
Mark Denkert	✓			
David Gallops	✓			
Jonathan Gatzke	✓			
Doug Iverson	✓			
Steve Riemer	✓			
Jolene Schatzinger				✓
Ellen Sorensen	✓			
John Splitt		✓		

CARRIED

5.3 Envision Greater Fond du Lac Annual Presentation

Sadie Howell, President and CEO with Envision Greater Fond du Lac presented the Economic Development Services annual report for the City of Ripon. Also, in attendance from Envision was Joe Venhuizen, Vice President of Membership and Resource Development and Raina Lyman, Director of Small Business and Entrepreneurship.

5.4 Building Inspector/Zoning Administrator Position

Moved By: Doug Iverson **Seconded By:** David Gallops

Since 2018 the City of Ripon has contracted with Grand Valley Inspection Services for Zoning Administration and Building Inspection Services. Motion to authorize the recruitment of a shared Building Inspector/Zoning Administrator Position with the City of Waupun as described in the position description.

Name	Yes	No	Abstained	Absent
Mark Denkert	✓			
David Gallops	✓			
Jonathan Gatzke	✓			
Doug Iverson	✓			
Steve Riemer		✓		
Jolene Schatzinger				✓

Ellen Sorensen ✓
John Splitt ✓

CARRIED

5.5 Transition of Meeting Chairperson

Let the records reflect, Mayor Grant excused himself at 8:30. The president of the council, Sorensen, presided over the remainder of the meeting and announced she would be acting as an alderperson and retain her vote.

5.6 Amendment to Offer to Purchase and Development Agreement

Moved By: Doug Iverson **Seconded By:** David Gallops

Motion to accept the offer to purchase and extend the development agreement, including the due diligence and TID creation deadline, to January 31, 2025, for the SC Swiderski Project. Aye - Reimer, Splitt, Denkert, Sorensen, Gallops, Iverson; Nay – Gatzke. **MOTION CARRIED**

5.7 Public Cruising Request

Moved By: Doug Iverson **Seconded By:** Mark Denkert

Motion made to approve Ripon Main Street, Inc.'s request to host the sixth annual "Scooping the Loop" event in downtown Ripon on Saturday, August 3, 2024, from 5pm to 8pm. **CARRIED UNANIMOUSLY**

5.8 Pay Application - Industrial Park Water Tower Rehabilitation

Moved By: Jonathan Gatzke **Seconded By:** David Gallops

Motion to issue payment on Pay Application #5 (final) for the project totaling \$27,642. **CARRIED UNANIMOUSLY**

6 Project Updates & Staff Reports

Plan commission has created the Ripon Public Arts Advisory Council. The commission is seeking members to comprise this board.
Department of Public Works bids for the new building are due August 1st.

7 Agenda items for future Council meetings

For future agenda items, please contact Mayor Grant or City Administrator Sonntag.
Reimer asked the Park and Rec Dept to review the Murray Park baseball parking during the games.

8 Adjourn

Moved By: Jonathan Gatzke **Seconded By:** David Gallops

With no further business, the meeting adjourned at 9:09pm. **CARRIED UNANIMOUSLY**

Naomi Miller, City Clerk



Building a Better World
for All of Us®

August 8, 2024

RE: Ripon, WI
DPW Facility Replacement
SEH No. RIPON 171397

Mr. Adam Sonntag
City of Ripon
100 E. Jackson Street
Ripon, WI 54971

On Thursday, August 1st, 2024, Five (5) bids was received for the above-referenced project. The bids ranged from the low bid of \$8,626,620 to the high bid of \$10,052,706.

The bid documents were structured to ascertain the value of the base bid (building and site works costs) as well as an alternate for an additional feature to the HVAC system and for paving the road back to the water treatment plant. There were also a line items on the bid form for the removal and replacement of unsuitable and contaminated soils.

Cardinal Construction submitted the low bid for \$8,626,620.00

Elite Builds submitted the second low bid for \$8,681,240.00

There was a difference in the base bid amount of \$54,260 between the lowest and second lowest bids. It is our understanding that the City is interested in accepting all of the alternate bids. Upon doing so, Cardinal Construction remains the lowest qualified bidder.

Therefore, it is our recommendation that the City enter a contract with Cardinal Construction Company for a base bid contract in the amount of \$8,626,620 and a unit cost for unsuitable material of \$47.00/cu yd and a unit cost of \$205.00/cu yd for contaminated soils.

In reliance on the materials and information provided by the contractor, we have determined that 1) they met the requirements for pre-qualification as established by the City of Ripon; 2) they submitted a complete bid per the instructions to bidders, 3) they have a sufficient understanding of the project and construction materials, means and methods to perform the construction for which it bid; and 4) according to their bonding agent they presently have the financial ability to complete the project as bid.

SEH makes no representation or warranty as to the actual financial viability of the contractor or its ability to complete its work.

Sincerely,

A handwritten signature in black ink, appearing to read "Trevor M. Frank", with a horizontal line extending to the right and a vertical line extending downwards from the end of the signature.

Trevor M. Frank, AIA
Architect in WI, AZ, FL, GA, IA, IL, IN, KY, MI, MN, NC, ND, OH, RI, SD, TN, VA

Project Manager

ah

x:\ptr\ripon\171397\6-bid-const\award letter\recommendation of award letter.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 425 West Water Street, Suite 300, Appleton, WI 54911-6058

920.380.2800 | 888.413.4214 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



TABULATION OF BIDS

1

2

3

City of Ripon - Department of Public Works Facility Ripon, Wiscon SEH No.: Ripon 171397 Bid Date: Thursday, August 1, 2024 @ 2:00 p.m.				Cardinal Construction Co. Inc. 1183 Industrial Pkwy, Fond du Lac, WI 54937 \$8,626,620.00		Elite Builds, Inc. 3502 BEHRENS PARKWAY SHEBOYGAN, WI 53081 \$8,681,240.00		Howard Immel Inc. 2601 Development Drive Green Bay, WI 54311 \$8,970,845.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Base Bid - Lump Sum									
1	Base Bid, Single-Prime (All Trades) Contract	LS	1	8,408,000.00	8,408,000.00	8,358,590.00	8,358,590.00	8,765,000.00	8,765,000.00
Base Bid - Unit Price									
2	Removal of UNSATISFACTORY soil and replacement with satisfactory soil material.	CY	1	47.00	47.00	80.00	80.00	33.00	33.00
3	Removal of CONTAMINATED soil and replacement with satisfactory soil material.	CY	1	205.00	205.00	230.00	230.00	70.00	70.00
4	Removal of 2,700 cu yd of unsatisfactory soil and replacement with satisfactory soil material.	CY	2700	47.00	126,900.00	70.00	189,000.00	32.56	87,912.00
TOTAL BASE BID					8,535,152.00		8,547,900.00		8,853,015.00
Alternate H1 - BAS Contractor									
5	Furnish and install the Bipolar Ionization equipment specified in Sections 250900 and 250993.	LS	1	1,800.00	1,800.00	6,470.00	6,470.00	1,330.00	1,330.00
Alternate H2 - Mechanical Contractor									
6	Installation of the radiant floor system, additional piping, pumps, and boiler, insulation and all incidentals. Include deduction for infrared heaters and gas unit heater being omitted.	LS	1	72,882.00	72,882.00	92,200.00	92,200.00	90,000.00	90,000.00
Alternate C1 - General Contractor									
7	Installation of Roadway to the West as described on the Civil Drawings. Price to include full-depth pavement removal, heavy duty asphalt paving and 1" wide gravel shouldering along entire length	LS	1	16,786.00	16,786.00	34,670.00	34,670.00	26,500.00	26,500.00
TOTAL BID PRICE (BASE BID + ALT H1, H2, and C1)					\$8,626,620.00		\$8,681,240.00		\$8,970,845.00



TABULATION OF BIDS

4

5

City of Ripon - Department of Public Works Facility Ripon, Wiscon SEH No.: Ripon 171397 Bid Date: Thursday, August 1, 2024 @ 2:00 p.m.				SMA Construction Services, LLC 201 W Walnut St, Suite 301 Green Bay, WI-54303 \$9,036,795.00		Milbach Construction Services, Co. 2651 Northridge Dr., Kaukauna, WI-54130 \$10,052,706.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price
Base Bid - Lump Sum							
1	Base Bid, Single-Prime (All Trades) Contract	LS	1	8,718,000.00	8,718,000.00	9,491,180.00	9,491,180.00
Base Bid - Unit Price							
2	Removal of UNSATISFACTORY soil and replacement with satisfactory soil material.	CY	1	75.00	75.00	140.00	140.00
3	Removal of CONTAMINATED soil and replacement with satisfactory soil material.	CY	1	220.00	220.00	150.00	150.00
4	Removal of 2,700 cu yd of unsatisfactory soil and replacement with satisfactory soil material.	CY	2700	70.00	189,000.00	150.00	405,000.00
TOTAL BASE BID					8,907,295.00		9,896,470.00
Alternate H1 - BAS Contractor							
5	Furnish and install the Bipolar Ionization equipment specified in Sections 250900 and 250993.	LS	1	1,500.00	1,500.00	1,495.00	1,495.00
Alternate H2 - Mechanical Contractor							
6	Installation of the radiant floor system, additional piping, pumps, and boiler, insulation and all incidentals. Include deduction for infrared heaters and gas unit heater being omitted.	LS	1	90,000.00	90,000.00	115,436.00	115,436.00
Alternate C1 - General Contractor							
7	Installation of Roadway to the West as described on the Civil Drawings. Price to include full-depth pavement removal, heavy duty asphalt paving and 1" wide gravel shouldering along entire length	LS	1	38,000.00	38,000.00	39,305.00	39,305.00
TOTAL BID PRICE (BASE BID + ALT H1, H2, and C1)					\$9,036,795.00		\$10,052,706.00

Change Order No. 1

Date of Issuance: August 9, 2024 Effective Date: August 14, 2024

Project: St Wenceslaus St Reconstruction	Owner: City of Ripon	Owner's Contract No.:
Contract: City of Ripon – St Wenceslaus St Reconstruction		Date of Contract: April 23, 2024
Contractor: Egbert Excavating, Inc.		Engineer's Project No.: 00026049

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Additional water main relocation - DPW Facility

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$932,348.50

Contract Price prior to this Change Order:

\$932,348.50

Increase of this Change Order:

\$44,757.50

Contract Price incorporating this Change Order:

\$977,106.00

RECOMMENDED:

By: 
Engineer (Authorized Signature)

Date: August 9, 2024

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Ripon - St. Wenceslaus St. Reconstruction

Owner: City of Ripon

Change Order #1 Breakdown

Project #00026049

Item	Item Description	Unit	Bid Qty	Bid Unit Price	Bid Extension	CO #1 Qty	CO #1 Extension
Water Main Improvements							
58	Water Main, PVC, 6-Inch	LF	40	\$45.00	\$1,800.00	558.5	\$25,132.50
59	Water Main, PVC, 8-Inch	LF	1060	\$60.00	\$63,600.00		\$0.00
60	Hydrant	EA	2	\$6,570.00	\$13,140.00	1	\$6,570.00
61	Tee, 8 x 6-Inch	EA	2	\$725.00	\$1,450.00		\$0.00
62	Tee, 8-Inch	EA	1	\$775.00	\$775.00		\$0.00
63	Reducer, 8 x 6-Inch	EA	2	\$475.00	\$950.00		\$0.00
64	Plug, 8-Inch	EA	1	\$300.00	\$300.00		\$0.00
65	22.5 Bend, 8-Inch	EA	4	\$525.00	\$2,100.00	3	\$1,575.00
66	45 Degree, 8-Inch	EA	2	\$525.00	\$1,050.00	4	\$2,100.00
67	Gate Valve & Box, 6-Inch	EA	2	\$2,190.00	\$4,380.00	2	\$4,380.00
68	Gate Valve & Box, 8-Inch	EA	5	\$2,950.00	\$14,750.00		\$0.00
69	Water Service, HDPE, 1-Inch	LF	150	\$42.00	\$6,300.00		\$0.00
70	Water Service, HDPE, 2-Inch	LF	100	\$51.00	\$5,100.00		\$0.00
71	Saddle, Corporation, Curb Stop & Box, 1.25-Inch	EA	7	\$785.00	\$5,495.00		\$0.00
72	Saddle. Corporation, Curb Stop & Box, 2-Inch	EA	3	\$1,200.00	\$3,600.00		\$0.00
73	Connect to Existing Water Service	EA	10	\$100.00	\$1,000.00		\$0.00
74	Connect to Existing Water Main	EA	2	\$2,500.00	\$5,000.00	2	\$5,000.00
75	Abandon Existing Watermain	LS	1	\$1,000.00	\$1,000.00		\$0.00
76	Curb Stop Casting	EA	2	\$600.00	\$1,200.00		\$0.00
Base Bid Total:					\$932,348.50	CO #1 Total	\$44,757.50
Project Total including Base Bid and CO #1					\$977,106.00		



Wisconsin Power and Light Company, an Alliant Energy Company

RELOCATE ELECTRIC BILLING ESTIMATE

All prices are estimates and are subject to change. Estimate is valid for 90 Days. Actual construction costs may result in changes.

For questions regarding the bill estimate call: 19207484012

Mail To: SONNTAG, ADAM
654 ASPEN ST
RIPON, WI, 54971
Reference Account #: 4185260076
Reference Work Order: 1007610
AE Contact Name: Hilbert, Donna
AE Contact Email: donnahilbert@alliantenergy.com
AE Contact Phone: 19207484012
Email Address:
Service Address: 654 ASPEN ST RIPON WI 54971
Billable Charge Type: ELECTRIC
Billable Charge Status: DRAFT

Table with 5 columns: Qty, Description, Unit Cost, Cost, Refundable?. Rows include Trench Excavation, Electric Underground Primary Cable, Permit Cost Recovery, Three Phase Tangent Pole Framing, Three Phase Deadend Pole Framing, and Electric Primary Riser.

Total Refundable Amount: \$25,096.91
Total Non-Refundable Amount: \$150.00
Total Installed Cost: \$25,246.91
State/Local Tax: \$0.00
Tax Adder: \$0.00
Total Billable Amount: \$25,246.91

Comments:

CHARGES TO RELOCATE 3 PHASE PRIMARY ELECTRIC FOR DPW PROJECT; FINAL INVOICE SUBJECT TO CHANGE BASED ON ACTUAL FOOTAGE & INSTALLATION COSTS DUE TO GROUND CONDITIONS

PAYMENT MAY BE MADE ONLINE, OVER THE PHONE, OR MAIL YOUR PAYMENT TO:

ALLIANT ENERGY
PO BOX 3062
CEDAR RAPIDS, IA 52406-3062

Estimate is valid for 90 Days

Valid until



Wisconsin Power and Light Company, an Alliant Energy Company
RELOCATE GAS BILLING ESTIMATE

All prices are estimates and are subject to change. Estimate is valid for 90 Days. Actual construction costs may result in changes.

For questions regarding the bill estimate call: 19207484012

Mail To:	SONNTAG, ADAM 654 ASPEN ST RIPON, WI, 54971	Reference Account #:	2697880210
Email Address:		Reference Work Order:	1007107
Service Address:	654 ASPEN ST RIPON WI 54971	AE Contact Name:	Hilbert, Donna
		AE Contact Email:	donna.hilbert@alliantenergy.com
		AE Contact Phone:	19207484012
		Billable Charge Type:	GAS
		Billable Charge Status:	DRAFT

Qty	Description	Unit Cost	Cost	Refundable?
410.00	Gas Main Pipe, Size 2"	\$2.90	\$1,189.00	Yes
410.00	Gas Main Installation, Size 2"	\$9.80	\$4,018.00	Yes
1.00	Service Disconnect/Reconnect	\$278.52	\$278.52	No
1.00	Gas Service - Equipment Set-Up	\$618.10	\$618.10	No
250.00	Gas Service Pipe, Size <=1"	\$1.10	\$275.00	No
250.00	Gas Service Installation, Size <=1"	\$12.20	\$3,050.00	No

<i>Total Refundable Amount:</i>	\$5,207.00
<i>Total Non-Refundable Amount:</i>	\$4,221.62
Total Installed Cost:	\$9,428.62
State/Local Tax:	\$0.00
Tax Adder:	\$0.00
Total Billable Amount:	\$9,428.62

Comments:

CHARGES TO RELOCATE GAS MAIN & SERVICE; FINAL INVOICE SUBJECT TO CHANGE BASED ON ACTUAL FOOTAGE & INSTALLATION COSTS DUE TO GROUND CONDITIONS

PAYMENT MAY BE MADE ONLINE, OVER
THE PHONE, OR MAIL YOUR PAYMENT TO:

ALLIANT ENERGY
PO BOX 3062
CEDAR RAPIDS, IA 52406-3062

Estimate is valid for 90 Days

Valid until



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary
David Pawlisch, Division Administrator

July 26, 2024

The Honorable Theodore Grant, Mayor
City of Ripon
100 Jackson Street
Ripon, WI 54971-1312

RE: City of Ripon 2024 Community Development Block Grant for Public Facilities (CDBG-PF) Project
Award and Pre-Agreement Requirements

Dear Mayor Grant:

Thank you for your recent Community Development Block Grant for Public Facilities (CDBG-PF) project proposal for street and utility infrastructure improvements on Hamburg and Hennie Streets. On behalf of Governor Tony Evers and Secretary Kathy Blumenfeld, I am pleased to inform you that the Wisconsin Department of Administration (DOA) will award up to \$1,000,000 to the City of Ripon (referred to as the "Grantee" hereafter) for this CDBG-PF project.

The U.S. Department of Housing and Urban Development (HUD) provides federal funding to states through the Community Development Block Grant (CDBG) program. Wisconsin uses this federal funding to provide affordable housing, suitable living environments, and expanded economic opportunities for persons with low and moderate incomes.

To ensure that your CDBG Application meets federal HUD regulations and program goals, the DOA Division of Energy, Housing and Community Resources (DEHCR) has reviewed and scored your grant application using the 2024 CDBG-PF competitive application criteria. A Scoring Summary sheet for the Grant Application submitted by the Grantee is included on page 10 of this letter.

Information regarding CDBG requirements and the documentation that must be submitted to the Division prior to the Grant Agreement being executed and prior to construction starting are provided on pages 4-9 of this letter. The Grantee has **forty-five (45) days** from the date of this letter to submit the items listed under "Pre-Agreement Documents Submission" on pages 6-8, including signing and returning the Acceptance of Award on page 3.

After the Division receives these items, the Grantee will be contacted by the CDBG project representative assigned to your project to further discuss the terms and conditions of the CDBG-PF award to help ensure the successful administration of this project under HUD guidelines. Certain compliance requirements must be met, and the grant agreement must be executed **prior to** starting any construction for the project.

July 26, 2024
Page 2 of 10

City of Ripon
CDBG-PF Award Amount: \$1,000,000

Again, congratulations and thank you for your efforts in helping our communities prosper and maintain a high quality of life for all Wisconsin residents.

Sincerely,

DocuSigned by:

8BBB1B6C717146F...

David Pawlisch, Administrator
Division of Energy, Housing and Community Resources

Attachments: 7

cc: Senator Joan Ballweg, Senate District 14, State of Wisconsin
Representative Jon Plumer, Assembly District 42, State of Wisconsin
Adam Sonntag, City Administrator/Treasurer, City of Ripon
Naomi Miller, Clerk, City of Ripon
Ben Andrews, MSA Professional Services, Inc.
Angela Davis, Section Chief, Bureau of Community Development, DEHCR
Kristine Haskin, Director, Program Services Bureau, DEHCR
Sandy Hilgendorf, Budget & Policy Analyst, DEHCR
Ben Lehner, Grants Specialist – Advanced, Bureau of Community Development, DEHCR

July 26, 2024
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City of Ripon
CDBG-PF Award Amount: \$1,000,000

ACCEPTANCE OF THE AWARD

This award letter represents the Department of Administration – Division of Energy, Housing and Community Resources’ participation in the project. It can be accepted by signing below and returning this to the Division via email to the assigned CDBG project representative listed at the end of this letter.

AUTHORITY TO SIGN DOCUMENT: The individuals signing this Acceptance on behalf of the Grantee certify and attest that the Grantee’s respective Resolutions, and/or other related documents, give full and complete authority to bind the Grantee on whose behalf they are executing this document. The individuals signing below also acknowledge that the specific provisions of this award letter are not binding upon DEHCR nor the Grantee and that DEHCR may withdraw this award at any point for any reason.

ACKNOWLEDGEMENT

Grantee:

Signature of Chief Elected Official

Date Signed

Printed Name of Chief Elected Official

Title of Chief Elected Official

Signature of Clerk

Date Signed

Printed Name of Clerk

Title of Clerk

July 26, 2024
Page 4 of 10

City of Ripon
CDBG-PF Award Amount: \$1,000,000

CDBG REQUIREMENTS AND PRE-AGREEMENT DOCUMENTS SUBMISSION

Specific procedures must be followed prior to undertaking CDBG activities. The Grantee must comply with applicable federal and state regulations and other grant requirements. Failure to comply with the regulations governing the CDBG program may result in this award being rescinded.

The grant award of up to \$1,000,000 represents approximately 43.32% of the proposed project costs. Total costs for this project are estimated to be \$2,308,250. The Grantee must contribute Match Funds in an amount that meets the match ratio of no less than \$1 Grantee Match funds for every \$2 CDBG funds expended for the project.

PROJECT ADMINISTRATOR TRAINING

All CDBG project administrators are required to attend implementation training sessions, as scheduled by the Division. The 2024 CDBG Implementation Training is scheduled for **Thursday, September 19, 2024**. It will be held via live webinar. Information and updates will be emailed to current Grantees and posted on the Bureau of Community Development – Training and Technical Assistance website [<https://energyandhousing.wi.gov/Pages/AgencyResources/CDBG-Training-and-Technical-Assistance.aspx>].

PROCUREMENT PROCESS

Regulations require each CDBG Grantee to follow its local procurement policy. The Grantee must use procurement procedures that comply with federal, state, and local regulations for purchases and contracts funded in whole or in part with CDBG dollars. The Grantee's procurement policy must be submitted to and reviewed by the Division prior to the Grantee receiving any funding. **The Division cannot release CDBG funds for contracted materials and services that have been improperly procured.**

Refer to *Chapter 3: Procurement & Contracting* and *Chapter 7: Labor Standards* in the *CDBG Implementation Handbook* [<https://energyandhousing.wi.gov/Pages/AgencyResources/CDBG-Implementation-Handbook.aspx>], for procurement and contracting guidance. The Grantee must adhere to competitive sealed bid requirements for public works construction contracts of more than \$25,000 per Wisconsin Statutes and CDBG program requirements. Guidance regarding competitive proposal and simplified acquisition procurement methods is provided in *Chapter 3* of the *CDBG Implementation Handbook*. Records verifying that the appropriate procurement procedures were followed must be maintained in the Grantee's CDBG project files.

The Build America, Buy America (BABA) requirements also apply to the project. The BABA Act, enacted as part of the Infrastructure Investment and Jobs Act on November 15, 2021, established a domestic content procurement preference for all Federal financial assistance obligated for infrastructure projects after May 14, 2022. The domestic content procurement preference requires that all iron, steel, manufactured products, and construction materials used in covered infrastructure projects are produced in the United States. An overview and resources regarding the BABA Act are in *Chapter 3* and *Attachment 3-J: BABA Requirements (Contract*

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City of Ripon
CDBG-PF Award Amount: \$1,000,000

Insertion) of the *CDBG Implementation Handbook* and on the HUD BABA website [https://www.hud.gov/program_offices/general_counsel/baba].

ENVIRONMENTAL REQUIREMENTS

An Environmental Review Record and the affiliated actions must be completed for the project and an Environmental Certification letter must be issued by the Division's Environmental Compliance Officer prior to construction activities beginning, real property being acquired, and/or other purchases being made (for items other than those for which the costs are deemed exempt from this requirement, such as grant administration and engineering professional services). Starting construction activities prior to meeting environmental compliance certification requirements may disqualify the project from CDBG funding eligibility. The environmental specifications for CDBG projects are provided in *Chapter 4: Environmental Review* in the *CDBG Implementation Handbook*. Changes to the project scope work may require additional environmental review activities. For assistance regarding environmental compliance, please contact the Environmental Desk at DOAEnvironmentalDesk@wisconsin.gov.

ACQUISITION & RELOCATION

CDBG projects involving acquisition (of property and temporary and permanent easements) and/or relocation activities are subject to the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (i.e., URA) [[49 CFR 24](#) and [24 CFR 42](#)] and State of Wisconsin regulations [Ch. 32, Wisconsin Statutes, and Ch. Admin. 92]. Grantees must inform the Division upon determining acquisition and/or relocation is required for the project, and follow the requirements and guidance provided in *Chapter 5: Acquisition & Relocation* in the *CDBG Implementation Handbook* and on the Department of Administration's Relocation Assistance website [<https://doa.wi.gov/Pages/AboutDOA/RelocationAssistance.aspx>]. The Grant Agreement must be fully executed and the Environmental Review requirements must be met prior to the acquisition of property.

FEDERAL LABOR STANDARDS

Federal labor standards (also known as Davis-Bacon and Related Acts [DBRA] or "Davis-Bacon") will most likely apply to a Grantee's project when construction activities are included in the scope of work. The Grantee should contact the assigned DEHCR project representative for a determination on the applicability of federal labor standards to the CDBG project as necessary. If federal labor standards apply, then the Grantee is responsible for ensuring the required labor standards language/insertions specified in *Chapter 3: Procurement and Contracting* and *Chapter 7: Labor Standards* of the *CDBG Implementation Handbook* are included in all construction prime contracts and subcontracts; all construction prime contractors and subcontractors are to pay their employees working on the CDBG project at least the federal wage rates (with some exceptions for some types of job classifications); all construction prime contractors and subcontractors are subject to submitting weekly payroll records and supporting documentation for fringe benefits and deductions (with some exceptions for some types of job classifications); and the UGLG's Labor Standards Officer is responsible for weekly payroll reviews to confirm compliance and address any noncompliance issues, as applicable. Refer to *Chapter 7: Labor Standards* in the *CDBG Implementation Handbook* for guidance and requirements.

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Page 6 of 10

City of Ripon
CDBG-PF Award Amount: \$1,000,000

SEMI-ANNUAL & ANNUAL REPORTING

Semi-annual and annual reporting for the CDBG project is required. The Grantee must submit the reports in accordance with *Chapter 9: Reporting* in the *CDBG Implementation Handbook* and the CDBG Grant Agreement. Grantees that accept a CDBG award must submit a Single Audit Statement for calendar year 2024 no later than January 15, 2025 and the first semi-annual reporting that will be due will be for the period ending March 31, 2025 (due dates are specified in the *CDBG Implementation Handbook*) regardless of whether the CDBG Grant Agreement has or has not been fully executed. The Grantee shall report all activities from the Award Date (i.e., the date of this letter) through the end of the semi-annual reporting period ending March 31, 2025.

PROJECT SITE CHANGE IN USE & INCOME RESTRICTIONS

When using CDBG funding to assist a project, standards of use of real property associated with the CDBG project site specified in [24 CFR 570.489\(e\)](#) and [\(j\)](#) and [24 CFR 570.505](#) apply. These standards apply from the date CDBG funds are first spent for acquiring the property or for making improvements to the property until five (5) years after closeout of the Grantee's project with DEHCR. There are restrictions and specifications regarding the use of the property and any income generated from the property (if applicable). The Grantee must not change the use of the property within five (5) years of completing the CDBG project unless the circumstances comply with the federal regulations and are pre-approved by DEHCR. Refer to federal regulations [24 CFR 570.489\(e\)](#) and [\(j\)](#) and [24 CFR 570.505](#) for additional information and contact DEHCR with any questions pertaining to these restrictions.

PRE-AGREEMENT DOCUMENTS SUBMISSION

All information provided in the CDBG Application is subject to further verification and review by the Division upon request. The Grant Agreement will be prepared and routed for signatures after the Division receives and approves the following pre-agreement documentation:

1. A signed Acceptance of Award (Acceptance form provided as page 3 of this letter).
2. A copy of the Grantee's procurement/purchasing related policy or policies (if multiple are applicable) with the local government's procedures and requirements for purchasing and contracting for goods and services. *[Note: The Grantee's procurement requirements and guidelines may be within a document with a different name, such as a purchasing policy or ordinance, or other financial management policy.]*
3. A list of professional services contracts executed (to date) between the Grantee and any third-party firms for the CDBG project, *if* any contracts have been executed yet, including all those covered with match funding and those intended to be covered with CDBG funding.
4. A completed Financial Management Contact Person form (attached with this letter).

5. A completed Signature Certification form (attached with this letter).
6. A completed W-9 Form [Taxpayer Identification Number (TIN) Certification] (attached with this letter).
7. A completed DOA-6456 Authorization for Electronic Deposit form (attached with this letter).
8. Bank account verification documentation for the DOA-6456 Authorization for Electronic Deposit, as specified at the bottom of the form (including a letter from the bank on letterhead *or* a voided check for the account). The bank verification letter must include the account holder name (which must be the Grantee), account number, and bank routing number, and be signed by an authorized representative of the bank. If submitting a voided check, it must be a check with the account holder name, account number, and bank routing number pre-printed on the check (a 'starter' check will *not* be accepted). If the Grantee would like to receive a paper check instead of having CDBG funds deposited electronically, contact your assigned DEHCR Program Representative to obtain the appropriate form.
9. A completed DOA-6460 New Supplier form (attached with this letter).
10. An email from the municipal clerk or treasurer verifying that the bank account that will be used for the 2024 CDBG-PF project is non-interest bearing as required; and stating whether it is a separate account to be used *exclusively* for the CDBG project funding deposits and disbursements (with no other State funds or other funds to be deposited into this account), *or* it is not a separate account and will not be used exclusively for the CDBG project deposits and disbursements, but it has a separate account register to track CDBG funding transactions separately from other funds in the account as required.
11. A copy of the Grantee's record on the federal System for Award Management (SAM) [<https://sam.gov/content/home>] which verifies the Grantee has an **"active" registration status and assigned Unique Entity Identification (UEI) number**. If the Grantee does not currently have an "active" registration or the Grantee's SAM registration has expired or will expire prior to the execution of the Grant Agreement, then the Grantee must either register or re-activate the registration on SAM (as applicable) and provide a copy of the record showing the updated status to the Division.

Alerts Regarding SAM.gov Registration:

- If the Grantee is not registered or has an inactive/expired registration in SAM, then the Division strongly advises the Grantee to complete the registration process or re-activation process (if applicable) ***immediately*** to avoid delays in executing the CDBG Grant Agreement. Some grantees have experienced significant delays in registration and re-activation in the past.
- Records generated from websites other than the *official* SAM website [<https://sam.gov/content/home>] or emails from entities other than SAM.gov and the Federal Service Desk (which manages SAM.gov) at [<https://sam.gov/content/help> or https://www.fsd.gov/gsafsd_sp] will ***not*** be accepted. Third-party entities have websites that display SAM information but are not the *official* SAM website.

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City of Ripon
CDBG-PF Award Amount: \$1,000,000

- Third-party entities may offer services for a fee to municipalities to assist with registering on SAM. However, there is no fee or charge on SAM.gov [<https://sam.gov/content/home>] for registration. Municipalities and other entities may self-register on SAM without third-party assistance and registration on the system is **FREE**. Refer to the “HELP” section on SAM for guidance resources.
12. An updated project budget, reflecting the CDBG award and any changes to funding or projected costs, if applicable, using the budget form attached with this letter. If there are no changes to the budget information that was submitted on the budget form with the CDBG Application, then indicate in the email submission of pre-agreement documents that there are no changes to the project budget.
 13. An itemized, concise, bullet-pointed list of all construction activities and project deliverables to be included in the Scope of Work in the CDBG Grant Agreement, based on the description of the project in the Grantee’s CDBG Application.
 14. An updated project timeline with the projected construction bidding date(s) and construction start and end dates. Construction must begin no later than **July 1, 2025** and end no later than **October 31, 2026**. Grantees must contact their assigned CDBG project representative to request any exceptions.
 15. A completed Service Area Demographic Profile Form (attached with this letter). The total number of beneficiaries must equal the number of beneficiaries listed in the CDBG Application (Part 4) without any duplication of persons *unless* advised by your assigned CDBG project representative that corrections to the beneficiary numbers reported in the CDBG Application are necessary. Estimate the demographic numbers for the service area beneficiaries using the U.S. Census 2022 American Community Survey (ACS) 5-Year Estimates (2018-2022) data for the local government or income survey data, if an income survey was used to qualify the project. Use the search option on the U.S. Census ACS 5-Year Estimates “Quick Facts” website [<https://www.census.gov/quickfacts/WI>] to access the data for the local government where the beneficiaries reside. The race/ethnicity data for the project beneficiaries may be generated by multiplying the percentages for race/ethnicity categories from the ACS data for the local government to the total beneficiaries number; or multiplying the percentages for race/ethnicity categories for the income survey respondents to the total beneficiaries number (only required for income surveys with less than 100% response rate).
 16. Additional items as applicable. Refer to the Scoring Summary sheet included at the end of this letter and contact your assigned CDBG project representative to determine if any items from the CDBG Application require follow-up or additional submissions prior to executing the Grant Agreement.

The Grant Agreement number that will be assigned to your project and is to be entered when completing the forms attached to this letter is [PF 24-20](#).

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City of Ripon
CDBG-PF Award Amount: \$1,000,000

Please respond with the documentation listed in the “Pre-Agreement Documents Submission” section within **forty-five (45) days** from the date of this letter. Requested information should be submitted to the Division via email to your assigned CDBG project representative listed at the end of this letter.

PRE-CONSTRUCTION DOCUMENTS:

The following documents are required **prior to the start** of any construction and the Division’s disbursement of CDBG funds for the CDBG project:

- A fully executed CDBG Grant Agreement between the Division and the Grantee (signed by all parties).
- A completed Environmental Report (including an Environmental Assessment, if required) **and** issuance of the Environmental Certification letter from the Division’s Environmental Compliance Officer.
- Submission of required documents, as listed in the Grant Agreement (once issued), for verifying compliance with applicable federal labor standards for construction projects. Refer to *Chapter 7: Labor Standards* of the *CDBG Implementation Handbook* for additional guidance.
- Copy of the executed contract between the Grantee and the grant administration services provider (regardless of funding source) *if* the Grantee has contracted with another party for grant administration services.
- Copies of the competitive procurement solicitation documents (in compliance with federal and state CDBG requirements, e.g., the Request for Proposals [RFP] and the advertisement for the RFP) for grant administration services *if* the Grantee has contracted with another party for grant administration services that will be funded in whole or in part with CDBG funds; *OR* copies of other documentation verifying the Grantee followed your local procurement policy in selecting and contracting with the grant administration services provider *if* the Grantee is *not* using CDBG funds to cover the costs.

Please contact your assigned CDBG project representative listed below if you have any questions or concerns. We congratulate the Grantee on this 2024 grant award, and we look forward to working with you to ensure successful completion of your CDBG Public Facilities project.

Assigned CDBG Project Representative:
Ben Lehner, Grants Specialist – Advanced
Ben.Lehner@Wisconsin.gov

2024 Community Development Block Grant for Public Facilities (CDBG-PF) Project Application Scoring Summary

Applicant / Unit of General Local Government (UGLG):	City of Ripon
Wisconsin County:	Fond du Lac County
Project Title:	Street and Utility Infrastructure Improvements Project on Hamburg and Hennie Streets
Project Start Date:	Construction must start no later than July 1, 2025
Project End Date:	Construction must be completed no later than October 31, 2026; Project Completion Report and Final CDBG Payment Request must be submitted to DEHCR no later than December 31, 2026
National Objective:	Meets LMI National Objective based on Income Survey Data.
Total # of Beneficiaries	87
Total # of LMI Beneficiaries	46
LMI %	52.87%
Estimated Total Project Cost:	\$2,308,250.00
CDBG Funding Amount Requested:	\$1,000,000.00
CDBG Funding Amount Awarded:	\$1,000,000.00

	Score:	Comments:
Project Need (0 – 100 points possible):	58	
Community Distress (70 points possible):		Total Community Distress Score: <u>47</u>
<i>Median Household Income (MHI) (0 – 40 points):</i>	18	MHI: \$56,563
<i>Per Capita Property Value (0 – 15 points):</i>	14	Per Capita Property Value: \$66,840
<i>Local Property Tax Rate (0 – 15 points):</i>	15	Tax Rate: 0.02211
Financial Need (30 points possible):		
<i>Score Based on General Obligation (G.O.) Debt:</i> <i>[Projects with <u>No Sewer or Water work Only</u>]</i>	N/A	G.O. Debt Individual Score: 0 Sewer/Water Individual Score: 2
<i>Score Based on G.O. Debt & Sewer/Water Rates:</i> <i>[Projects <u>with Sewer and/or Water work Only</u>]</i>	1	Combined Average Score Earned: <u>1</u>
Planning (10 points possible):	10	
Project Readiness (40 points possible):		Total Project Readiness Score: <u>40</u>
<i>Environmental Review Documentation:</i>	10	
<i>Architectural/Engineering Biddable Plans & Specifications Documentation:</i>	30	
Other Application Documentation Review Comments:		<i>Meets Citizen Participation requirements. Citizen Participation Plan (CPP) revision required during grant period if awarded funds. Fair Housing Ordinance Accepted. Match Documentation Accepted.</i>
TOTAL (250 points possible):	156	<i>Sufficient score for award.</i>
Grant Award Recommendation:	Award	

Veto Resolution for Denial of the Re-zone Application for Ripon Event Barn LLC

WHEREAS, the Common Council for the City of Ripon approved a motion on July 22, 2024, to deny the re-zone application for Ripon Event Barn LLC at 835 Liberty St. to a B-3 Neighborhood Business District Overlay on R-1 Residential District on a 4-2 majority vote; and

WHEREAS, Mayor Theodore Grant of the City of Ripon submitted a Mayoral Veto on July 26, 2024, for above stated Common Council motion exercising veto power pursuant to State Statute 62.09(8)(c); and

WHEREAS, the Common Council for the City of Ripon may overturn the Mayoral Veto at the next regular scheduled Common Council Meeting by a two-thirds (2/3) member vote, which requires six (6) members voting to overturn the veto.

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Ripon registers the following vote regarding the Mayoral Veto submitted on July 26, 2024:

Recorded Motion: _____
Motion: _____
Second: _____

Roll Call Vote:	Yes	No
_____	___	___
_____	___	___
_____	___	___
_____	___	___
_____	___	___
_____	___	___
_____	___	___

Mayoral Veto Overturned: _____ Yes _____ No

Theodore Grant, Mayor

ATTEST:

Adam Sonntag, City Administrator

Passed this _____ day of _____, 2024

Approved as to form:

Ludwig L. Wurtz, City Attorney

RESOLUTION NO. 2024 – _____

**AMENDING THE CITY OF RIPON EMPLOYEE HANDBOOK TO
CREATE THE SICK LEAVE DONATION POLICY**

WHEREAS, the City of Ripon has approved a comprehensive Employee Handbook to determine employee work conditions and benefits; and

WHEREAS, from time-to-time amendments to the Employee Handbook are required to address changing benefits structures, current/best practices, and required updates; and

WHEREAS, the city is interested in creating an updated Sick Leave Donation Policy for inclusion into the Employee Handbook.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Ripon, that the City of Ripon Employee Handbook be amended to create Section 405 Sick Leave Donation Program as attached.

Theodore Grant, Mayor

ATTEST:

Adam Sonntag, City Administrator

AYES: _____ NAYS: _____
Passed this _____ day of _____, 2024

Approved as to form:

Ludwig L. Wurtz, City Attorney

405 Sick Leave Donation Policy

The City of Ripon recognizes that employees may face medical emergencies requiring extended time off beyond their accrued sick leave. This policy ensures compassionate support for colleagues facing medical crises beyond their control, fostering a supportive workplace environment at the City of Ripon. To support such situations, eligible employees may voluntarily donate accrued sick leave to their colleagues in need of additional paid time off, as outlined below.

Eligibility

Employees must have been employed with the City of Ripon for at least one year to donate or receive donated sick leave.

Guidelines

Employees seeking to receive donated sick leave must meet the following criteria:

- Medical emergency involving the employee or an immediate family member (spouse/partner, child/dependent, or parent).
- This emergency must result in a prolonged absence and substantial loss of income due to exhausted paid leave.

Donation of Sick Leave

- Donation is voluntary.
- Donated sick leave accumulates in a leave bank for eligible recipients.
- Donor identities remain confidential.
- Sick leave is donated and used on an hourly basis, not by dollar value.
- Minimum donation is 4 hours annually; maximum is 40 hours or 50% of the donor's balance.
- Donors cannot borrow against future sick leave.
- Donation occurs annually during benefits open enrollment, effective December 31st.
- Employees on approved leave of absence cannot donate sick leave.

Requesting Donated Sick Leave

Employees must:

- Complete a Donation of Sick Leave Request Form, submitted to the City Administrator's Office.
- Approval required from Human Resources, immediate supervisor, and City Administrator.
- Recipients must use available sick leave first; donated leave applies only to approved requests.
- Maximum 480 hours (12 weeks) of donated sick leave per rolling 12-month period.
- FMLA guidelines remain unaffected.

Contractor's Application for Payment

Owner: <u>City of Ripon</u>	Owner's Project No.: _____
Engineer: <u>MSA - Dan Rammer</u>	Engineer's Project No.: <u>00026049</u>
Contractor: <u>Egbert Excavating</u>	Contractor's Project No.: _____
Project: <u>St Wenceslaus St Reconstruction</u>	
Contract: _____	
Application No.: <u>1</u>	Application Date: <u>7/26/2024</u>
Application Period: <u>From</u> <u>7/2/2024</u> <u>to</u> <u>7/26/2024</u>	

1. Original Contract Price	\$	932,348.50
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	932,348.50
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	236,487.00
5. Retainage		
a. <u>5%</u> X \$ <u>236,487.00</u> Work Completed	\$	11,824.35
b. _____ X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	11,824.35
6. Amount eligible to date (Line 4 - Line 5.c)	\$	224,662.65
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	\$	224,662.65
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	707,685.85

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

Contractor: Egbert Excavating, Inc.
 Signature: _____ Date: 8/5/24

Recommended by Engineer	Approved by Owner
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Owner: City of Ripon
 Engineer: MSA
 Contractor: Egbert Excavating
 Project: St. Wendelmas St. Reconstruction
 Contract:

Contractor's Application for Payment

Owner's Project No.: 00026049
 Engineer's Project No.:
 Contractor's Project No.:

Application No.:		Application Period:		From		to		Application Date:															
I		B		C		D		E		F		G		H		I		J		K		L	
Bid Item No.	Description	Item Quantity	Units	Contract Information		Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Work Completed (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)											
				Unit Price (\$)	Original Contract																		
1	Mobilization	1	LS	\$	12,750.00	12,750.00	0.50	6,375.00		6,375.00	50%	6,375.00											
2	Unclassified Excavation	2,400	CY	\$	25.00	60,000.00					0%	60,000.00											
3	Clearing and Grubbing	1	LS	\$	10,000.00	10,000.00	1.00	10,000.00		10,000.00	100%												
4	Asphalt Pavement Removal	4,200	SY	\$	2.00	8,400.00	4,200.00	4,200.00		4,200.00	100%												
5	Concrete Pavement Removal	800	SY	\$	9.00	7,200.00	800.00	7,200.00		7,200.00	100%												
6	Curb and Gutter Removal	1,875	LF	\$	5.00	9,375.00	1,875.00	9,375.00		9,375.00	100%												
7	Saw Cut Asphalt Pavement	400	LF	\$	2.00	800.00					0%	800.00											
8	Saw Cut Concrete Pavement	250	LF	\$	3.00	750.00					0%	750.00											
9	Concrete Vault Removal	1	LS	\$	500.00	500.00	1.00	500.00		500.00	100%												
10	Remove and Salvage Fence	650	LF	\$	29.00	18,850.00	650.00	18,850.00		18,850.00	100%												
11	Topsoil Placement and Grading	1,600	SY	\$	8.00	12,800.00					0%	12,800.00											
12	Seed, Fertilize and Hydromulch	1,600	SY	\$	2.00	3,200.00					0%	3,200.00											
13	Erosion and Sedimentation Controls	1	LS	\$	1,000.00	1,000.00	0.50	500.00		500.00	50%	500.00											
14	Traffic Control	7,500	TON	\$	10,000.00	10,000.00	1.00	10,000.00		10,000.00	100%												
15	Granular Fill	500	SF	\$	5.00	2,500.00	256.00	1,280.00		1,280.00	51%	1,220.00											
16	Insulation, 2-inch	2,300	LF	\$	20.00	46,000.00					0%	46,000.00											
17	Concrete Curb and Gutter, Type D, 30-inch	2,300	LF	\$	8.25	12,787.50					0%	12,787.50											
18	Concrete Driveway, 6-inch w/ Dense Graded Base, 1-1/4-inch, 6-inch	1,550	SY	\$	84.95	3,897.00					0%	3,897.00											
19	Asphalt Driveway, 3-inch w/ Dense Graded Base, 1-1/4-inch, 8-inch	60	SY	\$	7.00	50,400.00					0%	50,400.00											
20	Concrete Sidewalk, 4-inch w/ Aggregate Base Course, 1-1/4-inch, 6-inch	7,200	SF	\$	7.00	50,400.00					0%	50,400.00											
21	Concrete Sidewalk, 6-inch w/ Aggregate Base Course, 1-1/4-inch, 6-inch	850	SF	\$	6.25	7,012.50					0%	7,012.50											
22	Breaker Run, 8-inch	1,875	TON	\$	15.95	29,906.25					0%	29,906.25											
23	Dense Graded Base, 1 1/4-inch, 6-inch	1,555	TON	\$	16.55	25,735.25					0%	25,735.25											
24	Asphaltic Binder, 2 1/2-inch	500	TON	\$	72.00	36,000.00					0%	36,000.00											
25	Asphaltic Surface, 1 1/2-inch	300	TON	\$	73.00	21,900.00					0%	21,900.00											
26	Geotextile Fabric, Type SAS	4,660	SY	\$	3.00	13,980.00					0%	13,980.00											
27	Detectable Warning Field	120	SF	\$	40.00	4,800.00					0%	4,800.00											
28	Pavement Marking, Waterborne, 4-inch, White	310	LF	\$	3.00	2,480.00					0%	2,480.00											
29	Pavement Marking, Waterborne, 18-inch, White	30	LF	\$	40.00	1,200.00					0%	1,200.00											
30	Excavation Below Subgrade	350	CY	\$	15.00	5,250.00					0%	5,250.00											
31	Storm Inlet, 2-FT x 3-FT	14	EA	\$	2,150.00	30,100.00					0%	30,100.00											
32	Catch Basin, 2-FT, DIA.	2	EA	\$	1,650.00	3,300.00					0%	3,300.00											
33	Storm Inlet Manhole, 4-FT, DIA.	2	EA	\$	3,110.00	6,220.00					0%	6,220.00											
34	Storm Inlet Manhole, 6-FT, DIA.	2	EA	\$	5,420.00	10,840.00					0%	10,840.00											
35	Storm Manhole, 5-FT, DIA.	1	EA	\$	5,700.00	5,700.00					0%	5,700.00											
36	Storm Manhole, 6-FT, DIA.	2	EA	\$	6,180.00	12,360.00	1.00	6,180.00		6,180.00	50%	6,180.00											
37	Storm Manhole, 7-FT, DIA.	1	EA	\$	11,250.00	11,250.00					0%	11,250.00											
38	Storm Sewer, PVC, 4-inch	10	LF	\$	40.00	400.00					0%	400.00											
39	Storm Sewer, PVC, 15-inch	45	LF	\$	110.00	4,950.00					0%	4,950.00											
40	Storm Sewer, HDPE, 12-inch	180	LF	\$	36.00	6,480.00					0%	6,480.00											
41	Storm Sewer, HDPE, 18-inch	525	LF	\$	41.00	21,525.00					0%	21,525.00											
42	Storm Sewer, RCP, 12-inch	60	LF	\$	50.00	3,000.00					0%	3,000.00											
43	Storm Sewer, RCP, 18-inch	30	LF	\$	65.00	2,550.00					0%	2,550.00											

Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.: 0002160-49
 Contractor's Project No.:

Progress Estimate - Unit Price Work

Owner: City of Ripon
 Engineer: MSA
 Contractor: Egbert Excavating
 Project: St. Wenceslaus St. Reconstruction
 Contract:

Application No. 1		Application Period: From 07/03/24 to 07/26/24		Application Date: 07/26/24									
A Bid Item No.	B Description	C Contract Information		D Contract Information		E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		Item Quantity	Units	Units	Value of Work Completed (E X G) (\$)								
44	Storm Sewer, RCP, 36-inch	330	LF			110.00	36,300.00					0%	36,300.00
45	Storm Sewer, HERCP, 45-inch x 29-inch	760	LF			145.00	110,200.00	368.00	53,360.00		53,360.00	48%	56,840.00
46	Connect to Existing Storm Sewer	4	EA			1,000.00	4,000.00	1.00	1,000.00		1,000.00	25%	3,000.00
47	Abandon Existing Storm Sewer	1	LS			1,000.00	1,000.00	0.50	500.00		500.00	50%	500.00
48	Sanitary Sewer Manhole, 4 FT. DIA.	4	EA			5,380.00	21,520.00	1.00	5,380.00		5,380.00	25%	16,140.00
49	Sanitary Sewer, PVC, 8-inch	180	LF			50.00	9,000.00	116.00	5,800.00		5,800.00	64%	3,200.00
50	Sanitary Sewer, PVC, 10-inch	650	LF			62.00	40,300.00					0%	40,300.00
51	Sanitary Sewer, PVC, 12-inch	50	LF			80.00	4,000.00					0%	4,000.00
52	Wye, 8 x 6-inch	2	EA			110.00	220.00	1.00	110.00		110.00	50%	110.00
53	Wye, 10 x 6-inch	13	EA			295.00	3,835.00					0%	3,835.00
54	Sanitary Sewer Lateral, PVC, 6-inch	355	LF			40.00	14,200.00	23.00	920.00		920.00	6%	13,280.00
55	Connect to Existing Sanitary Sewer	4	EA			900.00	3,600.00	1.00	900.00		900.00	25%	2,700.00
56	Connect to Existing Sanitary Lateral	15	EA			145.00	2,175.00	1.00	145.00		145.00	7%	2,030.00
57	Abandon Existing Sanitary Sewer	1	LS			1,000.00	1,000.00	29.00	1,355.00		1,355.00	73%	495.00
58	Water Main, PVC, 6-inch	40	LF			45.00	1,800.00	799.00	47,940.00		47,940.00	75%	15,860.00
59	Water Main, PVC, 8-inch	1,060	LF			60.00	63,600.00	2.00	120.00		120.00	100%	
60	Hydrant	2	EA			5,570.00	11,140.00					100%	
61	Tee, 8 x 6-inch	2	EA			725.00	1,450.00	2.00	1,450.00		1,450.00	100%	
62	Tee, 8-inch	1	EA			775.00	775.00	1.00	775.00		775.00	100%	
63	Reducer, 8 x 6-inch	2	EA			475.00	950.00	1.00	475.00		475.00	50%	475.00
64	Plug, 8-inch	1	EA			300.00	300.00	1.00	300.00		300.00	100%	
65	22.5 Bend, 8-inch	4	EA			525.00	2,100.00	2.00	1,050.00		1,050.00	50%	1,050.00
66	45 Degree, 8-inch	2	EA			2,160.00	4,320.00	2.00	4,320.00		4,320.00	100%	
67	Gate Valve & Box, 6-inch	2	EA			2,950.00	5,900.00	3.00	8,850.00		8,850.00	60%	5,900.00
68	Gate Valve & Box, 8-inch	5	EA			42.00	210.00					0%	210.00
69	Water Service, HDPE, 1-inch	150	LF			51.00	7,650.00					0%	7,650.00
70	Water Service, HDPE, 2-inch	100	LF			785.00	78,500.00	1.00	785.00		785.00	14%	4,710.00
71	Saddle, Corporation, Curb Stop & Box, 1.25-inch	7	EA			1,200.00	8,400.00	2.00	2,400.00		2,400.00	67%	1,200.00
72	Saddle, Corporation, Curb Stop & Box, 2-inch	3	EA			1,000.00	3,000.00					0%	3,000.00
73	Connect to Existing Water Service	10	EA			2,500.00	25,000.00	1.00	2,500.00		2,500.00	50%	2,500.00
74	Connect to Existing Water Main	1	LS			1,000.00	1,000.00	1.00	1,000.00		1,000.00	100%	
75	Abandon Existing Water Main	2	EA			600.00	1,200.00					0%	1,200.00
76	Curb Stop Casting	2	EA			992,348.50	1,984,697.00		236,487.00		236,487.00	25%	695,861.50
Original Contract Totals \$							992,348.50		236,487.00		236,487.00	25%	695,861.50
Change Orders													
Change Order Totals \$													
Original Contract and Change Orders							992,348.50		236,487.00		236,487.00	25%	695,861.50
Project Totals \$							992,348.50		236,487.00		236,487.00	25%	695,861.50