



# Sidewalk Café and/or Service/Beer Garden Permit Application

Code Section 6.34  
July 1<sup>st</sup> through June 30<sup>st</sup>

**Sidewalk Café Permit Fee: \$25.00** (License fee is Non-Refundable)

**Please Print Clearly**

Sidewalk cafes may be permitted only on properties located in B-1 Central Business zoning districts.

## Outdoor Service/Beer Garden

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Trade Name: \_\_\_\_\_ Email: \_\_\_\_\_

Business Address: \_\_\_\_\_

Agent Name: \_\_\_\_\_ Agent Phone: \_\_\_\_\_

- Sidewalk cafes shall be limited to businesses that derive more than fifty percent of their gross business revenue from the sale of food. Does the applicant derive more than fifty percent of gross business from food sales? \_\_\_\_\_ Yes \_\_\_\_\_ No

*(If yes, please provide supporting documentation.)*

- Liability insurance naming the city as an unrestricted additional insured on the sidewalk cafe owner's insurance policy for the licensed sidewalk cafe site will be required, including insurance to cover liquor liability, to the extent specified by and on forms approved by the city.

\_\_\_\_\_ Insurance Information Attached *(Not applicable for Service/Beer Gardens on private property)*

- Will alcohol be served in the Sidewalk Cafe? \_\_\_\_\_ Yes \_\_\_\_\_ No
- Please describe the barrier being used for the Sidewalk Café/Service/Beer Garden \_\_\_\_\_

Barrier Height: \_\_\_\_\_ Number of Tables: \_\_\_\_\_ Number of Chairs: \_\_\_\_\_

## Operating Requirements:

- 1) All service in the sidewalk cafe (beverage and food) shall stop no later than ten-thirty p.m.
- 2) The barrier surrounding the sidewalk cafe shall be no lower than two feet nor higher than three feet.
- 3) The outdoor premises shall only be used for serving food and alcohol and no part of the said area shall be used for recreational activities.
- 4) Noise from any source that is emitted from the outdoor area and measured at any border of the real property on which the licensed premises is located shall not exceed eighty-five decibels from seven a.m. to nine p.m. and seventy-five decibels from nine p.m. until closing. Three or more noise complaints filed against the owner of an outdoor premises during the license period (July 1 to June 30), and verified by the police department, shall constitute sufficient grounds to revoke the outdoor premises permit.

Below give a detailed description, including accessible walkway measurements, sidewalk encroachments, road names, and any other relevant information (*additional diagram may be attached*):

(SITE PLAN)

Each sidewalk café, service/beer garden serving alcohol beverages shall be responsible for policing the area of the sidewalk café, service/beer garden to be sure that customers are of the legal drinking age and that alcohol beverages are not removed from the premises.

I understand all licensing and operating requirements specified in Chapter 6.34 of the Ripon Municipal Code and will abide by the regulations set forth therein for the permit I am applying for.

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AUTHORIZED AGENT SIGNATURE

*Applicant may mail or drop off the application and fee to the Ripon City Hall, 100 Jackson St., Ripon, WI 54971. Questions may be emailed to the City Clerk at [nmiller@cityofripon.com](mailto:nmiller@cityofripon.com) or call 920-748-4915.*

Date received and filed with Municipal Clerk:	Cash, Check or Credit Card <i>(Circle One)</i>	Receipt Number:
Date application reviewed by City Administrator:	City Administrator Recommendation: Approve    Denied	City Administrator Initial:
	Copy of Hold Harmless Agreement on file?  Yes        No	Copy Given to:  Police        EMS Fire         Public Works
Permit Number:	Date Issued:	Initial of Clerk/Deputy Clerk: