



# CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

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## **CITY OF RIPON COMMON COUNCIL MEETING Council Chambers, City Hall Tuesday, April 13, 2021 7:00 p.m.**

- I. Call to order/roll call
- II. Pledge of Allegiance/Invocation - Karen Gygax Rodriguez
- III. Approval of agenda
- IV. Public communications and comment
- V. Proclamation – Telecommunicators Week (April 11-17, 2021)
- VI. Accept informational reports from standing committees and staff
  1. Historic Preservation minutes – March 2, 2021
  2. Park & Rec minutes – March 24, 2021
  3. Ripon Area Fire Dept minutes March 2, 2021
  4. Building Inspector report – March
  5. EMS report – March
  6. Police Department report – March
  7. Public Works Department report – March
  8. Senior Citizen report – March
  9. Water Department report – March
  10. City Administrator report – March
  11. City Administration reports
    - a. Treasurer’s report – March
    - b. Budget report – March
    - c. Check register – March
- VII. Consent calendar (Unless the Mayor, Council or staff asks that one or more of the items listed be pulled, this list may be approved with a single vote.)
  1. Common Council minutes – March 9, March 22

2. Historic Preservation Commission – Certificate of Appropriateness for 129 East Jackson Street  
(Staff note: At their April 6 meeting the Historic Preservation Commission recommended that the Council approve the Certificate of Appropriateness application from CSA Homes for replacement windows/doors and rear landing and stairs.)
3. Historic Preservation Commission – Certificate of Appropriateness for 119 Watson Street  
(Staff note: At their April 6 meeting the Historic Preservation Commission recommended that the Council approve the Certificate of Appropriateness application from Brian Gilfillan, The Public House for a wall sign.)
4. Historic Preservation Commission – Certificate of Appropriateness for 200 Watson Street  
(Staff note: At their April 6 meeting the Historic Preservation Commission recommended that the Council approve the Certificate of Appropriateness application from Alexandria Games for vinyl window graphics and a projecting sign.)
5. Historic Preservation Commission – Certificate of Appropriateness for 212 Watson Street  
(Staff note: At their April 6 meeting the Historic Preservation Commission recommended that the Council approve the Certificate of Appropriateness application from Diedrich Jewelers for replacement storefront door and windows.)
6. Historic Preservation Commission – Certificate of Appropriateness for 333 Watson Street  
(Staff note: At their April 6 meeting the Historic Preservation Commission recommended that the Council approve the Certificate of Appropriateness application from J's BBQ for a projecting sign.)
7. Historic Preservation Commission – Certificate of Appropriateness for 322 Watson Street  
(Staff note: At their April 6 meeting the Historic Preservation Commission recommended that the Council approve the Certificate of Appropriateness application from Andrew Wargula, Islandtree Liquidators for a projecting sign.)

VIII. Action items

1. CDBG Administration and Environmental Review Services Agreement

(Staff note: WI Department of Administration has awarded the City of Ripon a CDBG-PF-CL Grant in the amount of \$552,373.65. MSA Professional Services has submitted a services agreement in the amount of \$30,000 to administer the grant on behalf of the city.)

2. Resolution – writing off uncollectible ambulance bills

(Staff note: Periodically, staff brings forth certain ambulance bills deemed uncollectible by City staff and the City Attorney. Staff recommends approval of the attached resolution writing off one account in the amount of \$22,888.85.)

3. Ordinance – repeal Chapter 2.80 – Personnel Provisions

(Staff note: Review of this Chapter by the City Administrator and City Attorney shows the Ordinance to be out of date and contradictory to current personnel policy. Staff recommends repealing section 2.80 – Personnel Provisions of the Code of Ordinances.)

IX. Project updates & staff reports

X. Mayor's communications and appointments

XI. Agenda items for future Council meetings

XII. Adjourn



# CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

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## PROCLAMATION

### TELECOMMUNICATORS WEEK APRIL 11 – 17, 2021

**WHEREAS**, emergencies can occur at any time that requires police, fire, emergency medical, or search and rescue services; and

**WHEREAS**, professional telecommunicators are not visible as the men and women who arrive at the scene of emergencies, but provide a vital link to public safety services as part of the first responder team, with each telecommunicator exhibiting compassion, understanding, and professionalism during the performance of their job; and

**WHEREAS**, telecommunicators are critical to our community's emergency response and security services, dispatching law enforcement, emergency medical services, firefighters, and other emergency responders 24 hours a day, seven days a week; and

**WHEREAS**, the safety of our police officers, firefighters, and medical responders is dependent upon the quality and accuracy of information obtained from citizens and visitors who call the City of Ripon Communications Center; and

**WHEREAS**, professional public safety telecommunicators are a vital link between citizens and victims and the first and most critical contact our citizens have with emergency services; and

**WHEREAS**, public safety/emergency telecommunicators serve as the single most vital link for our first responders by monitoring their activities by radio, providing them information, and ensuring their safety; and

**WHEREAS**, the City of Ripon recognizes that we currently have, and have had for many years, telecommunicators that have been dedicated to this community and that these telecommunicators have no doubt, provided information, protected property, prevented injury and crime, and saved many lives while in the performance of their duties to the citizens of the City of Ripon; and

**WHEREAS**, National Public Safety Telecommunicators Week begins April 11<sup>th</sup> and ends April 17<sup>th</sup>, 2021.

**NOW, THEREFORE, IT IS PROCLAIMED** by the City of Ripon Common Council, the week of April 11-17, 2021, to be Telecommunicators Week in the City of Ripon, Wisconsin, in honor of the men and women whose diligence and professionalism keep, and have kept, our community, citizens, and visitors safe.

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Theodore Grant, Mayor

**Ripon Historic Preservation Commission**  
**Meeting Minutes for Tuesday, March 2, 2021**

**1. Call to Order**

Split brought the meeting to order at 6:29 pm

**2. Roll Call**

Present: C Arbaugh, Gallops, Robida, Splitt

Absent: H Hutton, Pollesch and B Hutton

Guests: S Arbaugh, Ethan and Jonathon Schneidere

**3. Approval of Agenda**

A motion was made to adjust the agenda; placing item number 11 after item number 6. This would allow the greater part of the meeting to occur after Ethan and Jonathon Schneidere gave their Scout Project presentation

A motion to approve the revised Agenda was made by Splitt  
Arbaugh then gave a second approval

Yes votes: Unanimous

The revised Agenda was carried

**4. Approval of Past Minutes**

A motion to approve the minutes was made by Gallops

Robida then gave a second approval

Yes votes: Unanimous

The minutes were carried

**5. Approval of Financial Report**

Note: the 2021 budget has been added to the existing budget making \$4,657.82 available

A motion to approve the Financial Report was made by Robida

Gallops then gave a second approval

Yes votes: Unanimous

The Financial Report was carried

**6. Public Comments**

None

**11. Ethan Schneider Eagle Scout Project Presentation**

Life to Eagle, Scout member Ethan Schneidere, representing District #735, spoke to the commission regarding a project that he would like to implement as part of earning his Eagle status. His plan is to add or update existing historic downtown Ripon signage adding a QR code feature. When the QR code is scanned, a designated page from the Ripon Historic Society's website will appear. This page would offer articles, images and

## **RHPC Meeting Minutes continued**

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video about the building's significance; previous owners, functions, activities and events of the building. A younger audience is expected to emerge with this move toward a friendly IT solution. Some verbiage will remain for those not possessing smart phones. Buildings Ethan is considering include the Marcus Theater at 103 Watson, Rotary Square located on the parkway of the 100 block of Watson Street, the Heist at 114 Watson Street, Hamilton's at 125 Watson, the former Carnegie Library in Ripon at 300 W Seward Street and the American Legion building at 135 E Fond du Lac Street. The cost of the proposed signage has not been determined at this point. Arbaugh will forward the information she has gathered to this point via email ([22schneidere@ripon.k12.wi.us](mailto:22schneidere@ripon.k12.wi.us)) Ethan is considering various ways to raise funds for this work; he plans to complete his project in July of 2021.

### **7. Certificate of Appropriateness applications**

#### **231 Watson - Chiq Tique signage**

The size, shape and hanging method of this signage all follow the Ripon Design Manual. The commission spoke to the application needing designated colors that are planned for the sign and the height at which the sign will be installed. A motion to approve pending receipt of the signage color and install height was made by Splitt

Arbaugh then gave a second approval

Yes votes: Unanimous

The Certificate of Appropriateness will be carried

#### **135 E Fond du Lac - The American Legion Building**

Additional research into the approval of appropriate solutions revealed this building is not within Ripon's local downtown historic district. Knowing that the building is registered as a state historic site Gregg Rasse was advised to contact Jason Tish.

#### **16 Union Street - Former Post Office**

Robert Wessels sent a letter to the commission stating he had spoken to John Splitt about achieving Historic Local Landmark Designation status for the above property. Mr. Wessels hopes to achieve this in memory of his son who died tragically while renovating it. John and Colleen Splitt will pay the \$55.00 local registration cost to the state however town attorney Ludwig will review the paperwork first and the city council will need to vote to initiate this process.

### **8. Facebook Page (Hasse Brewery Stable and American House)**

The property above has been deemed surplus by the council. An article regarding the availability of the property was published in the Commonwealth Press. The council agreed to allow minimal information about the land and building to appear in Facebook. Verbiage must reflect that the council insists the land and building remain in Ripon. The Facebook presence must receive a final approval by the commission, the council and Lori Rich.

### **9. List and Condition of Historic Plaques on Buildings**

Information gathered toward this project will be forwarded to Ethan Schneidere.

## **RHPC Meeting Minutes continued**

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### **10. Certified Local Government Status**

### **12. New Member to Commission**

Although Timmi Robida who is young and a shop renter on Watson would be an excellent fit on the commission, Mayor Grant did not choose to select her. Grant stated he was concerned about the possibility of issues should the commission have two father-daughter commissioners. Sarah Willett was appointed.

### **Additional Conversation Among the Commission**

A suggestion to prepare an informational guide for new residents, shop renters and owners was made by C Arbaugh. The guide would list many resources and practical information for their use as they begin their journey toward settling in to Ripon. The commission was positive toward this idea. If someone gathers the content they would review the document. S Arbaugh will prepare a first draft. Permission to be on the agenda next week was requested.

### **13. Commission's Next Meeting Date**

Tuesday, April 6, 2021 at 6:30 PM

### **14. Adjournment**

A motion to adjourn the meeting was made by Arbaugh

Robida then gave a second approval

Yes Votes: Unanimous

Adjournment was carried

The Ripon Historic Preservation Commission Meeting Minutes for Tuesday, March 2, of 2021 are respectfully submitted by Cathylee Arbaugh, current resident of Ripon, WI.

## **PARK & RECREATION COMMITTEE MEETING**

**March 24, 2021**

PRESENT: Baird, Hansen, Mansmith, Rieder, Soda  
ABSENT: None  
OTHERS: Public Works Director Ehrenberg, City Administrator Sonntag

Hansen called the meeting to order at 5:03 p.m.

### **Approve meeting minutes – February 24**

Mansmith moved and Soda seconded a motion to approve the February 24, 2021 minutes as presented. Motion carried.

### **Discussion items**

#### **Ruth Retzlaff Ripon Girl Scouts**

Hansen reported the Ripon Girl Scouts submitted a request to plant a memorial tree in Barlow Park to honor a classmate the passed away. The committee discussed appropriate species and working with Ehrenberg to plant the tree. Soda moved and Baird seconded a motion to approve the tree planting in Barlow Park by the Girl Scouts.

#### **Review 5-year Plan**

Ehrenberg provided the committee the 5-year park plan for review. Ehrenberg noted an uptick in park reservations that will help cover the cost of improvements. Mansmith questioned removing or repairing bubblers in the parks. The Committee recommended the bubblers be repaired. Soda discussed allowing businesses and other groups volunteering to help complete projects on the plan. Hansen supported allowing groups the opportunity to work on projects with the city supplying material. Ehrenberg noted the \$9,000 cost of a shelter roof repair in Murray Park. The committee recommended replacing with a metal roof. Soda asked if the dock in Selfridge Park was removed and replaced. Mansmith and Hansen questioned the availability of grants to replace the dock in the future.

#### **Project updates and staff reports**

Ehrenberg reported there has been an uptick in shelter rentals for 2021 and that staff will be sanitizing park facilities daily. Hansen noted the DPW is getting ready for mowing season. Ehrenberg noted summer help for mowing has been hired. The Committee discussed getting the ball fields ready for the season. Sonntag provided an update on the Akin St. and Horner Park project. Ehrenberg added specifics about the project and timelines. Mansmith asked about an inventory of play equipment, including adaptive play features in the parks. It was noted that Ripon Fest had booked for 2021.

#### **Review status of budget to date (through February 28)**

Members reviewed the 2021 budget through February 28, and there were no concerns.

**Suggestions for agenda items for next meeting**

Park Play Equipment Inventory and ADA Equipment List. Let Hansen or Sonntag know of other items.

**Announce date and time for next committee meeting**

Hansen announced that the next meeting will be on Wednesday, May 26, 2021 at 5:00 p.m. at City Hall.

With no other business before the Committee, Baird moved and Mansmith seconded a motion to adjourn. Motion carried. Hansen declared the meeting adjourned at 5:28 p.m.

Respectfully submitted,  
Adam Sonntag, City Administrator

## Minutes of Ripon Area Fire District Meeting

The monthly meeting of the Ripon Area Fire District was called to order at 7:01 P.M. on March 2<sup>nd</sup>, 2021 by President Barry Vandebrink. Role was called with the following members Gary Page, Howard Hansen, Jolene Schatzinger, James Werch present. Also present was Chief Saul. Ben Morrison was absent.

Motion to approve agenda by Hansen, second by Page. Passed 6-0.

Treasurer's Report was presented in writing. Motion by Werch, second by Page to approve treasurer's report and accounts payable for February billing. Passed 6-0. Werch gave update on accounts in collections with nothing new at this time.

Chief Saul presented a condensed chiefs report. No update on inspection. Upstairs remodeling has been progressing. Call volume has been busy in February.

Old Business: Retirement payouts. Firefighter Krause, Ellis and Terverdy are still outstanding. Motion to pay all three in full from the 2020 firefighter fund by Werch, second by Page. Passed 6-0. Dispatch center update given by Chief Saul. Chief Saul is still working with all the parties involved for the switch and changeover dates.

New Business: Some discussion over the Town of Nepeuskun detachment occurred. Vandebrink updated board that Town of Nepeuskun may be discussing at a monthly meeting. Motion by Hansen, second by to have Vandebrink, Chief Saul and attorney Moniz attend a Nepeuskun meeting if their agenda has an item involving the RAFD. Passed 6-0. Possible more information will occur in the future. The 2019 audit was presented for review.

Future agenda items: 2019 Audit

Next regular meeting on April 6<sup>th</sup>, 2021 at 7:00 PM.

Motion to adjourn to closed session by Hansen, second by Schatzinger. Passed 6-0.

Adjourn at 7:52 PM

CITY OF RIPON				BUILDING REPORT				MARCH		2021	
TYPE OF PERMIT	MONTH		YEAR TO DATE		LAST YEAR TO DATE		Permit Cost	Permit Cost	Permit Cost	Permit Cost	
	No.	Estimated Value	No.	Estimated Value	No.	Estimated Value					
Single Family Residence			2	\$775,000.00	\$3,735.12	\$540,000.00	\$5,231.12				
Multi-Family Residence											
Residential Garage			1	\$27,000.00	\$207.52	\$141,000.00	\$705.60				
Residential Garage Alteration						\$750.00	\$50.00				
Residential Alteration	4	\$78,030.00	11	\$133,830.00	\$915.58	\$806,280.00	\$1,063.78				
Commercial											
Commercial Alteration	1	\$168,557.00	2	\$319,557.00	\$1,917.34	\$12,675.00	\$158.50				
Industrial											
Industrial Alteration											
Signs	2	\$5,484.00	4	\$10,484.00	\$321.89	\$47,050.00	\$502.56				
Miscellaneous	3	\$8,500.00	5	\$8,800.00	\$250.00	\$62,000.00	\$372.00				
Demolition	2	\$65,665.00	2	\$65,665.00	\$200.00						
Hospital											
Church											
School											
College											
Trailer Homes											
<b>Total Building Permits</b>	<b>12</b>	<b>\$326,236.00</b>	<b>27</b>	<b>\$1,340,336.00</b>	<b>\$7,547.45</b>	<b>\$1,609,755.00</b>	<b>\$8,083.56</b>				
Commercial Plan Approval			1		\$600.00						
Plumbing Permits	2		7		\$792.00		\$375.00				
Electrical Permits	2		9		\$671.02		\$1,285.42				
Heating Permits	5		19		\$450.00		\$650.00				
<b>Total Permit Fees</b>					<b>\$3,287.64</b>		<b>\$10,393.98</b>				
<b>Totals</b>	<b>21</b>	<b>\$326,236.00</b>	<b>63</b>	<b>\$1,340,336.00</b>	<b>\$11,295.47</b>	<b>\$1,609,755.00</b>	<b>\$10,393.98</b>				

## RIPON GUARDIAN EMS MONTHLY REPORT MARCH 2021

### Response Mode to Scene

Response Mode To Scene (eResponse.23)	Number of Runs	Percent of Total Runs
Non-Emergent	85	82.52%
Emergent (Immediate Response)	17	16.50%
Emergent Downgraded to Non-Emergent	1	0.97%
<b>Total: 103</b>		<b>Total: 100.00%</b>

### Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
Non-Emergent	85	82.52%
Other (not listed, emergent downgrade to non emergent, non emergent upgrade to emergent)	8	7.77%
Not Applicable	7	6.80%
Emergent (Immediate Response)	3	2.91%
<b>Total: 103</b>		<b>Total: 100.00%</b>

### Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Treated, Transported	86	83.50%
Eval, No Treatment/Trans Req'd	4	3.88%
Canceled on Scene (No Pt Contact)	3	2.91%
Canceled (Prior to Arrival At Scene)	2	1.94%
Dead at Scene-No Resuscitation Attempt (w/o Trans)	2	1.94%
Standby-No Support Provided	2	1.94%
Treated, Released (AMA)	2	1.94%
Dead at Scene-Resuscitation Attempted (w/o Trans)	1	0.97%
Patient Treated, Transported by this EMS Unit (ALS Care)	1	0.97%
<b>Total: 103</b>		<b>Total: 100.00%</b>

### Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	60	58.25%
Interfacility Transport	41	39.81%
Standby	2	1.94%
<b>Total: 103</b>		<b>Total: 100.00%</b>

### Runs by Responding Unit

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
149	65	63.11%
147	33	32.04%
148	4	3.88%
145 (citizen assist)	1	0.97%
<b>Total: 103</b>		<b>Total: 100.00%</b>

**City of Ripon Police Department  
Monthly Report**

**TO: Mayor Ted Grant, City Administrator Sonntag, City Council Members, and  
the Police Commission**  
**FROM: Chief William Wallner, City of Ripon Police Department**  
**DATE: April 8, 2021**

**March 2021 Enforcement Activities**

Traffic Citations	TOTAL 39
Speeding Citations	7
OMVWI Citations	2
DL License Violations	18
Other Traffic Charges	12
Warnings	TOTAL 69
Equipment violation warnings	TOTAL 5
Ordinance Citations	Total 8
Ordinance Warnings-	Total 10
Property	Stolen \$11,439.48 Damaged \$4,356.44

Other Department Activity –

Sergeant Borkenhagen, Investigator Grenier, Officer Watry and Communications Officer Ferrari all received a commendation for their response to a mental health crisis call( see attached copy).

Mental Health related issues continue to be a serious issue and generate many calls to the police department.

Officers are dealing with code enforcement issues throughout the city.



# RIPON POLICE DEPARTMENT

A SAFE ENVIRONMENT THROUGH POLICE AND CITIZEN INTERACTION

100 E Jackson St ♦ Ripon, WI 54971 ♦ 920-748-2888 ♦ Fax: 920-748-5347

March 02, 2021

## LETTER OF COMMENDATION

Sergeant Travis Borkenhagen  
Investigator Tim Grenier  
Officer Phil Watry  
Communications Officer Kandi Ferrari

On February 27, 2021 Communications Officer Kandi Ferrari took a call from a female resident of the City of Ripon indicating that she had arrived home and found what appeared to be blood throughout her residence. The caller explained that she had an adult son that lives with her that suffers from mental health issues. She further explained that she believed her son was locked in a bathroom and she was unable to get into the room, but believed her son may have harmed himself. CO Ferrari dispatched police and EMS services to the residence.

Sergeant Borkenhagen, Investigator Grenier and Officer Watry all responded to the call.

Sergeant Borkenhagen made contact with the complainant and advised EMS to stage and not approach the residence. He further directed Inv. Grenier to obtain the shield from his squad car for protection as they attempted to make contact with the adult son who was in a bathroom, yelling, and suffering from a mental health crisis. Sgt. Borkenhagen attempted to make verbal contact with the subject through the door of the bathroom, and was able to learn the subject was armed with a knife and had cut himself and was making suicidal statements. Officers were able to talk the subject into throwing the knife outside of the door of the bathroom at which time they secured the weapon and attempted to make entry to the bathroom. Once in contact, it appeared the male had significant self inflicted injuries to his neck, throat, chest and stomach areas. The subject was not compliant and exited the bathroom in a violent aggressive manner. Officers attempted to direct the subject to stop, Inv. Grenier utilized the shield, and Sgt Borkenhagen and Officer Watry deployed their electronic control weapons to gain control of the subject.

The male was subdued and controlled, at which time EMS was able to address the life threatening injuries he had self inflicted.

Body camera video from this incident shows the officer's effective communications with each other, and the team work approach to bring this dangerous incident under control, with no

further injuries to the officers or subject involved. Officers displayed immediate attention to assist in treating the injuries that this subject had.

This letter is to commend each of you for displaying teamwork and effective approach to this situation. The work displayed, by each of you in this incident, shows the dedication to your profession and reflects your strong commitment to each other and the residents of the City of Ripon. It also shows the strong values that we have set as a department in training, professionalism, and compassion.

Thank You for your outstanding work.

Sincerely;

A handwritten signature in cursive script, appearing to read "William B. Wallner".

William B. Wallner  
Chief of Police

March 2, 2021

Dear Chief Walker,

A quick note to you and your  
offices for going above and beyond  
for our students on campus last  
weekend.

I want you to know how much  
our staff also appreciates your  
professionalism and thoughtfulness  
helping us solve difficult human  
issues with our students.

My gratitude & appreciation  
to you & your staff for all that  
you do for us —

John



# RIPON POLICE DEPARTMENT

## Monthly City Council Report

100 East Jackson Street  
Ripon, WI 54971  
(920) 748-2888

Dispatch Summary From 03/01/2021 To 03/31/2021

Total Number of Calls for this reporting period: 1,364

72 HOUR DETENTION	5	MISSING JUVENILE	3
911 CALL UNKNOWN	3	NOISE COMPLAINT	1
911 CHECK	14	OCCUPIED DISABLED	2
911 MISDIAL	10	OFFICER STAND BY	8
ACCIDENT	7	OPEN DOOR	5
ANIMAL BITE COMP	2	ORDINANCE VIOLATION	14
ANIMAL COMPLAINT	12	PAPER SERVICE	9
ASSIST CITIZEN	20	PARKING ENFORCEMENT	49
ASSIST OTHER AGENCY	12	PHONE CO TESTING	4
ATTEMPT TO LOCATE	1	RAILROAD COMP/INFO	1
AUTO THEFT	1	RECKLESS DRIVER	6
BUILDING CHECK	413	RIPON DAP	64
BURGLARY	1	RIPON DOWNED LINES	2
CAR IN DITCH	1	RIPON ELEVATOR RES	1
CAR VS DEER	1	RIPON ODOR INVEST	1
CARCASS IN ROADWAY	1	SCAM	4
CHECK WELFARE	12	SEXUAL ASSAULT	4
CHILD ABUSE/NEGLECT	3	SHOPLIFTER	2
CITY NON33 AMBULANCE	2	SKATEBOARD COMPLAINT	4
CIVIL PROBLEM	6	SPECIAL ASSIGNMENT	12
CLICK IT GRANT	5	SQUAD CHECK	199
COMMUNITY POLICING	18	STRUCTURE FIRE	1
COUNTY AMBULANCE	9	SUBJECT STOP	6
CR DAMAGE TO PROP	2	SUSP ACTIVITY	10
DEATH INVESTIGATION	1	SUSP PERSON	7
DIRECTED AREA PATROL	2	SUSPICIOUS VEHICLE	25
DISORDERLY CONDUCT	12	TAVERN CHECKS	1
DOMESTIC DISPUTE	3	THEFT	7
DRUGS/NARCOTICS	7	TRAFFIC COMPLAINT	6
ESCORT	24	TRAFFIC ENFORC DAP	6
EXTRA PATROL	42	TRAFFIC PROBLEM	4
FIRE ALARM	3	TRAFFIC STOP	118
FOLLOW UP	27	TRESPASSING	3
FOOT PATROL	2	TRUANCY	5
FOOT PURSUIT	1	VEHICLE LOCKOUT	7
FOUND ANIMAL CLAIMED	3	WARRANT	9
FOUND PROPERTY	5		
FRAUD/FORGERY	6		
GAS DRIVE OFF	3		
HARASSMENT	4		
HIT AND RUN	3		
HOUSE WATCH REQUEST	3		
INFO TO DOCUMENT	4		
INFORMATION	15		
INTOXICATED DRIVER	5		
INTOXICATED SUBJECT	3		
INTRUSION ALARM	1		
JA/UNDERAGE/ALCOHOL	2		
JUVENILE PROBLEM	7		
LAW ASSIST FIRE	1		
LITTERING	3		
LOST PROPERTY	1		



# RIPON POLICE DEPARTMENT

Incident Count Last Two Months, Previous Year Month & Year To Date

	Monthly Totals					Year To Date		
	Feb-21	Mar-21	Mar-20		2020	2021		
	0	0	0		0	0		
AGGRAVATED ASSAULT	0	1	100.0%	0	100.0%	2	2	
ALL OTHER LARCENY	2	4	100.0%	1	300.0%	9	9	
ALL OTHER OFFENSES	15	18	20.0%	9	100.0%	48	40	20.0%
ANIMAL CRUELTY	0	0		0		0	0	
ARSON	0	0		0		0	0	
ASSISTING OR PROMOTING PROSTITUTION	0	0		0		0	0	
BAD CHECKS	0	0		0		0	0	
BURGLARY, BREAKING AND ENTERING	0	1	100.0%	0	100.0%	0	2	-100.0%
COUNTERFEITING, FORGERY	0	0		1	-100.0%	1	0	100.0%
CREDIT CARD, ATM FRAUD	0	0		1	-100.0%	6	1	500.0%
CURFEW, LOITERING, VAGRANCY VIOLATIONS	0	0		0		0	0	
DESTRUCTION, DAMAGE, VANDALISM	5	3	-40.0%	1	200.0%	3	15	-80.0%
DISORDERLY CONDUCT	2	7	250.0%	4	75.0%	23	18	27.8%
DRIVING UNDER THE INFLUENCE	5	2	-60.0%	1	100.0%	10	10	
DRUG EQUIPMENT VIOLATIONS	6	5	-16.7%	1	400.0%	10	12	-16.7%
DRUG, NARCOTIC VIOLATIONS	7	6	-14.3%	1	500.0%	10	16	-37.5%
DRUNKENNESS	0	0		0		0	0	
EMBEZZLEMENT/BLACKMAIL	0	0		0		1	0	100.0%
EXTORTION, BLACKMAIL	0	0		0		0	0	
FALSE PRETENSES, SWINDLE, CONFIDENCE GAME	0	3	300.0%	1	200.0%	2	4	-50.0%
FAMILY OFFENSES, NOVIOLENT	0	0		0		0	0	
FORCIBLE FONDLING	0	1	100.0%	4	-75.0%	4	3	33.3%
FORCIBLE RAPE	0	0		0		1	0	100.0%
FORCIBLE SODOMY	0	0		0		1	0	100.0%
FROM COIN-OPERATED MACHINE OR DEVICE	0	0		0		0	0	
IDENTITY THEFT	1	0	-100.0%	0		0	1	-100.0%
IMPERSONATION	0	4	400.0%	1	300.0%	5	6	-16.7%
INTIMIDATION	0	0		0		0	0	
KIDNAPING, ABUDCTION	0	0		0		0	0	
LIQUOR LAW VIOLATIONS	2	0	-100.0%	0		3	2	50.0%
MOTOR VEHICLE THEFT	1	0	-100.0%	0		0	2	-100.0%
MURDER, NONNEGLIGENT	0	0		0		0	0	
NEGLIGENT MANSLAUGHTER	0	0		0		0	0	
PORNOGRAPHY, OBSCENE MATERIAL	1	0	-100.0%	0		0	2	-100.0%
PROSTITUTION	0	0		0		0	0	
PURSE-SNATCHING	0	0		0		0	0	
ROBBERY	0	0		0		0	0	
RUNAWAY	0	0		0		0	0	
SEXUAL ASSAULT WITH AN OBJECT	0	0		0		0	0	
SHOPLIFTING	0	2	200.0%	0	200.0%	1	2	-50.0%
SIMPLE ASSAULT	7	5	-28.6%	1	400.0%	14	16	-12.5%
STATUTORY RAPE	0	2	200.0%	0	200.0%	0	2	-100.0%
STOLEN PROPERTY OFFENSES	0	0		0		0	0	
THEFT FROM BUILDING	1	0	-100.0%	0		1	1	
THEFT FROM MOTOR VEHICLE	0	0		0		2	1	100.0%
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIE	0	0		0		0	1	-100.0%
TRESPASS OF REAL PROPERTY	0	0		0		1	0	100.0%
WEAPON LAW VIOLATIONS	0	1	100.0%	1		2	2	



# RIPON POLICE DEPARTMENT

## NIBRS Incident Count

Reporting Period From 01/01/2021 To 03/31/2021

100 East Jackson Street  
 Ripon, WI 54971  
 (920) 748-2888

	Jan-21	Feb-21	Mar-21	Total
AGGRAVATED ASSAULT	1		1	2
ALL OTHER LARCENY	2	2	4	8
ALL OTHER OFFENSES	7	15	18	40
BURGLARY, BREAKING AND ENTERING	1		1	2
CREDIT CARD, ATM FRAUD	1			1
DESTRUCTION, DAMAGE, VANDALISM	5	5	3	13
DISORDERLY CONDUCT	8	2	7	17
DRIVING UNDER THE INFLUENCE	3	5	2	10
DRUG EQUIPMENT VIOLATIONS	1	6	5	12
DRUG, NARCOTIC VIOLATIONS	3	7	6	16
FALSE PRETENSES, SWINDLE, CONFIDENCE GAM	1		3	4
FORCIBLE FONDLING	2		1	3
IDENTITY THEFT		1		1
IMPERSONATION	1		4	5
LIQUOR LAW VIOLATIONS		2		2
MOTOR VEHICLE THEFT	1	1		2
PORNOGRAPHY, OBSCENE MATERIAL		1		1
SHOPLIFTING			2	2
SIMPLE ASSAULT	4	7	5	16
STATUTORY RAPE			2	2
THEFT FROM BUILDING		1		1
WEAPON LAW VIOLATIONS			1	1
<b>Total</b>	<b>41</b>	<b>55</b>	<b>65</b>	<b>161</b>

**Criminal Arrests**

Booking No

<u>Arrest Date</u>	<u>Age</u>	<u>Charge</u>	
03/01/2021	19	Battery Intent Cause Bodily Harm	2102027
03/05/2021	45	Disorderly Conduct	2102277
03/06/2021	14	Battery Intent Cause Bodily Harm	J210128
03/08/2021	34	Probation Violation	2102485
03/08/2021	45	Bail Jumping - Misdemeanor	2102487
03/09/2021	19	Maintain Drug Trafficking Place	2102829
03/11/2021	43	Failure to Appear	2102041
03/12/2021	37	Disorderly Conduct while Armed	2102182
03/12/2021	26	Disorderly Conduct while Armed	2102184
03/15/2021	46	Disorderly Conduct	2102489
03/15/2021	16	2nd Degree Sexual Assault of Child	J210181
03/16/2021	57	Theft by Contractor	2102181
03/18/2021	27	Manuf/Deliver Schedule I&II Narcotic	2102292
03/20/2021	26	Poss Methamphetamine	2102337
03/21/2021	21	Disorderly Conduct	2102343
03/21/2021	57	Disorderly Conduct	2102513
03/23/2021	51	Poss w/Int-Cocaine HCL BASE (<=5g)	2102413
03/25/2021	13	Possession of THC	J210168

**OFFICER ARREST COUNT: 18**

<b>JUVENILE ARRESTS:</b>	<b>3</b>
<b>ADULT ARRESTS:</b>	<b>15</b>
<b>TOTAL ARRESTS:</b>	<b>18</b>

03/17/2021	210000494	CURREN	\$1,000.00
03/19/2021	210000504	IDNINT	
03/27/2021	210000526	CONSUM	\$3.99
03/27/2021	210000526	CONSUM	\$8.76
03/29/2021	210000568	CURREN	\$740.00
03/30/2021	210000581	RIFLE	\$100.00
03/30/2021	210000581	MISC	\$50.00
03/30/2021	210000581	MISC	\$10.00
03/30/2021	210000581	TOOLS	\$100.00
03/30/2021	210000581	TOOLS	\$100.00
03/30/2021	210000581	TOOLS	\$100.00
03/30/2021	210000581	TOOLS	\$100.00
03/30/2021	210000581	MISC	\$50.00
03/30/2021	210000581	MISC	\$250.00
03/30/2021	210000581	MISC	\$30.00
03/30/2021	210000581	TOOLS	\$45.00
03/30/2021	210000581	TOOLS	\$100.00
03/30/2021	210000581	TOOLS	\$100.00
			<u>\$ 11,439.48</u>

**STOLEN RECOVERED RETURNED**

03/15/2021	210000481	FUEL	\$44.53
			<u>\$ 44.53</u>

**RECOVERED**

\$

**Vehicle Value**

	<u>Value</u>
DAMAGED	\$0.00
INCIDENT / OTHER INVOLVEMENT	\$0.00
SUSPECT	\$0.00
TRAFFIC ACCIDENT	\$0.00
VEHICLE INVOLVED IN OWI	\$0.00

**Traffic Collisions**

<u>Date</u>	<u>Report No</u>	<u>Location</u>	<u>Injured</u>	<u>Killed</u>
03/03/2021	210000405	649 HAMBURG ST	0	0
03/07/2021	210000426	W FOND DU LAC ST/WESTGATE DR	0	0
03/09/2021	210000443	850 TIGER DR	0	0
03/12/2021	210000461	W FOND DU LAC ST/W JACKSON ST	0	0
03/18/2021	210000500	1012 PLEASANT ST	0	0
03/19/2021	210000508	EUREKA ST/E OSHKOSH ST	0	0
03/24/2021	210000538	EASTGATE DR/HWY 23	0	0
03/28/2021	210000562	1188 W FOND DU LAC ST	0	0
03/29/2021	210000566	SCOTT ST/STANTON ST	1	0
03/30/2021	210000572	FENTON ST/E FOND DU LAC ST	0	0
<b>TOTAL COLLISIONS:</b>		<b>10</b>		
<b>INJURED:</b>		<b>1</b>		
<b>KILLED:</b>		<b>0</b>		

## March 2021 Public Works Report

### Overview:

Currently the department has 72 workorders that are in the system to be completed. 119 workorders completed in March of 2021 up from 71 in March 2020

### Streets:

- Pothole patching
- Terrace tree removal (ended)

### Overall Monthly Comments:

- Council Meetings
- Weekly Staff meetings
- MSA, discussion on Vermont and Parkway Terrace
- oOo Meeting weekly with Lori/Adam
- Submission of Signals and ITS Standalone Grant
  - This a Grant for updating all Traffic lights, control panels, pedestrian walk signals etc.
  - Grant is for July 2022 and is 10% is city cost. About 20K
- Sidewalk Maintenance assessment started; letters delivered to residents
- Next month projects
  - crack routing and sealing
  - street sweeping continues
  - shouldering

Mike Ehrenberg



# Work Order Summary

Ehrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs	
<b>BUILDING &amp; GROUNDS</b>											
2998 [REPAIR WATER LINE]	617 [Shop office, shop, break room]	REPAIR		2/18/2021	3/9/2021	28.00	\$1260.00	\$244.43	\$0.00	\$1504.43	
3035 [ASSEMBLE CHAIRS]	601 [CITY HALL]	REQUEST	3/5/2021	3/2/2021	3/8/2021	2.50	\$112.50	\$0.00	\$0.00	\$112.50	
3109 [FAILED: Monthly Generator Inspection]	414 [CITY HALL GENERATOR]	PREVENTIVE	3/20/2021	3/19/2021	3/22/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50	
<b>BUILDING &amp; GROUNDS Total</b>							<b>3</b>	<b>\$1395.00</b>	<b>\$244.43</b>	<b>\$0.00</b>	<b>\$1639.43</b>
<b>CEMETERY</b>											
3022 [A-Service]	1213 [1550 TerrainCut]	PREVENTIVE		2/26/2021	3/4/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00	
	<b>Service Code</b>			<b>Service Description</b>							
	CHECK AND TIGHTEN WHEEL			check and tighten wheel hardware							
	CHECK MOWER DECK			Check mower deck belts							
	CHECK REAR AXLE OIL			check rear axle oil level							
	CLEAN BATTERY TERMINALS			Clean battery terminals, check battery fluid level							
	CLEAN CABIN AIR FILTER			Clean cabin air filter (cab units)							
	LUBRICATE			Lubricate rear axle pivot							
	LUBRICATE CUTTING UNIT			Lubricate cutting unit or mower lift components							
	LUBRICATE DECK COMPONENT			Lubricate deck Components							
	LUBRICATE DRIVE SHAFTS			lubricate drive shafts							
	LUBRICATE HYDROSTATIC			Lubricate hydrostatic linkage							
	LUBRICATE REAR AXLE COMP			Lubricate rear axle components							
	LUBRICATE STEERING CYCLI			lubricate steering cylinder							
	LUBRICATE TURN BRAKE PED			LUBRICATE Turn brake pedals							
3049 [FULL ADULT BURIAL]	611 [Woodlawn Cemetery]	REQUEST	3/8/2021	3/4/2021	3/8/2021	26.00	\$1170.00	\$0.00	\$0.00	\$1170.00	



# Work Order Summary

Ehrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3052 [WEED EATERS Annual Service]	3604 [Weed Eaters 2018]	PREVENTIVE		3/8/2021	3/9/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50
	<b>Service Code</b>									
	<input checked="" type="checkbox"/> AIR FILTERS						Clean or replace all current air filters with new air filters.			
	<input checked="" type="checkbox"/> BOLTS						Check bolts and tighten or replace as needed.			
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT						Start and run engine and adjust carburetor if needed.			
	<input checked="" type="checkbox"/> COOLING FINS						Clean cooling fins on engine.			
	<input checked="" type="checkbox"/> CUTTING HEADS						Check cutting heads - fill with line or replace as needed.			
	<input checked="" type="checkbox"/> GAS						Fill gas mix 50-1.			
	<input checked="" type="checkbox"/> GEAR BOX GREASE						Fill gear box grease.			
	<input checked="" type="checkbox"/> MUFFLER						Check Muffler.			
	<input checked="" type="checkbox"/> NEW SPARK PLUGS						Replace all current spark plugs with new spark plugs.			
	<input checked="" type="checkbox"/> REWIND ROPE						Check rewind rope and replace as needed.			
3053 [WEED EATERS Annual Service]	3605 [Weed Eaters 2011]	PREVENTIVE		3/8/2021	3/10/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50
	<b>Service Code</b>									
	<input checked="" type="checkbox"/> AIR FILTERS						Clean or replace all current air filters with new air filters.			
	<input checked="" type="checkbox"/> BOLTS						Check bolts and tighten or replace as needed.			
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT						Start and run engine and adjust carburetor if needed.			
	<input checked="" type="checkbox"/> COOLING FINS						Clean cooling fins on engine.			
	<input checked="" type="checkbox"/> CUTTING HEADS						Check cutting heads - fill with line or replace as needed.			
	<input checked="" type="checkbox"/> GAS						Fill gas mix 50-1.			
	<input checked="" type="checkbox"/> GEAR BOX GREASE						Fill gear box grease.			
	<input checked="" type="checkbox"/> MUFFLER						Check Muffler.			
	<input checked="" type="checkbox"/> NEW SPARK PLUGS						Replace all current spark plugs with new spark plugs.			
	<input checked="" type="checkbox"/> REWIND ROPE						Check rewind rope and replace as needed.			
3054 [WEED EATERS Annual Service]	3606 [Weed Eaters 2014]	PREVENTIVE		3/8/2021	3/10/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50



# Work Order Summary

Enrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
	<b>Service Code</b>		<b>Service Description</b>							
	<input checked="" type="checkbox"/> AIR FILTERS		Clean or replace all current air filters with new air filters.							
	<input checked="" type="checkbox"/> BOLTS		Check bolts and tighten or replace as needed.							
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT		Start and run engine and adjust carburetor if needed.							
	<input checked="" type="checkbox"/> COOLING FINS		Clean cooling fins on engine.							
	<input checked="" type="checkbox"/> CUTTING HEADS		Check cutting heads - fill with line or replace as needed.							
	<input checked="" type="checkbox"/> GAS		Fill gas mix 50-1.							
	<input checked="" type="checkbox"/> GEAR BOX GREASE		Fill gear box grease.							
	<input checked="" type="checkbox"/> MUFFLER		Check Muffler.							
	<input checked="" type="checkbox"/> NEW SPARK PLUGS		Replace all current spark plugs with new spark plugs.							
	<input checked="" type="checkbox"/> REMIND ROPE		Check rewind rope and replace as needed.							
3055 [WEED EATERS Annual Service]	3607 [Weed Eaters 2017]	PREVENTIVE		3/8/2021	3/9/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50
	<b>Service Code</b>		<b>Service Description</b>							
	<input checked="" type="checkbox"/> AIR FILTERS		Clean or replace all current air filters with new air filters.							
	<input checked="" type="checkbox"/> BOLTS		Check bolts and tighten or replace as needed.							
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT		Start and run engine and adjust carburetor if needed.							
	<input checked="" type="checkbox"/> COOLING FINS		Clean cooling fins on engine.							
	<input checked="" type="checkbox"/> CUTTING HEADS		Check cutting heads - fill with line or replace as needed.							
	<input checked="" type="checkbox"/> GAS		Fill gas mix 50-1.							
	<input checked="" type="checkbox"/> GEAR BOX GREASE		Fill gear box grease.							
	<input checked="" type="checkbox"/> MUFFLER		Check Muffler.							
	<input checked="" type="checkbox"/> NEW SPARK PLUGS		Replace all current spark plugs with new spark plugs.							
	<input checked="" type="checkbox"/> REMIND ROPE		Check rewind rope and replace as needed.							
3056 [WEED EATERS Annual Service]	3608 [Weed Eaters 2017]	PREVENTIVE		3/8/2021	3/10/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50



# Work Order Summary

Ehrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
	<b>Service Code</b>									
	<input checked="" type="checkbox"/> AIR FILTERS						Clean or replace all current air filters with new air filters.			
	<input checked="" type="checkbox"/> BOLTS						Check bolts and tighten or replace as needed.			
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT						Start and run engine and adjust carburetor if needed.			
	<input checked="" type="checkbox"/> COOLING FINS						Clean cooling fins on engine.			
	<input checked="" type="checkbox"/> CUTTING HEADS						Check cutting heads - fill with line or replace as needed.			
	<input checked="" type="checkbox"/> GAS						Fill gas mix 50-1.			
	<input checked="" type="checkbox"/> GEAR BOX GREASE						Fill gear box grease.			
	<input checked="" type="checkbox"/> MUFFLER						Check Muffler.			
	<input checked="" type="checkbox"/> NEW SPARK PLUGS						Replace all current spark plugs with new spark plugs.			
	<input checked="" type="checkbox"/> REWIND ROPE						Check rewind rope and replace as needed.			
3057 [WEED EATERS Annual Service]	3609 [POWER BROOM]	PREVENTIVE		3/8/2021	3/9/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50
	<b>Service Code</b>									
	<input checked="" type="checkbox"/> AIR FILTERS						Clean or replace all current air filters with new air filters.			
	<input checked="" type="checkbox"/> BOLTS						Check bolts and tighten or replace as needed.			
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT						Start and run engine and adjust carburetor if needed.			
	<input checked="" type="checkbox"/> COOLING FINS						Clean cooling fins on engine.			
	<input checked="" type="checkbox"/> CUTTING HEADS						Check cutting heads - fill with line or replace as needed.			
	<input checked="" type="checkbox"/> GAS						Fill gas mix 50-1.			
	<input checked="" type="checkbox"/> GEAR BOX GREASE						Fill gear box grease.			
	<input checked="" type="checkbox"/> MUFFLER						Check Muffler.			
	<input checked="" type="checkbox"/> NEW SPARK PLUGS						Replace all current spark plugs with new spark plugs.			
	<input checked="" type="checkbox"/> REWIND ROPE						Check rewind rope and replace as needed.			
3071 [CREMAINS BURIAL]	613 [Garden of the Cross Cemetery]	REQUEST		3/12/2021	3/12/2021	3.00	\$135.00	\$0.00	\$0.00	\$135.00
3073 [SERVICE POWER BROOM]	3609 [POWER BROOM]	REPAIR		3/10/2021	3/9/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50



# Work Order Summary

Ehrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3078 [VERIFY LOT]	611 [Woodlawn Cemetery]	REQUEST	3/11/2021	3/10/2021	3/11/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3087 [FULL ADULT BURIAL]	611 [Woodlawn Cemetery]	REQUEST	3/20/2021	3/15/2021	3/23/2021	9.00	\$495.00	\$0.00	\$0.00	\$495.00
3104 [REMOVE DRIVEWAY MARKERS]	611 [Woodlawn Cemetery]	PREDICTIVE		3/19/2021	3/22/2021	4.00	\$180.00	\$0.00	\$0.00	\$180.00
3105 [REMOVE DRIVEWAY MARKERS]	612 [Hillside Cemetery]	PREDICTIVE		3/19/2021	3/22/2021	1.50	\$67.50	\$0.00	\$0.00	\$67.50
3106 [REMOVE DRIVEWAY MARKERS]	613 [Garden of the Cross Cemetery]	PREDICTIVE		3/19/2021	3/22/2021	3.00	\$135.00	\$0.00	\$0.00	\$135.00
3107 [Spring check over of mower]	1214 [KUBOTA ZERO TURF MOWER]	REPAIR		3/19/2021	3/25/2021	5.50	\$247.50	\$66.38	\$20.00	\$333.88
3122 [MARK GRAVE]	611 [Woodlawn Cemetery]	REQUEST	3/29/2021	3/24/2021	3/24/2021	0.75	\$33.75	\$0.00	\$0.00	\$33.75
<b>CEMETERY Total</b>						<b>17</b>	<b>\$2670.75</b>	<b>\$66.38</b>	<b>\$20.00</b>	<b>\$2757.13</b>
<b>COMPOST</b>										
3027 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		3/1/2021	3/1/2021	0.17	\$7.65	\$0.00	\$0.00	\$7.65
3030 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		3/1/2021	3/1/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3064 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		3/8/2021	3/8/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3065 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		3/8/2021	3/8/2021	0.08	\$3.60	\$0.00	\$0.00	\$3.60
3085 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		3/15/2021	3/15/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3086 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		3/15/2021	3/15/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25



# Work Order Summary

Ehrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3113	[Rolloff Compacting Monday]									
	616 [Compost]	PREDICTIVE		3/22/2021	3/23/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3114	[COMPOST SITE MAINTENANCE MONDAY]									
	616 [Compost]	PREDICTIVE		3/22/2021	3/23/2021	0.17	\$7.65	\$0.00	\$0.00	\$7.65
3117	[PICKUP SOFA]									
	616 [Compost]	CORRECTIVE	3/26/2021	3/22/2021	3/23/2021	0.75	\$33.75	\$0.00	\$0.00	\$33.75
3136	[COMPOST SITE MAINTENANCE MONDAY]									
	616 [Compost]	PREDICTIVE		3/29/2021	3/29/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3137	[Rolloff Compacting Monday]									
	616 [Compost]	PREDICTIVE		3/29/2021	3/29/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
<b>OPERATIONS</b>										
	<b>COMPOST Total</b>			11	11	3.92	\$176.40	\$0.00	\$0.00	\$176.40
3028	[Replace Furnace Filter As Needed]									
	630 [Shop Furnace]	PREVENTIVE		3/1/2021	3/1/2021	0.08	\$3.60	\$0.00	\$0.00	\$3.60
3080	[Install seal kit]									
	421 [Shop 10 ton air jack]	REPAIR		3/11/2021	3/23/2021	4.00	\$180.00	\$157.54	\$0.00	\$337.54
3091	[Replace two leaking freeze plugs in engine block]									
	3217 [Ford 1/2 Ton 1998]	REPAIR		3/16/2021	3/17/2021	6.50	\$292.50	\$3.48	\$15.00	\$310.98
<b>PARKS</b>										
	<b>OPERATIONS Total</b>			3	3	10.58	\$476.10	\$161.02	\$15.00	\$652.12
3021	[A-Service]									
	1212 [1550 TerrainCut]	PREVENTIVE		2/26/2021	3/1/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00



# Work Order Summary

Ehrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Service Code	Service Description	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs				
3050 [DROP OFF BARRICADES]	603 [Barlow Park]	REQUEST	<input checked="" type="checkbox"/> CHECK AND TIGHTEN WHEEL <input checked="" type="checkbox"/> CHECK MOWER DECK <input checked="" type="checkbox"/> CHECK REAR AXLE OIL <input checked="" type="checkbox"/> CLEAN BATTERY TERMINALS <input checked="" type="checkbox"/> CLEAN CABIN AIR FILTER <input checked="" type="checkbox"/> LUBRICATE <input checked="" type="checkbox"/> LUBRICATE CUTTING UNIT <input checked="" type="checkbox"/> LUBRICATE DECK COMPONENT <input checked="" type="checkbox"/> LUBRICATE DRIVE SHAFTS <input checked="" type="checkbox"/> LUBRICATE HYDROSTATIC <input checked="" type="checkbox"/> LUBRICATE REAR AXLE COMP <input checked="" type="checkbox"/> LUBRICATE STEERING CYCLI <input checked="" type="checkbox"/> LUBRICATE TURN BRAKE PED	check and tighten wheel hardware					1.00	\$45.00	\$0.00	\$0.00	\$45.00			
				check mower deck belts												
				check rear axle oil level												
				Clean battery terminals, check battery fluid level												
				Clean cabin air filter (cab units)												
				Lubricate rear axle pivot												
				Lubricate cutting unit or mower lift components												
				Lubricate deck Components												
				lubricate drive shafts												
				Lubricate hydrostatic linkage												
3076 [PUSH MOWERS PM]	1209 [Push Mowers Husky 2016]	PREVENTIVE		Lubricate rear axle components												
				lubricate steering cylinder												
				LUBRICATE Turn brake pedals												
					3/26/2021	3/5/2021	3/26/2021	1.25	\$56.25	\$4.39	\$0.00	\$60.64				



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
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3077 (PUSH MOWERS PM)

Service Code	Service Description	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
<input checked="" type="checkbox"/> AIR FILTERS	Clean or replace all current air filters with new air filters.							
<input checked="" type="checkbox"/> BLADE	SHARPEN MOWER BLADE AND BALANCE							
<input checked="" type="checkbox"/> CHECK AUTOMATIC CHOKE	CHECK CHOKE							
<input checked="" type="checkbox"/> CLEAN CARBURETOR	CLEAN SEDIMENT OUT OF BOWL OF CARBURETOR							
<input checked="" type="checkbox"/> DRAIN OIL	Drain oil and change as needed							
<input checked="" type="checkbox"/> FUEL	PUT FRESH GAS IN TANK							
<input checked="" type="checkbox"/> INSPECT	Inspect entire unit for cracks and worn or missing parts.							
<input checked="" type="checkbox"/> MOWER BLADE	INSPECT MOWER BLADE FOR DAMAGE. REPLACE IF NEEDED.							
<input checked="" type="checkbox"/> MOWER DECK	SCRAPE DEBRIS FROM BOTTOM OF MOWER DECK							
<input checked="" type="checkbox"/> NEW SPARK PLUGS	Replace all current spark plugs with new spark plugs.							
<input checked="" type="checkbox"/> SELF PROPEL BELT	CHECK SELF PROPEL BELT FOR WEAR							
<input checked="" type="checkbox"/> WHEELS	CHECK SELF PROPEL MECHANISM IN WHEELS							
1210 (Push Mowers Husky 2017)	PREVENTIVE	3/10/2021	3/15/2021	1.50	\$67.50	\$4.39	\$0.00	\$71.89
Service Code	Service Description							
<input checked="" type="checkbox"/> AIR FILTERS	Clean or replace all current air filters with new air filters.							
<input checked="" type="checkbox"/> BLADE	SHARPEN MOWER BLADE AND BALANCE							
<input checked="" type="checkbox"/> CHECK AUTOMATIC CHOKE	CHECK CHOKE							
<input checked="" type="checkbox"/> CLEAN CARBURETOR	CLEAN SEDIMENT OUT OF BOWL OF CARBURETOR							
<input checked="" type="checkbox"/> DRAIN OIL	Drain oil and change as needed							
<input checked="" type="checkbox"/> FUEL	PUT FRESH GAS IN TANK							
<input checked="" type="checkbox"/> INSPECT	Inspect entire unit for cracks and worn or missing parts.							
<input checked="" type="checkbox"/> MOWER BLADE	INSPECT MOWER BLADE FOR DAMAGE. REPLACE IF NEEDED.							
<input checked="" type="checkbox"/> MOWER DECK	SCRAPE DEBRIS FROM BOTTOM OF MOWER DECK							
<input checked="" type="checkbox"/> NEW SPARK PLUGS	Replace all current spark plugs with new spark plugs.							
<input checked="" type="checkbox"/> SELF PROPEL BELT	CHECK SELF PROPEL BELT FOR WEAR							
<input checked="" type="checkbox"/> WHEELS	CHECK SELF PROPEL MECHANISM IN WHEELS							



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs		
3108 [Spring check over of mower]	1207 [Kabota ZTR 2015]	REPAIR		3/19/2021	3/29/2021	4.50	\$202.50	\$82.81	\$0.00	\$285.31		
3119 [PICKUP SKATE RINK BOARDS]	609 [Village Green]	PREDICTIVE		3/23/2021	3/24/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00		
3165 [Install Picnic Tables in Parks]	625 [Horner Park]	PREDICTIVE		3/29/2021	3/30/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00		
3169 [Install Picnic Tables in Parks]	607 [Pedrick]	PREDICTIVE		3/29/2021	3/30/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00		
3171 [Install Picnic Tables in Parks]	626 [Triangle Green Area]	PREDICTIVE		3/29/2021	3/30/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00		
3173 [Install Picnic Tables in Parks]	606 [Eagle Park ]	PREDICTIVE		3/29/2021	3/30/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00		
3178 [FIX BRAKE]	3211 [Ford Pickup Ext. cab 2007]	REPAIR		3/30/2021	3/24/2021	2.50	\$112.50	\$41.72	\$0.00	\$154.22		
<b>PARKS Total</b>						<b>11</b>	<b>11</b>	<b>18.75</b>	<b>\$843.75</b>	<b>\$133.31</b>	<b>\$0.00</b>	<b>\$977.06</b>
<b>STREETS</b>												
2761 [726 LIBERTY ST Tree Removal]	610 [City of Ripon]	TREE REMOVAL		6/7/2021	11/19/2020	3/4/2021	10.50	\$472.50	\$0.00	\$0.00	\$472.50	
2764 [428 JOHN ST Tree Removal]	610 [City of Ripon]	TREE REMOVAL		6/7/2021	11/19/2020	3/17/2021	30.00	\$1350.00	\$0.00	\$0.00	\$1350.00	
2765 [1035 CAROL AVE Tree Removal]	610 [City of Ripon]	TREE REMOVAL		6/7/2021	11/19/2020	3/17/2021	12.00	\$540.00	\$0.00	\$0.00	\$540.00	
2767 [340 E FOND DU LAC ST Tree Removal]	610 [City of Ripon]	TREE REMOVAL		6/7/2021	11/19/2020	3/23/2021	9.00	\$405.00	\$0.00	\$0.00	\$405.00	
2768 [RIPON AREA BUILDERS Tree Removal]	610 [City of Ripon]	TREE REMOVAL		6/7/2021	11/19/2020	3/23/2021	12.00	\$540.00	\$0.00	\$0.00	\$540.00	
2770 [328 SHEPARD ST Tree Removal]	610 [City of Ripon]	TREE REMOVAL		6/7/2021	11/19/2020	3/25/2021	22.00	\$990.00	\$0.00	\$0.00	\$990.00	
2774 [ALS (ON HALL ST Tree Removal]	610 [City of Ripon]	TREE REMOVAL		6/7/2021	11/19/2020	3/19/2021	32.00	\$1440.00	\$0.00	\$0.00	\$1440.00	
2775 [ALS DOOR 1 (SHEPARD ST) Tree Removal]	610 [City of Ripon]	TREE REMOVAL		6/7/2021	11/19/2020	3/30/2021	71.50	\$3217.50	\$0.00	\$0.00	\$3217.50	



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
2776 [DARTFORD RD (ACROSS FROM MOUSE) Tree Removal]	610 [City of Ripon]	TREE REMOVAL	6/14/2021	11/19/2020	3/12/2021	6.00	\$270.00	\$0.00	\$0.00	\$270.00
2870 [Cut off bent over part of culvert]	623 [Catch Basins]	REPAIR		12/22/2020	3/17/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
2914 [645 S. Grove St Tree Removal]	610 [City of Ripon]	TREE REMOVAL	8/2/2021	1/14/2021	3/24/2021	21.00	\$945.00	\$0.00	\$0.00	\$945.00
2917 [Sign Tipped]	610 [City of Ripon]	REQUEST	4/1/2021	1/14/2021	3/17/2021	5.00	\$225.00	\$50.19	\$0.00	\$275.19
2965 [ADD SCHOOL ZONE SIGN]	610 [City of Ripon]	REQUEST	6/1/2021	2/4/2021	3/17/2021	0.60	\$27.00	\$54.20	\$0.00	\$81.20
2968 [STREET SIGN CORRECTION]	610 [City of Ripon]	CORRECTIVE	3/22/2021	2/5/2021	3/23/2021	62.00	\$2790.00	\$39.60	\$13.75	\$2843.35
2982 [REPAIR/REPLACE SIGN]	610 [City of Ripon]	REPAIR		2/15/2021	3/19/2021	2.25	\$101.25	\$50.19	\$0.00	\$151.44
3013 [TREE REMOVAL E. Jackson st Tree 1]	610 [City of Ripon]	COMPLIANCE	6/9/2021	2/25/2021	3/17/2021	54.00	\$2430.00	\$0.00	\$0.00	\$2430.00
3025 [Replace and turn around blade]	200 [John Deere Loader 2008]	REPAIR		2/26/2021	3/4/2021	6.00	\$270.00	\$273.15	\$0.00	\$543.15
3029 [Fill Potholes as needed]	624 [Streets]	PREVENTIVE		3/1/2021	3/9/2021	64.00	\$2880.00	\$0.00	\$0.00	\$2880.00
3034 [613 S. Grove St Tree Removal]	610 [City of Ripon]	TREE REMOVAL	9/17/2021	3/1/2021	3/10/2021	24.00	\$1080.00	\$0.00	\$0.00	\$1080.00
3038 [FIX FLAT TIRE]	1200 [JD Flail Mower 2005]	REPAIR		3/2/2021	3/1/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50
3047 [DROP OFF BARRICADES]	610 [City of Ripon]	REQUEST	3/24/2021	3/4/2021	3/8/2021	1.25	\$56.25	\$0.00	\$0.00	\$56.25
3048 [FIX SIGN]	610 [City of Ripon]	REPAIR		3/4/2021	3/5/2021	1.75	\$78.75	\$15.95	\$0.00	\$94.70
3051 [Pick up sticks Monthly]	413 [Morbark Brush Chipper 2005]	PREDICTIVE		3/8/2021	3/9/2021	3.50	\$157.50	\$0.00	\$0.00	\$157.50



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs		
3058 [CHAIN SAWS Annual Service]	2203 [Chain Saws Husky 2018, 327xp]	PREVENTIVE	Pick up city wide brush	3/8/2021	3/17/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50		
											<input checked="" type="checkbox"/> PICK UP CITY WIDE BRUSH	
											<b>Service Code</b>	
											<b>Service Description</b>	
											<input checked="" type="checkbox"/> AIR FILTERS	Clean or replace all current air filters with new air filters.
											<input checked="" type="checkbox"/> BAR OIL	Fill bar oil.
											<input checked="" type="checkbox"/> BOLTS	Check bolts and tighten or replace as needed.
											<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT	Start and run engine and adjust carburetor if needed.
											<input checked="" type="checkbox"/> CHAIN ADJUSTMENT	Adjust chain as needed.
											<input checked="" type="checkbox"/> CHAIN INSTALL	Install a sharp chain and adjust tension.
											<input checked="" type="checkbox"/> GAS	Fill gas mix 50-1.
											<input checked="" type="checkbox"/> MUFFLER	Check Muffler.
											<input checked="" type="checkbox"/> REWIND ROPE	Check rewind rope and replace as needed.
3059 [CHAIN SAWS Annual Service]	2204 [Chain Saws Stihl 1993, 021]	PREVENTIVE	CLEAN DUMP BOX OUT	3/8/2021	3/10/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50		
											<input checked="" type="checkbox"/> T SLOT	Remove side cover, chain and bar, and clean out T slot in the bar.
											<input checked="" type="checkbox"/> ROLLER BEARINGS	Grease roller bearings on bar.
											<input checked="" type="checkbox"/> CLEAN	
											<input checked="" type="checkbox"/> CLEAN	



## Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
	<b>Service Code</b>		<b>Service Description</b>							
	<input checked="" type="checkbox"/> AIR FILTERS		Clean or replace all current air filters with new air filters.							
	<input checked="" type="checkbox"/> BAR OIL		Fill bar oil.							
	<input checked="" type="checkbox"/> BOLTS		Check bolts and tighten or replace as needed.							
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT		Start and run engine and adjust carburetor if needed.							
	<input checked="" type="checkbox"/> CHAIN ADJUSTMENT		Adjust chain as needed.							
	<input checked="" type="checkbox"/> CHAIN INSTALL		Install a sharp chain and adjust tension.							
	<input checked="" type="checkbox"/> GAS		Fill gas mix 50-1.							
	<input checked="" type="checkbox"/> MUFFLER		Check Muffler.							
	<input checked="" type="checkbox"/> REWIND ROPE		Check rewind rope and replace as needed.							
	ROLLER BEARINGS		Grease roller bearings on bar.							
	<input checked="" type="checkbox"/> T SLOT		Remove side cover, chain and bar, and clean out T slot in the bar.							
	<input checked="" type="checkbox"/> CLEAN		CLEAN DUMP BOX OUT							
3060 [CHAIN SAWS Annual Service]	2205 [Chain Saws Stihl 2002,018]	PREVENTIVE		3/8/2021	3/11/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50
	<b>Service Code</b>		<b>Service Description</b>							
	<input checked="" type="checkbox"/> AIR FILTERS		Clean or replace all current air filters with new air filters.							
	<input checked="" type="checkbox"/> BAR OIL		Fill bar oil.							
	<input checked="" type="checkbox"/> BOLTS		Check bolts and tighten or replace as needed.							
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT		Start and run engine and adjust carburetor if needed.							
	<input checked="" type="checkbox"/> CHAIN ADJUSTMENT		Adjust chain as needed.							
	<input checked="" type="checkbox"/> CHAIN INSTALL		Install a sharp chain and adjust tension.							
	<input checked="" type="checkbox"/> GAS		Fill gas mix 50-1.							
	<input checked="" type="checkbox"/> MUFFLER		Check Muffler.							
	<input checked="" type="checkbox"/> REWIND ROPE		Check rewind rope and replace as needed.							
	<input checked="" type="checkbox"/> ROLLER BEARINGS		Grease roller bearings on bar.							
	<input checked="" type="checkbox"/> T SLOT		Remove side cover, chain and bar, and clean out T slot in the bar.							
	<input checked="" type="checkbox"/> CLEAN		CLEAN DUMP BOX OUT							



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3061 [CHAIN SAWS Annual Service]	2211 [Chain Saws Siftl 1992, 009]	PREVENTIVE		3/8/2021	3/12/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50
	<b>Service Code</b>									
	<input checked="" type="checkbox"/> AIR FILTERS						Clean or replace all current air filters with new air filters.			
	<input checked="" type="checkbox"/> BAR OIL						Fill bar oil.			
	<input checked="" type="checkbox"/> BOLTS						Check bolts and tighten or replace as needed.			
	<input checked="" type="checkbox"/> CARBURETOR ADJUSTMENT						Start and run engine and adjust carburetor if needed.			
	<input checked="" type="checkbox"/> CHAIN ADJUSTMENT						Adjust chain as needed.			
	<input checked="" type="checkbox"/> CHAIN INSTALL						Install a sharp chain and adjust tension.			
	<input checked="" type="checkbox"/> GAS						Fill gas mix 50-1.			
	<input checked="" type="checkbox"/> MUFFLER						Check Muffler.			
	<input checked="" type="checkbox"/> REWIND ROPE						Check rewind rope and replace as needed.			
	<input checked="" type="checkbox"/> ROLLER BEARINGS						Grease roller bearings on bar.			
	<input checked="" type="checkbox"/> T SLOT						Remove side cover, chain and bar, and clean out T slot in the bar.			
	<input checked="" type="checkbox"/> CLEAN						CLEAN DUMP BOX OUT			
3062 [CHAIN SAWS Annual Service]	2207 [Chain Saws Husky 2002,327xp]	PREVENTIVE		3/8/2021	3/11/2021	1.50	\$67.50	\$0.00	\$0.00	\$67.50



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
	<b>Service Code</b>		<b>Service Description</b>							
	✓ AIR FILTERS		Clean or replace all current air filters with new air filters.							
	✓ BAR OIL		Fill bar oil.							
	✓ BOLTS		Check bolts and tighten or replace as needed.							
	✓ CARBURETOR ADJUSTMENT		Start and run engine and adjust carburetor if needed.							
	✓ CHAIN ADJUSTMENT		Adjust chain as needed.							
	✓ CHAIN INSTALL		Install a sharp chain and adjust tension.							
	✓ GAS		Fill gas mix 50-1.							
	✓ MUFFLER		Check Muffler.							
	✓ REMIND ROPE		Check rewind rope and replace as needed.							
	✓ ROLLER BEARINGS		Grease roller bearings on bar.							
	✓ T SLOT		Remove side cover, chain and bar, and clean out T slot in the bar.							
	CLEAN		CLEAN DUMP BOX OUT							
3063 [CHAIN SAWS Annual Service]	2209 [Chain Saws 2014 Husky T435]	PREVENTIVE		3/8/2021	3/17/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
	<b>Service Code</b>		<b>Service Description</b>							
	✓ AIR FILTERS		Clean or replace all current air filters with new air filters.							
	✓ BAR OIL		Fill bar oil.							
	✓ BOLTS		Check bolts and tighten or replace as needed.							
	✓ CARBURETOR ADJUSTMENT		Start and run engine and adjust carburetor if needed.							
	✓ CHAIN ADJUSTMENT		Adjust chain as needed.							
	✓ CHAIN INSTALL		Install a sharp chain and adjust tension.							
	✓ GAS		Fill gas mix 50-1.							
	✓ MUFFLER		Check Muffler.							
	✓ REMIND ROPE		Check rewind rope and replace as needed.							
	✓ ROLLER BEARINGS		Grease roller bearings on bar.							
	✓ T SLOT		Remove side cover, chain and bar, and clean out T slot in the bar.							
	CLEAN		CLEAN DUMP BOX OUT							



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3066 [CHAIN SAWS Annual Service]	2213 [ECHO CS-310]	PREVENTIVE		3/8/2021	3/10/2021	0.45	\$20.25	\$0.00	\$0.00	\$20.25
	<b>Service Code</b>		<b>Service Description</b>							
	☑ AIR FILTERS		Clean or replace all current air filters with new air filters.							
	☑ BAR OIL		Fill bar oil.							
	☑ BOLTS		Check bolts and tighten or replace as needed.							
	☑ CARBURETOR ADJUSTMENT		Start and run engine and adjust carburetor if needed.							
	☑ CHAIN ADJUSTMENT		Adjust chain as needed.							
	☑ CHAIN INSTALL		Install a sharp chain and adjust tension.							
	☑ GAS		Fill gas mix 50-1.							
	☑ MUFFLER		Check Muffler.							
	☑ REWIND ROPE		Check rewind rope and replace as needed.							
	☑ ROLLER BEARINGS		Grease roller bearings on bar.							
	☑ T SLOT		Remove side cover, chain and bar, and clean out T slot in the bar.							
	☑ CLEAN		CLEAN DUMP BOX OUT							
3069 [1042 CAROL AVE Tree Removal]	610 [City of Ripon]	TREE REMOVAL		9/25/2021	3/17/2021	6.50	\$292.50	\$0.00	\$0.00	\$292.50
3070 [Replace lower feed roller bearing]	413 [Morbark Brush Chipper 2005]	REPAIR		3/9/2021	3/10/2021	4.50	\$202.50	\$290.74	\$0.00	\$493.24
3075 [SERVICE]	2603 [Elgin St. Sweeper 2007]	PREVENTIVE		3/10/2021	3/5/2021	16.00	\$720.00	\$80.01	\$0.00	\$800.01
3083 [Replace driverside mirror]	3203 [IHC Patrol Trk. 2008]	REPAIR		3/12/2021	3/12/2021	0.75	\$33.75	\$108.26	\$0.00	\$142.01
3084 [Replace right rear brake chamber]	3203 [IHC Patrol Trk. 2008]	REPAIR		3/12/2021	3/15/2021	2.50	\$112.50	\$79.99	\$0.00	\$192.49
3093 [Safety State st Bridge]	610 [City of Ripon]	REQUEST		3/16/2021	3/18/2021	1.50	\$67.50	\$237.56	\$0.00	\$305.06
3095 [Repair sign Harvey and Sullivan]	624 [Streets]	REPAIR		3/17/2021	3/18/2021	3.00	\$135.00	\$44.85	\$0.00	\$179.85



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3096 [Fix stop sign Vermont & Oshkosh]	624 [Streets]	REPAIR		3/17/2021	3/18/2021	3.00	\$135.00	\$90.37	\$0.00	\$225.37
3097 [CHANGE OUT SIDE BROOM]	2603 [Egin St. Sweeper 2007]	REPAIR		3/17/2021	3/16/2021	4.00	\$180.00	\$120.50	\$2.88	\$303.38
3099 [Fix sign post Watson and West.Fond du lac]	624 [Streets]	REPAIR		3/18/2021	3/18/2021	2.00	\$90.00	\$19.49	\$0.00	\$109.49
3101 [Asphalt Router]	409 [Pavement Router 1995]	PREVENTIVE	3/24/2021	3/18/2021	3/22/2021	3.00	\$135.00	\$19.99	\$0.00	\$154.99
3103 [Check over tar kettle]	408 [Crafco tar kettle 2016]	REPAIR		3/19/2021	3/23/2021	3.00	\$135.00	\$0.00	\$0.00	\$135.00
3110 [Remove plow markers on the streets]	624 [Streets]	PREDICTIVE		3/19/2021	3/22/2021	4.00	\$180.00	\$0.00	\$0.00	\$180.00
3111 [Remove markers for sidewalks]	624 [Streets]	REPAIR		3/19/2021	3/23/2021	4.00	\$180.00	\$0.00	\$0.00	\$180.00
3115 [Tire Retrieval]	610 [City of Ripon]	REQUEST	3/23/2021	3/22/2021	3/23/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3116 [Fix stop sign Stop Sign at Oshkosh/Eureka]	624 [Streets]	REPAIR	3/31/2021	3/22/2021	3/24/2021	4.00	\$180.00	\$0.00	\$0.00	\$180.00
3120 [Replace headlight bulb]	3201 [Chev 1 Ton Tk 2003]	REPAIR		3/23/2021	3/23/2021	0.25	\$11.25	\$6.75	\$0.00	\$18.00
3124 [53 WAWA St Tree Removal]	610 [City of Ripon]	TREE REMOVAL	3/31/2021	3/24/2021	3/26/2021	18.00	\$810.00	\$0.00	\$0.00	\$810.00
3130 [REMOVE LEAVES ON MANHOLE]	610 [City of Ripon]	PREDICTIVE		3/25/2021	3/29/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3164 [SIDEWALK AT 53 WAWA ]	610 [City of Ripon]	REPAIR	4/2/2021	3/29/2021	3/29/2021	0.40	\$18.00	\$18.90	\$0.00	\$36.90

## WASTE MANAGEMENT

STREETS Total	50	50	537.90	\$24205.50	\$1600.69	\$16.63	\$25822.82
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# Work Order Summary

Ehrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
2995 [replace middle guard on arm]	3207 [Peterb Garb Trk. 2013]	REPAIR		2/18/2021	3/11/2021	2.00	\$90.00	\$395.00	\$20.00	\$505.00
3010 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST	3/2/2021	2/24/2021	3/2/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
3012 [REMOVE 350]	800 [Waste Management]	REPAIR	3/1/2021	2/24/2021	3/1/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3033 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST		3/1/2021	3/1/2021	0.50	\$22.50	\$98.15	\$0.00	\$120.65
3039 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST		3/2/2021	3/3/2021	0.50	\$22.50	\$98.15	\$0.00	\$120.65
3040 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST	3/4/2021	3/3/2021	3/4/2021	0.50	\$22.50	\$98.15	\$0.00	\$120.65
3041 [Repair passenger side wiper washer]	3207 [Peterb Garb Trk. 2013]	REPAIR		3/3/2021	3/3/2021	3.00	\$135.00	\$35.99	\$0.00	\$170.99
3043 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST	3/4/2021	3/4/2021	3/4/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
3044 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST	3/5/2021	3/4/2021	3/5/2021	1.00	\$45.00	\$53.15	\$0.00	\$98.15
3045 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST	3/5/2021	3/4/2021	3/5/2021	0.50	\$22.50	\$98.15	\$0.00	\$120.65
3072 [REMOVE GARBAGE CAN]	800 [Waste Management]	REQUEST	3/9/2021	3/9/2021	3/9/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3088 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST	3/16/2021	3/15/2021	3/15/2021	0.50	\$22.50	\$98.15	\$0.00	\$120.65
3090 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST	3/18/2021	3/16/2021	3/17/2021	0.66	\$29.70	\$98.15	\$0.00	\$127.85
3098 [DROP OFF A NEW RECYCLE CAN]	800 [Waste Management]	REQUEST		3/17/2021	3/24/2021	0.50	\$22.50	\$45.00	\$0.00	\$67.50
3102 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST		3/18/2021	3/22/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
3121 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REPAIR	3/29/2021	3/23/2021	3/30/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65



# Work Order Summary

Ehrenberg, Mike: 4/1/2021 9:24:21 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs		
3174 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST		3/29/2021	3/30/2021	0.50	\$22.50	\$98.15	\$0.00	\$120.65		
3176 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Management]	REQUEST	3/29/2021	3/29/2021	3/30/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65		
3179 [Change engine oil and filter]	3207 [Peterb Garb Trk. 2013]	REPAIR		3/30/2021	3/30/2021	5.00	\$225.00	\$495.05	\$0.00	\$720.05		
<b>WASTE MANAGEMENT Total</b>						<b>19</b>	<b>19</b>	<b>18.66</b>	<b>\$839.70</b>	<b>\$1976.99</b>	<b>\$20.00</b>	<b>\$2836.69</b>
<b>WATER</b>												
3015 [FILL IN WATER MAIN BREAKS]	3404 [Water Main Brakes]	REPAIR		2/25/2021	3/1/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25		
3042 [FILL IN WATER MAIN BREAKS]	3404 [Water Main Brakes]	REPAIR		3/4/2021	3/8/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25		
3079 [FILL IN WATER MAIN BREAKS]	3404 [Water Main Brakes]	REPAIR		3/11/2021	3/12/2021	3.00	\$135.00	\$85.50	\$0.00	\$220.50		
3100 [FILL IN WATER MAIN BREAKS]	3404 [Water Main Brakes]	REPAIR		3/18/2021	3/19/2021	1.00	\$45.00	\$23.75	\$0.00	\$68.75		
3128 [FILL IN WATER MAIN BREAKS]	3404 [Water Main Brakes]	REPAIR		3/25/2021	3/30/2021	1.00	\$45.00	\$9.42	\$0.00	\$54.42		
<b>WATER Total</b>						<b>5</b>	<b>5</b>	<b>5.50</b>	<b>\$247.50</b>	<b>\$118.67</b>	<b>\$0.00</b>	<b>\$366.17</b>
<b>Grand Total</b>						<b>119</b>	<b>119</b>	<b>683.66</b>	<b>\$30854.70</b>	<b>\$4301.48</b>	<b>\$71.63</b>	<b>\$35227.81</b>

# Ripon Senior Center

100 East Jackson

Ripon, WI 54971

(920) 748-6225

seniorcenter@cityofripon.com

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March 2021

The Center continues to be open by appointment, due to CoVid 19. As more seniors are getting the vaccine, they are requesting activities to once again open up. I am grateful that the weather is warming up and we will once again be able to utilize the parks and pavilions during nice weather. We are monitoring the situation and will be starting outdoor in the park activities in April. Water aerobics are still not happening and will continue to not occur at a minimum until the end of this semester. I am in contact with the college. This is probably the most requested activity.

In March, we had a St Patrick's Day drive through Party. Cookies, candy, and Leprechaun dish soaps were handed out. It snowed while we were passing out items and interacting with the seniors. Cami, a Therapy dog in training attended our event. Also, in honor of Pi Day, we handed out hand pies from Mr. and Mrs. P's. This was an unadvertised special.

Take Me Out to the Ballgame, tailgate or take home brat fry was held. For \$2.00 a senior received a Brat or hot dog, Cracker Jacks, and Peanuts. Our picnic table was open to dine on. Due to cold winds and temps, most people took their food to go. One couple put up a baseball display that others could enjoy.

City of Ripon Senior Center graciously accepted a \$50.00 donation.

A volunteer and I attended the WASC spring training. A large part of it was Laughter Yoga. We had a great time, and a great laugh. Watch for it on Facebook live. 15 minutes is a work out.

District 3 of Wisconsin Association of Senior Centers (WASC), as well as statewide WASC directors have met via zoom to discuss how we are meeting – attempting to meet the needs of our patrons discuss how we will open, and how to keep patrons safe and healthy once we do open. The swapping of ideas, plans, as well as the support that I have received through these is invaluable.

# Ripon Senior Center

100 East Jackson

Ripon, WI 54971

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I (Noreen) am facilitating a Mind Over Matter, continence class with tech support provided by the Waushara County ADRC Via WebEx. All participants live in Fond du Lac county. More classes are being scheduled. This class is taught in conjunction with WIHA (Wisconsin Institute of Healthy Aging.) This class is the 2<sup>nd</sup> of the year.

Upcoming classes are mind over Matter, Stepping On – Falls Prevention, and Healthy Living with Diabetes

Presently, meals are available to ALL Fond du Lac county residents 60 and older or having a spouse who is 60 or older. These are available M- F except on holidays. Meals can be ordered by calling (920)748-6225 by 11:00 A.M. the weekday before. Please spread the word. These meals are ‘take home and eat.’ Can be ordered for every day or just based on the meals that the person would like to eat. A friend, neighbor, or relative may pick up the meal and bring to the recipient. There is a \$3.00 suggested donation.

Newsletters and menus are in a Ziplock outside the senior center door, as are medicine deactivation bags and informational booklets.

Foot Clinic was held twice serving our seniors. More seniors are utilizing the in home services provided (at an increased cost.) For an appointment call Keren at 920-637-3900. Keren is an RN, and follows strict infection control procedures. Clients are not allowed inside of the center until the time of their appointment when they are met at the door by Keren.

I continue to seek out how to help the seniors and welcome any ideas.

Thanks,

Noreen

**To: Mayor, City of Ripon Common Council & City Administrator**

**From: Chris Liveris, Utility Manager**

## **Ripon Utility Department Monthly Report for March 2021**

### **Water Utility**

Daily Well checks and sampling continued through the month.

During all customer service calls and meter replacements appointments, staff is adhering to our precautions of social distancing and using PPE when and where necessary to safeguard the public as well as themselves and their families. Residents are continuing to be reluctant to allow our staff into their homes at this time, which is making our goals to install more meters difficult.

In order to help our water and sewer utility customers to identify water leaks in their homes, water utility operators had put together a “leak packet” for residents that has great information. Through our radio and cell based meters we have installed, we can identify homes that show a constant leak and notify them before their bill gets excessive. We then give those resident the leak packets. Unfortunately, we do not have all of our meters switched over to the advanced ones.

### **Waste Water Utility**

Wastewater staff is also following our precautions to help keep each other safe while operating the Wastewater Facility. We are taking extra precautions to ensure our facilities are operated by our personnel.

Routine daily lab work was performed and monthly maintenance was performed on the equipment.

New valves were ordered for the backwash and non-potable effluent pumps (original 1975 equipment, leaking and not able to close fully) and for the sludge tank in the load-out room (leaking and corroded fittings).

Our new influent flowmeter was finally installed by our contractor with our staff's assistance. The project was a difficult one since there wasn't a bypass to direct the constant flow around the flowmeter.

Our last of four, non-clogging pump was installed. These pumps, will not plug up with personal wipes like our original pumps did. When that happened, our operators were subjected to pulling out a pump blockage with their hands, risking an injury.



# CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

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**TO:** Mayor Grant and Common Council Members

**FROM:** Adam Sonntag, City Administrator AS 4-8-21

**RE:** City Administrator Report - April 2021

I have been working the past month to absorb a lot of information about the city and meet with key community stakeholders. This includes scheduling meetings with all members of the Common Council. Most of these meetings have been completed, but if we have not had a time to chat, please let me know what works for you and we can get it on the calendar. It is important to meet with every member of the council, as it is my plan to use our discussions as a starting point to guide the projects and priorities that I begin to address over the coming months.

Weekly meetings with the Mayor, Public Works Director and City Attorney are being completed. In addition, the bi-weekly Department Head meeting is also being continued. Since starting, I have also met individually with all city departments. This includes meeting staff, touring facilities, and talking with department heads. To date, I have been through Police, Public Works, Library, EMS, Fire, Water and Wastewater. These conversations and tours have allowed me to learn about the operations of the city and better understand the list of needs and priorities from each department. Staff have been incredibly receptive and helpful, and I plan on getting out there more frequently with our staff.

I have met and established communication with Jason at the Chamber and Craig at Main Street. In addition, I have had meetings with Alliance, Ripon College, and Envision. Meetings with MSA, Ehlers, and CLA have also been scheduled and completed.

List of projects currently working on:

- WEDC CDI Grant for downtown development project with Craig Tebon
- Geographic Information System (GIS) proposal and implementation with MSA
- Code Enforcement review and implementation software options
- Planning for American Rescue Plan allocation – Estimated \$775,000
- City Audit completed end of March by CLA
- League of WI Municipalities and Congress for New Urbanism Missing Middle Housing Case Study
- Review Code of Ordinances for updates

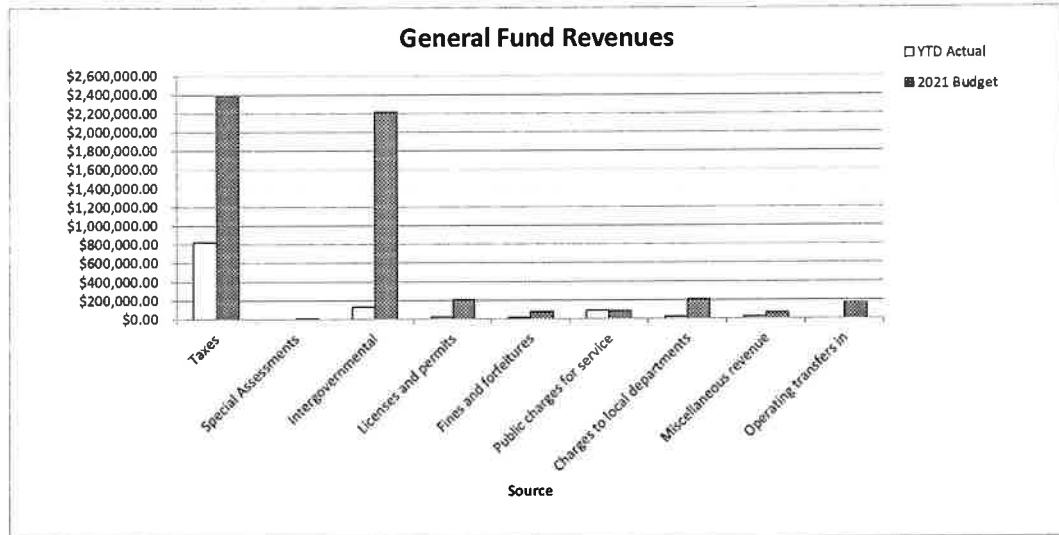
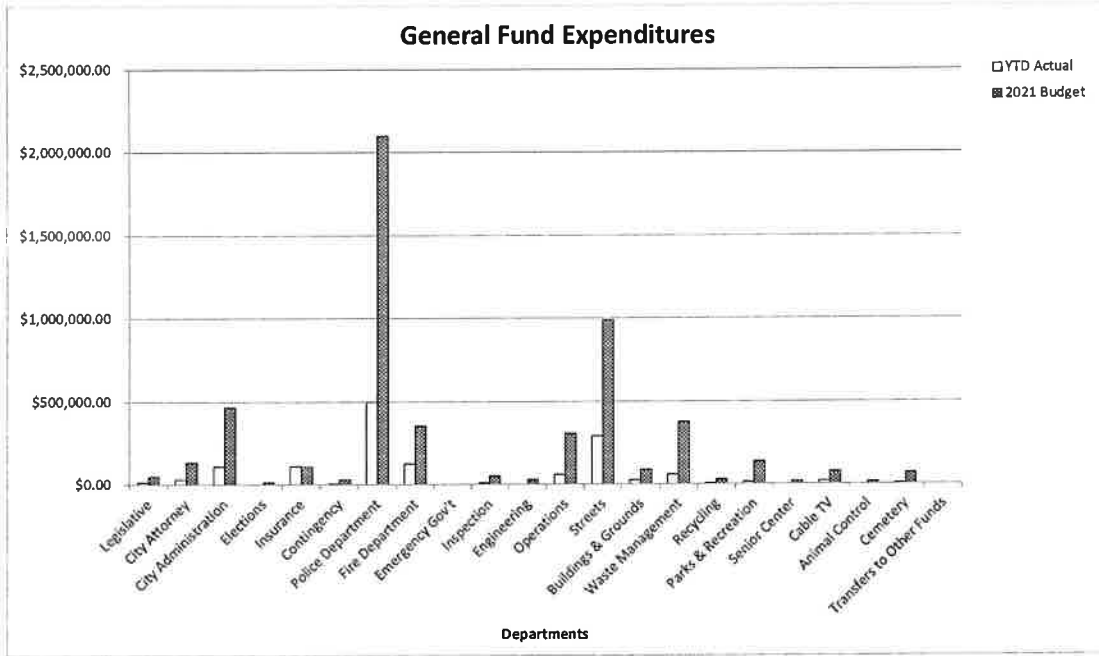
I will be happy to discuss more at the meeting during my report. Thanks!

**CITY OF RIPON  
REPORT TO THE CITY COUNCIL  
SCHEDULE OF REVENUES AND EXPENDITURES  
FOR THE PERIOD ENDED March 31, 2021  
(25% of Year)**

Fund		Period Actual	YTD Actual	2021 Budget	YTD Variance	% of Budget
10 General Fund						
Legislative		\$3,581.38	\$13,375.74	\$46,728.00	\$33,352.26	29%
City Attorney		\$13,010.59	\$30,187.07	\$131,762.00	101,574.93	23%
City Administration		\$40,819.23	\$110,771.30	\$465,827.00	355,055.70	24%
Elections		\$112.94	\$3,841.68	\$13,525.00	9,683.32	28%
Insurance		\$273.01	\$110,374.14	\$107,417.00	(2,957.14)	103%
Contingency		\$0.00	\$5,488.62	\$30,000.00	24,511.38	18%
Police Department		\$180,895.73	\$496,779.31	\$2,095,868.00	1,599,088.69	24%
Fire Department		\$0.00	\$126,055.61	\$352,873.00	226,817.39	36%
Emergency Gov't		\$0.00	\$22.42	\$2,400.00	2,377.58	1%
Inspection		\$6,270.91	\$7,757.05	\$51,372.00	43,614.95	15%
Engineering		\$1,110.99	\$1,234.99	\$28,292.00	27,057.01	4%
Operations		\$22,245.24	\$59,278.74	\$306,537.00	247,258.26	19%
Streets		\$85,640.76	\$291,369.82	\$989,199.00	697,829.18	29%
Buildings & Grounds		\$7,694.90	\$26,382.57	\$86,365.00	59,982.43	31%
Waste Management		\$25,196.75	\$59,405.34	\$375,038.00	315,632.66	16%
Recycling		\$1,614.13	\$5,406.44	\$28,490.00	23,083.56	19%
Parks & Recreation		\$2,933.50	\$11,534.51	\$134,818.00	123,283.49	9%
Senior Center		\$1,866.36	\$1,752.90	\$18,499.00	16,746.10	9%
Cable TV		\$4,800.14	\$18,244.07	\$74,569.00	56,324.93	24%
Animal Control		\$644.75	\$2,146.71	\$10,859.00	8,712.29	20%
Cemetery		\$3,322.82	\$5,356.42	\$67,390.00	62,033.58	8%
Transfers to Other Funds		\$0.00	\$0.00	\$0.00	0.00	0%
<b>Total</b>	<b>Exp</b>	<b>\$402,034.13</b>	<b>\$1,386,765.45</b>	<b>\$5,417,828.00</b>	<b>\$4,031,062.55</b>	<b>26%</b>
Taxes		\$5,080.15	\$822,811.09	\$2,387,084.00	\$1,564,272.91	34%
Special Assessments		\$0.00	\$1,568.94	\$10,000.00	8,431.06	16%
Intergovernmental		\$442.08	\$130,334.29	\$2,213,488.00	2,083,153.71	6%
Licenses and permits		\$8,057.64	\$21,871.54	\$207,509.00	185,637.46	11%
Fines and forfeitures		\$6,632.45	\$16,009.47	\$75,055.00	59,045.53	21%
Public charges for service		\$17,203.07	\$93,641.56	\$82,847.00	(10,794.56)	113%
Charges to local departments		\$9,818.35	\$25,094.50	\$208,036.00	182,941.50	12%
Miscellaneous revenue		\$4,926.65	\$21,075.53	\$64,015.00	42,939.47	33%
Operating transfers in		\$0.00	\$0.00	\$169,794.00	169,794.00	0%
<b>Total</b>	<b>Rev</b>	<b>\$52,160.39</b>	<b>\$1,132,406.92</b>	<b>\$5,417,828.00</b>	<b>\$4,285,421.08</b>	<b>21%</b>
21 Emergency Medical Services						
	Exp	\$77,436.51	\$156,661.51	\$691,000.00	\$534,338.49	23%
	Rev	\$26,054.92	\$157,478.10	\$691,000.00	\$533,521.90	23%
22 City Revolving Loan Fund						
	Exp	\$0.00	\$0.00	\$80,200.00	\$80,200.00	0%
	Rev	\$245.40	\$416.92	\$3,000.00	\$2,583.08	14%
23 Library						
	Exp	\$45,355.31	\$161,991.91	\$655,479.00	\$493,487.09	25%
	Rev	\$467.67	\$495,213.89	\$655,479.00	\$160,265.11	76%
24 Taxi						
	Exp	\$0.00	\$25,927.75	\$315,490.00	\$289,562.25	8%
	Rev	\$0.00	\$5,388.00	\$320,034.00	\$314,646.00	2%
25 Community Promotion						
	Exp	\$0.00	\$16,556.00	\$126,400.00	\$109,844.00	13%
	Rev	\$55.00	\$55.00	\$126,400.00	\$126,345.00	0%
26 Community Development Authority						
	Exp	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Rev	\$0.00	\$0.00	\$0.00	\$0.00	0%
27 CDBG Revolving Loan Fund						
	Exp	\$0.00	\$553,141.40	\$8,991.00	(\$544,150.40)	6152%
	Rev	\$154.95	\$501.54	\$47,953.00	\$47,451.46	1%
28 Special Donations						
	Exp	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0%
	Rev	\$4,255.75	\$4,500.48	\$4,750.00	\$249.52	95%
29 CDBG Housing Fund						
	Exp	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0%
	Rev	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0%
30 General Debt Service						
	Exp	\$66,688.73	\$445,399.38	\$724,601.00	\$279,201.62	61%
	Rev	\$502.94	\$718,474.74	\$724,601.00	\$6,126.26	99%



**CITY OF RIPON  
 REPORT TO THE CITY COUNCIL  
 SCHEDULE OF REVENUES AND EXPENDITURES  
 FOR THE PERIOD ENDED March 31, 2021  
 (25% of Year)**



**CITY OF RIPON  
COMBINED CASH INVESTMENT  
MARCH 31, 2021**

COMBINED CASH ACCOUNTS

01-11100	CASH-GENERAL CHECKING ACCOUNT	6,143,541.04
01-11301	CASH-LOCAL GOV INV POOL #1	1,644.92
01-11302	CASH-LONG TERM INVESTMENTS	3,960,095.49
01-11503	CASH-M&I CDBG HSG WORKING ACCT	46,004.70
01-11505	CASH-LIBRARY INVESTMENT	383,251.00
01-11701	ADJ FOR FMV ON LONG TERM INVES	94,440.40
		<hr/>
	TOTAL COMBINED CASH	10,628,977.55
01-11111	CASH ALLOCATED TO OTHER FUNDS	( 10,628,977.55)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,710,575.00
21	ALLOCATION TO EMERG MED SVCS FUND	410,360.68
22	ALLOCATION TO CITY REVOLVING LOAN FUND	159,343.87
23	ALLOCATION TO LIBRARY FUND	714,923.63
24	ALLOCATION TO TAXI FUND	( 209,542.59)
25	ALLOCATION TO COMMUNITY PROMOTION FUND	94,385.41
27	ALLOCATION TO CDBG REVOLVING LOAN FUND	( 42,479.56)
28	ALLOCATION TO DONATIONS SPECL REV FUND	92,146.51
29	ALLOCATION TO CDBG HOUSING FUND	45,904.70
30	ALLOCATION TO DEBT SERVICE FUND	326,576.11
40	ALLOCATION TO CAPITAL PROJECTS FUND	( 828,087.61)
41	ALLOCATION TO TID #7 HWY 44/49 SOUTH FUND	43,869.04
42	ALLOCATION TO TID #11 DOWNTOWN BUSINESS FUND	3,254,020.87
43	ALLOCATION TO TID #9 HWY 44/OLDEN RD FUND	715,752.62
44	ALLOCATION TO TID #10 HWY 23/DOUGLAS FUND	379,748.29
45	ALLOCATION TO TID #14 FUND	300,809.67
46	ALLOCATION TO TID # 12 IND DEVEL VERM/HALL	313,048.34
47	ALLOCATION TO TID #4 INDUSTRIAL PARK FUND	306,286.40
48	ALLOCATION TO TID #5 INDUSTRIAL DEVELOP FUND	183,542.10
49	ALLOCATION TO TID #6 HWY 23 W FUND	403,242.17
50	ALLOCATION TO TID #15 DOWNTOWN DEVELOPMENT	23,426.28
51	ALLOCATION TO EQUIPMENT REPLACEMENT FUND	45,118.79
61	ALLOCATION TO SEWER UTILITY FUND	899,902.36
62	ALLOCATION TO WATER UTILITY FUND	971,179.41
70	ALLOCATION TO HEALTH INSURANCE FUND	227,701.12
82	ALLOCATION TO FF/NN LANDFILL PRP FUND	27,067.53
83	ALLOCATION TO BUSINESS IMPR DIST FUND	60,156.41
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	10,628,977.55
	ALLOCATION FROM COMBINED CASH FUND - 01-11111	( 10,628,977.55)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

## Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/21	03/09/2021	74591	1080	ALLIANT ENERGY/WP&L	10-21100	41,729.61
03/21	03/09/2021	74592	113876	APPAREL ART EMBROIDERY	10-21100	31.65
03/21	03/09/2021	74593	113078	ASSOCIATED APPRAISAL CONSULTANTS INC	10-21100	2,280.00
03/21	03/09/2021	74594	3230	BADGER METER	62-21100	150.00
03/21	03/09/2021	74595	3650	BAKER & TAYLOR	23-21100	767.60
03/21	03/09/2021	74596	114689	BCBS OF IL REFUND & RECOVERY	21-21100	70.00
03/21	03/09/2021	74597	115012	BERG, DEREK	21-21100	740.00
03/21	03/09/2021	74598	4840	BLOCH, TINA M	10-21100	100.11
03/21	03/09/2021	74599	5460	BROOKS TRACTOR	10-21100	23.76
03/21	03/09/2021	74600	114915	BUREAU OF CORRECTIONAL ENTERPRISES	10-21100	86.76
03/21	03/09/2021	74601	115014	CARTIER, BARBARA	61-21100	93.90
03/21	03/09/2021	74602	15240	CENGAGE LEARNING INC/GALE	23-21100	70.82
03/21	03/09/2021	74603	111659	CENTER POINT LARGE PRINT	23-21100	79.71
03/21	03/09/2021	74604	6870	CHARTER COMMUNICATIONS	10-21100	209.97
03/21	03/09/2021	74605	114151	CINTAS	61-21100	217.64
03/21	03/09/2021	74606	7810	CITY OF RIPON UTILITIES	10-21100	86.07
03/21	03/09/2021	74607	8250	CLIFFS TIRE & BATTERY	21-21100	177.63
03/21	03/09/2021	74608	112215	COLONIAL LIFE	10-21100	131.76
03/21	03/09/2021	74609	8600	CONDON OIL CO	10-21100	2,902.64
03/21	03/09/2021	74610	115010	CONNEY SAFETY	62-21100	300.00
03/21	03/09/2021	74611	112441	CONSULTANTS LABORATORY	10-21100	160.00
03/21	03/09/2021	74612	112513	CUJAK, CHRISTINA	10-21100	60.00
03/21	03/09/2021	74613	11020	DIGGERS HOTLINE INC.	62-21100	529.60
03/21	03/09/2021	74614	110375	ENERGY CONTROL & DESIGN INC	61-21100	977.00
03/21	03/09/2021	74615	113009	FERRARI, KANDI	10-21100	350.00
03/21	03/09/2021	74616	110802	FOND DU LAC COUNTY	10-21100	53,093.68
03/21	03/09/2021	74617	115011	FROMM, TAYLOR R	10-21100	150.00
03/21	03/09/2021	74618	114330	GRAND VALLEY INSPECTION SERVICES LLC	10-21100	6,145.78
03/21	03/09/2021	74619	112515	GRANT PACK N SHIP	62-21100	33.68
03/21	03/09/2021	74620	16200	GRAPHIC SIGN & LETTER CO	10-21100	11.50
03/21	03/09/2021	74621	112340	GRAY'S INC	10-21100	421.00
03/21	03/09/2021	74622	16490	GUENTHER SUPPLY INC	10-21100	58.20
03/21	03/09/2021	74623	16920	HANKE, TREVOR A	10-21100	13.38
03/21	03/09/2021	74624	112843	HOMAN FORD INC	10-21100	49.48
03/21	03/09/2021	74625	115020	HUMANA	21-21100	200.48
03/21	03/09/2021	74626	113903	HYDROCORP	62-21100	1,103.00
03/21	03/09/2021	74627	17815	HYDROTEX	61-21100	268.40
03/21	03/09/2021	74628	18080	ICENOGL, RILEY	10-21100	632.87
03/21	03/09/2021	74629	4750	IEH AUTO PARTS LLC	61-21100	81.12
03/21	03/09/2021	74630	114907	INTERSTATE BATTERY OF GREEN BAY	10-21100	119.95
03/21	03/09/2021	74631	18250	ITU ABSORB TECH	23-21100	59.43
03/21	03/09/2021	74632	18900	J & H CONTROLS INC	10-21100	1,254.76
03/21	03/09/2021	74633	115019	J. APPLESEED	23-21100	1,017.50
03/21	03/09/2021	74634	114290	JOHNSON, NOREEN	10-21100	126.44
03/21	03/09/2021	74635	114394	JX ENTERPRISES INC	10-21100	71.98
03/21	03/09/2021	74636	114047	KC DUFFEY	61-21100	13.29
03/21	03/09/2021	74637	114385	KNOLL INVESTMENTS LLC	61-21100	53.86
03/21	03/09/2021	74638	115013	KRAUSE, GARY & DENISE M WIELGOSH	21-21100	1,083.98
03/21	03/09/2021	74639	21790	KWIK TRIP INC	10-21100	1,757.38
03/21	03/09/2021	74640	115015	LEBRASSEUR, JOAN	61-21100	99.15
03/21	03/09/2021	74641	115007	LEXIPOL LLC	10-21100	8,116.00
03/21	03/09/2021	74642	16125	MICHEL, LINDSEY	10-21100	36.13
03/21	03/09/2021	74643	112054	MIDWEST TAPE	23-21100	86.17
03/21	03/09/2021	74644	115016	MKWAYA, KATHLEEN	61-21100	27.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/21	03/09/2021	74645	25153	MODERN RENTALS INC	10-21100	151.02
03/21	03/09/2021	74646	113971	MSA PROFESSIONAL SERVICES INC	40-21100	21,335.00
03/21	03/09/2021	74647	25675	NAPA AUTO PARTS	61-21100	18.89
03/21	03/09/2021	74648	115017	NELSEN, PAUL & ROSEMARY	61-21100	65.10
03/21	03/09/2021	74649	27260	NOVAK EXCAVATING INC	62-21100	4,143.31
03/21	03/09/2021	74650	27650	OSHKOSH OFFICE SYSTEMS	10-21100	69.38
03/21	03/09/2021	74651	27830	P J KORTENS & CO	62-21100	883.30
03/21	03/09/2021	74652	27832	PACKER CITY INTNATL TRUCK	10-21100	108.26
03/21	03/09/2021	74653	115018	PAGE, GLENN F	61-21100	52.46
03/21	03/09/2021	74654	112474	PITNEY BOWES INC	62-21100	841.41
03/21	03/09/2021	74655	31140	RIPON ACE HARDWARE	10-21100	123.29
03/21	03/09/2021	74656	31750	RIPON DRUG	10-21100	17.45
03/21	03/09/2021	74657	32600	RIPON PUBLIC LIBRARY	23-21100	8.78
03/21	03/09/2021	74658	113630	SECURIAN FINANCIAL GROUP INC	10-21100	1,364.29
03/21	03/09/2021	74659	112243	SPEEDY CLEAN DRAIN & SEWER	61-21100	1,220.00
03/21	03/09/2021	74660	113684	STREHOLSKI, SUSAN	10-21100	132.91
03/21	03/09/2021	74661	36750	SUPERIOR CHEMICAL CORP	62-21100	109.07
03/21	03/09/2021	74662	114519	SYNCB/AMAZON	23-21100	689.04
03/21	03/09/2021	74663	114161	THE POLICE & SHERIFFS PRESS	10-21100	17.55
03/21	03/09/2021	74664	112465	UNEMPLOYMENT INSURANCE	10-21100	82.51
03/21	03/09/2021	74665	112176	VERIZON	10-21100	49.57
03/21	03/09/2021	74666	115009	VERIZON	21-21100	876.13
03/21	03/09/2021	74667	113698	WEBSTER'S MARKETPLACE	10-21100	81.24
03/21	03/09/2021	74668	114440	WHIT MEZA PHOTOGRAPHY	10-21100	900.00
03/21	03/09/2021	74669	43360	WI STATE LABORATORY OF HYGIENE	62-21100	52.00
03/21	03/09/2021	74670	112268	WINTER EQUIPMENT COMPANY INC	10-21100	694.68
03/21	03/09/2021	74671	42000	WIS DEPT OF JUSTICE	10-21100	21.00
03/21	03/09/2021	74672	42650	WISCONSIN LIBRARY ASSOCIATION	23-21100	268.34
03/21	03/09/2021	74673	112360	WRWA	62-21100	520.00
03/21	03/22/2021	74674	115029	AARP MEDICARE COMPLETE	21-21100	18.46
03/21	03/22/2021	74675	112773	ADVANCED DISPOSAL SOLID WASTE	10-21100	9,331.53
03/21	03/22/2021	74676	635	AIRGAS USA LLC	10-21100	154.00
03/21	03/22/2021	74677	1080	ALLIANT ENERGY/WP&L	10-21100	3,622.44
03/21	03/22/2021	74678	114445	AMAZON CAPITAL SERVICES	10-21100	1,148.65
03/21	03/22/2021	74679	2470	ASSOCIATED VET CLINIC	10-21100	85.50
03/21	03/22/2021	74680	114429	AT&T MOBILITY	21-21100	93.87
03/21	03/22/2021	74681	3300	BADGER LABORATORIES INC	61-21100	112.00
03/21	03/22/2021	74682	113210	BADGER STATE WASTE LLC	61-21100	14,848.00
03/21	03/22/2021	74683	115025	BAKED CAKES BY DESIGN	10-21100	108.00
03/21	03/22/2021	74684	3650	BAKER & TAYLOR	23-21100	2,397.56
03/21	03/22/2021	74685	114729	BAY COM	40-21100	455.00
03/21	03/22/2021	74686	22952	BMO HARRIS BANK NA - PAYMENTS	23-21100	2,936.86
03/21	03/22/2021	74687	5460	BROOKS TRACTOR	10-21100	273.15
03/21	03/22/2021	74688	15240	CENGAGE LEARNING INC/GALE	23-21100	74.07
03/21	03/22/2021	74689	111659	CENTER POINT LARGE PRINT	23-21100	27.27
03/21	03/22/2021	74690	111966	CENTURYLINK	62-21100	1,538.43
03/21	03/22/2021	74691	112858	CENTURYLINK	10-21100	38.05
03/21	03/22/2021	74692	6870	CHARTER COMMUNICATIONS	10-21100	336.87
03/21	03/22/2021	74693	7590	CITY OF APPLETON	10-21100	639.00
03/21	03/22/2021	74694	7800	CITY OF RIPON	62-21100	35.90
03/21	03/22/2021	74695	8250	CLIFFS TIRE & BATTERY	10-21100	32.15
03/21	03/22/2021	74696	113386	COLE OIL & PROPANE	10-21100	22.00
03/21	03/22/2021	74697	113311	COMPLETE OFFICE OF WI	10-21100	87.74
03/21	03/22/2021	74698	8600	CONDON OIL CO	10-21100	2.41
03/21	03/22/2021	74699	115022	DEGROOT, MARC	61-21100	31.88
03/21	03/22/2021	74700	112895	GFC LEASING WI	10-21100	306.30
03/21	03/22/2021	74701	114932	GFL ENVIRONMENTAL	10-21100	6,821.28

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/21	03/22/2021	74702	16000	GOOD IMPRESSIONS	62-21100	200.95
03/21	03/22/2021	74703	112925	GORDON FLESCH COMPANY INC	10-21100	31.69
03/21	03/22/2021	74704	112515	GRANT PACK N SHIP	62-21100	12.97
03/21	03/22/2021	74705	115028	GRAY MANUFACTURING CO INC	10-21100	170.75
03/21	03/22/2021	74706	17065	HAWKINS INC	62-21100	2,988.06
03/21	03/22/2021	74707	113392	HENRY SCHEIN INC	21-21100	133.47
03/21	03/22/2021	74708	112843	HOMAN FORD INC	21-21100	620.25
03/21	03/22/2021	74709	115021	I DO DECORATING	10-21100	70.00
03/21	03/22/2021	74710	18900	J & H CONTROLS INC	10-21100	644.00
03/21	03/22/2021	74711	113961	JESS, JEREMY	61-21100	94.66
03/21	03/22/2021	74712	114394	JX ENTERPRISES INC	10-21100	79.99
03/21	03/22/2021	74713	21790	KWIK TRIP INC	21-21100	7,088.75
03/21	03/22/2021	74714	112237	MENARDS - OSHKOSH	10-21100	1,383.26
03/21	03/22/2021	74715	114154	MID-STATE TECHNICAL COLLEGE	21-21100	3,215.48
03/21	03/22/2021	74716	113027	MIDWEST METER INC	62-21100	1,700.00
03/21	03/22/2021	74717	112054	MIDWEST TAPE	23-21100	227.68
03/21	03/22/2021	74718	25153	MODERN RENTALS INC	10-21100	107.00
03/21	03/22/2021	74719	115027	MORGAN, DONNA R	21-21100	55.00
03/21	03/22/2021	74720	114769	MR & MRS P'S EATERY INC	10-21100	60.00
03/21	03/22/2021	74721	113971	MSA PROFESSIONAL SERVICES INC	40-21100	3,089.25
03/21	03/22/2021	74722	25475	MTAW	10-21100	120.00
03/21	03/22/2021	74723	25675	NAPA AUTO PARTS	10-21100	144.82
03/21	03/22/2021	74724	113427	NORLAB INC	62-21100	79.00
03/21	03/22/2021	74725	112391	O'REILLY AUTOMOVIE STORES INC	10-21100	1.90
03/21	03/22/2021	74726	27830	P J KORTENS & CO	61-21100	906.38
03/21	03/22/2021	74727	115030	PENKE, NORMAN R	21-21100	5.00
03/21	03/22/2021	74728	30650	RENT A FLASH OF WIS INC	10-21100	53.35
03/21	03/22/2021	74729	112522	RESERVE ACCOUNT	62-21100	2,000.00
03/21	03/22/2021	74730	31140	RIPON ACE HARDWARE	10-21100	242.72
03/21	03/22/2021	74731	31610	RIPON COMMONWEALTH PRESS	10-21100	319.32
03/21	03/22/2021	74732	32600	RIPON PUBLIC LIBRARY	23-21100	9.62
03/21	03/22/2021	74733	33900	SCHMITT LUMBER	62-21100	19.90
03/21	03/22/2021	74734	112243	SPEEDY CLEAN DRAIN & SEWER	62-21100	1,525.00
03/21	03/22/2021	74735	113409	STRANG, PATTERSON, RENNING, LEWIS & LACY	10-21100	2,090.00
03/21	03/22/2021	74736	115024	SUBURBAN LABORATORIES	61-21100	80.00
03/21	03/22/2021	74737	36750	SUPERIOR CHEMICAL CORP	62-21100	95.86
03/21	03/22/2021	74738	114519	SYNCB/AMAZON	23-21100	1,344.89
03/21	03/22/2021	74739	114492	TRC LOCKBOX	82-21100	37,320.25
03/21	03/22/2021	74740	38600	USA BLUEBOOK	61-21100	589.39
03/21	03/22/2021	74741	41380	WALS	23-21100	50.54
03/21	03/22/2021	74742	113698	WEBSTER'S MARKETPLACE	61-21100	104.44
03/21	03/22/2021	74743	41400	WINNEFOX LIBRARY SYSTEM	23-21100	180.00
03/21	03/22/2021	74744	114009	WISCONSIN MEDIA	21-21100	1,215.70
03/21	03/22/2021	74745	114652	WOLLERT, CASSANDRA	10-21100	67.49
03/21	03/22/2021	74746	43901	WURTZ LAW OFFICE LLC	10-21100	3,930.00
Grand Totals:						283,455.89

NON-A/P CHECK DISBURSEMENTS	DATE	AMOUNT
ACH WI DOR	3/1/2021	6,987.26
ACH ANTHEM	3/2/2021	88,993.18
ACH HUMANA	3/3/2021	1,649.92
ACH IRS	3/3/2021	30,626.49
ACH PSN INVOICE	3/3/2021	181.20
ACH EBC	3/4/2021	145.63
PAYROLL	3/10/2021	109,844.30
ACH PYR DEDUCTIONS	3/10/2021	33,290.35
ACH EBC	3/10/2021	2,453.01
ACH WI DOR	3/15/2021	6,218.98
ACH ROC/LOYALTY	3/15/2021	3,436.11
WIRE WI TRUST FUNDS	3/15/2021	109,029.06
ACH IRS	3/17/2021	42,370.14
PAYROLL	3/24/2021	90,505.86
ACH PYR DEDUCTIONS	3/24/2021	3,637.16
ACH EBC	3/24/2021	2,453.01
ACH EBC	3/25/2021	354.90
ACH WI ETF	3/31/2021	38,923.86
ACH WI DOR W/H	3/31/2021	7,160.94
ACH EBC	3/31/2021	433.20
ACH IRS	3/31/2021	30,837.14
ACH LOAN INTEREST	3/31/2021	45,756.25

ACH PAYMENTS	655,287.95
A/P CHECKS	283,455.89
TOTAL ALL DISBURSEMENTS	938,743.84

RESPECTFULLY SUBMITTED,



ADAM SONNTAG  
CITY ADMINISTRATOR

PREPARED BY:  
ANN MARIE WUEST  
ANN E. SCHOMMER

## COMMON COUNCIL MEETING

March 9, 2021

Council Present: Schatzinger, Gallops, Morrison, Kane, Werch, Splitt, Grant

Absent: Schraeder, Hansen

Staff Present: City Administrator Rich, City Attorney Wurtz, Public Works Director Ehrenberg,  
Police Chief Wallner

Grant called meeting to order at 7:00 p.m.

Pledge of Allegiance/Invocation- Council member Morrison

### Approval of Agenda

Motion made by Morrison, second by Schatzinger to approve agenda as presented. Motion carried.

### Public communications and comment

None

### Accept informational reports from standing committees and staff

Motion made by Gallops, second by Splitt to accept informational reports from standing committees and staff as accurate. Motion carried. With this motion the following were accepted: Historic Preservation minutes – February 2; Park & Rec minutes – February 24; Plan Commission minutes – February 17; Building Inspector report – February; EMS report – February; Police Department report – January & February; Public Works Department report – February; Senior Citizen report – February; Water Department report – February; City Administrator report – February; City Administration reports-Treasurer's report – February; Budget report – February; Check register – February

### Consent calendar

Motion made by Morrison, second by Kane to approve Common Council minutes – February 9<sup>th</sup> and 22<sup>nd</sup> and Certificate of Appropriateness for 231 Watson Street signage at Chiq Tique Girls, LLC owned by Kristen Schultz. Motion carried.

### Action Items

#### Park and Recreation Committee minutes – February 24<sup>th</sup>

At their February 24<sup>th</sup> meeting, the Park and Recreation Committee voted 4-1 to discontinue ball diamond usage fees. Ehrenberg provided a summary from the Park & Rec Committee minutes. Motion made by Schatzinger, second by Kane to approve Park & Rec Committee recommendation to discontinue ball diamond usage fees charged to Ripon Youth Baseball and Softball League and Ripon Diamond Booster Club. Motion carried.

### Project updates & staff reports

None. Splitt inquired about Horner Park. Ehrenberg stated it is on the schedule for 2021.

### Mayor's communications and appointments

No appointments. Grant stated everyone should be safe, be kind and be considerate to one another.

### Agenda items for future Council meetings

Contact Rich or Grant

Adjourn to closed session under WI Statutes 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

RE: Request for TIF assistance (230 Watson Street)

RE: Consider possible sale of City-owned land (433 Scott Street)

Council will also review the minutes from the closed session on February 22, 2021 for accuracy.

Motion made by second by Morrison, second by Kane to adjourn to closed session. Motion carried. With no further business in open session, Grant declared open session meeting adjourned at 7:16 p.m.

Lori Rich, City Administrator

lar:aes

## COMMON COUNCIL MEETING

March 22, 2021

Present: Schraeder, Schatzinger, Hansen, Morrison, Kane, Werch, Splitt, Grant

Absent: Gallops

Others: City Administrator Sonntag, City Administrator Rich, City Attorney Wurtz, Public Works Director Ehrenberg, Police Chief Wallner, City Clerk Schommer

Grant called meeting to order at 7:01 p.m.

Pledge of Allegiance/Invocation- Rev Harsha Kotian

Grant welcomed new City Administrator Sonntag to the City of Ripon.

### Approval of Agenda

Motion made by Hansen, second by Morrison to approve agenda. Motion carried.

### Public communications and comment

Doug Iverson, 543 Fenton Street – Lori Rich Retirement. As a former council member Iverson thanked Rich for her service to the City of Ripon and in helping him during his time on the council. Laura Lavey, N7170 Winnebago Dr, FDL. Lavey is a candidate for Circuit Court Judge and introduced herself to council and public.

### Action items

Motion made by Schraeder, second by Werch to approve "Class B" Fermented Malt Beverage and Intoxicating Liquor license for the remainder of the 2020/2021 licensing period: Caryl Sue Hilke, N8550 Arcade Glen Rd, Ripon, (trade name) Pastimes Pub & Grille Estate of Robert Hilke, 120/126 Scott Street, Ripon, WI 54971. Motion carried.

### Resolution –writing off certain uncollectible water and sewer accounts

Periodically, staff brings forth certain sewer and water accounts deemed uncollectible by City staff and the City Attorney. Motion made by Hansen, second by Kane to approve Resolution No. 2021-09, A Resolution writing off certain uncollectible water and sewer account in the amount of \$1,623.83. Motion carried.

### Resolution – writing off certain A/R accounts

Periodically, staff brings forth certain A/R accounts deemed uncollectible by City staff and the City Attorney. Motion made by Schraeder, second by Morrison to approve Resolution No. 2021-10, A Resolution writing off certain account in the amount of \$40.00. Motion carried.

### Resolution – recognizing Lori Rich for years of service

Motion made by Schraeder, second by Kane to approve Resolution No. 2021-11, A resolution recognizing and commending Lori Rich for 18 years of service to the City of Ripon and its residents. Motion carried.

### Project updates & staff reports

#### Recognition of employees celebrating anniversaries in March 2021

Noreen Johnson, Senior Center Director – 3 years; Troy Damsteegt, Ripon Police Dept – 11 years; Mark Weiske, Public Works Dept. – 29 years. Sonntag stated he officially was in his second week on the job and stated he has reached out to council to meet with them.

### **Mayor's communications and appointments**

No appointments. Grant stated stay safe, health and always be kind and considerate to others. Splitt inquired whether something else can be done with picking up the free dump tickets. Right now they can only be picked up from Public Works and they close at 3 p.m. Schraeder stated he will put on the Public Works Committee agenda to discuss. Schraeder stated on behalf of past and current councils, they owe a debt of gratitude to Rich for her leadership through good and bad times. Rich stayed steady and close to the mission of the city and treated everyone with consideration. Morrison, as a new councilor, stated his thanks for making it easier for him to understand and answering his questions. He thanked Rich and wished her well. Schatzinger stated she was grateful to Rich for answering her questions and her mentorship.

### **Agenda items for future Council meetings**

Contact Sonntag or Grant

Adjourn to closed session under WI Statutes 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

RE: Consider possible sale of City-owned land (Duzinske Drive)

Adjourn to closed session under Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

RE: Severance agreements for Dispatchers

Council will also review the minutes from the closed session on March 9, 2021 for accuracy.

Motion made by Kane, second by Morrison to adjourn to closed session. Motion carried. With no further business in open session, Grant declared open session adjourned at 7:20 p.m.

Ann Schommer, City Clerk



# Professional Services Agreement

This AGREEMENT (Agreement) is made today April 13, 2021 by and between CITY OF RIPON (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

**Project Name:** 2021 CDBG-CL-PF Administration

**The scope of the work authorized is:** Attached

**The schedule to perform the work is:** Approximate Start Date: 03/29/2021  
Approximate Completion Date: 12/31/2022

**The fee for the work is:** CDBG Administration : \$27,000 (LS)  
CDBG Environmental Review: \$ 3,000 (Est)


All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis and hourly basis as noted in the Scope of Work.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

**CITY OF RIPON**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
Adam Sonntag, City Administrator

  
\_\_\_\_\_  
David M. Rasmussen, Community Development Specialist

Date: \_\_\_\_\_

Date: 03/30/2021

Attest:

\_\_\_\_\_  
Ann Schommer, Clerk

  
\_\_\_\_\_  
Brittney Mitchell, Team Leader

Date: \_\_\_\_\_

Date: 03/30/2021

100 Jackson Street  
Ripon, WI 54971  
Phone: (920) 748-4914

11 E. Marshall Street, Suite 201  
Rice Lake, WI 54868  
Phone: (715) 304-0303  
Fax: (715) 234-8944

**ATTACHMENT A:  
RATE SCHEDULE**

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects .....	\$115 – \$175/hr.
Clerical .....	\$ 80 – \$125/hr.
CAD Technician .....	\$ 95 – \$150/hr.
Geographic Information Systems (GIS).....	\$ 75 – \$146/hr.
Housing Administration .....	\$ 82 – \$125/hr.
Hydrogeologists .....	\$127 – \$160/hr.
Planners .....	\$ 90 – \$180/hr.
Principals.....	\$175 – \$369/hr.
Professional Engineers .....	\$ 92 – \$200/hr.
Project Manager.....	\$ 150 – \$242/hr.
Professional Land Surveyors .....	\$ 87 – \$180/hr.
Staff Engineers.....	\$ 80 – \$150/hr.
Technicians .....	\$ 70 – \$132/hr.
Wastewater Treatment Plant Operator.....	\$ 80 – \$ 100/hr.
 <u>REIMBURSABLE EXPENSES</u>	
Copies/Prints .....	Rate based on volume
Fax .....	\$1.00/page
GPS Equipment .....	\$40/hour
Mailing/UPS .....	At cost
Mileage – Reimbursement (currently \$0.56/mile) .....	Rate set by Fed. Gov.
Mileage – MSA Vehicle (currently \$0.70/mile) .....	Rate set by Fed. Gov
Nuclear Density Testing .....	\$25.00/day + \$10/test
Organic Vapor Field Meter .....	\$100/day
PC/CADD Machine.....	Included in labor rates
Stakes/Lath/Rods .....	At cost
Total Station .....	\$30/hour
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing .....	At cost
Trimble Geodimeter.....	\$30/hour

- \* Labor rates represent an average or range for a particular job classification. These rates are in effect until December 25, 2021.

## **PROJECT SCOPE**

Working in conjunction with the City of Ripon, MSA agrees to provide services for CDBG-CL-PF Administration, as hereinafter stated:

### ***SECTION 1 - CDBG Administration***

MSA proposes to provide administrative assistance services to the City/Owner in accordance with the Wisconsin Department of Administration's (DOA) current CDBG Implementation Handbook. Administrative Services are outlined as follows:

- A. Contracting assistance with DOA; Provide Pre-Agreement documents. Review the Owner/DOA contract for accuracy and timeline. Develop amendments to grant contracts, if needed.
- B. Environmental Review
  - a. Prepare an Environmental Review Record according to 24 CFR Part 58 requirements.
  - b. Request release of funds after Environmental Review is completed.
- C. Recordkeeping – CDBG Program and Project Files
  - a. Establish and Maintain CDBG Program Administration Files.
- D. Financial Management Assistance
  - a. Establish the Grant Account according to 24 CFR 570.497 and Treasury Circular 1075;
  - b. Request fund according to Federal Attachment O, OMB Circular A-102 and Treasury Circular 1075;
  - c. Establish system to handle program income according to CFR 570.494 Attachment E, OMB Circular A-102;
  - d. Maintain financial records as required in Circular A-87; Attachments C, G and H, OMB Circular A-102;
  - e. Assist City in the financial management of accounts, maintaining required financial journals, requesting funds, and disbursement funds (all checks reviewed and approved by City prior to disbursement). Owner will cut all checks to be disbursed by CDBG program;
  - f. Advise City to schedule/conduct "single audit(s)" as may be required by CDBG program.
- E. Provide assistance to the City/Owner to satisfy Equal Opportunity Requirements
  - a. Develop and maintain demographic profiles of the community by census data - relating to race, ethnicity, sex, age and head of households;
  - b. Develop and maintain racial, ethnic, gender, age and handicap data showing in the extent to which these categories of persons have participated in, or benefited from, CDBG programs and activities;
  - c. Document all equal opportunity-related activities including compliance monitoring;
  - d. Include all applicable equal opportunity language in bidding specifications and contract documents;
  - e. Complete and submit the required equal opportunity reports.
- F. Provide assistance to City to Satisfy Federal Labor Standards Requirements as detailed in current CDBG-PF Implementation Manual
  - a. Establish and monitor Project Construction/Labor Standards Compliance

files for Prime Contractor and Subcontractors.

G. DOA Reporting Monitoring Assistance

- a. Prepare and submit semi-annual reports to DOA; including, Section 3 Reports, Equal Opportunity/Minority Business Enterprise/Woman Business Enterprise (MBE/WBE) compliance reports;
- b. Prepare Self-Monitoring Checklist on behalf of the City and respond to any monitoring findings/concerns as needed

H. Citizen Participation Compliance Assistance

- a. Attend/conduct required citizen participation hearing to provide the public with information regarding the CDBG program (near project completion);

I. Assist with Close-Out of CDBG Program

- a. Advise owner to schedule/conduct final "single audit";
- b. Submit the final report;
- c. Submit the Certificate of Completion;
- d. Submit the final report; Submit the Minority Business Enterprise/Women Business Enterprise Contractor/ Subcontractor Record.

J. Attend two City of Ripon Common Council meetings as necessary for the CDBG Projects.

**SECTION 2 – Additional Services**

As authorized by the City, Additional Services beyond the Scope outlined in Section 1 will be compensated on an hourly basis, plus reimbursables. Additional Services may include:

A. Acquisition Services



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary  
Susan Brown, Division Administrator

March 26, 2021

The Honorable Theodore Grant, Mayor  
City of Ripon  
100 Jackson Street  
Ripon, WI 54971

RE: City of Ripon 2021 Community Development Block Grant for CLOSE Public Facilities (CDBG-CL-PF) Project Award and Pre-Agreement Requirements

Dear Mayor Grant:

Thank you for your recent Community Development Block Grant for CLOSE Public Facilities (CDBG-CL-PF) project proposal to construct a new senior center facility. On behalf of Governor Tony Evers and Secretary Joel Brennan, I am pleased to inform you that the Wisconsin Department of Administration (DOA) will award up to \$552,373.65 for this CDBG-CL-PF project.

The U.S. Department of Housing and Urban Development (HUD) provides federal funding to states through the Community Development Block Grant (CDBG) program. Wisconsin uses this federal funding to provide affordable housing, suitable living environments, and expanded economic opportunities for persons with low and moderate incomes.

To ensure that your CDBG Application meets federal HUD regulations and program goals, the DOA Division of Energy, Housing and Community Resources (DEHCR) has reviewed your Grant Application.

The unit of general local government (UGLG) receiving this CDBG award is referred to as the "Grantee" within this letter. Information regarding CDBG requirements and a list of documents that must be submitted to finalize the CDBG Grant Agreement are provided on pages 4-7 of this letter. The Grantee has **forty-five (45) days** from the date of this letter to sign and return the Acceptance of Award on page 3 and submit the pre-agreement items listed under "Documents Submission" on pages 5-7.

After the Division receives these items, the Grantee will be contacted by the assigned CDBG project representative to further discuss the terms and conditions of this CDBG-CL-PF award to help ensure the successful administration of this project under HUD guidelines. Certain compliance requirements must be met and the grant agreement must be executed **prior to** construction starting for the project.

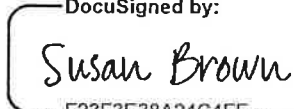
March 26, 2021  
Page 2 of 7

City of Ripon  
CDBG-CL-PF Award Amount: \$552,373.65

Again, congratulations and thank you for your efforts in helping our communities prosper and maintain a high quality of life for all Wisconsin residents.

Sincerely,

DocuSigned by:

A handwritten signature in cursive script that reads "Susan Brown". The signature is enclosed in a thin black rectangular border.

Susan Brown, Division Administrator  
Division of Energy, Housing and Community Resources

Attachments: 6

cc: Senator Joan Ballweg, Senate District 14, State of Wisconsin  
Representative Alex Dallman, Assembly District 41, State of Wisconsin  
Lori Rich, City Administrator/Treasurer, City of Ripon  
Ann Schommer, City Clerk, City of Ripon  
David Pawlisch, Director, Bureau of Community Development, DEHCR  
Kristine Haskin, Budget and Policy Analyst – Advanced, DEHCR

## MSA PROFESSIONAL SERVICES, INC. (MSA) – GENERAL TERMS AND CONDITIONS OF SERVICES

1. The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

5. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

6. In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

7. This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

8. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project.

9. MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

10. Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

11. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT,

provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

12. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect,

unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

13. This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

14. OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

15. This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

March 26, 2021  
Page 3 of 7

City of Ripon  
CDBG-CL-PF Award Amount: \$552,373.65

**ACCEPTANCE OF THE AWARD**

This award letter represents the Department of Administration – Division of Energy, Housing and Community Resources’ participation in the project. It can be accepted by signing below and returning this to the Division via email to the assigned DEHCR Project Representative listed at the end of the award letter.

**AUTHORITY TO SIGN DOCUMENT:** The persons signing this Acceptance on behalf of the Grantee certify and attest that the Grantee’s respective Resolutions, and/or other related documents, give full and complete authority to bind the Grantee on whose behalf they are executing this document. The persons signing below also acknowledge that the specific provisions of this award letter are not binding upon the Division or the Grantee and that the Division may withdraw this award at any point for any reason.

**ACKNOWLEDGEMENT**

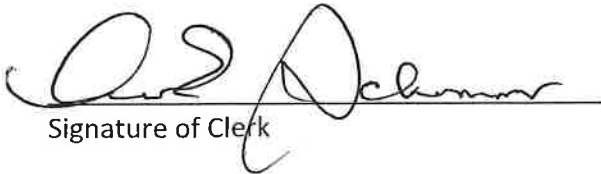
Grantee:

  
\_\_\_\_\_  
Signature of Chief Elected Official

31 March 2021  
Date Signed

Theodore Grant  
Printed Name of Chief Elected Official

Mayor  
Title of Chief Elected Official

  
\_\_\_\_\_  
Signature of Clerk

April 5, 2021  
Date Signed

Ann E. Schammer  
Printed Name of Clerk

City Clerk  
Title of Clerk

**RESOLUTION NO. 2021-\_\_\_\_**

**A RESOLUTION WRITING OFF  
UNCOLLECTIBLE AMBULANCE BILLS**

**WHEREAS**, the City of Ripon has made substantial efforts to collect certain ambulance accounts described on Attachment “A”; and,

**WHEREAS**, these accounts have been deemed uncollectible by City staff and the City Attorney for a variety of reasons; and,

**WHEREAS**, it is necessary to remove these delinquent accounts deemed uncollectible from the City’s accounting records.

**NOW, THEREFORE, BE IT RESOLVED** that the list of ambulance accounts listed on Attachment “A” in the amount of \$22,888.85 shall be removed from the City’s accounting records.

\_\_\_\_\_  
Theodore Grant, Mayor

\_\_\_\_\_  
Adam Sonntag, City Administrator

AYES \_\_\_\_\_ NAYES \_\_\_\_\_  
PASSED THIS \_\_\_\_\_ DAY OF APRIL, 2021

Approved as to form:

\_\_\_\_\_  
Ludwig L. Wurtz, City Attorney

Attachment "A"

EMS Invoices Submitted to  
COMMON COUNCIL

for Write-Off Consideration April 2021

INVOICE NUMBER	DATE OF SERVICE	REASON FOR WRITE-OFF	UNPAID BALANCE
90014993	7/18/2013	Statute of Limitations has expired (Received Payments of TRIP totaling \$491.30)	\$1,221.70
90016295	8/4/2014	Statute of Limitations has expired (Received Payment of \$160.00)	\$298.00
90016731	11/4/2014	Statute of Limitations has expired	\$946.00
90016780	11/8/2014	Statute of Limitations has expired (Received \$426.60 from United Healthcare Insurance Co.)	\$47.40
90016888	12/8/2014	Statute of Limitations has expired	\$940.00
90017007	1/8/2015	Statute of Limitations has expired	\$837.00
90017053	1/15/2015	Statute of Limitations has expired	\$120.00
90017162	2/13/2015	Statute of Limitations has expired	\$757.00
90017181	2/19/2015	Statute of Limitations has expired (Received Payment of \$292.87 from Medicare Part B)	\$168.13
90017225	3/5/2015	Statute of Limitations has expired	\$130.00
90017243	3/9/2015	Statute of Limitations has expired	\$139.00
90017340	4/7/2015	Statute of Limitations has expired	\$490.00
90019789	1/15/2017	Chapter 13 Bankruptcy	\$640.00
90022438	9/29/2018	Pt. Deceased & Received Payment of \$913.00 from Anthem BCBS/Medicare Secondary/No Pymt Received W/Off Balance	\$232.00
90023754	7/26/2019	Received Payment of \$950.00 from Dean Health Plan & Writing Off Balance	\$75.00
90023860	8/16/2019	Patient Deceased & No Estate	\$130.00
90024198	10/23/2019	Patient Deceased & No Estate	\$1,050.00
90024199	10/24/2019	Patient Deceased & No Estate	\$2,502.00
90024374	12/2/2019	Patient Deceased & No Estate	\$A1107.00
90024542	1/3/2020	Patient Deceased & Received Partial Pymt of \$250.00 from Estate	\$1,326.00
90024595	1/16/2020	Patient Deceased & No Estate (Received Partial Co-Pay of \$75.00 from Patient)	\$573.40
90024870	3/8/2020	Patient Deceased & No Estate	\$160.00
90024897	3/18/2020	Patient Deceased & No Estate	\$160.00
90024940	3/31/2020	Received Payment of \$891.95 from Dean Health Plan & \$175.05 from Pt. (Balance too small to pursue)	\$666.24
90025030	4/20/2020	Patient Deceased & No Estate (Received Payment of \$136.77 from Network, Platinum Medicare Advantage)	\$1,169.83
90025048	4/26/2020	Patient Deceased & No Estate (Received Payment of \$203.25 from Medicare Part B)	\$666.24
90025049	4/26/2020	Patient Deceased & No Estate (Received Payment of \$471.26 from Medicare Part B)	\$1,153.44
90025093	5/1/2020	Patient Deceased & No Estate (Received Pymt of \$32.31 from United Health Medicare (Medicare Advantage)	\$940.49
90025222	6/12/2020	Patient Deceased & No Estate (Received Payment of \$126.97 from Medicare Part B)	\$694.93
90025258	6/19/2020	Patient Deceased & No Estate (Received Payment of \$189.87 from Medicare Part B)	\$580.73
90025261	6/19/2020	Patient Deceased & No Estate (Received Payment of \$190.79 from Medicare Part B)	\$528.91
90025413	7/13/2020	Received Payment from Progressive Insurance Co. for \$862.50 (W/Off Balance per J Teachout)	\$58.00
90025462	7/13/2020	Chapter 7 Bankruptcy (Received Payment of \$195.20 from Dean Health Plan)	\$93.00
90025576	8/10/2020	Workman's Comp Claim (Received Payment of \$794.68)	\$129.82
90025668	9/1/2020	Received Payment of \$2001.60 from United Healthcare & \$722.40 from Pt's Father (Bal. too small to pursue)	\$55.00
90025675	9/6/2020	Patient Deceased & No Estate (Received Pymt. Of \$193.94 from United Healthcare Medicare (Medicare Advantage)	\$925.76
90025728	9/18/2020	Chapter 7 Bankruptcy (Received Payment of \$55.00 from Dean Health Plan)	\$185.00
90025791	9/29/2020	Received Payment of \$813.70 from Dean Health Plan & \$68.00 from Patient (Balance too small to pursue)	\$48.00
90025803	10/2/2020	Patient Deceased & No Estate (Received Payment of \$154.54 from AARP Medicare Complete (Medicare Advantage)	\$831.76
90025894	10/22/2020	Patient Deceased & No Estate (Received Payment of \$675.61 from United Healthcare Medicare (Medicare Advantage)	\$1,913.29
90025911	10/22/2020	Received Payment of \$1,016.90 from Network Health Plan (Write off balance per J Teachout)	\$222.90
90026020	11/9/2020	Workman's Comp Claim (Received Payment of \$691.56)	\$83.44
90026062	11/15/2020	Workman's Comp Claim (Received Payment of \$128.00 from Medicare Part B)	\$32.00
90026189	12/1/2020	Workman's Comp Claim (Received Payment of \$2,396.00)	\$55.00
90026264	12/20/2020	Workman's Comp Claim (Received Payment of \$791.56)	\$137.44
		<b>TOTAL</b>	<b>\$21,867.91</b>

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO REPEAL  
CHAPTER 2.80 – PERSONNEL PROVISIONS**

WHEREAS, The City of Ripon has determined that **Ordinance Chapter 2.80 Personnel Provisions** is out of date. The City of Ripon will be reviewing the employee handbook with the common council. The City of Ripon is desirous at this time to eliminate and repeal Chapter 2.80 Personnel Provisions to avoid any conflicts with the current employee hand book.

**NOW THEREFORE IT BE ORDAINED BY THE COUNCIL OF THE CITY OF  
RIPON WISCONSIN THAT:**

The Common Council for The City of Ripon hereby repeals **Chapter 2.80 Personnel Provisions**.

\_\_\_\_\_  
Theodore Grant, Mayor

ATTEST:

\_\_\_\_\_  
Adam Sonntag, City Administrator

AYES \_\_\_\_\_ NAYES \_\_\_\_\_

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

PUBLISHED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

Approved as to form:

\_\_\_\_\_  
Ludwig L. Wurtz, City Attorney