



City of Ripon
100 Jackson Street, Ripon, WI 54971
(920)748-4916

CHICKEN-KEEPING PERMIT APPLICATION

PERMIT IS VALID FOR ONE CALENDAR YEAR BEGINNING APRIL 1st AND ENDING MARCH 31st.

Permits purchased after April 1st in any given calendar year will also expire March 31st of that year; and permit fees will not be pro-rated.

Permit Fee: \$25.00 New / \$15.00 Renewal

DATE: _____

APPLICATION TYPE: _____ NEW _____ RENEWAL

APPLICANT'S NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

PROPERTY ZONING DISTRICT: _____

TOTAL NUMBER OF CHICKENS TO BE KEPT AT THE PROPERTY*: _____

*No more than six (6) hens may be allowed for each dwelling unit.

DOES THE APPLICANT OWN THE PROPERTY: _____ YES _____ NO*

* If the applicant proposes to keep chickens in the yard of a rented dwelling, the applicant must present a signed statement from the owner of the dwelling consenting to the applicant's proposal for keeping chickens on the premises.

GENERAL DESCRIPTION OF CHICKEN COOP AND CHICKEN-KEEPING ACTIVITIES:

PLEASE CHECK EACH OF THE FOLLOWING CONFIRMING THE FOLLOWING INFORMATION IS INCLUDED IN THE APPLICATION AS AN ATTACHMENT:

_____ A description of any coops, cages, or outdoor enclosures, providing dimensions and the precise location (if fixed) of these enclosures in relation to property lines, buildings, and adjacent properties. If applicant proposes to use a mobile coup and/or a chicken run, the dimensions of the structure(s) shall be provided and the area of requested allowed placement areas shall be provided.

_____ Building plans and specs for coops shall be provided, including any construction drawings, materials, and any other supporting materials (i.e.- pictures, kit information, etc.).

REGULATIONS REGARDING CHICKEN KEEPING CAN BE FOUND IN SECTION 8.12.010 KEEPING OF ANIMALS OR FOWL OF THE MUNICIPAL CODE. A COPY OF THE ORDINANCE IS ATTACHED TO THE APPLICATION.

Permits will be granted on an annual basis (unless this Chicken Ordinance is repealed). If the permittee follows the terms of the ordinance, the permit will be presumptively renewed (unless this Chicken Ordinance is repealed) and the applicant may continue to keep chickens under the terms and conditions of the initial permit. The City may refuse to renew or may revoke the permit at any time, (after giving the permittee a 30 day notice of the basis for the revocation or nonrenewal and an opportunity to be heard on the issue) if the permittee does not follow the terms of this ordinance, or if the City finds that the permit holder has not maintained the chickens, coops, or outdoor enclosures in a clean and sanitary condition.

DATCP Registration: https://datcp.wi.gov/Pages/Programs_Services/PremisesRegistration.aspx

By signing below, the applicant confirms they have reviewed the regulations and requirements for chicken-keeping under Section 8.12.010 Keeping of Animals or Fowl of the Municipal Code. The applicant understands all licensing and operating requirements specified in sections 8.12.010 of the Ripon Municipal Code and will abide by the regulations set forth therein for the permit I am applying for. Failure to follow the Municipal Code may result in the revocation of this permit by the City of Ripon. The applicant confirms that all application information is true and complete to the best of their knowledge.

APPLICANT'S SIGNATURE

DATE

FOR OFFICE USE ONLY

DATE RECEIVED: _____ COMPLETE APPLICATION: _____ YES _____ NO

BUILDING INSPECTOR REVIEW: _____ APPROVED _____ DENIED

COMMENTS:

POLICE DEPARTMENT REVIEW: _____ APPROVED _____ DENIED

COMMENTS:

CHICKEN KEEPING PERMIT APPROVED _____ DENIED _____

CITY ADMINISTRATOR: _____ DATE: _____

PERMIT RESTRICTIONS/REASON FOR DENIAL:

**PLEASE SUBMIT THE APPLICATION TO:
RIPON CITY HALL, 100 JACKSON ST. RIPON, WI 54971 OR TO
ASONNTAG@CITYOFRIPON.COM.**