



**City of Ripon**  
100 Jackson Street, Ripon, WI 54971  
(920)748-4916

## **CHICKEN-KEEPING PERMIT APPLICATION**

**PERMIT IS VALID FOR ONE CALENDAR YEAR BEGINNING APRIL 1<sup>st</sup> AND ENDING MARCH 31<sup>st</sup>.**

Permits purchased after April 1<sup>st</sup> in any given calendar year will also expire March 31<sup>st</sup> of that year; and permit fees will not be pro-rated.

**Permit Fee: \$25.00 New / \$15.00 Renewal**

DATE: \_\_\_\_\_

APPLICATION TYPE: \_\_\_\_\_ NEW \_\_\_\_\_ RENEWAL

APPLICANT'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PROPERTY ZONING DISTRICT: \_\_\_\_\_

TOTAL NUMBER OF CHICKENS TO BE KEPT AT THE PROPERTY\*: \_\_\_\_\_

\*No more than six (6) hens may be allowed for each dwelling unit.

DOES THE APPLICANT OWN THE PROPERTY: \_\_\_\_\_ YES \_\_\_\_\_ NO\*

\* If the applicant proposes to keep chickens in the yard of a rented dwelling, the applicant must present a signed statement from the owner of the dwelling consenting to the applicant's proposal for keeping chickens on the premises.

GENERAL DESCRIPTION OF CHICKEN COOP AND CHICKEN-KEEPING ACTIVITIES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE CHECK EACH OF THE FOLLOWING CONFIRMING THE FOLLOWING INFORMATION IS INCLUDED IN THE APPLICATION AS AN ATTACHMENT:

\_\_\_\_\_ A description of any coops, cages, or outdoor enclosures, providing dimensions and the precise location (if fixed) of these enclosures in relation to property lines, buildings, and adjacent properties. If applicant proposes to use a mobile coop and/or a chicken run, the dimensions of the structure(s) shall be provided and the area of requested allowed placement areas shall be provided.

\_\_\_\_\_ Building plans and specs for coops shall be provided, including any construction drawings, materials, and any other supporting materials (i.e.- pictures, kit information, etc.).

---

**REGULATIONS REGARDING CHICKEN KEEPING CAN BE FOUND IN SECTION 8.12.010 KEEPING OF ANIMALS OR FOWL OF THE MUNICIPAL CODE. A COPY OF THE ORDINANCE IS ATTACHED TO THE APPLICATION.**

Permits will be granted on an annual basis (unless this Chicken Ordinance is repealed). If the permittee follows the terms of the ordinance, the permit will be presumptively renewed (unless this Chicken Ordinance is repealed) and the applicant may continue to keep chickens under the terms and conditions of the initial permit. The City may refuse to renew or may revoke the permit at any time, (after giving the permittee a 30 day notice of the basis for the revocation or nonrenewal and an opportunity to be heard on the issue) if the permittee does not follow the terms of this ordinance, or if the City finds that the permit holder has not maintained the chickens, coops, or outdoor enclosures in a clean and sanitary condition.

**DATCP Registration:** [https://datcp.wi.gov/Pages/Programs\\_Services/PremisesRegistration.aspx](https://datcp.wi.gov/Pages/Programs_Services/PremisesRegistration.aspx)

**By signing below, the applicant confirms they have reviewed the regulations and requirements for chicken-keeping under Section 8.12.010 Keeping of Animals or Fowl of the Municipal Code. The applicant understands all licensing and operating requirements specified in sections 8.12.010 of the Ripon Municipal Code and will abide by the regulations set forth therein for the permit I am applying for. Failure to follow the Municipal Code may result in the revocation of this permit by the City of Ripon. The applicant confirms that all application information is true and complete to the best of their knowledge.**

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

**FOR OFFICE USE ONLY**

DATE RECEIVED: \_\_\_\_\_ COMPLETE APPLICATION: \_\_\_\_\_ YES \_\_\_\_\_ NO

BUILDING INSPECTOR REVIEW: \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED

COMMENTS:

POLICE DEPARTMENT REVIEW: \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED

COMMENTS:

CHICKEN KEEPING PERMIT APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

CITY ADMINISTRATOR: \_\_\_\_\_ DATE: \_\_\_\_\_

PERMIT RESTRICTIONS/REASON FOR DENIAL:

**PLEASE SUBMIT THE APPLICATION TO:  
RIPON CITY HALL, 100 JACKSON ST. RIPON, WI 54971 OR TO  
[ASONNTAG@CITYOFRIPON.COM](mailto:ASONNTAG@CITYOFRIPON.COM).**