



# CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

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## CITY OF RIPON COMMON COUNCIL MEETING Council Chambers, City Hall Tuesday, February 9, 2021 7:00 p.m.

- I. Call to order/roll call
- II. Pledge of Allegiance/Invocation - Kevin Mundell
- III. Approval of agenda
- IV. Public communications and comment
- V. Accept informational reports from standing committees and staff
  1. Historic Preservation minutes – January 5
  2. Police Commission minutes – January 13
  3. Public Works minutes – January 14
  4. Building Inspector report – January
  5. EMS report – January
  6. Police Department report – Distributed at meeting
  7. Public Works Department report – January
  8. Senior Citizen report – January
  9. Water Department report – January
  10. City Administrator report – January
  11. City Administration reports
    - a. Treasurer's report – Distributed at meeting
    - b. Budget report – Distributed at meeting
    - c. Check register – January
- VI. Consent calendar (Unless the Mayor, Council or staff asks that one or more of the items listed be pulled, this list may be approved with a single vote.)
  1. Common Council minutes – January 6, January 12, January 22, January 25, January 28

VII. Action items

1. A Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,005,000 Water System Revenue Refunding Bonds, Series 2021B of the City of Ripon, Fond du Lac County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds  
(Staff note: Due to a drop in interest rates, the city has a refunding opportunity for the 2013A Water Revenue Bonds. Staff recommends going ahead with the refunding while interest rates are still favorable. Phil Cosson of Ehlers will be present to discuss this further and answer Council's questions.)
2. Request for a Temporary Class "B" license to sell Fermented Malt Beverages: Ripon Main Street, Inc, Village Green (Southwest corner of Watson and Seward Streets), Craig Tebon Agent for Polka on the Ice, Saturday, February 20, 2021 from 10:00 a.m. - 5:00 p.m. IDs will be checked, and attendees will be given wristbands in order to purchase and consume fermented malt beverages.
3. Ordinance amendment – Subsection 16.04.020 Definitions and Subsection 16.20.040 (A,B,C) Procedure for Grievances (A, B, C)  
(Staff note: On January 25<sup>th</sup> the council approved the Cable TV Committee's recommendation that the name of their committee be changed in the city's ordinances to Ripon Community Media Committee. Attached is the ordinance amendment for council's approval.)

VIII. Project updates & staff reports

IX. Mayor's communications and appointments

X. Agenda items for future Council meetings

XI. Adjourn to closed session under Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

RE: Severance packages for Dispatchers

Council will also review the minutes from the closed session on January 22, 2021 for accuracy.

# Ripon Historic Preservation Commission

Meeting Minutes for Tuesday, January 5, 2021

## 1. Call to Order

Split brought the meeting to order at 6:34 pm

## 2. Roll Call

Present: Arbaugh, Gallops, B. Hutton, Splitt, Robida

Absent: H. Hutton and E Pollesch

Guest: S. Arbaugh

## 3. Approval of Agenda

A motion to approve the agenda was made by Arbaugh

Robida then gave a second approval

Yes votes: Unanimous

The Agenda was carried

## 4. Approval of Minutes

A motion to approve the minutes was made by B. Hutton

Robida then gave a second approval

Yes votes: Unanimous

The minutes were carried

## 5. Approval of Financial Report

A motion to approve the Financial Report was made by Splitt

B. Hutton then gave a second approval

Yes votes: Unanimous

The Financial Report was carried

## 6. Public Comments

## 7. Certificate of Appropriateness applications

None

## 8. Facebook Page (Hasse Brewery Stable and American House)

S. Arbaugh was present and asked the Commission's thoughts regarding the Haas Brewery and the American House

There may be activity regarding the American House. The commission will hold on that for now

S. Arbaugh has agreed to provide an article about the Haas Brewery for printing in the Commonwealth Press. S. Arbaugh will review the existing Haas Brewery FaceBook sight and add information hoping to gain notoriety and excitement about the building

Gallops recommended the ideas be presented to the council before moving forward

RHPC Meeting Minutes continued

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## 9. List and Condition of Historic Plaques on Buildings

The Commission agreed to work on residential signage as a separate item and to concentrate on the Historic Downtown Ripon signage before diving into this

Arbaugh reported the costs involved if the Commission works with [pannier.com](http://pannier.com).

Based on the existing budget as many as four signs can be completed.

Two signage location selections to be made next week; Commission asked to reflect on that for the February meeting with the intention of a vote. The Old Signal Oak location was suggested.

10. Discuss signage at intersections entering Historic Downtown

Previous thoughts regarding ideas have been tabled based on what the Historic Preservation Commission can actually influence

Gallops suggested focusing instead on a historical down town directory that indicates historic and current shop locations. More talk of this after the current signage project is complete

11. Commission's Next Meeting

Tuesday, February 2, 2021 at 6:30 PM

13. Adjournment

A motion to adjourn the meeting was made by Gallops

Robida then gave a second approval

Yes Votes: Unanimous

Adjournment was carried

The Ripon Historic Preservation Commission Meeting Minutes for Tuesday, January 5, of 2021 are respectfully submitted by Cathylee Arbaugh, current resident of Ripon, WI.

## POLICE COMMISSION MINUTES

### 1. Call to Order: January 13, 2021

Roll Call President Jon Heatley - Present

Secretary: Steve Lewis - Present

Kevin Rosenau - Present

Arlo Reichter - Present

Vince King – Present

Ripon Police Department: Chief William Wallner – Present

### 2. Approval of Minutes of December 22, 2020

Sec. S. Lewis informed the commission that a few corrections were needed from the earlier submitted minutes from the 22DEC2020 commission meeting. Sec. S. Lewis informed the committee of those corrections and informed the committee that once those corrections were made, the amended minutes would be forwarded to the City of Ripon. Motion to accept minutes by Lewis, second by King. Motion carries.

### 3. Report from Chief of Police

- Chief Wallner stated that Sgt. Gary Durkee retired as of 04JAN2021.
- Chief Wallner stated that the purpose of this commission meeting was to interview new police officer candidates.
- Chief Wallner informed commission that during the last city council meeting the council voted to keep the RPD communication center operational; although later decided to place this topic on the upcoming city council agenda for further discussion.

### 4. Adjourn to closed session under WI Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility".

### 5. Call to Adjourn @8:03 p.m. by Rosenau, second by Heatley. Motion carries.

Respectfully submitted,

Secretary Steve Lewis

**PUBLIC WORKS COMMITTEE MEETING**  
**January 14, 2021**

PRESENT: Dave Gallops, Paige Kane, Al Schraeder  
ABSENT: Jeff Liddicoat, Tom Rogers  
OTHERS: Public Works Director Ehrenberg, City Administrator Rich

Council President Schraeder called the meeting to order at 5:30 p.m.

**Approval of agenda**

Kane moved and Gallops seconded a motion to approve the agenda as presented. Motion carried.

**Public communications and comment**

No one from the public was present to address the Committee.

**Approve meeting minutes – September 17, 2020 and October 22, 2020**

Gallops moved and Kane seconded a motion to approve the September 17, 2020 and October 22, 2020 minutes as presented. Motion carried.

**Discussion items**

**2021 free dump day ticket**

Ehrenberg explained the proposed policy allows residents to use their free dump day ticket at any time during the calendar year. This is more convenient for residents as they are not limited to two weeks in the spring. This also saves labor as extra DPW staffing will not be needed. Gallops inquired about tickets given to friends. Ehrenberg explained that DPW will maintain a log of issued and used tickets. The free dump day tickets will be available for residents to pick up at the DPW Office. Residents will need to bring in their driver's license or state ID, and a recent utility bill showing they live at that address to get their ticket. If a new resident moves in during the year, both the original resident and the new resident would be eligible for a free ticket. A resident could use their free ticket to help a friend, as long as the resident accompanies the friend. Residents will be asked to verify their address when using the ticket at the compost center. Residents may combine loads with their friends and use just one ticket if they like. The standard rules of the compost center will still apply; no TV's, computers, freon, etc. There are segregated bins, and the resident is responsible for the unloading and separating of items being disposed. Metal is always free; no ticket is needed. Residents will be informed about how to get their free ticket via the city website, media, DPW Facebook page, and PD Facebook page. Rich will ask the city attorney to review the new policy. Kane moved and Gallops seconded a motion to approve the Citywide Cleanup policy as presented. Motion carried.

**Resolution establishing an equipment replacement fund from the annual recycling fee revenues**

Schraeder explained the proposed resolution creates a fund where a minimum of 75% of the City's annual recycling fee revenues are placed into an equipment replacement fund. Use of the funds will be limited to large equipment purchases (\$10,000 minimum) for items expected to last at least seven years. The \$10,000 may be more than one item. All requested uses must be brought through the annual budget process, when possible. All expenditures must be approved by the Public Works Committee and the Common Council. The process would start at the Public Works Committee to determine what could be funded. Gallops moved and Kane seconded a motion to recommend approval of the resolution establishing an equipment replacement fund from annual recycling fee revenues as presented. Motion carried.

**Project updates and staff reports**

Ehrenberg reported that the crew will start salting in about a half hour so individuals may travel safely through the community. Staff continues to improve efficiencies.

**Suggestions for agenda items for next meeting**

Please contact Ehrenberg, Rich, or Schraeder with suggestions.

**Announce date and time for next committee meeting**

Schraeder announced that the next meeting will be on Thursday, February 18<sup>th</sup>, 2020 at 5:30 p.m.

With no other business before the Committee, Kane moved and Gallops seconded a motion to adjourn. Motion carried. Schraeder declared the meeting adjourned at 5:57 p.m.

Respectfully submitted,  
Lori Rich, City Administrator

CITY OF RIPON			BUILDING REPORT			JANUARY			2021		
TYPE OF PERMIT	No.	Estimated Value	MONTH	YEAR TO DATE	No.	Permit Cost	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost
Single Family Residence											
Multi-Family Residence											
Residential Garage											
Residential Garage Alteration											
Residential Alteration	4	\$43,300.00		4	\$259.80	\$43,300.00		\$259.80	1	\$750.00	\$50.00
Commercial											
Commercial Alteration											
Industrial											
Industrial Alteration											
Signs	1			1	\$94.39			\$94.39	1		\$10.00
Miscellaneous											
Demolition											
Hospital											
Church											
School											
College											
Trailer Homes											
<b>Total Building Permits</b>	<b>5</b>	<b>\$43,300.00</b>		<b>5</b>	<b>\$354.19</b>	<b>\$43,300.00</b>		<b>\$354.19</b>	<b>6</b>	<b>\$71,450.00</b>	<b>\$519.50</b>
Commercial Plan Approval											
Plumbing Permits	11			1	\$450.00			\$450.00	1		\$25.00
Electrical Permits	4			4	\$275.00			\$275.00	4		\$327.50
Heating Permits	5			5	\$250.00			\$250.00	6		\$350.00
<b>Total Permit Fees</b>					<b>\$1,329.19</b>			<b>\$1,329.19</b>			<b>\$1,222.00</b>
<b>Totals</b>	<b>25</b>	<b>\$43,300.00</b>		<b>15</b>	<b>\$1,329.19</b>	<b>\$43,300.00</b>		<b>\$1,329.19</b>	<b>17</b>	<b>\$71,450.00</b>	<b>\$1,222.00</b>

# Ripon Guardian Ambulance Service Monthly Report January 2021

Response Mode To Scene	Number of Runs	Percent of Total Runs
Non-Emergent	123	82.00%
Emergent (Immediate Response)	27	18.00%
	<b>Total: 150</b>	<b>Total: 100.00%</b>

Disposition Transport Mode From Scene	Number of Runs	Percent of Total Runs
Non-Emergent	135	90.00%
Not Applicable	12	8.00%
Emergent (Immediate Response)	2	1.33%
	1	0.67%
	<b>Total: 150</b>	<b>Total: 100.00%</b>

Disposition Incident Patient Disposition	Number of Runs	Percent of Total Runs
Treated, Transported	136	90.67%
Evaluated, No Treatment/Trans Required	10	6.67%
Treated, Released (AMA)	2	1.33%
Canceled on Scene (No Pt Contact)	1	0.67%
Dead at Scene-Resuscitation Attempted (w/o Trans)	1	0.67%
	<b>Total: 150</b>	<b>Total: 100.00%</b>

Response Type Of Service Requested	Number of Runs	Percent of Total Runs
911 Response (Scene)	92	61.33%
Interfacility Transport	58	38.67%
	<b>Total: 150</b>	<b>Total: 100.00%</b>

Response EMS Unit Call Sign	Number of Runs	Percent of Total Runs
149	96	64.00%
147	44	29.33%
148	10	6.67%
	<b>Total: 150</b>	<b>Total: 100.00%</b>

<b>Multiple ambulances in service at same time</b> -----	<b>34</b>
<b>Third out ambulance in service</b> -----	<b>6</b>
<b>Out of service area and mutual aid requests for other services</b> -----	<b>8</b>
<b>Mutual aid requests needed by our service</b> -----	<b>0</b>

## January 2021 Public Works Report

### Overview:

Currently the department has 4 workorders that are in the system to be completed.

### Streets:

- Pothole patching
- Terrace tree removal

### Overall Monthly Comments:

- Council Meetings
- Weekly Staff meetings
- Public Works Meeting
- oOo Meeting weekly with Lori
- Discussion with MSA on Parkway and Vermont project
- Meeting with MSA review of Parkway and Vermont Project
- Discussion with Kesington Development
- Discussion with Excell Eng. On west end project
- I have added a chart that shows the number of workorders completed by year. Note that this workorder system was implemented in 2018. 2019 was one full year of use. I think this is good measure of how the team is doing.



# Work Order Summary

Ehrenberg, Mike: 2/3/2021 12:13:39 PM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs		
<b>BUILDING &amp; GROUNDS</b>												
2802 [Fix all shop heater shields]	617 [Shop office, shop, break room]	REPAIR		12/1/2020	1/7/2021	5.00	\$225.00	\$0.00	\$0.00	\$225.00		
2813 [FAILED: Monthly Generator Inspection]	414 [CITY HALL GENERATOR]	PREVENTIVE	12/30/2020	12/3/2020	1/4/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50		
2860 [CLEAN FLOOR GRATES]	601 [CITY HALL]	PREVENTIVE		12/18/2020	1/13/2021	7.00	\$315.00	\$0.00	\$0.00	\$315.00		
2918 [Conference Room Bulbs]	601 [CITY HALL]	REQUEST	1/22/2021	1/14/2021	1/18/2021	4.00	\$180.00	\$0.00	\$0.00	\$180.00		
2920 [ELEVATOR QUARTERLY INSPECTION]	614 [CITY HALL ELEVATOR]	PREDICTIVE		1/18/2021	1/19/2021	1.20	\$54.00	\$0.00	\$0.00	\$54.00		
2924 [INSTALL NEW PAPER TOWEL HOLDERS]	601 [CITY HALL]	REQUEST	1/22/2021	1/18/2021	1/19/2021	6.00	\$270.00	\$165.99	\$0.00	\$435.99		
<b>BUILDING &amp; GROUNDS Total</b>							<b>6</b>	<b>23.50</b>	<b>\$1057.50</b>	<b>\$165.99</b>	<b>\$0.00</b>	<b>\$1223.49</b>
<b>CEMETERY</b>												
2875 [FULL ADULT BURIAL]	611 [Woodlawn Cemetery]	REQUEST	1/2/2021	12/28/2020	1/2/2021	10.00	\$540.00	\$0.00	\$0.00	\$540.00		
2893 [CREMAINS BURIAL]	612 [Hillside Cemetery]	REQUEST	1/7/2021	1/5/2021	1/7/2021	2.50	\$112.50	\$0.00	\$0.00	\$112.50		
2948 [FULL ADULT WINTER BURIAL]	611 [Woodlawn Cemetery]	REQUEST	1/30/2021	1/25/2021	1/30/2021	15.75	\$815.63	\$0.00	\$0.00	\$815.63		
2950 [CREMAINS BURIAL]	611 [Woodlawn Cemetery]	REQUEST	1/28/2021	1/26/2021	1/28/2021	2.50	\$112.50	\$0.00	\$0.00	\$112.50		
<b>CEMETERY Total</b>							<b>4</b>	<b>30.75</b>	<b>\$1580.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1580.63</b>
<b>COMPOST</b>												
2885 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE	1/4/2021	1/4/2021	1/6/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25		
<b>2/3/2021</b>												



# Work Order Summary

Ehrenberg, Mike: 2/3/2021 12:13:39 PM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
2887 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		1/4/2021	1/6/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
2903 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		1/11/2021	1/11/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
2904 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		1/11/2021	1/11/2021	0.08	\$3.60	\$0.00	\$0.00	\$3.60
2921 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		1/18/2021	1/19/2021	0.08	\$3.60	\$0.00	\$0.00	\$3.60
2922 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		1/18/2021	1/19/2021	4.50	\$202.50	\$0.00	\$0.00	\$202.50
2946 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		1/25/2021	1/28/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
2947 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		1/25/2021	1/28/2021	8.00	\$360.00	\$0.00	\$0.00	\$360.00
<b>STREETS</b>				<b>COMPOST Total</b>	<b>8</b>	<b>15.91</b>	<b>\$715.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$715.95</b>
2854 [TRIM TREE @ 117 LANE AT]	610 [City of Ripon]	REQUEST		1/1/2021	1/6/2021	6.00	\$270.00	\$0.00	\$0.00	\$270.00
2880 [Fix manhole cover by Kwik Trip west]	634 [Storm Water Manholes]	REPAIR		12/29/2020	1/7/2021	12.00	\$540.00	\$0.00	\$0.00	\$540.00
2890 [Street Sign Replacement]	610 [City of Ripon]	REPAIR		2/15/2021	1/13/2021	6.25	\$281.25	\$0.00	\$0.00	\$281.25
2902 [Pick up sticks Monthly]	413 [Morbark Brush Chipper 2005]	PREDICTIVE		1/11/2021	1/12/2021	16.00	\$720.00	\$0.00	\$0.00	\$720.00
				<b>Service Code</b>		<b>Service Description</b>				
				PICK UP CITY WIDE BRUSH		Pick up city wide brush				
2905 [Sign broke off]	610 [City of Ripon]	REQUEST		1/15/2021	1/12/2021	1.50	\$67.50	\$0.00	\$0.00	\$67.50



# Work Order Summary

Ehrenberg, Mike: 2/3/2021 12:13:39 PM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
2908 [SNOW REMOVAL]	610 [City of Ripon]	COMPLIANCE	1/12/2021	1/12/2021	1/12/2021	2.00	\$140.00	\$5.00	\$75.00	\$220.00
2909 [FIX FLAT TIRE]	3205 [Chev 1/2 ton Pickup 2005]	REPAIR		1/12/2021	1/11/2021	1.00	\$45.00	\$0.00	\$28.89	\$73.89
2910 [Clean loader, change filters]	204 [John Deere Loader 2015]	REPAIR		1/12/2021	1/11/2021	2.00	\$90.00	\$26.28	\$0.00	\$116.28
2911 [Repair tilt steering in loader]	200 [John Deere Loader 2008]	REPAIR		1/12/2021	1/11/2021	3.00	\$135.00	\$0.00	\$0.00	\$135.00
2913 [Remove Dead Deer]	610 [City of Ripon]	REQUEST	1/14/2021	1/14/2021	1/14/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
2915 [Patch hole in fuel tank]	3218 [Ford Patrol Trk. 1998]	REPAIR		1/14/2021	1/14/2021	0.50	\$22.50	\$8.07	\$0.00	\$30.57
2919 [Fill in sink hole on Jefferson and Blackburne]	624 [Streets]	REPAIR		1/18/2021	1/18/2021	2.00	\$90.00	\$3.64	\$0.00	\$93.64
2923 [SNOW REMOVAL]	610 [City of Ripon]	COMPLIANCE	1/19/2021	1/18/2021	1/19/2021	2.00	\$90.00	\$2.00	\$75.00	\$167.00
2925 [extend wing push tube]	1612 [3221 PLOW & WING ATTACHMENT]	REPAIR		1/18/2021	1/18/2021	4.50	\$202.50	\$16.98	\$0.00	\$219.48
2926 [Extend wing push tube]	1611 [3220 PLOW & WING ATTACHMENT]	REPAIR		1/18/2021	1/19/2021	7.00	\$315.00	\$0.00	\$0.00	\$315.00
2928 [CHANGE RESISTOR]	3201 [Chev 1 Ton Trk 2003]	REPAIR		1/19/2021	1/14/2021	1.00	\$45.00	\$60.03	\$0.00	\$105.03
2929 [GRIND SAW CHAINS]	2202 [Stihl Cement Saw 1996]	REPAIR		1/19/2021	1/13/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
2930 [SERVICE SAW]	2205 [Chain Saws Stihl 2002,018]	REPAIR		1/19/2021	1/13/2021	0.30	\$13.50	\$0.00	\$0.00	\$13.50
2931 [SERVICE SAW]	2204 [Chain Saws Stihl 1993, 021]	REPAIR		1/19/2021	1/13/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50



# Work Order Summary

Ehrenberg, Mike: 2/3/2021 12:13:39 PM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs		
2932 [SERVICE SAW]	2213 [ECHO CS-310]	REPAIR		1/19/2021	1/14/2021	0.55	\$24.75	\$0.00	\$0.00	\$24.75		
2935 [Switch cab enclosure from 3213 to 3209]	3213 [Kabota Utility Truck 2008]	REPAIR		1/20/2021	1/28/2021	56.50	\$2542.50	\$0.00	\$0.00	\$2542.50		
2938 [SNOW REMOVAL]	610 [City of Ripon]	COMPLIANCE	1/21/2021	1/20/2021	1/21/2021	0.25	\$17.50	\$2.00	\$75.00	\$94.50		
2939 [SNOW REMOVAL]	610 [City of Ripon]	COMPLIANCE	1/21/2021	1/20/2021	1/21/2021	0.25	\$17.50	\$2.00	\$75.00	\$94.50		
2940 [SNOW REMOVAL]	610 [City of Ripon]	COMPLIANCE	1/21/2021	1/20/2021	1/21/2021	1.25	\$87.50	\$5.00	\$75.00	\$167.50		
2941 [SNOW REMOVAL]	610 [City of Ripon]	COMPLIANCE	1/21/2021	1/20/2021	1/21/2021	0.90	\$63.00	\$5.00	\$75.00	\$143.00		
2942 [Remove Dead Deer]	610 [City of Ripon]	REQUEST	1/21/2021	1/21/2021	1/21/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50		
2962 [REPLACE BOLTS FOR WING MOUNTING POST]	3203 [IHC Patrol Trk. 2008]	REPAIR		2/2/2021	1/28/2021	2.00	\$90.00	\$86.96	\$0.00	\$176.96		
<b>STREETS Total</b>							<b>27</b>	<b>131.25</b>	<b>\$6022.50</b>	<b>\$222.96</b>	<b>\$478.89</b>	<b>\$6724.35</b>
<b>WASTE MANAGEMENT</b>												
2835 [GARBAGE TRUCK REPLACE BRAKE PADS]	3207 [Peterb Garb Trk. 2013]	PREVENTIVE		12/14/2020	1/12/2021	1.50	\$67.50	\$159.99	\$0.00	\$227.49		
		<b>Service Code</b>	<b>Service Description</b>									
		REPLACE BRAKE PADS FRONT	Remove and Replace Front Brake Pads									
2884 [REMOVE GARBAGE CAN]	800 [Waste Managment]	REQUEST	1/7/2021	12/30/2020	1/8/2021	0.60	\$27.00	\$0.00	\$0.00	\$27.00		
2896 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment]	REQUEST	1/12/2021	1/7/2021	1/12/2021	0.50	\$22.50	\$106.30	\$0.00	\$128.80		
2897 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment]	REQUEST	1/7/2021	1/7/2021	1/7/2021	0.60	\$27.00	\$53.15	\$0.00	\$80.15		
2898 [DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment]	REQUEST	1/7/2021	1/7/2021	1/7/2021	0.60	\$27.00	\$53.15	\$0.00	\$80.15		

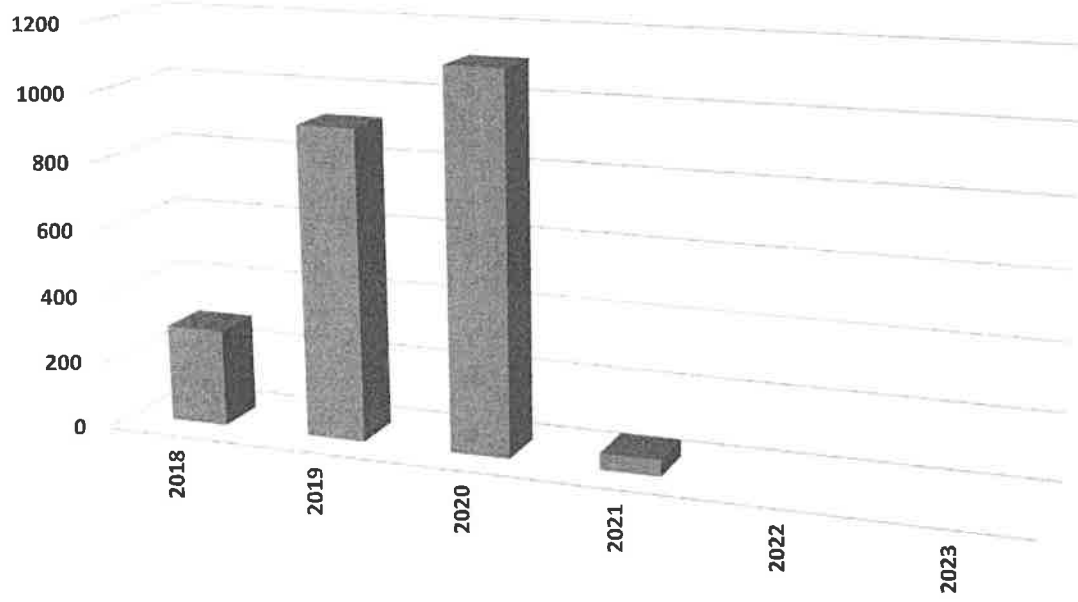


# Work Order Summary

Ehrenberg, Mike: 2/3/2021 12:13:39 PM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
2899	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	1/7/2021	1/7/2021	1/14/2021	0.30	\$13.50	\$53.15	\$0.00	\$66.65
2906	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	1/12/2021	1/11/2021	1/12/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
2912	[Change engine oil and filter] 3207 [Peterb Garb Trk. 2013]	REPAIR	1/12/2021	1/12/2021	1/19/2021	5.00	\$225.00	\$152.18	\$0.00	\$377.18
2916	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	1/14/2021	1/14/2021	1/14/2021	0.30	\$13.50	\$53.15	\$0.00	\$66.65
2927	[Replaced headlight bulb] 3207 [Peterb Garb Trk. 2013]	REPAIR	1/18/2021	1/18/2021	1/19/2021	0.25	\$11.25	\$8.88	\$0.00	\$20.13
2933	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	1/19/2021	1/19/2021	1/19/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
2934	[Replace leaking park brake switch] 3207 [Peterb Garb Trk. 2013]	REPAIR	1/19/2021	1/19/2021	1/19/2021	0.75	\$33.75	\$27.84	\$0.00	\$61.59
2943	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	1/22/2021	1/21/2021	1/28/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
2945	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	1/27/2021	1/22/2021	1/27/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
2956	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	1/27/2021	1/27/2021	1/27/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
<b>WASTE MANAGEMENT Total</b>					<b>15</b>	<b>15</b>	<b>\$580.50</b>	<b>\$933.54</b>	<b>\$0.00</b>	<b>\$1514.04</b>
<b>Grand Total</b>					<b>60</b>	<b>60</b>	<b>\$9957.08</b>	<b>\$1322.49</b>	<b>\$478.89</b>	<b>\$11758.45</b>

# Number of WorkOrders Completed Per Year



# Ripon Senior Center

100 East Jackson

Ripon, WI 54971

(920) 748-6225

seniorcenter@cityofripon.com

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January 2021

The Center continues to be open by appointment, due to CoVid 19. Recently, we have reduced the time that volunteers are in the center. As the cases of CoVid in our area have increased, we have reduced access. We are monitoring the situation.

In January, we held a snowman and hot chocolate drive through party. Mrs. Bork's students from Ripon High School created Toilet Paper Snowmen for us to give away.



Custom Cabinetry by Tony (Tony Magin) donated two (2) Freestanding, double sided, sandwich board style chalkboards. Thank you, Tony. We appreciate these and use them to convey CoVid Information, messages, upcoming events and daily happenings.

We look forward to the future when we get a new building.

TaiChi started in January via WebEx in conjunction with the Waushara ADRC.

There will be NO AARP taxes at the Ripon Senior Center or the Berlin Senior Center. This is for the health safety of the AARP volunteers and not due to internet issues.

I (Noreen) am teaching a Mind Over Matter, continence class with tech support provided by the Waushara County ADRC Via WebEx. Participants live in Ripon, Green Lake county and Dane County. More classes are being scheduled. This class is taught in conjunction with WIHA (Wisconsin Institute of Healthy Aging.)

# Ripon Senior Center

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A volunteer has been calling seniors just to chat. No agenda, just talk. We can add others to our list. A volunteer is often at the center on Monday and Friday afternoons for this purpose, as well. Seniors should just call on Mondays between 12:30 and 3:00 PM. This can increase if the need is there.

Presently, meals are available to ALL Fond du Lac county residents 60 and older or having a spouse who is 60 or older. Meals are available Monday through Friday, except on holidays. Meals can be ordered by calling (920) 748-6225 by 11:00 AM the week before. Please spread the word! These meals are 'take home and eat.' Meals can be pre-ordered for every day or just based on the meals that the person would like to eat. A friend, neighbor or relative may pick up the meal and bring to the recipient. There is a \$3.00 suggested donation.

Newsletters and menus are in a Ziplock outside the senior center door, as are medicine deactivation bags.

Foot Clinic was held twice serving 18 of our seniors. More seniors are utilizing the in home services provided (at an increased cost.) For an appointment call Keren at (920) 637-3900. Keren is an RN, and follows strict infection control procedures. Clients are not allowed inside of the center until the time of their appointment when they are met at the door by Keren.

District 3 of Wisconsin Association of Senior Centers (WASC), as well as statewide WASC directors have met via zoom to discuss and share ideas on how meet the demands of seniors - attempting to meet- the needs of our patrons. Our group also discusses how we will open and how to keep patrons safe and healthy once we do open. The swapping of ideas, plans, as well as the support that I have received through these are invaluable.

I continue to seek out how to help the seniors and welcome any ideas.

Thanks.

Noreen

**To: Mayor, City of Ripon Common Council & City Administrator**

**From: Chris Liveris, Utility Manager**

## **Ripon Utility Department Monthly Report for January 2021**

### **Water Utility**

Daily Well checks and sampling continued through the month.

During all customer service calls and meter replacements appointments, staff is adhering to our precautions of social distancing and using PPE when and where necessary to safeguard the public as well as themselves and their families. Residents are reluctant to allow our staff into their homes at this time, which is making our goals to install more meters difficult.

All other outside work was performed as usual with social distancing and PPE use precautions.

Staff repaired our third main break at 923 Berlin Road on January 20<sup>th</sup>.

### **Waste Water Utility**

Wastewater staff is also following our precautions to help keep each other safe while operating the Wastewater Facility.

Routine daily lab work was performed and monthly maintenance was performed on the equipment.

We are taking extra precautions to ensure our facilities are operated by our personnel.

Our DNR Engineer visited our facility for his annual inspection and discussion with staff.



# CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

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## CITY ADMINISTRATOR REPORT January 2021

- 1/22 Assessment center for candidates
- 1/22 RLF remittance documentation to DECHR
- 1/21 Bond refunding sale results
- 1/21 CDBG-Close grant application paperwork
- 1/20 Dispatch meeting at Fond du Lac County
- 1/19 Entrance conference with CLA for annual audit
- 1/14 Public Works Committee meeting and minutes
- 1/13 Work on Russell Manor land contract renewal
- 1/12 and 1/25 council meetings
- 1/7 Work on bond refunding paperwork
- 1/6 Special council meeting
- 1/5 Moody's Investors Services rating call and due diligence
- Prepared monthly report for Ripon Chamber of Commerce and Ripon Main Street board meetings on recent Common Council actions
- Biweekly Department Head staff meetings
- Weekly meetings with City Attorney
- Weekly meetings with Director of Public Works
- Weekly meetings with Finance Manager
- Weekly meetings with Mayor

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/06/2021	74045	112176	VERIZON WIRELESS	21-21100	787.11- V
01/21	01/06/2021	74108	16125	MICHELS, LINDSEY	10-21100	100.42- V
01/21	01/04/2021	74200	22952	BMO HARRIS BANK NA - PAYMENTS	23-21100	3,446.08
01/21	01/08/2021	74201	32850	AGNESIAN WORK & WELLNESS SAH	62-21100	429.00
01/21	01/08/2021	74202	1080	ALLIANT ENERGY/WP&L	10-21100	27,087.59
01/21	01/08/2021	74203	114280	ARCHIVESOCIAL	23-21100	2,388.00
01/21	01/08/2021	74204	113078	ASSOCIATED APPRAISAL CONSULTANTS INC	10-21100	2,280.04
01/21	01/08/2021	74205	2470	ASSOCIATED VET CLINIC	10-21100	85.50
01/21	01/08/2021	74206	3230	BADGER METER	62-21100	303.49
01/21	01/08/2021	74207	113210	BADGER STATE WASTE LLC	61-21100	6,380.00
01/21	01/08/2021	74208	3650	BAKER & TAYLOR	23-21100	4,232.62
01/21	01/08/2021	74209	7400	BAKER TILLY VIRCHOW KRAUSE LLP	62-21100	8,093.00
01/21	01/08/2021	74210	114729	Baycom Inc.	10-21100	6,932.87
01/21	01/08/2021	74211	114954	BECARRA, MARIA M	61-21100	37.08
01/21	01/08/2021	74212	113050	BRANTNER, JOSHUA J & TANYA	10-21100	5.25
01/21	01/08/2021	74213	114955	BREIVOGEL, ORVAL	10-21100	27.65
01/21	01/08/2021	74214	15240	CENGAGE LEARNING INC/GALE	23-21100	30.39
01/21	01/08/2021	74215	6870	CHARTER COMMUNICATIONS	10-21100	209.97
01/21	01/08/2021	74216	114956	CHITWOOD, JILLAN	61-21100	98.79
01/21	01/08/2021	74217	113729	CHOICE RENTAL PROPERTIES	61-21100	250.00
01/21	01/08/2021	74218	114151	CINTAS	61-21100	188.43
01/21	01/08/2021	74219	7800	CITY OF RIPON	62-21100	1.86
01/21	01/08/2021	74220	7810	CITY OF RIPON UTILITIES	23-21100	696.30
01/21	01/08/2021	74221	8250	CLIFFS TIRE & BATTERY	10-21100	1,405.46
01/21	01/08/2021	74222	112215	COLONIAL LIFE	10-21100	244.71
01/21	01/08/2021	74223	113311	COMPLETE OFFICE OF WI	10-21100	31.75
01/21	01/08/2021	74224	110932	COMPUTYPE INC	23-21100	903.20
01/21	01/08/2021	74225	114008	CORE & MAIN	62-21100	137.19
01/21	01/08/2021	74226	113774	CORELOGIC INC	10-21100	1,458.82
01/21	01/08/2021	74227	11675	D.R.B. FIRE EXTINGUISHER	10-21100	24.00
01/21	01/08/2021	74228	10133	DECRAMER, LINDA	23-21100	70.99
01/21	01/08/2021	74229	114962	DREAMS AT ROLLING HILLS LLC	10-21100	812.17
01/21	01/08/2021	74230	113826	E. & B. SCALE SERVICES INC	61-21100	105.00
01/21	01/08/2021	74231	114960	EMPLOYEE BENEFIT CORP (EBC)	70-21100	209.68
01/21	01/08/2021	74232	110619	ERNSER, MARTIN	10-21100	240.00
01/21	01/08/2021	74233	13095	FDLC TREASURER	10-21100	764,560.50
01/21	01/08/2021	74234	114963	FLASCH, CHRISTOPHER & NANCY	10-21100	155.73
01/21	01/08/2021	74235	110802	FOND DU LAC COUNTY	10-21100	8,902.99
01/21	01/08/2021	74236	15000	FULL COMPASS SYSTEMS LTD	10-21100	1,005.95
01/21	01/08/2021	74237	15250	GALLS LLC	10-21100	69.65
01/21	01/08/2021	74238	112925	GORDON FLESCH COMPANY INC	10-21100	50.39
01/21	01/08/2021	74239	114330	GRAND VALLEY INSPECTION SERVICES LLC	10-21100	517.59
01/21	01/08/2021	74240	112515	GRANT PACK N SHIP	23-21100	11.99
01/21	01/08/2021	74241	16200	GRAPHIC SIGN & LETTER CO	10-21100	64.50
01/21	01/08/2021	74242	16275	GREEN LAKE AREA ANIMAL	10-21100	400.00
01/21	01/08/2021	74243	114957	GUTZMER, ROBERTA	61-21100	227.57
01/21	01/08/2021	74244	113023	HANSEN, CASEY	10-21100	200.00
01/21	01/08/2021	74245	110960	HANSEN, HOWARD	10-21100	280.00
01/21	01/08/2021	74246	113392	HENRY SCHEIN INC	21-21100	1,149.76
01/21	01/08/2021	74247	112843	HOMAN FORD INC	10-21100	691.48
01/21	01/08/2021	74248	112733	INTEGRITY LAWN SERIVCE & SUPPLY INC	10-21100	2.26
01/21	01/08/2021	74249	114907	INTERSTATE BATTERY OF GREEN BAY	10-21100	133.95
01/21	01/08/2021	74250	18250	ITU ABSORB TECH	23-21100	59.43
01/21	01/08/2021	74251	114290	JOHNSON, NOREEN	10-21100	120.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/08/2021	74252	114597	KOCH, ROY & JULIE	10-21100	3,069.46
01/21	01/08/2021	74253	112807	KWAKKEL, CARRY J	10-21100	11.53
01/21	01/08/2021	74254	114966	LANGE, GREGORY	61-21100	53.25
01/21	01/08/2021	74255	22300	LEAGUE OF WIS MUNICIPLTS	10-21100	2,050.93
01/21	01/08/2021	74256	114969	LINK, BRUCE	10-21100	80.00
01/21	01/08/2021	74257	22540	LITHO SPECIALISTS INC	10-21100	305.00
01/21	01/08/2021	74258	114383	MAGNOLIA JOURNAL	23-21100	30.00
01/21	01/08/2021	74259	16125	MICHELS, LINDSEY	10-21100	100.42
01/21	01/08/2021	74260	24675	MID-ST ORG CRIM INFO CTR	10-21100	150.00
01/21	01/08/2021	74261	113027	MIDWEST METER INC	62-21100	60.00
01/21	01/08/2021	74262	112054	MIDWEST TAPE	23-21100	300.91
01/21	01/08/2021	74263	25153	MODERN RENTALS INC	10-21100	66.71
01/21	01/08/2021	74264	25250	MORAIN PARK TECH COLLEGE DIST.	10-21100	82,235.20
01/21	01/08/2021	74265	114769	MR & MRS P'S EATERY INC	10-21100	47.00
01/21	01/08/2021	74266	113971	MSA PROFESSIONAL SERVICES INC	40-21100	4,616.00
01/21	01/08/2021	74267	113420	MUNICODE	10-21100	452.98
01/21	01/08/2021	74268	25675	NAPA AUTO PARTS-WAUPUN	62-21100	134.01
01/21	01/08/2021	74269	114904	NCLED	10-21100	3,438.00
01/21	01/08/2021	74270	114958	NEW IMAGE HAIR STUDIO	61-21100	22.10
01/21	01/08/2021	74271	26950	NORTH CENTRAL LABS	61-21100	1,268.32
01/21	01/08/2021	74272	110369	NORTH SHORE ANALYTICAL INC	61-21100	205.00
01/21	01/08/2021	74273	27260	NOVAK EXCAVATING INC	62-21100	2,695.32
01/21	01/08/2021	74274	112391	O'REILLY AUTOMOVIE STORES INC	10-21100	13.99
01/21	01/08/2021	74275	27650	OSHKOSH OFFICE SYSTEMS	10-21100	95.88
01/21	01/08/2021	74276	113795	PACIFIC APTS LLC	10-21100	522.26
01/21	01/08/2021	74277	114228	PAPER ROLL PRODUCTS	10-21100	112.50
01/21	01/08/2021	74278	114945	POMP'S TIRE - FOND DU LAC	10-21100	767.00
01/21	01/08/2021	74279	114946	POMP'S TIRE SERVICE INC	10-21100	7,784.00
01/21	01/08/2021	74280	28900	POSTMASTER	62-21100	4,000.00
01/21	01/08/2021	74281	30650	RENT A FLASH OF WIS INC	10-21100	82.15
01/21	01/08/2021	74282	31140	RIPON ACE HARDWARE	62-21100	261.05
01/21	01/08/2021	74283	31200	RIPON AREA CHAMBER COMERC	10-21100	647.50
01/21	01/08/2021	74284	111957	RIPON AREA SCHOOL DISTRICT	10-21100	1,216,117.95
01/21	01/08/2021	74285	31300	RIPON AREA UNITED WAY	10-21100	132.00
01/21	01/08/2021	74286	31610	RIPON COMMONWEALTH PRESS	40-21100	463.93
01/21	01/08/2021	74287	31770	RIPON ELECTRIC INC	61-21100	97.52
01/21	01/08/2021	74288	32600	RIPON PUBLIC LIBRARY	23-21100	8.48
01/21	01/08/2021	74289	112631	SCHAALMA, PATRICIA	10-21100	15.40
01/21	01/08/2021	74290	114964	SCHMIDT, JESSICA	62-21100	393.60
01/21	01/08/2021	74291	33910	SCHMUHL, KELLY	10-21100	105.28
01/21	01/08/2021	74292	113630	SECURIAN FINANCIAL GROUP INC	10-21100	1,626.49
01/21	01/08/2021	74293	113881	SHORT ELLIOTT HENDRICKSON INC	62-21100	10,961.27
01/21	01/08/2021	74294	114961	STANARD & ASSOCIATES INC	10-21100	375.00
01/21	01/08/2021	74295	113684	STREHOLSKI, SUSAN	10-21100	55.35
01/21	01/08/2021	74296	38650	THE UNIFORM SHOPPE	10-21100	169.95
01/21	01/08/2021	74297	113704	TIPTON, JESSE	10-21100	57.91
01/21	01/08/2021	74298	114492	TRC LOCKBOX	82-21100	7,051.68
01/21	01/08/2021	74299	114965	TREEHAUS HOLDINGS LLC	62-21100	168.00
01/21	01/08/2021	74300	112176	VERIZON WIRELESS	21-21100	1,768.65
01/21	01/08/2021	74301	114959	WAGNER, MARJORIE	62-21100	21.98
01/21	01/08/2021	74302	114967	WANG, DAN	61-21100	185.15
01/21	01/08/2021	74303	114692	WASC	10-21100	65.00
01/21	01/08/2021	74304	113698	WEBSTER'S MARKETPLACE	10-21100	112.85
01/21	01/08/2021	74305	114440	WHIT MEZA PHOTOGRAPHY	10-21100	900.00
01/21	01/08/2021	74306	42202	WI DEPT OF REVENUE	10-21100	3,713.52
01/21	01/08/2021	74307	42000	WIS DEPT OF JUSTICE	10-21100	56.00
01/21	01/08/2021	74308	43465	WISCONSIN HISTORICAL FOUNDATION	23-21100	65.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/08/2021	74309	42850	WMCA	10-21100	65.00
01/21	01/08/2021	74310	114652	WOLLERT, CASSANDRA	10-21100	26.38
01/21	01/20/2021	74311	340	ACCU-COM	23-21100	240.00
01/21	01/20/2021	74312	112773	ADVANCED DISPOSAL SOLID WASTE	10-21100	225.00
01/21	01/20/2021	74313	32850	AGNESIAN WORK & WELLNESS SAH	21-21100	30.00
01/21	01/20/2021	74314	114561	ALLIANCE LAUNDRY SYSTEMS	10-21100	50.00
01/21	01/20/2021	74315	1080	ALLIANT ENERGY/WP&L	62-21100	729.98
01/21	01/20/2021	74316	114445	AMAZON CAPITAL SERVICES	10-21100	1,043.96
01/21	01/20/2021	74317	112538	ANDERSON, ANDREW D	10-21100	56.72
01/21	01/20/2021	74318	113876	APPAREL ART EMBROIDERY	10-21100	238.43
01/21	01/20/2021	74319	114557	B & H PHOTO VIDEO	10-21100	279.16
01/21	01/20/2021	74320	113210	BADGER STATE WASTE LLC	61-21100	9,464.00
01/21	01/20/2021	74321	3650	BAKER & TAYLOR	23-21100	849.99
01/21	01/20/2021	74322	3700	BALLWEG IMPLEMENT	10-21100	301.60
01/21	01/20/2021	74323	4230	BERLIN JOURNAL NEWSPAPERS	23-21100	74.00
01/21	01/20/2021	74324	113836	BERTON, ANTONIO	10-21100	25.00
01/21	01/20/2021	74325	114979	BERTON, ANTONIO & SANDRA	10-21100	56.09
01/21	01/20/2021	74326	5036	BONGERS, DESIREE	23-21100	33.80
01/21	01/20/2021	74327	5500	BROWN CAB SERVICE INC.	24-21100	9,848.16
01/21	01/20/2021	74328	6000	CARDINAL ENVIRONMENTAL INC	61-21100	149.00
01/21	01/20/2021	74329	114971	CATSTER	23-21100	24.95
01/21	01/20/2021	74330	15240	CENGAGE LEARNING INC/GALE	23-21100	247.30
01/21	01/20/2021	74331	111966	CENTURYLINK	61-21100	1,531.44
01/21	01/20/2021	74332	112858	CENTURYLINK	10-21100	43.85
01/21	01/20/2021	74333	112308	CHAPMAN, STEPHEN M	10-21100	79.72
01/21	01/20/2021	74334	6870	CHARTER COMMUNICATIONS	10-21100	337.98
01/21	01/20/2021	74335	114704	CHASE ELECTRONICS	10-21100	154.39
01/21	01/20/2021	74336	8250	CLIFFS TIRE & BATTERY	21-21100	66.95
01/21	01/20/2021	74337	113311	COMPLETE OFFICE OF WI	10-21100	21.42
01/21	01/20/2021	74338	111090	DAY, JEREMY & CHRISTINA	10-21100	16.52
01/21	01/20/2021	74339	10200	DEMCO	23-21100	161.31
01/21	01/20/2021	74340	114125	ENVISION GREATER FOND DU LAC INC	25-21100	13,056.00
01/21	01/20/2021	74341	110619	ERNSEY, MARTIN	10-21100	120.00
01/21	01/20/2021	74342	114972	FOOD & WINE	23-21100	18.00
01/21	01/20/2021	74343	111715	GANNETT WISCONSIN MEDIA	23-21100	192.00
01/21	01/20/2021	74344	112895	GFC LEASING WI	10-21100	306.30
01/21	01/20/2021	74345	114932	GFL ENVIRONMENTAL	10-21100	8,869.92
01/21	01/20/2021	74346	113041	GOEDEN, ANTHONY & TERRINA	10-21100	26.08
01/21	01/20/2021	74347	112515	GRANT PACK N SHIP	62-21100	11.97
01/21	01/20/2021	74348	114097	HAMER, DENNIS	10-21100	13.63
01/21	01/20/2021	74349	113023	HANSEN, CASEY	10-21100	120.00
01/21	01/20/2021	74350	110960	HANSEN, HOWARD	10-21100	40.00
01/21	01/20/2021	74351	114139	HARING, KAYLEE	10-21100	26.88
01/21	01/20/2021	74352	113392	HENRY SCHEIN INC	21-21100	1,569.33
01/21	01/20/2021	74353	114348	HOFFMANN, MICHAEL & CYNTHIA	10-21100	76.31
01/21	01/20/2021	74354	112843	HOMAN FORD INC	10-21100	173.14
01/21	01/20/2021	74355	113903	HYDROCORP	62-21100	1,103.00
01/21	01/20/2021	74356	18900	J & H CONTROLS INC	10-21100	887.88
01/21	01/20/2021	74357	21790	KWIK TRIP INC	21-21100	6,618.88
01/21	01/20/2021	74358	114969	LINK, BRUCE	10-21100	40.00
01/21	01/20/2021	74359	114715	MAND PLUMBING LLC	61-21100	6,755.00
01/21	01/20/2021	74360	114974	MEACHAM REV LIV TR, JAMES & DONNA	10-21100	100.00
01/21	01/20/2021	74361	24200	MENARDS	62-21100	182.68
01/21	01/20/2021	74362	112054	MIDWEST TAPE	23-21100	183.23
01/21	01/20/2021	74363	113300	MINDFUL	23-21100	44.00
01/21	01/20/2021	74364	113971	MSA PROFESSIONAL SERVICES INC	40-21100	25,500.00
01/21	01/20/2021	74365	114977	MURRAY, JAMES W	21-21100	233.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/21	01/20/2021	74366	25675	NAPA AUTO PARTS-WAUPUN	10-21100	55.33
01/21	01/20/2021	74367	112391	O'REILLY AUTOMOVIE STORES INC	10-21100	11.98
01/21	01/20/2021	74368	27670	OSKOLA, DARWIN	10-21100	11.53
01/21	01/20/2021	74369	114660	PER MAR SECURITY SERVICES	10-21100	61.80
01/21	01/20/2021	74370	28900	POSTMASTER	10-21100	275.00
01/21	01/20/2021	74371	110807	QUALITY PLUMBING LLC	10-21100	217.18
01/21	01/20/2021	74372	31140	RIPON ACE HARDWARE	62-21100	107.71
01/21	01/20/2021	74373	31610	RIPON COMMONWEALTH PRESS	10-21100	100.80
01/21	01/20/2021	74374	31750	RIPON DRUG	10-21100	29.41
01/21	01/20/2021	74375	32400	RIPON MEDICAL CENTER	21-21100	643.65
01/21	01/20/2021	74376	32600	RIPON PUBLIC LIBRARY	23-21100	5.32
01/21	01/20/2021	74377	114978	SCHEIER, SCOTT	61-21100	112.25
01/21	01/20/2021	74378	114519	SYNCB/AMAZON	23-21100	1,320.02
01/21	01/20/2021	74379	114609	TELEFLEX LLC	21-21100	1,115.50
01/21	01/20/2021	74380	114970	TERBEEST TRUCKING LLC	10-21100	46.75
01/21	01/20/2021	74381	38650	THE UNIFORM SHOPPE	10-21100	256.82
01/21	01/20/2021	74382	114976	TROCHINSKI, PAUL & NICOLE	10-21100	56.97
01/21	01/20/2021	74383	114930	ULTIMATE TOWING & AUTO BODY LLC	10-21100	145.00
01/21	01/20/2021	74384	114973	UNIQUE	23-21100	232.70
01/21	01/20/2021	74385	113194	UNITED STATES TREASURY	10-21100	93.69
01/21	01/20/2021	74386	38760	UPS	10-21100	20.34
01/21	01/20/2021	74387	114658	UW MADISON ACCOUNTING SERVICES	10-21100	255.00
01/21	01/20/2021	74388	41380	WALS	23-21100	34,490.00
01/21	01/20/2021	74389	113698	WEBSTER'S MARKETPLACE	10-21100	240.72
01/21	01/20/2021	74390	43360	WI STATE LABORATORY OF HYGIENE	62-21100	26.00
01/21	01/20/2021	74391	113326	WISCONSIN COMMUNITY MEDIA	10-21100	260.00
01/21	01/20/2021	74392	112504	WISCONSIN METALS	10-21100	1,318.70
01/21	01/20/2021	74393	42850	WMCA	62-21100	65.00
01/21	01/22/2021	74394	114981	ADULT CHILD & ADOLESCENT PSYCHIATRY LLC	10-21100	2,350.09
01/21	01/22/2021	74395	22952	BMO HARRIS BANK NA - PAYMENTS	21-21100	3,027.36
01/21	01/22/2021	74396	13095	FDLC TREASURER	10-21100	100.00
01/21	01/22/2021	74397	113770	FRANK, RANDY & TINA	10-21100	47.80
01/21	01/22/2021	74398	113835	MASTELLER, RICHARD & JESSICA L	10-21100	2,353.96
01/21	01/22/2021	74399	114070	PATROUILLE, NICHOLAS	10-21100	29.39
01/21	01/22/2021	74400	114982	STELLMACHER LIV TR, WILLARD & DOROTHY	10-21100	1,884.18
01/21	01/22/2021	74401	112782	WOYAK, ALAN & VICTORIA	10-21100	70.77
01/21	01/22/2021	74402	114983	DEPARTMENT OF ADMINISTRATION	27-21100	552,373.65
Grand Totals:						<u>2,903,481.37</u>

NON-A/P CHECK DISBURSEMENTS	DATE	AMOUNT
ACH ANTHEM	1/4/2021	88,565.26
ACH HUMANA	1/4/2021	1,715.30
ACH PSN INVOICE	1/4/2021	184.70
ACH IRS	1/6/2021	30,620.98
ACH EBC	1/7/2021	34.22
ACH INSTA MED CHARGE (CC CHRG)	1/8/2021	21.60
PAYROLL	1/13/2021	131,093.16
ACH PYR DEDUCTIONS	1/13/2021	4,269.83
ACH EBC	1/13/2021	2,384.83
ACH ROC/LOYALTY	1/13/2021	23.93
ACH ROC/LOYALTY	1/13/2021	3,711.36
ACH EBC	1/14/2021	6,308.79
ACH WI DOR	1/15/2021	6,266.41
ACH WI DOR	1/15/2021	6,149.68
ACH INVESTORS LOAN	1/15/2021	19,244.15
ACH INVESTORS LOAN	1/15/2021	24,692.00
ACH IRS	1/20/2021	54,979.16
ACH INVESTORS LOAN	1/26/2021	28,769.56
ACH INVESTORS LOAN	1/26/2021	16,424.05
PAYROLL	1/26/2021	88,924.74
ACH PYR DEDUCTIONS	1/26/2021	3,246.55
ACH EBC	1/26/2021	2,384.83
ACH EBC	1/28/2021	76.57
ACH WI ETF	1/29/2021	56,047.22
ACH HORICON 2019A	1/29/2021	3,468.75
ACH EBC	1/29/2021	426.85
ACH WI DOR SALES TAX	1/29/2021	914.63

ACH PAYMENTS	580,949.11
A/P CHECKS	2,903,481.37
TOTAL ALL DISBURSEMENTS	3,484,430.48

RESPECTFULLY SUBMITTED,



LORI A. RICH  
CITY ADMINISTRATOR

PREPARED BY:  
ANN MARIE WUEST  
ANN E. SCHOMMER

**SPECIAL COMMON COUNCIL MEETING**  
**January 6, 2021**

Council Present: Schraeder, Schatzinger, Hansen, Gallops, Kane, Werch, Splitt, Grant  
Absent: Morrison  
Staff Present: City Administrator Rich, City Attorney Wurtz, City Clerk Schommer

Grant called meeting to order at 7:02 p.m.

Adjourn to closed session under Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

City Administrator recruitment -- selection of finalists

Council will also review the minutes from the closed session on December 8, 2020 for accuracy.

Motion made by Schraeder, second by Gallops to adjourn to closed session. Motion carried. With no further business in open session, Grant declared open session meeting adjourned at 7:03 p.m.

Ann Schommer, City Clerk

**COMMON COUNCIL MEETING**  
**January 12, 2021**

Council Present: Schraeder, Schatzinger, Hansen, Gallops, Morrison, Kane, Werch, Splitt, Grant

Absent:

Staff Present: City Administrator Rich, City Attorney Wurtz, Public Works Director Ehrenberg, Police Chief Wallner, EMS Director Teachout, Police Captain Damsteegt, City of Ripon Dispatch Officers, EMS Personnel, City Clerk Schommer

Grant called meeting to order at 7:00 p.m.

Pledge of Allegiance/Invocation- Rev. Jeffrey Dodson

**Approval of Agenda**

Motion made by Morrison, second by Schatzinger to approve agenda as presented. Motion carried.

**Public communications and comment**

Gary Failor, 44 Parkway Terrace, Lot 6B, Ripon -Police Dispatch. Failor spoke in favor of keeping dispatch center in the City of Ripon. Michele Perr, 321 W Thorne St, Ripon-City Plowing. Perr asked council to look into how the Public Works Department plows the streets, especially along W Thorne Street. Chris Dudzinski, 1015 Thomas St, Ripon- Police Dispatch. Dudzinski spoke in favor of keeping dispatch center in the City of Ripon.

**Accept informational reports from standing committees and staff**

Motion made by Gallops, second by Splitt to accept informational reports from standing committees and staff as accurate. Motion carried. With this motion the following were accepted: Historic Preservation - December 1; Plan Commission minutes – December 16; Police Commission minutes – December 22; Ripon Area Fire Department minutes – November 3; Building Inspector report – December; EMS report – December; Police Department report – December; Public Works Department report – December; Senior Citizen report – December; Water Department report – December; City Administrator report – December; City Administration reports-Treasurer's report – Distributed at meeting; Budget report – Distributed at meeting; Check register – December

**Consent calendar**

Motion made by Hansen, second by Morrison to approve Common Council minutes – December 8, 2020. Motion carried.

**Action Items**

**Consolidation of dispatch center with Fond du Lac County**

At the December 8<sup>th</sup> meeting, the council voted unanimously to take this item off the table and add to tonight's agenda. Bobbi Hicken, Fond du Lac County Director of Communications and Emergency Management and Allen Buechel, Fond du Lac County Executive were in attendance to answer questions from council. Chief Wallner made an opening statement to the council stating that the decision the council makes is an important decision whether the City of Ripon Police Dispatch Center remains in the City of Ripon or transfers to Fond du Lac County. The decision will be a long-term decision and will change the operating process no matter what decision is made and will affect both budgets and personnel. All eight members of the council gave opening remarks stating their thanks to the department chiefs, dispatchers and citizens who have contacted them. All stated the decision being made is a tough decision and they are trying to make the best decision for the City of Ripon. Hicken answered council's questions regarding how calls are handled at the county dispatch center and how it will affect paging EMS personnel. Many council members shared their concern with EMS staffing and scheduling if move made to county. Hicken stated she will work with all the chiefs and their concerns will be addressed. Schraeder inquired if a phasing in of departments was still the plan. Hicken stated she will work with the chiefs. Teachout stated that if the dispatch center is moved to the county, he will address staffing issues at budget time and council will need to make the decision as to whether to hire full-time EMS personnel or not to hire full-time personnel. Kane asked Teachout the difference in time if a call came in for ambulance at the county level vs the city level, for help to arrive. Teachout stated no difference in time should be noticed. Werch stated the council at this

time should not muddy waters with discussion of staffing issues with moving city dispatch center to county. Motion made by Gallops, second by Kane to move forward with consolidation of City of Ripon Dispatch Center with Fond du Lac County Communication Center. Morrison asked for a 5 minute recess so council can think about their decision. Recess began at 8:15 p.m. Council reconvened at 8:25 p.m. Roll call vote taken: Schraeder-no; Schatzinger-yes; Hansen-no; Gallops-yes; Morrison-no; Kane-yes; Werch-no-Splitt-no. Motion failed 3-5 (Schraeder, Hansen, Morrison, Werch, Splitt voting no). Discussion on next step. A few council members inquired about a referendum asking citizen input. Wurtz stated council would need to decide if the referendum question would be an advisory referendum or binding referendum. Schraeder asked timeline to put referendum question on April 6, 2021 Spring Election ballot. Schommer stated the referendum question must be into filing officer 70 days prior to the election. Schommer will verify deadline date to get referendum question filed. Several council members inquired, if dispatch center was not moving, how the city will finance. Werch asked Rich for cost, loss of shared revenue, state aid, cost to taxpayers so that a referendum asking for additional funds to exceed levy limit could appear on the April 6, 2021 ballot. Schraeder stated he didn't believe council had enough time to do a referendum. Rich stated a referendum would exceed expenditure restraint and have significant consequences. Schatzinger stated council has to make a decision because the city can't just go on as is. Wallner addressed council. He stated council wants a referendum asking citizens their opinion on whether dispatch center stays or moves to the county. He said the council has stated they had been contacted by their constituents and he feels this is why council voted on the motion the way they did. Wallners' concern is that waiting for a referendum is only pushing back a decision that needs to be made, wasting time for planning of budgets/technology upgrades/training. He also stated the communication officers deserve an answer. Wurtz said this item can come back to council as an action item, if one of the members voting on the winning side of the motion, brings it back.

#### **Project updates & staff reports**

Wallner acknowledged retirement of Sgt. Gary Durkee for his outstanding service to the City of Ripon.

#### **Mayor's communications and appointments**

No appointments. Grant welcomed Ripon Area Fire District Chief Saul back from the hospital, where he battled COVID. Grant stated COVID is still a serious problem in our country and reminded citizens to take preventative measures to prevent the spread of the disease. He also reminded citizens to stay safe, stay healthy, kind, considerate and respectful to others.

#### **Agenda items for future Council meetings**

Contact Rich or Grant

Jim Werch-Consolidation of Dispatch Center with Fond du Lac County (action item)

Motion made by Morrison, second by Gallops to adjourn. Motion carried. With no further business in open session, Grant declared meeting adjourned at 8:55 p.m.

Ann Schommer, City Clerk

**SPECIAL COMMON COUNCIL MEETING**  
**January 22, 2021**

Council Present: Schraeder, Schatzinger, Hansen, Gallops, Morrison, Kane, Splitt, Grant  
Absent: Werch  
Staff Present: City Attorney Wurtz, City Clerk Schommer

Grant called meeting to order at 2:03 p.m.

Adjourn to closed session under Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

Interview finalists for the City Administrator position

Council will also review the minutes from the closed session on January 6, 2021 for accuracy.

Motion made by Hansen, second by Splitt to adjourn to closed session. Motion carried. With no further business in open session, Grant declared open session meeting adjourned at 2:04 p.m.

Ann Schommer, City Clerk

## COMMON COUNCIL MEETING

January 25, 2021

Present: Schraeder, Schatzinger, Hansen, Gallops, Morrison, Kane, Werch (via zoom), Splitt, Grant

Absent:

Others: City Administrator Rich, City Attorney Wurtz, Public Works Director Ehrenberg, Police Chief Wallner, Police Captain Damsteegt, School Liaison Officer Michels, Sgt Borkenhagen, Communications Officer Bloch, EMS Chief Teachout, EMS Staff, Rev. Clay Salmela, City of Ripon resident Doug Iverson, Ripon Commonwealth Press reporter Joe Schulz, Bobbi Hicken, Fond du Lac County Director of Communications and Emergency Management, Allen Buechel, Fond du Lac County Executive, Gary Will, Fond du Lac County Supervisor, City Clerk Schommer

Grant called meeting to order at 7:00p.m.

Pledge of Allegiance/Invocation- Clay Salmela

### Approval of Agenda

Motion made by Morrison, second by Kane to approve agenda. Motion carried.

### Public communications and comment

Doug Iverson, 543 Fenton St-Dispatch Center. Iverson spoke in favor of consolidating City of Ripon Dispatch Center with Fond du Lac County Dispatch Center.

### Conduct public hearing – proposed application for Community Development Block Grant-Close for Public Facilities (CDBG CL-PF)

Dave Rasmussen from MSA joined meeting via phone at 7:00 p.m. Grant opened public hearing at 7:05 p.m. Rasmussen informed the council and listening public the City of Ripon was holding a public hearing regarding its proposed application for Community Development Block Grant-Close for Public Facilities (CDBG CL-PF). The public was invited to learn about the CDBG CL-PF program and to help identify additional community development needs and to comment on the activities proposed to be included in the CDBG application, such as: Identification of total potential funds; eligible CDBG activities-economic development; public facilities; public facilities for economic development (funded with revolving loan fund); planning grant; housing and CDBG-Close. CDBG-Close, the city will apply for \$552,000 and put toward construction of a senior center, combine with \$500,000 Mitchell gift and city coming up with an additional \$500,000. No one from the public spoke at the public hearing. Grant closed public hearing at 7:12 p.m.

### Action items

#### Resolution – Authorizing submission of CDBG CL-PF application

Rasmussen stated the CDBG CL-PF application needs to be submitted by January 31, 2021. Motion made by Schraeder, second by Hansen to approve Resolution No. 2021-01, A Resolution Authorizing the CDBG CL-PF Grant Submission for the Senior Center/Trailhead Facility project. Motion carried.

#### Resolution – Providing a guarantee of matching funds

The CDBG CL-PF program requires an adequate local financial match must be provided for the proposed Senior Center/Trailhead Facility project. Motion made by Schraeder, second by Morrison to approve Resolution No. 2021-02, A Resolution Providing a Guarantee of Matching Funds for the CDBG CL-PF Application. Motion carried.

#### Reconsideration – consolidation of dispatch center with FDL County

At the January 12<sup>th</sup> meeting, council member Werch requested this item be brought back to tonight's meeting for reconsideration. Motion made by Werch, second by Kane to reconsider keeping Dispatch Center in the City of Ripon. Roll call vote. Schraeder-yes; Schatzinger-yes; Hansen-yes; Gallops-yes; Morrison-yes; Kane-yes; Werch-yes; Splitt-yes. Motion carried unanimously. Werch stated reason voted against moving dispatch center to Fond du Lac County at last meeting was because he did not feel ready to vote at the last meeting. He didn't feel he had all the necessary information. Schraeder agreed with Werch, stating he hadn't been ready to vote at the last meeting. Schatzinger inquired about liability in keeping the dispatch center in Ripon. Wurtz explained the liability to council. Wallner addressed council in a prepared stated stating now is the time to consolidate the City of Ripon Dispatch Center with Fond du Lac County Dispatch Center. Morrison and Schatzinger questioned Teachout regarding staffing and paging concerns. Teachout stated he was not opposed to change, but was not comfortable with the unknown of the new paging system. He stated he has a tried and true system that works for the City of Ripon, and it will take time to test the new system to see if it will work for the City of Ripon. Grant asked Hicken about phasing in the necessary departments to the Fond du Lac County Dispatch Center. Hicken stated she will work with the three Chiefs to work out the phasing in of all three departments to Fond du Lac Dispatch Center. She stated all phasing in of the departments should be completed by fall. Motion made by Gallops, second by Kane to start process to consolidate the City of Ripon Dispatch Center with Fond du Lac County. Splitt asked the city to be very transparent with the public regarding cost savings of the consolidation vs cost deficient. Roll call vote taken: Schraeder-yes; Schatzinger-yes; Hansen-yes; Gallops-yes; Morrison-no; Kane-yes; Werch-yes; Splitt-no. Motion passed 6-2 (Morrison and Splitt voting no).

#### Resolution – carrying over funds to 2021 budget

By city code, unspent budget funds at year-end revert to the general fund, unless otherwise designated. Motion made by Schraeder, second by Gallops to approve Resolution No. 2021-03, A Resolution Transferring Certain Unused Funds from Budget Year 2020 to Budget Year 2021. Motion carried.

#### Resolution – authorizing the extension of TID #4 for one year

TID #4 is required to close on March 8, 2021. State statutes permit a TIF district to remain open one additional year if the tax increment revenue is used to benefit affordable housing and to improve the city's housing stock. Rich explained that closing TID #4 in 2021 would add approximately \$41,000 to the city's 2022 budget and would provide tax relief of \$15.46 on a \$100,000 home. Keeping TID #4 open one additional year would create a fund of \$273,000 to improve housing in our community, of which a minimum of 75% must benefit affordable housing. The 75% requirement (\$204,750) would be used to replenish the balance in the Ripon Renew fund. The 25% of the fund which is not required to be used for affordable housing (\$68,250) would be used to replenish the Ripon Build program. The increase in the city's assessed values will benefit all taxing jurisdictions. Werch inquired if the Joint Review Board would need to approve the city keeping TID #4 open an additional year. Rich stated no. Motion made by Werch, second by Schraeder to approve Resolution No. 2021-04, A Resolution Authorizing the Extension of Tax Increment District No. 4 for One Year to Benefit Affordable Housing and to Improve the City's Housing Stock Per WI Statutes Section 66.1105(6)(G). Motion carried.

The City's three-year agreement with Grand Valley Inspection Services, LLC for zoning administration and building inspection services is up for renewal this year. Staff, residents, and area contractors have been very happy with the arrangement the city has with building inspection services provided by Susan Leahy of Grand Valley Inspections. Motion made by Splitt, second by Morrison to approve three-year agreement with Grand Valley Inspection Services, LLC for zoning administration and building inspection services. Splitt stated Susan Leahy does a wonderful job, very personable and he has not heard any negative comments regarding her. Grant stated Leahy is very knowledgeable. Motion carried.

### Public Works Committee meeting minutes – January 14<sup>th</sup> – 2021 Free Dump Day Tickets

At their January 14<sup>th</sup> meeting, the Public Works Committee recommended approval of the process for distributing 2021 free dump day tickets, as outlined in the Citywide Cleanup policy. Schraeder stated at the last Public Works Committee meeting the committee finalized a program for free dump tickets to drop items at the dump site. Tickets will be available to every home owner in the city. The tickets are available at the Public Works office. Proof of residency is required and the ticket is good for one load. If the tickets are not used in 2021, they cannot be rolled over, they expire at the end of the year. Splitt inquired about rental property. Ehrenberg stated the renter can show a City of Ripon water/sewer utility bill, which is in their name, as proof of residency. If the resident has more than one load, they can purchase additional tickets. Motion made by Splitt, second by Morrison to establish free dump ticket process for distributing 2021 free dump day ticket as outlined in the Citywide Cleanup Policy. Motion carried.

### Resolution – establishing an equipment replacement fund from annual recycling fee revenues

At the January 14<sup>th</sup> meeting, the Public Works Committee recommended approval of the resolution presented to the council. Schraeder stated resolution dictated a minimum of 75% of the annual recycling fee revenues collected go into an equipment replacement fund. The use of funds will be limited to large equipment purchases (\$10,000 minimum) for items expected to last at least seven years. All requested uses must be brought through the annual budget process when possible; however, under no circumstances will any expenditure occur without approval of the Public Works Committee and the Common Council. Werch asked 75% of what amount. Schraeder stated approximately \$75,000 per year is expected to be put aside in the equipment replacement fund. Motion made by Werch, second by Gallops to approve Resolution No. 2021-05, A Resolution Establishing an Equipment Replacement Fund from Annual Recycling Fee Revenues. Motion carried.

### Discussion items

#### Russell Manor land contract

A brief history of the Russell Manor land contract, which is up for renewal this year, was given by Rich. Staff recommends approving the Agreement to Extend Land Contract, under the same terms as the original contract, for an additional 10 years. Motion made by Morrison, second by Hansen to approve Russell Manor land contract for an additional 10 years under the same terms as the original contract. Motion passed 7-0-1 (Werch abstain).

#### Haas Brewery Stable

At their January 5<sup>th</sup> meeting, the Historic Preservation Commission approved a recommendation to the Council that the Haas Brewery Stable remain on that site and be sold to remain there. Splitt stated Historic Preservation Commission started a Facebook page and is listing the property to try to sell. Bring more awareness to it. The commission wants the building to remain on site if property is sold seeing it is the only barn crossing a creek in the state of Wisconsin. Grant asked Rich if the building is currently for sale. Rich stated not technically for sale. The property needs to go to the Plan Commission first to be declared surplus property. Splitt inquired if the property can be promoted on the commissions Facebook page. Wurtz stated not yet, needs to go through the process first. Splitt will give Wurtz information regarding property before posting on Facebook page. Motion made by Schraeder, second by Kane to send Haas Brewer Stable to Plan Commission for further discussion. Motion carried.

### Cable TV Committee meeting minutes – January 18<sup>th</sup>

At their January 18<sup>th</sup> meeting, the Cable TV Committee approved a recommendation to the Council that the name of their committee be changed in the city's ordinances to Ripon Community Media Committee. Schatzinger stated Cable TV Committee should reflect all media and what they are all about. Motion made by Schraeder, second by Kane to bring an ordinance back to council to change name from Cable TV Committee to Ripon Community Media Committee. Motion carried.

### **Project updates & staff reports**

#### **Recognition of employees celebrating anniversaries in December and January**

**December:** Paul Albrecht, Public Works – 2 years; Brett Lind, WTP – 3 years; Christ Liveris, Director of Water/Wastewater Utility – 8 years; Dana Berry, WTP – 8 years; Jay Towne, Water Dept – 12 years and Kelly Schmuhl, Police Dept – 30 years. **January:** Josh Reitz, WTP – 2 years; Lisa Mlodzik, Public Works – 2 years; Michael Ehrenberg, Public Works Director – 3 years; Desiree Bongers, Library Director – 16 years; Gordon Crump, Public Works – 17 years; Bret Henning, Police Dept – 21 years; Karen Engel, Utility Clerk – 22 years; Gary Durkee, Police Dept. – 28 years; Tina Bloch, Police Dept – 29 years.

Hansen asked Ehrenberg to pass on to the Public Works crew they did a great job removing snow from the last storm especially in the downtown area.

#### **Mayor's communications and appointments**

No appointments. Grant stated to still watch out for COVID and the new strains. When vaccinations are available to receive it. As always be safe, stay healthy and be kind and considerate to everyone.

#### **Agenda items for future Council meetings**

Contact Rich or Grant

Schraeder-closed session item for February 9, 2021: severance package for employees affected by the moving of Dispatch Center to Fond du Lac County.

Motion made by Morrison, second by Kane to adjourn. Motion carried. With no further business, Grant declared meeting adjourned at 9:03 p.m.

Ann Schommer, City Clerk

**SPECIAL COMMON COUNCIL MEETING**  
**January 28, 2021**

Council Present: Schraeder, Schatzinger, Gallops, Morrison, Werch (via zoom), Kane, Splitt,  
Grant  
Absent: Hansen  
Staff Present: City Administrator Wurtz, City Clerk Schommer  
Others: Chris Schwartz, Public Administrations Associates, LLC

Grant called meeting to order at 7:07 p.m.

Adjourn to closed session under Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

Employment agreement for next City Administrator

Council will also review the minutes from the closed session on January 22, 2021 for accuracy.

Motion made by Kane, second by Gallops to adjourn to closed session. Motion carried.

Council reconvened to open session at 7:26 p.m. Roll call taken: Schraeder, Schatzinger, Gallops, Kane, Morrison, Werch, Splitt.

Motion made by Morrison, second by Kane to ratify employment agreement for new city administrator. Roll Call Vote: Schraeder-yes; Schatzinger-yes; Gallops-yes; Morrison-yes; Kane-yes; Werch-yes; Splitt-yes. Motion carried unanimously. Grant announced Adam Sonntag as next City Administrator.

Motion made by Morrison, second by Kane to adjourn. Motion carried. With no more business in open session, Grant adjourned meeting at 7:30 p.m.

Ann Schommer, City Clerk

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS  
FOR THE SALE OF NOT TO EXCEED  
\$3,005,000 WATER SYSTEM REVENUE REFUNDING BONDS, SERIES 2021B  
OF THE CITY OF RIPON, FOND DU LAC COUNTY, WISCONSIN,  
AND PROVIDING FOR THE PAYMENT OF THE BONDS AND  
OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the City of Ripon, Fond du Lac County, Wisconsin (the "City") owns and operates its Water System (the "System") which is operated for a public purpose as a public utility; and

WHEREAS, under the provisions of Section 66.0621, Wisconsin Statutes, any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility or to refund obligations issued to finance such extensions, additions and improvements from the proceeds of bonds, which bonds are to be payable only from the income and revenues of such utility and are to be secured by a pledge of the revenues of the utility; and

WHEREAS, pursuant to a resolution adopted on April 22, 2013 (the "2013 Resolution"), the City has heretofore issued its Water System Revenue Bonds, Series 2013A, dated May 9, 2013 (the "Refunded Obligations"), which Refunded Obligations are payable from the Revenues of the System; and

WHEREAS, the City has determined that it is necessary and desirable to refund the Refunded Obligations for the purpose of achieving debt service cost savings (the "Refunding"); and

WHEREAS, it is necessary, desirable and in the best interests of the City to authorize and sell water system revenue bonds for such purpose payable solely from the Revenues of the System, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wisconsin Statutes; and

WHEREAS, other than the Refunded Obligations, the City has no bonds or obligations outstanding which are payable from the Revenues of the System; and

WHEREAS, it is the finding of the Common Council that it is in the best interest of the City to direct its financial advisor, Ehlers & Associates, Inc. ("Ehlers"), to take the steps necessary for the City to offer and sell water system revenue refunding bonds (the "Bonds") at a public sale and to obtain bids for the purchase of the Bonds; and

WHEREAS, in order to facilitate the sale of the Bonds in a timely manner, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City to delegate to either the City Administrator/Treasurer or the Finance Director (each an "Authorized Officer") the authority to accept on behalf of the City the bid for the Bonds that results in the lowest true interest cost for the Bonds (the "Proposal") so long as the Proposal

meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, the Common Council of the City of Ripon, Fond du Lac County, Wisconsin, do resolve that:

Section 1. Authorization and Sale of the Bonds; Parameters. For the purpose of paying the costs of the Refunding, the City is authorized to borrow pursuant to Section 66.0621, Wisconsin Statutes, the principal sum of not to exceed THREE MILLION FIVE THOUSAND DOLLARS (\$3,005,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 20 of this Resolution, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser, on behalf of and in the name of the City, the Bonds in a principal amount of not to exceed THREE MILLION FIVE THOUSAND DOLLARS (\$3,005,000). The purchase price to be paid to the City for the Bonds shall not be less than 99.00% nor more than 106.00% of the principal amount of the Bonds.

Section 2. Terms of the Bonds. The Bonds shall be designated "Water System Revenue Refunding Bonds, Series 2021B"; shall be issued in the aggregate principal amount of up to \$3,005,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$100,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Bonds shall not exceed \$3,005,000. The schedule below assumes the Bonds are issued in the aggregate principal amount of \$3,005,000.

<u>Date</u>	<u>Amount</u>
05/01/2022	\$365,000
05/01/2023	370,000
05/01/2024	365,000
05/01/2025	375,000
05/01/2026	375,000
05/01/2027	380,000
05/01/2028	385,000
05/01/2029	390,000

Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2021. The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) will not exceed 2.75%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

The schedule of maturities or mandatory redemptions is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices and will be confirmed in the Approving Certificate.

The issuance of the Bonds is subject to the Refunding producing present value savings of at least 2.00% of the principal amount refunded (the "Savings Test"). The Common Council hereby determines that if the Savings Test is met, the Refunding is advantageous and necessary to the City.

The Bonds, together with interest thereon, shall be payable only out of the Special Redemption Fund hereinafter provided, and shall be a valid claim of the registered owner or owners thereof only against the Special Redemption Fund and the revenues pledged to such Fund, and sufficient revenues are pledged to the Special Redemption Fund, and shall be used for no other purpose than to pay the principal of and interest on the Bonds and any Parity Bonds as the same fall due.

The Bonds shall either not be subject to optional redemption or be callable as set forth in the Approving Certificate. If the Proposal specifies that certain of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established for such Bonds in such manner as the City shall direct.

Section 3. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 4. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the Bonds and Parity Bonds.

"Bond Year" means the calendar year.

"Code" means the Internal Revenue Code of 1986, as amended.

"DTC" means The Depository Trust Company, New York, New York, or any successor securities depository for the City with respect to the Bonds.

"Fiscal Year" means the fiscal year adopted by the City for the System, which is currently the calendar year.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Operation and Maintenance Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"Parity Bonds" means additional bonds or obligations issued on a parity as to pledge and lien with the Bonds in accordance with the provisions of Section 8 of this Resolution.

"Reserve Requirement" means an amount, determined as of the date of issuance of the Bonds, equal to the least of (a) 10% of the proceeds of the Bonds (up to the amount permitted to be deposited from proceeds of the Bonds pursuant to Section 148 (d)(1) of the Code); (b) the maximum annual debt service on the Bonds in any Bond Year; and (c) 125% of average annual debt service on the Bonds provided, however, that on an ongoing basis it shall never exceed the remaining maximum annual principal and interest due on the Bonds in any Bond Year. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean an amount, determined as of the date of issuance of the Parity Bonds, equal to the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds, plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code; (b) the maximum annual debt service on outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued in any Bond Year; and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued provided, however, that on an ongoing basis it shall never exceed the remaining maximum annual principal and interest due on the Bonds and the Parity Bonds to be issued in any Bond Year.

"Revenues" means all income and revenue derived from operation of the System, including the revenues received from the City for services rendered to it, funds appropriated by the Common Council for services provided by the System to the City and all moneys received from any other source, including income derived from investments.

"System" means the entire Water System of the City including all property of every nature now or hereafter owned by the City for the extraction, collection, storage, treatment, transmission, distribution, metering and discharge of industrial and potable public water, including all improvements and extensions thereto made by the City while any of the Bonds and Parity Bonds remain outstanding, including all real and personal property of every nature comprising part of or used or useful in connection with such Water System and including all appurtenances, contracts, leases, franchises and other intangibles.

Section 5. Income and Revenue Funds. When the Bonds shall have been delivered in whole or in part, the Revenues shall be set aside into the following separate and special funds, which were created and established by a resolution adopted on June 27, 2005 (the "2005 Resolution"), as continued by the 2013 Resolution, and are hereby further continued and shall be used and applied as described below:

- Revenues in amounts sufficient to provide for the reasonable and proper operation and maintenance of the System through the payment of Operation and Maintenance Expenses shall be set aside into the Water System Operation and Maintenance Fund (the "Operation and Maintenance Fund").

- Revenues in amounts sufficient to pay the principal of and interest on the Bonds and Parity Bonds and to meet the Reserve Requirement shall be set aside into the Water System Revenue Bond and Interest Special Redemption Fund (the "Special Redemption Fund"), to be

applied to the payment of the principal of and interest on the Bonds and Parity Bonds and to meet the Reserve Requirement. The monies standing in the Special Redemption Fund are irrevocably pledged to the payment of principal of and interest on the Bonds and Parity Bonds.

- Revenues in amounts sufficient to provide a proper and adequate depreciation account for the System shall be set aside into the Water System Depreciation Fund (the "Depreciation Fund").

The Operation and Maintenance Fund and Depreciation Fund shall be deposited as received in public depositories to be selected by the Common Council in the manner required by Chapter 34, Wisconsin Statutes and may be invested in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes.

Money in the Operation and Maintenance Fund shall be used to pay Operation and Maintenance Expenses as the same come due; money not immediately required for Operation and Maintenance Expenses shall be used to accumulate a reserve in the Operation and Maintenance Fund equal to estimated Operation and Maintenance Expenses for one month. Any money then available and remaining in the Operation and Maintenance Fund may be transferred to the Surplus Fund, which fund is hereby continued.

Revenues shall be deposited in the Depreciation Fund each month until such amount as the Common Council may from time to time determine to constitute an adequate and reasonable depreciation account for the System (the "Depreciation Requirement") is accumulated therein. Money in the Depreciation Fund shall be available and shall be used, whenever necessary, to restore any deficiency in the Special Redemption Fund and for the maintenance of the Reserve Account therein. When the Special Redemption Fund is sufficient for its purpose, funds in the Depreciation Fund may be expended for repairs, replacements, new construction, extensions or additions to the System. Any money on deposit in the Depreciation Fund in excess of the Depreciation Requirement which is not required during the current Fiscal Year for the purposes of the Depreciation Fund, may be transferred to the Surplus Fund.

It is the express intent and determination of the Common Council that the amount of Revenues to be set aside and paid into the Special Redemption Fund (including the Reserve Account) shall in any event be sufficient to pay principal of and interest on the Bonds and Parity Bonds and to meet the Reserve Requirement, and the City Treasurer shall each Fiscal Year deposit at least sufficient Revenues in the Special Redemption Fund to pay promptly all principal and interest falling due on the Bonds and Parity Bonds and to meet the Reserve Requirement.

The Revenues so set aside for payment of the principal of and interest on the Bonds and Parity Bonds shall be set apart and shall be paid into the Special Redemption Fund not later than the 10th day of each month. The amount deposited each month shall be not less than one-sixth of the interest next coming due, plus one-twelfth of the principal next maturing or subject to mandatory redemption on the next redemption date.

The minimum amounts to be so deposited for debt service on the Bonds will be set forth on the schedule attached to the Approving Certificate.

The Special Redemption Fund shall be used for no purpose other than the payment of interest on and principal of the Bonds and Parity Bonds promptly as the same become due and payable or to pay redemption premiums. All money in the Special Redemption Fund shall be deposited in a special account and invested in legal investments subject to Section 66.0603(1m), Wisconsin Statutes, and the monthly payments required to be made to the Special Redemption Fund shall be made directly to such account.

The Reserve Account established by Section 4 of the 2005 Resolution shall be continued to additionally secure the payment of principal of and interest on the Bonds. The City covenants and agrees that upon the issuance of the Bonds an amount sufficient to make the amount on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited into the Reserve Account and shall be maintained therein.

The City covenants and agrees that at any time that the Reserve Account is drawn on and the amount in the Reserve Account shall be less than the Reserve Requirement, an amount equal to one-twelfth of the Reserve Requirement will be paid monthly into the Reserve Account from those funds in the Special Redemption Fund, the Operation and Maintenance Fund, the Depreciation Fund and the Surplus Fund which are in excess of the minimum amounts required by the preceding paragraphs to be paid therein until the Reserve Requirement will again have accumulated in the Reserve Account. If at any time the amount on deposit in the Reserve Account exceeds the Reserve Requirement, the excess shall be transferred to the Special Redemption Fund and used to pay principal and interest on the Bonds. If for any reason there shall be insufficient funds on hand in the Special Redemption Fund to meet principal or interest becoming due on the Bonds or Parity Bonds secured by the Reserve Account, then all sums then held in the Reserve Account shall be used to pay the portion of interest or principal on such Bonds or Parity Bonds becoming due as to which there would otherwise be default, and thereupon the payments required by this paragraph shall again be made into the Reserve Account until an amount equal to the Reserve Requirement is on deposit in the Reserve Account.

Funds in the Special Redemption Fund in excess of the minimum amounts required to be paid therein plus reserve requirements may be transferred to the Surplus Fund.

Money in the Surplus Fund shall first be used when necessary to meet requirements of the Operation and Maintenance Fund including the one month reserve, the Special Redemption Fund including the Reserve Account, and the Depreciation Fund. Any money then remaining in the Surplus Fund at the end of any Fiscal Year may be used only as permitted and in the order specified in Section 66.0811(2), Wisconsin Statutes. Money thereafter remaining in the Surplus Fund may be transferred to any of the funds or accounts created by this section.

Section 6. Service to the City. The reasonable cost and value of any service rendered to the City by the System by furnishing water services for public purposes shall be charged against the City and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the City collected or in the process of collection, exclusive of the revenues derived from the System, to wit: out of the tax levy of the City made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value of such service to the City in each year shall be in an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.25 times the Annual Debt

Service Requirement. Such compensation for such service rendered to the City shall, in the manner provided hereinabove, be paid into the separate and special funds described in Section 4 of this Resolution. However, such payment is subject to (a) annual appropriations by the Common Council therefor, (b) approval of the Wisconsin Public Service Commission, if necessary, and (c) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the City to make any such appropriation over and above the reasonable cost and value of services rendered to the City or to make any subsequent payment over and above such reasonable cost and value.

Section 7. Operation of System; City Covenants. It is covenanted and agreed by the City with the owner or owners of the Bonds, and each of them, that:

(a) The City will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will collect and segregate the Revenues of the System and apply them to the respective funds and accounts described hereinabove;

(b) The City will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the City shall have the right to sell, lease or otherwise dispose of any property of the System found by the Common Council to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Special Redemption Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund;

(c) The City will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bonds;

(d) The City will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 125% of the Annual Debt Service Requirement, and so that the Revenues of the System herein agreed to be set aside to provide for the payment of the Bonds and Parity Bonds and the interest thereon as the same becomes due and payable, and to meet the Reserve Requirement, will be sufficient for those purposes;

(e) The City will prepare a budget not less than sixty days prior to the end of each Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the proportion stated hereunder, will take any and all steps permitted by law to increase rates so that the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall be accomplished as promptly as possible;

(f) The City will keep proper books and accounts relative to the System separate from all other records of the City and will cause such books and accounts to be audited annually by a recognized independent firm of certified public accountants including a balance sheet and a profit and loss statement of the System as certified by such accountants. Each such audit, in addition to whatever matters may be thought proper by the accountants to be included therein shall include the following: (1) a statement in detail of the income and expenditures of the System for the Fiscal Year; (2) a statement of the Net Revenues of the System for such Fiscal Year; (3) a balance sheet as of the end of such Fiscal Year; (4) the accountants' comment regarding the manner in which the City has carried out the requirements of this Resolution and the accountants' recommendations for any changes or improvements in the operation of the System; (5) the number of connections to the System at the end of the Fiscal Year, for each user classification (i.e., residential, commercial, public and industrial); (6) a list of the insurance policies in force at the end of the Fiscal Year setting out as to each policy the amount of the policy, the risks covered, the name of the insurer, and the expiration date of the policy; and (7) the volume of water used. The owners of any of the Bonds shall have at all reasonable times the right to inspect the System and the records, accounts and data of the City relating thereto; and

(g) So long as any of the Bonds are outstanding the City will carry for the benefit of the owners of the Bonds insurance of the kinds and in the amounts normally carried by private companies or other public bodies engaged in the operation of similar systems. All money received for loss of use and occupancy shall be considered Revenue of the System payable into the separate funds and accounts named in Section 4 of this Resolution. All money received for losses under any casualty policies shall be used in repairing the damage or in replacing the property destroyed provided that if the Common Council shall find it is inadvisable to repair such damage or replace such property and that the operation of the System has not been impaired thereby, such money shall be deposited in the Special Redemption Fund, but in that event such payments shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund.

Section 8. Additional Bonds. No bonds or obligations payable out of the Revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if their lien and pledge is junior and subordinate to that of the Bonds. Additional obligations may be issued on a parity with the Bonds as to the pledge of Revenues of the System ("Parity Bonds") only if all of the following conditions are met:

a. (1) The Net Revenues for the last completed Fiscal Year preceding the issuance of such additional obligations must have been at least equal to 1.25 times the average combined annual interest and principal requirements on all Bonds and any Parity Bonds then outstanding payable from the revenues of the System (other than the Bonds and any Parity Bonds being refunded), and the obligations so proposed to be issued; provided, however, that if prior to the authorization of such additional obligations the City shall have adopted and put into effect a revised schedule of rates, then the Net Revenues of the System for the last completed Fiscal Year which would, in the written opinion of a financial advisor, an independent consulting engineer or independent certified public accountant employed for that purpose, have resulted from such rates had they been in effect for such period may be used in lieu of the actual Net Revenues for the last completed Fiscal Year; or

(2) An independent certified public accountant, financial advisor or consulting professional engineer provides a certificate setting forth for each of the three Fiscal Years commencing with the Fiscal Year following that in which the projects financed by such additional obligations are to be completed, the projected Net Revenues and the maximum annual interest and principal requirements on all bonds outstanding payable from the Gross Revenues of the System and on the obligations then to be issued (the "Maximum Annual Debt Service Requirement"); and demonstrating that for each such Fiscal Year the projected Net Revenues will be in an amount not less than 125% of such Maximum Annual Debt Service Requirement.

b. The payments required to be made into the funds and accounts enumerated in Section 5 of this Resolution (including the Reserve Account, but not the Surplus Fund) must have been made in full.

c. The additional obligations must have principal maturing on May 1 of each year in which principal falls due and interest falling due on May 1 and November 1 of each year.

d. If the additional obligations are to be secured by the Reserve Account, the amount on deposit in the Reserve Account must be equal to the Reserve Requirement applicable upon the issuance of Parity Bonds as defined in Section 4 of this Resolution.

e. The proceeds of the additional obligations must be used only for the purpose of providing additions, extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 9. Application of Bond Proceeds. All accrued interest received from the sale of the Bonds shall be deposited into the Special Redemption Fund. An amount, if any, of proceeds of the Bonds sufficient to make the amount currently on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited in the Reserve Account. An amount of proceeds of the Bonds sufficient to provide for the Refunding shall be deposited in a special account designated the "Refunding Fund" for that purpose. The balance of the proceeds, less the expenses incurred in authorizing, issuing and delivering the Bonds, shall be deposited in the Special Redemption Fund for use in payment of principal of and interest on the Bonds.

Section 10. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The City may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. This Resolution may be amended, in any respect, with the written consent of the owners of not less than two-thirds of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the City; provided, however, that no amendment shall permit any change in the pledge of Revenues derived from the System, or in the maturity of any Bond issued

hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 11. Defeasance. When all Bonds have been discharged, all pledges, liens, covenants and other rights granted to the owners thereof by this Resolution shall cease. The City may discharge all Bonds due on any date by depositing into a special account on or before that date a sum sufficient to pay the same in full; or if any Bonds should not be paid when due, it may nevertheless be discharged by depositing into a special account a sum sufficient to pay it in full with interest accrued from the due date to the date of such deposit. The City, at its option, may also discharge all Bonds called for redemption on any date when they are prepayable according to their terms, by depositing into a special account on or before that date a sum sufficient to pay them in full, with the required redemption premium, if any, provided that notice of redemption has been duly given as required by this Resolution. The City, at its option, may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the City's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the City's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for. Upon such payment or deposit, in the amount and manner provided by this Section, all liability of the City with respect to the Bonds shall cease, terminate and be completely discharged, and the owners thereof shall be entitled only to payment out of the money so deposited.

Section 12. Investments and Arbitrage. Monies accumulated in any of the funds and accounts referred to in Sections 5 and 9 hereof which are not immediately needed for the respective purposes thereof, may be invested in legal investments subject to the provisions of Sec. 66.0603(1m), Wisconsin Statutes, until needed. All income derived from such investments shall be credited to the fund or account from which the investment was made; provided, however, that at any time that the Reserve Requirement is on deposit in the Reserve Account, any income derived from investment of the Reserve Account shall be deposited into the Special Redemption Fund and used to pay principal and interest on the Bonds. A separate banking account is not required for each of the funds and accounts established under this Resolution; however, the monies in each fund or account shall be accounted for separately by the City and used only for the respective purposes thereof. The proceeds of the Bonds shall be used solely for the purposes for which they are issued but may be temporarily invested until needed in legal investments. No such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder (the "Regulations").

An officer of the City, charged with the responsibility for issuing the Bonds, shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations.

Section 13. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 10, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the City, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the City, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 15. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter into a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 16. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No

registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 17. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 18. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and their ownership, management and use will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

The foregoing covenants shall remain in full force and effect, notwithstanding the defeasance of the Bonds, until the date on which all of the Bonds have been paid in full.

Section 19. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 20. Conditions on Issuance and Sale of the Bonds. The issuance of the Bonds and the sale of the Bonds to the Purchaser are subject to (a) approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Bonds and (b) realization of debt service savings in an amount sufficient to satisfy

the Savings Test. Satisfaction of such conditions shall be evidenced by execution by an Authorized Officer of the Approving Certificate.

The Bonds shall not be issued, sold or delivered until these conditions have been satisfied. Upon satisfaction of the conditions, an Authorized Officer is authorized to execute the Proposal with the Purchaser providing for the sale of the Bonds to the Purchaser.

Section 21. Redemption of Refunded Obligations. Subject to final approval by an Authorized Officer, as evidenced by the execution of the Approving Certificate, the Refunded Obligations are called for prior payment and redemption on a date within 90 days of the date of issuance of the Bonds at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to work with Ehlers to cause timely notice of redemption, in substantially the form attached hereto as Exhibit C and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice. All actions heretofore taken by the officers and agents of the City to effectuate the redemption of the Refunded Obligations are hereby ratified and approved.

Section 22. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 23. Official Statement. The Common Council hereby directs the Authorized Officers to approve the Preliminary Official Statement with respect to the Bonds and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officers or other officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the closing of the Bonds, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 24. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

The Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 25. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 26. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 27. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent, sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 28. Conflicting Ordinances or Resolutions. All prior ordinances, resolutions, rules, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage.

Adopted, approved and recorded February 9, 2021.

---

Theodore Grant  
Mayor

ATTEST:

---

Ann Schommer  
City Clerk

(SEAL)

EXHIBIT A

CERTIFICATE APPROVING THE DETAILS OF  
WATER SYSTEM REVENUE REFUNDING BONDS, SERIES 2021B

I, [\_\_\_\_],[\_\_\_\_] of the City of Ripon, Fond du Lac County, Wisconsin (the "City") hereby certify that:

1. Resolution. On February 9, 2021, the Common Council of the City adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$3,005,000 Water System Revenue Refunding Bonds, Series 2021B of the City (the "Bonds") and delegating to me the authority to approve the purchase proposal for the Bonds, and to determine the details for the Bonds within the parameters established by the Resolution.

2. Proposal; Terms of the Bonds. On the date hereof, the Bonds were offered for public sale and the bids set forth on the Bid Tabulation attached hereto as Schedule I and incorporated herein by this reference were received and the institution listed first on the Bid Tabulation (the "Purchaser") offered to purchase the Bonds in accordance with the terms set forth in the Proposal attached hereto as Schedule II and incorporated herein by this reference (the "Proposal"). Ehlers & Associates, Inc. recommends the City accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Bonds shall be issued in the aggregate principal amount of \$ \_\_\_\_\_, which is not more than the \$3,005,000 approved by the Resolution, and shall mature on May 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule III and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Bonds is not more than \$100,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
05/01/2022	\$365,000	\$ _____
05/01/2023	370,000	_____
05/01/2024	365,000	_____
05/01/2025	375,000	_____
05/01/2026	375,000	_____
05/01/2027	380,000	_____
05/01/2028	385,000	_____
05/01/2029	390,000	_____

The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) is \_\_\_\_\_%, which is not in excess of 2.75%, as required by the Resolution.

4. Purchase Price of the Bonds. The Bonds shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$ \_\_\_\_\_, plus accrued interest, if

any, to the date of delivery of the Bonds which is not less than 99.00% nor more than 106.00% of the principal amount of the Bonds as required by the Resolution.

The present value debt service savings achieved by the Refunding is \$ [\_\_\_\_], which is at least 2.00% of the principal amount refunded as required by the Resolution.

5. Redemption Provisions of the Bonds. [The Bonds maturing on May 1, [\_\_\_\_] and thereafter are subject to redemption prior to maturity, at the option of the City, on May 1, [\_\_\_\_] or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Bonds are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.]

6. Redemption. The Refunded Obligations shall be called for prior payment on May 1, 2021.

7. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Bonds and the debt service schedule attached hereto as Schedule IV is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on \_\_\_\_\_, 2021 pursuant to the authority delegated to me in the Resolution.

\_\_\_\_\_  
[\_\_\_\_], [\_\_\_\_]

SCHEDULE I TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE IV TO APPROVING CERTIFICATE

Debt Service Schedule

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on May 1, \_\_\_\_, \_\_\_\_, \_\_\_\_ and \_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from special redemption fund deposits which are required to be made in amounts sufficient to redeem on May 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on May 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____ (maturity)
____	____

For the Term Bonds Maturing on May 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____ (maturity)
____	____

For the Term Bonds Maturing on May 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____ (maturity)
____	____

For the Term Bonds Maturing on May 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____ (maturity)]
____	____

EXHIBIT B

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS  
STATE OF WISCONSIN  
NO. R- \_\_\_\_\_ FOND DU LAC COUNTY \$ \_\_\_\_\_  
CITY OF RIPON  
WATER SYSTEM REVENUE REFUNDING BOND, SERIES 2021B

MATURITY DATE ORIGINAL DATE OF ISSUE INTEREST RATE CUSIP  
May 1, \_\_\_\_\_, 2021 \_\_\_\_\_%

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, the City of Ripon, Fond du Lac County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), solely from the fund hereinafter specified, on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2021, until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

The Bonds maturing on May 1, [\_\_\_\_], and thereafter are subject to redemption prior to maturity, at the option of the City, on May 1, [\_\_\_\_], or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the Resolution referenced below at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

This Bond is one of an issue aggregating \$[\_\_\_\_\_] issued for the purpose of paying the cost of refunding obligations of the City issued to finance additions, improvements and extensions to the City's Water System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted February 9, 2021, and entitled: "A Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,005,000 Water System Revenue Refunding Bonds, Series 2021B of the City of Ripon, Fond du Lac County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds", as supplemented by a Certificate Approving the Details of Water System Revenue Refunding Bonds, Series 2021B (collectively, the "Resolution") and is payable only from the income and revenues of said Water System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund", created by a resolution adopted by the City on June 27, 2005 and hereby further continued by the Resolution. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly

authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

It is hereby certified, recited and declared that all conditions, things and acts required by law to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said City from the operation of its Water System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

IN WITNESS WHEREOF, the City of Ripon, Fond du Lac County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF RIPON,  
FOND DU LAC COUNTY, WISCONSIN

By: \_\_\_\_\_  
Theodore Grant  
Mayor

(SEAL)

By: \_\_\_\_\_  
Ann Schommer  
City Clerk

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned Resolution of the City of Ripon, Wisconsin.

BOND TRUST SERVICES CORPORATION  
ROSEVILLE, MINNESOTA

By \_\_\_\_\_  
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

EXHIBIT C

NOTICE OF FULL CALL\*

Regarding

CITY OF RIPON  
FOND DU LAC COUNTY, WISCONSIN  
WATER SYSTEM REVENUE BONDS, SERIES 2013A  
DATED MAY 9, 2013

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called by the City for prior payment on May 1, 2021 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
05/01/2022	\$340,000	2.000%	76755MBJ6
05/01/2023	350,000	2.000	76755MBK3
05/01/2024	350,000	2.050	76755MBL1
05/01/2025	360,000	2.200	76755MBM9
05/01/2026	365,000	2.400	76755MBN7
05/01/2027	380,000	2.550	76755MBP2
05/01/2028	390,000	2.650	76755MBQ0
05/01/2029	400,000	2.750	76755MBR8

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before May 1, 2021.

Said Bonds will cease to bear interest on May 1, 2021.

By Order of the  
Common Council  
City of Ripon  
City Clerk

Dated \_\_\_\_\_

\* To be provided by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to May 1, 2021 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at [www.emma.msrb.org](http://www.emma.msrb.org).

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: January 26, 2021

Town  Village  City of Ripon County of Fond du Lac

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10:00 am and ending 5:00 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Ripon Main Street, Inc.

(b) Address 114 Scott Street, P.O. Box 365, Ripon WI 54971  
(Street)  Town  Village  City

(c) Date organized 1988

(d) If corporation, give date of incorporation 1988

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Tom Moniz, 836 Thomas Street, Ripon WI 54971

Vice President Karen Stone, 126 E. Jackson Street, Ripon WI 54971

Secretary Diane Nowinski, 229 Union Street, Ripon WI 54971

Treasurer Mary Flanagan, 470 County Road M, Pickett WI 54964

(g) Name and address of manager or person in charge of affair:

Craig Tebon, 114 Scott Street, Ripon WI 54971

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Southwest corner of Watson & Seward Street - IDs will be checked attendees will be given wristbands

(b) Lot Village Green Block 400 Block of Watson Street

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Polka on the Ice

(b) Dates of event Saturday, February 20, 2021

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Ripon Main Street, Inc.  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer Craig Tebon  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**ORDINANCE NO. 2021-\_\_\_\_\_**

**ORDINANCE TO AMEND SUBSECTION 16.04.020 – DEFINITIONS OF THE MUNICIPAL CODE OF THE CITY OF RIPON, WISCONSIN AND SUBSECTION 16.20.040 (A,B,C) - PROCEDURE FOR GRIEVANCES (A, B, C) OF THE MUNICIPAL CODE OF THE CITY OF RIPON, WISCONSIN**

**WHEREAS**, the Common Council for the City of Ripon is desirous to amend Subsection 16.04.020 Definitions of the Municipal Code and Subsection 16.20.040 (A,B,C) – Procedure for grievances (A,B,C) of the Municipal Code of the City of Ripon,

**NOW THEREFORE IT BE ORDAINED BY THE COMMON COUNCIL OF THE CITY OF RIPON, WISCONSIN SUBSECTION 16.04.020 – DEFINITIONS OF THE MUNICIPAL CODE AND SUBSECTION 16.20.040040 (A,B,C) – PROCEDURE FOR GRIEVANCES (A,B,C) IS AMENDED TO READ AS FOLLOWS: CHANGING NAME FROM CABLE TV COMMITTEE TO RIPON COMMUNITY MEDIA COMMITTEE.**

**ORDINANCE TO AMEND SUBSECTION 16.04.020 – DEFINITIONS OF THE MUNICIPAL CODE OF THE CITY OF RIPON, WISCONSIN**

**16.04.020 - Definitions.**

For the purpose of this title, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context clearly indicates that another meaning is intended. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

"Agency" means the person, department or agency designated by the city council to act in matters related to cable television. In the absence of any specific designation by city council, the mayor or his/her designate shall act as the agency.

"Cable coordinator" means a person designated and hired by the city of Ripon for purposes of coordinating the city's responsibilities with regard to this title, advising the council on issues regarding cable TV, working with the franchisee to fulfill the requirements of this title and all applicable state and federal laws, and making appropriate decisions with regard to the public access channels.

"Cable television system" means a facility, consisting of a set of closed transmission paths and associated signal generation, reception and control equipment that is designed to provide cable service over the public right-of-way which includes video programming and which is provided to multiple subscribers within a community, but such term does not include:

1. A facility that serves only to retransmit the television signals of one or more television broadcast stations;
2. A facility that serves subscribers without using any public right-of-way;
3. A facility of a common carrier which is subject, in whole or in part, to the provisions of federal law, except that such facility shall be considered a cable system (other than for the purposes of Section 621(c) of the Cable Communications Policy Act of 1984 (as it may hereinafter be modified or amended)) to the extent such facility is used in the transmission of video programming directly to subscribers; or
4. Any facilities of any electric utility used solely for operating its electric utility systems.

"Ripon Community Media Committee" means that committee having the duties assigned to it under Section 16.20.040.

"Channel" is a portion of the electromagnetic spectrum, capable of carrying a television channel.

"Converter" means an electronic device which converts signals to a frequency not susceptible to interference within the television receiver of a subscriber; and with an appropriate channel selector also permits a subscriber to view all signals delivered at designated dial locations.

"City council" means the city council of the city of Ripon or the designated committee of jurisdiction.

"Federal communications Commission" or "FCC" means the present federal agency of that name as constituted by the Communications Act of 1934, or any successor agency created by the United States Congress.

"Franchise" means an initial authorization or renewal thereof (including a renewal of an authorization which has been granted pursuant to Chapter 16.16 of this code issued by the franchising authority.

"Franchising authority" means the city of Ripon.

"Franchise area" means the corporate limits of the city for which a franchise is granted under the authority of this title.

"Grantee" means the natural person, partnership, domestic or foreign corporation, association, joint venture or organization of any kind granted a franchise by the council under this title and its lawful and approved successor, transferee or assignee.

"Gross revenue" means receipts derived directly from the operation or use of all or part of a cable television system franchised pursuant to this title by the grantee and its subsidiaries including revenue from basic and expanded basic subscriber fees, premium channel fees, pay-per-view performance fees, equipment rentals and connection fees; provided, however, that this shall not include any advertising, home shopping or data revenue or any taxes on services furnished by the grantee herein imposed directly on any subscriber or user by the state, local or other governmental unit and collected by the grantee on behalf of such governmental unit or separate revenues of affiliates of a parent company not attributable to the parent company's local cable operation.

"Person" means an individual, partnership, association, joint stock company, trust, corporation or governmental entity.

"Public way" means the surface, the air space above the surface, and the area below the surface of any public street, highway, lane, path, alley, sidewalk, boulevard, drive, bridge, tunnel, park, parkways, waterways, or other public right-of-way including public utility easements or rights-of-way, and any temporary or permanent fixtures or improvements located thereon now or hereafter held by the city which shall entitle the city and the grantee to the use thereof for the purpose of installing and maintaining the grantee's cable television system.

"Regular subscriber service" means the distribution to subscribers of signals over the cable television system, which the FCC authorizes the grantee to carry.

"Schools" means all public elementary and secondary schools.

"State-of-the-art" equipment means that it is readily available from two or more supply sources, is able to perform the intended functions as demonstrated in a similar community, and is economically feasible.

"Subscriber" means any person who pays for the regular subscriber services and/or any one or more of such other services as may be provided by the grantee's cable television system and does not further distribute such service(s).

"User" means a person or organization utilizing a system channel or system equipment and facilities for purposes of production and/or transmission of materials, as contrasted with receipt thereof in a subscriber capacity.

(Amended during 6/98 supplement; Ord. 1113 (part), 1997; Ord. 915 (part), 1991).

**16.20.040 – Procedure for grievances.**

Persons aggrieved by decisions of the cable TV coordinator shall have the following rights:

- A. The actions of the cable TV coordinator may be appealed to the Ripon Community Media Committee. The petitioner must file a notice of appeal within ten days of the action taken by the cable TV coordinator. The notice of appeal shall be made on the form provided for that purpose. Upon filing of a notice for appeal with the cable TV coordinator, Ripon Community Media Committee shall fix a reasonable time (not more than thirty days from the date of filing) for a public hearing. A class 2 notice shall be published in the city's official newspaper.
  
- B. The hearing before the Ripon Community Media Committee shall be open to the public. The committee shall create a record of its proceedings showing the vote of each member upon each appeal question, or if absent or failing to vote, the reason for the grant or denial or the appeal and any other official actions taken. A quorum of four members shall be present for the taking of any official action and a simple majority of that quorum shall be necessary for the grant or denial of an appeal.
  
- C. The actions of the Ripon Community Media Committee may be appealed to the common council of the city of Ripon. The petitioner must file a notice of appeal within ten days of the actions of Ripon Community Media Committee. Such notice shall be filed with the cable TV coordinator and shall be made on the form provided for that purpose. Upon the filing of a notice of appeal, the common council shall fix a reasonable time (not more than thirty days from the date of filing) for a public hearing. A class 2 notice shall be published in the city's official newspaper.

\_\_\_\_\_  
Theodore Grant, Mayor

ATTEST:

\_\_\_\_\_  
Lori Rich, City Administrator

AYES \_\_\_\_\_ NAYES \_\_\_\_\_

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

PUBLISHED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

Approved as to form:

\_\_\_\_\_  
Ludwig L. Wurtz, City Attorney