



# CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

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## CITY OF RIPON COMMON COUNCIL MEETING Council Chambers, City Hall

Tuesday, May 11, 2021

7:00 p.m.

\*\*\*\*\*AMENDED\*\*\*\*\*

- I. Call to order/roll call
- II. Pledge of Allegiance/Invocation - Peg Salmela
- III. Approval of agenda
- IV. Public communications and comment
- V. Accept Informational Reports from Standing Committees and Staff
  1. Historic Preservation minutes – April 6, 2021
  2. Park & Rec minutes – April 28, 2021
  3. Plan Commission Meeting April 26, 2021
  4. Building Inspector report – April
  5. EMS report – April
  6. Public Works Department report – April
  7. Senior Citizen report – April
  8. Water Department report – April
  9. City Administrator report – April
  10. City Administration reports
    - a. Treasurer's report – April
    - b. Budget report – April
    - c. Check register – April
- VI. Consent calendar (Unless the Mayor, Council or staff asks that one or more of the items listed be pulled, this list may be approved with a single vote.)
  1. Common Council minutes – April 12, April 26

## VII. Action items

### 1. Vermont St and Parkway Terrace Construction Project Bid/ Notice of Award

(Staff note: Bids for the Vermont St and Parkway Terrace Project were received on April 29. A total of 6 bids were received for the project. The low bidder for the project is James Peterson Sons, Inc. of Medford, WI with a bid amount of \$2,129,730.02. The project estimate was \$2.2 million. Staff and project engineers are recommending approval of the low bid.)

### 2. Appeal of 3<sup>rd</sup> Dog Petition at 23 Lawndale Ave.

(Staff note: The property owners at 23 Lawndale Ave. have petitioned the city to have a 3<sup>rd</sup> dog at the property. The request was denied at a staff level due to past dog complaints and licensing non-compliance. Property owner has requested an appeal to the Common Council.)

### 3. Review Street Café Ordinance

(Staff note: In April 2020, the council approved the annual extension of the Street Café Ordinance after review. Street Cafes are permitted downtown from April 15 to October 31, 2019, with no more than 2 parking spaces to be used per block. Staff has no concerns with continuing to allow street cafes, has no suggested amendments to the ordinance, and recommends this be the last annual review unless issues arise.)

### 4. Adopt-A-Park Program

(Staff note: Parks and Recreation Committee reviewed and recommended approval of the new Adopt-A-Park Program on April 28. The program allows the adoption of specific park projects and maintenance by private business and groups. Staff recommend approval to formalize the volunteer opportunities in city parks.)

### 5. Local Historic Landmark Designation – 16 Union Street

(Staff note: Historic Preservation Committee has recommended 16 Union Street be designated a local historic landmark. The property owner requested the designation and the property is known to have housed Ripon's first post office.)

### 6. Resolution - Authorize borrowing from Investors Community Bank

(Staff note: The 2020 budget included capital expenditures for equipment and the overlay of various streets with final costs totaling \$575,000. Staff recommends borrowing from Investors Community Bank: \$260,000 for 5 years at a 2.5% interest rate for the equipment and \$315,000 for 20 years at a 2.8% interest rate for the infrastructure. (These rates are at and below the current State Trust Fund interest rates of 2.5 and 4% respectively. The rates are below the rates quoted by local banks.)

- VIII. Project updates & staff reports
- IX. Mayor's communications and appointments
- X. Agenda items for future Council meetings
- XI. Adjourn

**Ripon Historic Preservation Commission**  
**Meeting Minutes for Tuesday, April 6, 2021**

**1. Call to Order**

Split brought the meeting to order at 6:31 pm

**2. Roll Call**

Present: C Arbaugh, B Hutton, Robida, Splitt, Willet

Absent: H Hutton, Pollesch and Gallops

Guests: S Arbaugh, Ethan and Jonathon Schneider, Adam Sonntag, Ken and Kara Schmidt

**3. Approval of Agenda**

A motion to approve the Agenda was made by Willet

B Hutton then gave a second approval

Yes votes were unanimous

The Agenda was carried

**4. Approval of Past Minutes**

A motion to approve the Minutes was made by Robida

B Hutton then gave a second approval

Yes votes were unanimous

The Minutes were carried

**5. Approval of Financial Report**

A motion to approve the Financial Report was made by Splitt

B Hutton then gave a second approval

Yes votes were unanimous

The Financial Report was carried

**6. Public Comments**

John Splitt welcomed Adam Sonntag as new City Administrator

John Splitt welcomed Sarah Willet as new HP Commissioner

**7. Certificate of Appropriateness applications**

**129 East Jackson Street - CSA Homes**

Ken and Kara Schmitt presented plans for their new property. The proposed 4-lite window is an excellent design and color. Building of a stairway to the second floor with a landing at the back of the building passed as well. Plans for removal of stucco to reveal the original stone of the building follow guidelines and tuck pointing the stone that will then be exposed was approved with the stipulation that the new mortar mixture be as close to the original material and color as possible.

## **RHPC Meeting Minutes continued**

**Page two**

A motion to approve; with the above stipulation was made by Splitt

B Hutton then gave a second approval

Yes votes: 4 No votes: 1

The Certificate of Appropriateness is carried

### **119 Watson Street - Publix House**

Additional signage for the Publix house is being proposed. The sign will match the other features of the building. The material being used, size, shape, colors, height and hanging method all follow guidelines.

A motion to approve was made by B Hutton

Willet then gave a second approval

Yes votes were unanimous

The Certificate of Appropriateness is carried

### **200 Watson Street - Alexandria Games**

Signage for the store front was proposed. The material, shape, colors, height and installation method of each sign is in compliance. The commission wants to confirm that the square footage is within the approved standard.

A motion to approve pending confirmation of signs square footage was made by Splitt

Robida then gave a second approval

Yes votes were unanimous

The Certificate of Appropriateness is carried

### **212 Watson Street - Diedrich Jewelers**

Diedrich has proposed new windows across the front of their store. Drawings of the windows along with where the windows will be installed, who is installing and the color of the window frames was submitted and approved.

A motion to approve was made by Willet

B Hutton then gave a second approval

Yes votes were unanimous

The Certificate of Appropriateness is carried

### **333 Watson Street - j's BBQ**

Additional Watson Street signage for the restaurant was proposed. The material, shape, colors, height, square footage, installer and installation method are acceptable

A motion to approve the signage was made by Robida

B Hutton then gave a second approval

Yes votes were unanimous

The Certificate of Appropriateness is carried

## **RHPC Meeting Minutes continued**

### **Page three**

#### **322 Watson Street - Islandtree**

A blade sign to be installed on the front of the store has been proposed. The material, shape, colors, height, square footage and installation method are in compliance.

A motion to approve the signage was made by Arbaugh

Robida then gave a second approval

Yes votes were unanimous

The Certificate of Appropriateness is carried

#### **8. Facebook Page (Hasse Brewery Stable and American House)**

Work on the Hasse Brewery Stable has been paused as an offer for this property has been made. Work on the American House has been paused waiting to hear next steps.

#### **9. Eagle Scout Project**

Ethan Schneider returned to present his findings since last he met with us. Actual costs were revealed as well as his plan to interface with Skip Walker and the Historical Society for video and fact checking. Each sign will list its "original" name only, a photo, the QR code, the Scout's emblem and the address. Fund raising still needs to be determined. Ethan will implement his project by June.

#### **10. 16 Union Street - Former Post Office**

Splitt advised the paperwork and the payment for this property has been submitted for Local Designation. Following approval the City Council and Register of Deeds will review and approve the designation as well. Scott will keep the Commission advised.

#### **11. Next Meeting Date**

Tuesday, May 4, 2021 at 6:30 PM

#### **12. Adjournment**

A motion to adjourn the meeting was made by Arbaugh

B Hutton then gave a second approval

Yes Votes were unanimous

Adjournment was carried

The Ripon Historic Preservation Commission Meeting Minutes for Tuesday, April 6, of 2021 are respectfully submitted by Cathylee Arbaugh, current resident of Ripon, WI.

## **PARK & RECREATION COMMITTEE MEETING**

**April 28, 2021**

**PRESENT:** Baird, Hansen, Mansmith, Soda

**ABSENT:** Reider

**OTHERS:** Public Works Director Ehrenberg, City Administrator Sonntag, John Splitt, Sandy Wisneski

Hansen called the meeting to order at 5:02 p.m.

### **Approve meeting minutes**

Mansmith moved and Baird seconded a motion to approve the March 24, 2021 minutes as presented. Motion carried.

### **Discussion items**

#### **Horner Park Design**

The Committee reviewed a concept for the Horner Park project. Hansen discussed removing a park walkway and cutting a path to the bridge. Ehrenberg noted the work is scheduled for July. Hansen added there will be painted parking spots with parking blocks. Council member John Splitt was in attendance to discuss the design and the style of boulder used in the project. Splitt discussed using ledge rock instead of the boulders placed at the park. Hansen noted the current rock was paid for by the Friends of the Park. Ehrenberg stated the plan did not define the type of boulder and that he would meet with Splitt to review other options. After discussion, Soda moved and Baird second to approve the Horner Park Design with replacement boulders, a narrowed path to the bridge and removal of the park walkway. Motion carried. Ehrenberg noted the need to address the failing retaining walls in the park.

#### **Baseball Field Maintenance**

Hansen discussed concerns the baseball clubs noted regarding the condition of the ball fields and supported developing a working agreement. Hansen stated the city has been responsible for mowing, spraying of weeds, and other structural needs. Ehrenberg stated the fields not getting used in 2020 have put them in worse condition to start this season. Hansen discussed the possibility of having drainage issues on diamond 6 fixed and would bring a proposal back to the committee. Sonntag discussed options for an agreement to set expectations moving forward. Mansmith supported drafting an MOU. Soda stated a meeting between the baseball clubs and city would be appropriate to establish responsibilities and discuss goals for fundraising. A meeting will be scheduled between staff and the clubs.

#### **Elizabeth Murray Park Trail Extension and Trailhead Stewardship Grant**

Sonntag reported the city was applying for a DNR Stewardship grant for the trail extension and trailhead project. Sonntag explained the need to score additional

grant points and discussed a public-private partnership agreement to adopt the park and trail. The Committee reviewed an agreement to establish a pilot park adoption program with Fortifi Bank. Hansen supported the agreement to get more points for the grant and thanked Fortifi Bank for volunteer. Motion by Mansmith and Soda second to approve the pilot agreement with Fortifi Bank. Motion carried.

#### Adopt-A-Park Program

The Committee reviewed a draft Adopt-A-Park Program. Hansen stated this should help with the list of priorities and the budget at the park. Mansmith supported the idea of allowing businesses to help with the parks. Soda and Hansen supported recognizing businesses that volunteer. Motion by Hansen and Baird second to approve the Adopt-A-Park Program and send it to the Common Council for consideration. Motion carried.

#### Park Equipment Inventory

Ehrenberg provided a list of all park equipment, which included a replacement cost, location, picture, and ADA compliance. Hansen and Mansmith noted the high cost of equipment. Hansen discussed the definition of ADA compliance. The Committee discussed the priority to review all equipment in the parks and add ADA inclusive equipment. Mansmith recommended reviewing the 5-year capital plan for parks.

#### Disc Golf Park

Hansen discussed a request to donate funds from the Early Birds Kiwanis for disc golf course improvements. Hansen detailed the cost of rubber tee boxes, signs, and hole markers, which totaled approximately \$1,800. Soda noted the Kiwanis Club was eager to move forward with the donation. Hansen will report back to the Committee the decision of the Early Bird Kiwanis Club.

#### Project updates and staff reports

Ehrenberg supplied an updated workplan. Ehrenberg discussed a water valve issue at the quads, replacing cement at the quad concession stand for \$3,500, and discussed conditions of the dugouts. Ehrenberg stated Fortifi Bank will help paint the Barlow Park shelter and the bubblers will be repaired. Ehrenberg also reported the swing at the dam is being placed, the fields will be sprayed, and hot water heaters need repair in the pavilions. Mansmith discussed marketing the round up donation program.

#### Review status of budget to date (March 2021)

Ehrenberg reported reservations were being booked in the parks.

#### Suggestions for agenda items for next meeting

Strategic and 5-Year Capital Plan and Horner Park Boulders. Let Hansen or Sonntag know of other items.

#### Announce date and time for next committee meeting

Hansen announced that the next meeting will be on Wednesday, May 26, 2021 at 5:00 p.m. at City Hall.

With no other business before the Committee, Mansmith moved and Baird seconded a motion to adjourn. Motion carried. Hansen declared the meeting adjourned at 6:00 p.m.

Respectfully submitted,  
Adam Sonntag, City Administrator

# **PLAN COMMISSION MEETING**

## **April 26, 2021**

Present: Grant, Iverson, Splitt, Pollesch, Hutton (arrived during Action items)  
Absent: Hoch  
Others: Public Works Director Ehrenberg, City Administrator Sonntag, City Attorney Wurtz,  
Marci Culver and daughter

Mayor Grant called the meeting to order at 6:30 p.m.

### **Approve meeting minutes – February 17, 2021**

Splitt moved and Iverson seconded a motion to approve the February 17, 2021 minutes as presented. Motion carried 4-0.

### **Action items**

#### **Conditional Use Permit Application Amendment – Marci Culver – 1035 W. Fond du Lac St.**

Marci Culver explained the need to add a fence to her previously approved conditional use permit application for a dog boarding business. Culver explained issues with dog safety. Mayor Grant supported the request. Pollesch discussed the specific restrictions previously placed on the conditional use permit that disallowed fencing in the project. Culver discussed fencing materials (wood was the preferred option) and plans to control the space with staff. The Commission discussed the size of the fence, use of the fence for dumpsters, and the need to have staff accompany dogs. Hutton stated she believed the downtown location had very little issues with dog complaints. Splitt moved and Hutton seconded a motion to amend the conditional use permit for Marci Culver at 1035 W. Fond du Lac St. to allow the construction of a fence with no exterior pet access and the requirement all dogs be attended to by an employee while outside. Motion carried 5-0.

### **Project updates and staff reports**

Nothing to report currently.

### **Agenda items for future meetings**

Contact Rich or Mayor Grant with other agenda items.

With no further business, Iverson moved and Pollesch seconded a motion to adjourn. Motion carried 5-0. Mayor Grant declared the meeting adjourned at 6:45 p.m.

Respectfully submitted,  
Adam Sonntag, City Administrator

CITY OF RIPON				BUILDING REPORT				APRIL		2021	
TYPE OF PERMIT	MONTH		YEAR TO DATE		LAST YEAR TO DATE		Permit Cost	Permit Cost	Permit Cost	Permit Cost	
	No.	Estimated Value	No.	Estimated Value	No.	Estimated Value					
Single Family Residence			2	\$775,000.00			\$3,735.12		3	\$540,000.00	\$5,231.12
Multi-Family Residence											
Residential Garage	1	\$25,500.00	2	\$52,500.00			\$357.52		3	\$196,000.00	\$934.80
Residential Garage Alteration									2	\$20,750.00	\$228.80
Residential Alteration	10	\$237,928.00	21	\$371,758.00			\$2,468.87		26	\$917,496.00	\$1,884.97
Commercial											
Commercial Alteration	3	\$219,425.00	5	\$538,982.00			\$3,233.89		5	\$39,675.00	\$378.50
Industrial											
Industrial Alteration											
Signs	1	\$250.00	5	\$10,734.00			\$377.89		9	\$80,679.00	\$865.27
Miscellaneous	9	\$39,550.00	14	\$48,350.00			\$750.00		10	\$131,500.00	\$1,082.00
Demolition			2	\$65,665.00			\$200.00		1		\$50.00
Hospital											
Church											
School											
College											
Trailer Homes											
<b>Total Building Permits</b>	<b>24</b>	<b>\$522,653.00</b>	<b>51</b>	<b>\$1,862,989.00</b>			<b>\$11,123.29</b>		<b>59</b>	<b>\$1,926,100.00</b>	<b>\$10,655.46</b>
Commercial Plan Approval			1				\$600.00				
Plumbing Permits	3		10	\$150.00			\$942.00		15		\$560.00
Electrical Permits	9		18	\$600.00			\$1,756.02		24		\$1,696.67
Heating Permits	2		21	\$150.00			\$1,350.00		17		\$900.00
<b>Total Permit Fees</b>							<b>\$15,171.31</b>				<b>\$13,812.13</b>
<b>Totals</b>	<b>38</b>	<b>\$522,653.00</b>	<b>101</b>	<b>\$1,862,989.00</b>			<b>\$15,771.31</b>		<b>115</b>	<b>\$1,926,100.00</b>	<b>\$13,812.13</b>

# RIPON GUARDIAN EMS MONTHLY REPORT APRIL 2021

## Response Mode to Scene

Response Mode To Scene (eResponse.23)	Number of Runs	Percent of Total Runs
Non-Emergent	86	69.92%
Emergent (Immediate Response)	37	30.08%
<b>Total: 123</b>		<b>Total: 100.00%</b>

## Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
Non-Emergent	96	78.05%
Not Applicable	20	16.26%
Other, call cancelled	4	3.25%
Emergent (Immediate Response)	3	2.44%
<b>Total: 123</b>		<b>Total: 100.00%</b>

## Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Treated, Transported	98	79.67%
Eval, No Treatment/Trans Req'd	11	8.94%
Treated, Released (AMA)	4	3.25%
Canceled on Scene (No Pt Contact)	3	2.44%
Dead at Scene-No Resuscitation Attempt (w/o Trans)	3	2.44%
Standby-No Support Provided	2	1.63%
Canceled (Prior to Arrival At Scene)	1	0.81%
Dead at Scene-Resuscitation Attempted (w/o Trans)	1	0.81%
<b>Total: 123</b>		<b>Total: 100.00%</b>

## Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	73	59.35%
Interfacility Transport	45	36.59%
Public Assistance/Other Not Listed	2	1.63%
Standby	2	1.63%
Mutual Aid	1	0.81%
<b>Total: 123</b>		<b>Total: 100.00%</b>

## Runs by Responding Unit

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
149	83	67.48%
147	36	29.27%
148	3	2.44%
No unit assigned (cancelled before unit assignment)	1	0.81%
<b>Total: 123</b>		<b>Total: 100.00%</b>

## April 2021 Public Works Report

### Overview:

Currently the department has 101 workorders that are in the system to be completed.

### Streets:

- Pothole patching
- Shouldering
- Asphalt plant does not open until end of May

### Overall Monthly Comments:

- Council Meetings
- Weekly Staff meetings
- oOo Meeting weekly with Adam
- Sidewalk Maintenance completed
- Crack routing continues
- Contractor tree removal
- Columbarium cement poured
- Shouldering continues
- Murray Park Quad cement poured. Restoration will start
- Next month projects
  - Wide area mowing starting
  - Stump grinding starts

Mike Ehrenberg



# Work Order Summary

Ehrenberg, Mike: 5/5/2021 8:26:49 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
<b>BUILDING &amp; GROUNDS</b>										
3135	[Clean and rearrange behind big shed]	617 [Shop office, shop, break room]	CORRECTIVE	3/26/2021	4/1/2021	4.00	\$180.00	\$0.00	\$0.00	\$180.00
3238	[ELEVATOR QUARTERLY INSPECTION]	614 [CITY HALL ELEVATOR]	PREDICTIVE	4/16/2021	4/29/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3285	[Lighting City Hall]	601 [CITY HALL]	REPAIR	4/26/2021	4/30/2021	2.50	\$112.50	\$9.00	\$0.00	\$121.50
<b>BUILDING &amp; GROUNDS Total</b>				<b>3</b>	<b>3</b>	<b>7.50</b>	<b>\$337.50</b>	<b>\$9.00</b>	<b>\$0.00</b>	<b>\$346.50</b>
<b>CEMETERY</b>										
3198	[FULL ADULT BURIAL]	613 [Garden of the Cross Cemetery]	REQUEST	4/6/2021	4/10/2021	7.00	\$315.00	\$0.00	\$0.00	\$315.00
3200	[repair door and taillight lens]	3209 [Kubota Utility Truck 2007]	REPAIR	4/6/2021	4/13/2021	1.00	\$45.00	\$289.25	\$0.00	\$334.25
3203	[Get mower deck ready for summer]	1213 [1550 TerrainCut]	REPAIR	4/7/2021	4/7/2021	4.00	\$180.00	\$0.00	\$0.00	\$180.00
3271	[VERIFY LOT]	611 [Woodlawn Cemetery]	REQUEST	4/22/2021	4/26/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3322	[Cemetery Help]	632 [ALL CEMETERIES]	PREVENTIVE	5/3/2021	4/30/2021	119.75	\$5478.75	\$0.00	\$0.00	\$5478.75
<b>CEMETERY Total</b>				<b>5</b>	<b>5</b>	<b>132.00</b>	<b>\$6030.00</b>	<b>\$289.25</b>	<b>\$0.00</b>	<b>\$6319.25</b>
<b>COMPOST</b>										
3026	[MONTHLY COMPOST ROTATION]	616 [Compost]	PREDICTIVE	3/1/2021	4/6/2021	14.00	\$630.00	\$0.00	\$0.00	\$630.00
3187	[Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE	4/5/2021	4/6/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3188	[COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE	4/5/2021	4/6/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50



# Work Order Summary

Ehrenberg, Mike: 5/5/2021 8:26:49 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3202 [COMPOST SITE MAINTENANCE WEDNESDAY]	616 [Compost]	PREDICTIVE		4/7/2021	4/7/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3218 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		4/12/2021	4/12/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3219 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		4/12/2021	4/12/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3236 [COMPOST SITE MAINTENANCE WEDNESDAY]	616 [Compost]	PREDICTIVE		4/16/2021	4/16/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3239 [Roll off Compacting Wednesday]	616 [Compost]	PREDICTIVE		4/16/2021	4/16/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3241 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		4/19/2021	4/19/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3242 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		4/19/2021	4/19/2021	1.50	\$67.50	\$0.00	\$0.00	\$67.50
3257 [Roll off Compacting Wednesday]	616 [Compost]	PREDICTIVE		4/21/2021	4/23/2021	0.75	\$33.75	\$0.00	\$0.00	\$33.75
3258 [COMPOST SITE MAINTENANCE WEDNESDAY]	616 [Compost]	PREDICTIVE		4/21/2021	4/23/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3283 [COMPOST SITE MAINTENANCE MONDAY]	616 [Compost]	PREDICTIVE		4/26/2021	4/28/2021	0.08	\$3.60	\$0.00	\$0.00	\$3.60
3284 [Rolloff Compacting Monday]	616 [Compost]	PREDICTIVE		4/26/2021	4/27/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3287 [Roll off Compacting Wednesday]	616 [Compost]	PREDICTIVE		4/28/2021	4/28/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3288 [COMPOST SITE MAINTENANCE WEDNESDAY]	616 [Compost]	PREDICTIVE		4/28/2021	4/28/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
<b>ELECTION</b>				<b>COMPOST Total</b>	<b>16</b>	<b>22.33</b>	<b>\$1004.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1004.85</b>



# Work Order Summary

Ehrenberg, Mike: 5/5/2021 8:26:49 AM

WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
2883 [ELECTION SET UP]	636 [ELECTION SETUP]	REQUEST	4/1/2021	12/30/2020	4/1/2021	8.00	\$360.00	\$0.00	\$0.00	\$360.00
3193 [ELECTION TAKE DOWN]	636 [ELECTION SETUP]	REQUEST	4/7/2021	4/5/2021	4/7/2021	4.50	\$202.50	\$0.00	\$0.00	\$202.50
<b>OPERATIONS</b>			<b>ELECTION Total</b>	<b>2</b>	<b>2</b>	<b>12.50</b>	<b>\$562.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$562.50</b>
3189 [Replace Furnace Filter As Needed]	630 [Shop Furnace]	PREVENTIVE		4/5/2021	4/6/2021	0.08	\$3.60	\$0.00	\$0.00	\$3.60
<b>PARKS</b>			<b>OPERATIONS Total</b>	<b>1</b>	<b>1</b>	<b>0.08</b>	<b>\$3.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3.60</b>
2936 [Repair Picnic tables]	618 [Park Picnic Tables]	REPAIR		1/20/2021	4/12/2021	100.00	\$4500.00	\$309.73	\$0.00	\$4809.73
3118 [VILLAGE GREEN ROLL GRASS PARK FOR SUMMER]	609 [Village Green]	PREVENTIVE	4/16/2021	3/23/2021	4/23/2021	4.50	\$202.50	\$0.00	\$0.00	\$202.50
<b>GROUND</b>										
3131 [2017 TORO PM]	1211 [Toro Mower 2017]	PREVENTIVE	3/31/2021	3/25/2021	4/19/2021	22.00	\$990.00	\$736.46	\$65.74	\$1792.20
3180 [PICKUP STONES]	625 [Homer Park]	REQUEST	4/1/2021	3/31/2021	4/1/2021	5.00	\$225.00	\$0.00	\$0.00	\$225.00
3204 [Get mower ready for summer]	1212 [1550 TerrainCut]	REPAIR	4/1/2021	4/7/2021	4/8/2021	2.50	\$112.50	\$0.00	\$0.00	\$112.50
3206 [Replace leaky hoses]	205 [Kabota Tractor w/loader 1995]	REPAIR	4/7/2021	4/7/2021	4/7/2021	1.00	\$45.00	\$76.04	\$0.00	\$121.04
3212 [INSTALL BATTING NETTING BARLOW]	603 [Barlow Park]	PREDICTIVE	4/9/2021	4/9/2021	4/30/2021	8.00	\$360.00	\$0.00	\$0.00	\$360.00
3213 [INSTALL BATTING NETTING MURRAY]	604 [Murray Park]	PREDICTIVE	4/9/2021	4/9/2021	4/30/2021	7.00	\$315.00	\$0.00	\$0.00	\$315.00
3215 [INSTALL FIELD BACK STOPS BARLOW]	603 [Barlow Park]	PREDICTIVE	4/9/2021	4/9/2021	4/13/2021	18.00	\$810.00	\$0.00	\$0.00	\$810.00



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3216 [INSTALL FIELD BACK STOPS MURRAY]	604 [Murray Park]	PREDICTIVE		4/9/2021	4/20/2021	12.00	\$540.00	\$0.00	\$0.00	\$540.00
3235 [Move blocks and add rocks]	625 [Horner Park]	REPAIR		4/15/2021	4/15/2021	11.00	\$495.00	\$165.45	\$0.00	\$660.45
3240 [Vandalism Damage]	603 [Barlow Park]	REPAIR	4/23/2021	4/19/2021	4/19/2021	4.50	\$202.50	\$62.30	\$0.00	\$264.80
3248 [Level Sand Murray Park]	604 [Murray Park]	REPAIR	4/21/2021	4/20/2021	4/20/2021	1.50	\$67.50	\$0.00	\$0.00	\$67.50
3252 [FIX LEAK]	603 [Barlow Park]	REPAIR		4/20/2021	4/19/2021	0.50	\$22.50	\$2.99	\$0.00	\$25.49
3253 [FIX LEAK]	604 [Murray Park]	REPAIR		4/20/2021	4/16/2021	0.50	\$22.50	\$9.99	\$0.00	\$32.49
3263 [Selfridge Lighting]	608 [Selfridge]	REPAIR	4/29/2021	4/21/2021	4/29/2021	1.50	\$67.50	\$0.00	\$0.00	\$67.50
3269 [REPLACE FAUCET]	603 [Barlow Park]	REPAIR		4/22/2021	4/21/2021	1.00	\$45.00	\$56.99	\$0.00	\$101.99
3277 [INSTALL SWING SET AR DAM]	625 [Horner Park]	REQUEST	4/27/2021	4/23/2021	4/28/2021	7.00	\$315.00	\$0.00	\$0.00	\$315.00
3333 [EMPTY RECYCLING]	604 [Murray Park]	PREDICTIVE		5/4/2021	4/29/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3334 [REMOVE EQUIPMENT]	608 [Selfridge]	CORRECTIVE		5/4/2021	4/29/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3335 [REMOVE DEAD FISH]	608 [Selfridge]	PREVENTIVE		5/4/2021	4/29/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
<b>STREETS</b>				<b>PARKS Total</b>	<b>21</b>	<b>211.50</b>	<b>\$9517.50</b>	<b>\$1419.95</b>	<b>\$65.74</b>	<b>\$11003.19</b>
2029 [Town Hill Sign Repair]	610 [City of Ripon]	REPAIR	3/29/2021	6/4/2020	4/8/2021	1.00	\$50.00	\$0.00	\$0.00	\$50.00
2320 [CRACK ROUTING]	610 [City of Ripon]	PREVENTIVE	5/24/2021	8/14/2020	4/30/2021	77.50	\$3487.50	\$0.00	\$0.00	\$3487.50
3032 [Sign Tipped 101 Doty]	610 [City of Ripon]	REQUEST	5/17/2021	3/1/2021	4/12/2021	2.75	\$123.75	\$0.00	\$0.00	\$123.75



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3067 [FIX SIGN]	610 [City of Ripon]	REPAIR		3/8/2021	4/9/2021	4.50	\$202.50	\$55.53	\$0.00	\$258.03
3129 [REMOVE BRINE TANK DODGE PICKUP2]	3208 [Dodge 3/4 ton 1999]	PREDICTIVE		3/25/2021	4/13/2021	2.50	\$112.50	\$11.98	\$0.00	\$124.48
3140 [Add Shoulder Material-Stanton St]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/16/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3142 [ADD SHOULDER MATERIAL-Ringstad Dr]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/20/2021	2.50	\$112.50	\$0.00	\$0.00	\$112.50
3145 [ADD SHOULDER MATERIAL-Union St]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/21/2021	3.00	\$135.00	\$0.00	\$0.00	\$135.00
3146 [ADD SHOULDER MATERIAL-State St]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/21/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3148 [ADD SHOULDER MATERIAL-Douglas St]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/20/2021	4.50	\$202.50	\$0.00	\$0.00	\$202.50
3150 [ADD SHOULDER MATERIAL-Beier Dr]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/16/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3151 [ADD SHOULDER MATERIAL-Hall St]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/19/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3152 [ADD SHOULDER MATERIAL-Jackson St]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/19/2021	0.75	\$33.75	\$0.00	\$0.00	\$33.75
3153 [ADD SHOULDER MATERIAL-Griswold St]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/20/2021	1.50	\$67.50	\$0.00	\$0.00	\$67.50
3155 [ADD SHOULDER MATERIAL-Congress St]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/21/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3159 [ADD SHOULDER MATERIAL-Gateway Dr]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/19/2021	3.00	\$135.00	\$0.00	\$0.00	\$135.00
3160 [ADD SHOULDER MATERIAL-Seeleg Way]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/19/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3161 [ADD SHOULDER MATERIAL-CREATIVE WAY]	610 [City of Ripon]	PREDICTIVE	4/16/2021	3/29/2021	4/20/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3162 [ADD SHOULDER MATERIAL-LYON ST]	610 [City of Ripon]	PREDICTIVE		3/29/2021	4/19/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3163 [Add shouldering tool to truck]	418 [Shouldering Device]	REPAIR		3/29/2021	4/5/2021	5.00	\$225.00	\$0.00	\$0.00	\$225.00
3181 [Fill Potholes as needed]	624 [Streets]	PREVENTIVE		4/1/2021	4/12/2021	16.00	\$720.00	\$0.00	\$0.00	\$720.00
3190 [Add 15 mile speed sign South side of Ringsted]	610 [City of Ripon]	REQUEST	4/30/2021	4/5/2021	4/8/2021	3.00	\$135.00	\$54.20	\$0.00	\$189.20
3197 [chunks of blacktop ]	610 [City of Ripon]	REQUEST	4/15/2021	4/6/2021	4/6/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3199 [ADD SIDEWALK SAFETY CROSSING]	624 [Streets]	PREDICTIVE		4/6/2021	4/7/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3211 [Change engine oil and filter]	3214 [Ford F250 4x4 pickup 2010]	REPAIR		4/8/2021	4/9/2021	0.75	\$33.75	\$17.99	\$0.00	\$51.74
3217 [Replace corroded trailer plug and replace trailer park fuse.]	3214 [Ford F250 4x4 pickup 2010]	REPAIR		4/9/2021	4/9/2021	2.00	\$90.00	\$44.53	\$3.99	\$138.52
3220 [Pick up sticks Monthly]	413 [Morbark Brush Chipper 2005]	PREDICTIVE		4/12/2021	4/13/2021	18.00	\$810.00	\$0.00	\$0.00	\$810.00
3222 [DELIVER MULCH]	610 [City of Ripon]	REQUEST	4/13/2021	4/12/2021	4/13/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3224 [Flush out brine system]	2004 [#90 Salter and pre-wet 2013]	REPAIR		4/13/2021	4/13/2021	1.50	\$67.50	\$11.98	\$0.00	\$79.48
3233 [BATTERY SERVICE]	3208 [Dodge 3/4 ton 1999]	PREDICTIVE		4/14/2021	4/14/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3247 [REPAIR WINDOW LIFT]	3205 [Chev 1/2 ton Pickup 2005]	REPAIR		4/19/2021	4/19/2021	1.00	\$45.00	\$45.18	\$0.00	\$90.18



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3268	[Install wheel jack assembly]	2802 [Router Single Axle Trailer 1989]	REPAIR	4/22/2021	4/22/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3279	[INSTALL BATTERY]	3208 [Dodge 3/4 ton 1999]	REPAIR	4/23/2021	4/22/2021	1.25	\$56.25	\$119.95	\$0.00	\$176.20
3280	[Add Stop Sign]	624 [Streets]	REQUEST	4/30/2021	4/30/2021	3.00	\$135.00	\$0.00	\$0.00	\$135.00
3286	[Pick up dead deer]	610 [City of Ripon]	REQUEST	4/27/2021	4/28/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3289	[Repair radiator mount]	408 [Crafco tar kettle 2016]	REPAIR	4/28/2021	4/28/2021	1.00	\$45.00	\$4.29	\$0.00	\$49.29
3290	[REPLACE ARROW SCOTT ST]	610 [City of Ripon]	REPAIR	4/28/2021	4/29/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3298	[Sign broke off]	610 [City of Ripon]	REPAIR	4/30/2021	4/30/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3299	[Clean out ditch on Stanton by R/R tracks]	624 [Streets]	REPAIR	4/30/2021	4/30/2021	5.00	\$225.00	\$0.00	\$0.00	\$225.00
				<b>STREETS Total</b>	<b>39</b>	<b>179.25</b>	<b>\$8071.25</b>	<b>\$365.63</b>	<b>\$3.99</b>	<b>\$8440.87</b>
<b>WASTE MANAGEMENT</b>										
2591	[Replace drivers front parking/ turn light]	3207 [Peterb Garb Trk. 2013]	REPAIR	10/9/2020	4/6/2021	0.50	\$25.00	\$22.59	\$0.00	\$47.59
3132	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment]	REQUEST	3/25/2021	4/7/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
3133	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment]	REQUEST	3/25/2021	4/1/2021	1.50	\$67.50	\$53.15	\$0.00	\$120.65
3175	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment]	REQUEST	3/29/2021	4/1/2021	1.00	\$45.00	\$53.15	\$0.00	\$98.15
3184	[Swap out front tires]	3207 [Peterb Garb Trk. 2013]	REPAIR	4/1/2021	4/1/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3185	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment]	REQUEST	4/1/2021	4/8/2021	0.50	\$22.50	\$48.50	\$0.00	\$71.00



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3192	[REMOVE GARBAGE CAN]	800 [Waste Managment] REQUEST	4/8/2021	4/5/2021	4/9/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3194	[RETURN GARBAGE PICKUP]	800 [Waste Managment] REPAIR	4/6/2021	4/5/2021	4/19/2021	0.17	\$7.65	\$0.00	\$0.00	\$7.65
3195	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REPAIR	4/9/2021	4/5/2021	4/9/2021	0.50	\$22.50	\$48.50	\$0.00	\$71.00
3196	[REMOVE GARBAGE CAN]	800 [Waste Managment] REQUEST	4/6/2021	4/5/2021	4/6/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3205	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/7/2021	4/7/2021	4/7/2021	0.50	\$22.50	\$53.15	\$0.00	\$75.65
3209	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/14/2021	4/8/2021	4/14/2021	0.20	\$9.00	\$48.50	\$0.00	\$57.50
3210	[DROP OFF A NEW RECYCLE CAN]	800 [Waste Managment] REQUEST	4/8/2021	4/8/2021	4/8/2021	1.00	\$45.00	\$45.00	\$0.00	\$90.00
3223	[RETURN GARBAGE PICKUP]	800 [Waste Managment] REQUEST	4/15/2021	4/13/2021	4/15/2021	0.25	\$11.25	\$0.00	\$0.00	\$11.25
3225	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/13/2021	4/13/2021	4/13/2021	0.50	\$22.50	\$48.50	\$0.00	\$71.00
3226	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REPAIR	4/14/2021	4/13/2021	4/14/2021	0.20	\$9.00	\$48.50	\$0.00	\$57.50
3227	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/14/2021	4/13/2021	4/14/2021	0.20	\$9.00	\$0.00	\$0.00	\$9.00
3228	[RETURN GARBAGE PICKUP]	800 [Waste Managment] REQUEST	4/14/2021	4/13/2021	4/14/2021	0.20	\$9.00	\$0.00	\$0.00	\$9.00
3232	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/14/2021	4/14/2021	4/14/2021	0.20	\$9.00	\$48.50	\$0.00	\$57.50
3243	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/19/2021	4/19/2021	4/19/2021	0.50	\$22.50	\$48.50	\$0.00	\$71.00
3244	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/22/2021	4/19/2021	4/23/2021	1.00	\$45.00	\$48.50	\$0.00	\$93.50
3246	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/20/2021	4/19/2021	4/20/2021	0.50	\$22.50	\$48.50	\$0.00	\$71.00
3251	[DROP OFF NEW 90 GAL TRASH CAN]	800 [Waste Managment] REQUEST	4/20/2021	4/20/2021	4/20/2021	0.50	\$22.50	\$48.50	\$0.00	\$71.00



# Work Order Summary

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WO #	Asset ID	Work Type	Due	Created	Completed	Hours	Labor Costs	Part Costs	Other Costs	Total Costs
3260	[Replace leaking coolant line] 3207 [Peterb Garb Trk. 2013]	REPAIR		4/21/2021	4/29/2021	1.50	\$67.50	\$71.48	\$0.00	\$138.98
3264	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	4/21/2021	4/21/2021	4/21/2021	0.50	\$22.50	\$93.50	\$0.00	\$116.00
3265	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	4/22/2021	4/21/2021	4/23/2021	1.00	\$45.00	\$48.50	\$0.00	\$93.50
3266	[FIX FLAT TIRE] 3207 [Peterb Garb Trk. 2013]	REPAIR		4/21/2021	4/20/2021	2.00	\$90.00	\$0.00	\$51.19	\$141.19
3270	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	4/29/2021	4/22/2021	4/29/2021	0.50	\$22.50	\$48.50	\$0.00	\$71.00
3281	[DROP OFF NEW 90 GAL TRASH CAN] 800 [Waste Managment]	REQUEST	4/30/2021	4/23/2021	4/30/2021	0.50	\$22.50	\$48.50	\$0.00	\$71.00
<b>WASTE MANAGEMENT Total</b>						<b>18.92</b>	<b>\$853.90</b>	<b>\$1075.67</b>	<b>\$51.19</b>	<b>\$1980.76</b>
<b>WATER</b>										
3182	[FILL IN WATER MAIN BREAKS] 3404 [Water Main Brakes]	REPAIR		4/1/2021	4/2/2021	1.00	\$45.00	\$0.00	\$0.00	\$45.00
3208	[FILL IN WATER MAIN BREAKS] 3404 [Water Main Brakes]	REPAIR		4/8/2021	4/9/2021	3.00	\$135.00	\$0.00	\$0.00	\$135.00
3237	[FILL IN WATER MAIN BREAKS] 3404 [Water Main Brakes]	REPAIR		4/16/2021	4/16/2021	0.75	\$33.75	\$0.00	\$0.00	\$33.75
3254	[MOW AT WFDL ST WELL] 3400 [Well 9 West Fond du lac st]	PREDICTIVE		4/20/2021	4/16/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
3267	[FILL IN WATER MAIN BREAKS] 3404 [Water Main Brakes]	REPAIR		4/22/2021	4/22/2021	2.00	\$90.00	\$4.43	\$0.00	\$94.43
3282	[FILL IN WATER MAIN BREAKS] 3404 [Water Main Brakes]	REPAIR		4/29/2021	4/29/2021	2.00	\$90.00	\$0.00	\$0.00	\$90.00
3332	[MOW PACIFIC ST WELL] 3401 [Well 8 Pacific st]	PREDICTIVE		5/4/2021	4/28/2021	0.50	\$22.50	\$0.00	\$0.00	\$22.50
<b>WATER Total</b>						<b>9.75</b>	<b>\$438.75</b>	<b>\$4.43</b>	<b>\$0.00</b>	<b>\$443.18</b>
<b>Grand Total</b>						<b>593.83</b>	<b>\$26819.85</b>	<b>\$3163.93</b>	<b>\$120.92</b>	<b>\$30104.70</b>



## Work Order Summary

Ehrenberg, Mike: 5/5/2021 8:26:49 AM

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# Ripon Senior Center

100 East Jackson

Ripon, WI 54971

(920) 748-6225

seniorcenter@cityofripon.com

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April 2021

Outdoor activities in the park have resumed.

- Tone and Stretch is Tuesday and Thursday at 9:15 AM at the Upper Pavilion at Murray Park.
- Cardio Ball Drumming is Tuesdays at 1:30 PM near the Murray Park Upper Pavilion.
- Walking group began.
- We debuted in person / online Bingo. It worked well. The Zoom link is on Facebook and the Bingo cards are in the Ziploc outside of our door.

Our April Drive thru party was quite small with only a handful of people participating. The mid April snowstorm had people, rightly so, staying home and off of the slick roads. We have continued to pass out cards made by Mrs. Bork's (RASD) classroom students.

Mind over Matters class wrapped up and Healthy Living with Diabetes class began. This is a 7 week class that is online.

The Center continues to be open by appointment, due to CoVid 19. As more seniors are getting the vaccine, they are requesting activities to once again open up. I am grateful that the weather is warming up and we have once again been able to utilize the parks and pavilions during nice weather. .

District 3 of Wisconsin Association of Senior Centers (WASC), as well as statewide WASC directors have met via zoom to discuss how we are meeting – attempting to meet the needs of our patrons discuss how we will open, and how to keep patrons safe and healthy once we do open. The swapping of ideas, plans, as well as the support that I have received through these is invaluable.

Presently, meals are available to ALL Fond du Lac county residents 60 and older or having a spouse who is 60 or older. These are available M- F except on holidays. Meals can be ordered by calling (920)748-6225 by 11:00 A.M. the Weekday before. Please spread the word. These meals are 'take home and eat.' Can be ordered for every day or

# Ripon Senior Center

100 East Jackson

Ripon, WI 54971

(920) 748-6225

seniorcenter@cityofripon.com

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just based on the meals that the person would like to eat. A friend, neighbor, or relative may pick up the meal and bring to the recipient. There is a \$3.00 suggested donation.

Newsletters and menus are in a Ziplock outside the senior center door, as are medicine deactivation bags and informational booklets.

Foot Clinic was held twice serving our seniors. More seniors are utilizing the in home services provided (at an increased cost.) For an appointment call Keren at 920-637-3900. Keren is an RN, and follows strict infection control procedures. Masks are required.

I continue to seek out how to help the seniors and welcome any ideas.

Thanks.

Noreen

**To: Mayor, City of Ripon Common Council & City Administrator**

**From: Chris Liveris, Utility Manager**

## **Ripon Utility Department Monthly Report for April 2021**

### **Water Utility**

Daily Well checks and sampling continued through the month.

During all customer service calls and meter replacements appointments, staff is adhering to our precautions of social distancing and using PPE when and where necessary to safeguard the public as well as themselves and their families. Residents are continuing to be reluctant to allow our staff into their homes at this time, which is making our goals to install more meters difficult.

Staff continued to distribute the “leak packets” to our residents this past month. In order to help our water and sewer utility customers to identify water leaks in their homes, water utility operators had put together a “leak packet” for residents that has great information. Through our radio and cell based meters we have installed, we can identify homes that show a constant leak and notify them before their bill gets excessive. We then give those resident the leak packets. Unfortunately, we do not have all of our meters switched over to the advanced ones.

After a quiet March, we discovered and repaired a water service leak at 600 E. Fond Du Lac Street on April 22, a water main break was repaired on April 23<sup>rd</sup> at Harvey & Sullivan and another water main break was repaired at E. Oshkosh Street and Vermont Street on April 27<sup>th</sup>.

### **Waste Water Utility**

Wastewater staff is also following our precautions to help keep each other safe while operating the Wastewater Facility. We are taking extra precautions to ensure our facilities are operated by our personnel.

Routine daily lab work was performed and monthly maintenance was performed on the equipment.

New valves were ordered for the backwash and non-potable effluent pumps (original 1975).

Our mechanical contractor is assisting us in getting our two backwash pumps and two non-potable pumps replaced. One of our backwash pumps had locked up and isn't repairable due to the age of the units (1975), which makes getting these replaced critical for our effluent quality.



# CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

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**TO:** Mayor Grant and Common Council Members

**RE:** City Administrator Report – May 2021

I had to take a couple days off in last week to officially move. I continue to meet regularly with staff and attend city meetings. In addition, this is the summary of projects I have been working on over the past month.

- Stewardship Application has been submitted for MP Trailhead and Trail Extension totaling \$244,943.70 – Application included the addition of a pilot public-private partnership with Fortifi Bank to adopt the project and an agreement with Fond du Lac County to install the crossing on Eureka to earn more grant points.
- WEDC CDI Grant for downtown development project (230 Watson) with Craig Tebon – Continued dialogue with potential developers and WEDC.
- Participated in Main Street’s branding and wayfinding workshop.
- Review of the Old Smuckers Plant Site on Jefferson St. – DNR correspondence regarding environmental contamination has led to exploration of clean-up options and future use of site.
- Planning for American Rescue Plan allocation – Estimated \$775,000 – Treasury Department Guidance for allowable uses is due by 5/11/21 – Technology needs of the city appear to be an immediate priority and are noted below for possible funding.
- Geographic Information System (GIS) proposal and implementation with MSA – met with stakeholders on 4/21/21 – I hope to have a proposal for implementation in the coming weeks from MSA. (ARP Funded)
- Code Enforcement review and implementation software options – reviewed three options and have narrowed the list to a top choice (Comcate – Code Manager) – next step is to review at staff level. (ARP Funded)
- Review the Capital Improvement Plan (CIP) – Reviewing processes and format beyond an excel spreadsheet (ARP Funded)
- League of WI Municipalities and Congress for New Urbanism Missing Middle Housing Case Study – CNU meeting in June.
- Establishing a Lead Service Lateral (LSL) Program in response to the application for funding to the DNR – Includes LSL ordinance, RFQ, and program guide. Correction – Estimated 83 private LSL in the system, not 41 as stated at the previous meeting.
- Review Code of Ordinances and City Policies and Procedures for updates.

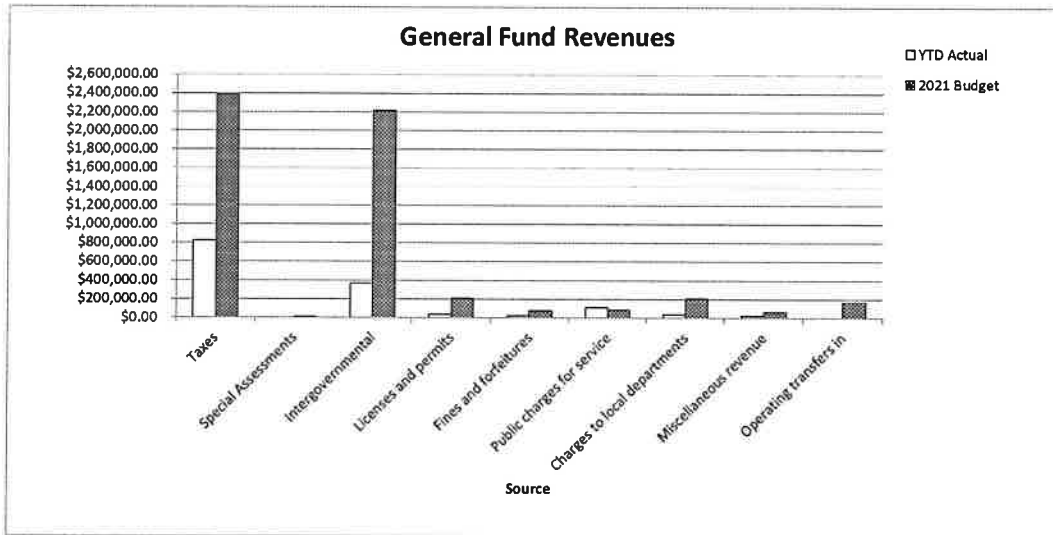
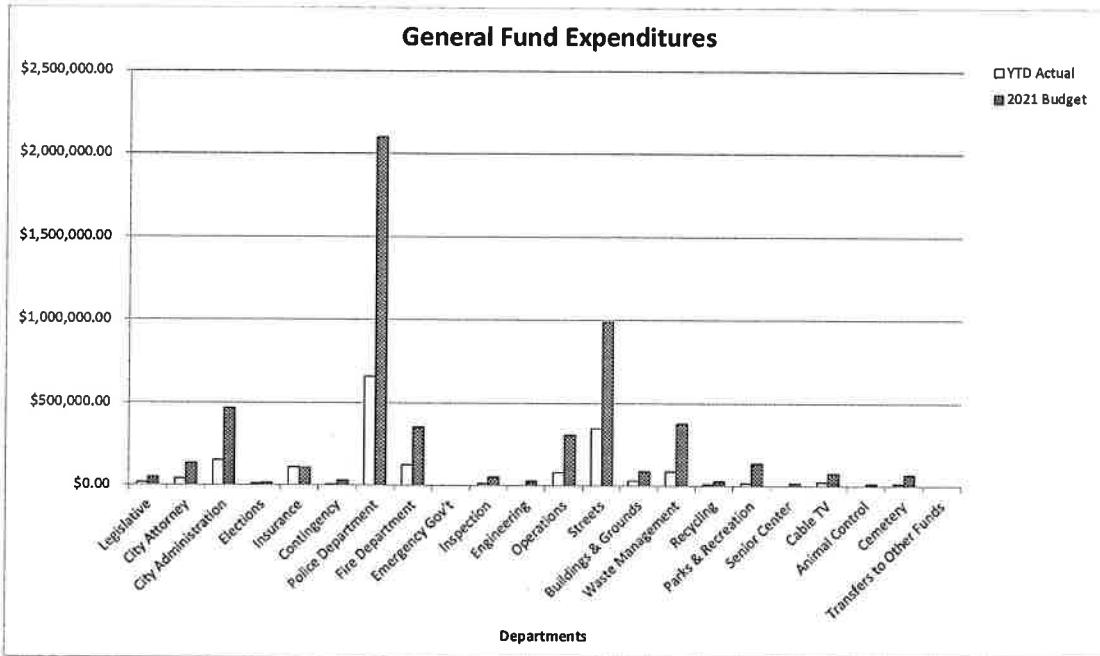
I will be happy to discuss more at the meeting during my report. Thanks!

**CITY OF RIPON  
REPORT TO THE CITY COUNCIL  
SCHEDULE OF REVENUES AND EXPENDITURES  
FOR THE PERIOD ENDED April 30, 2021  
(33% of Year)**

Fund		Period Actual	YTD Actual	2021 Budget	YTD Variance	% of Budget
10 General Fund						
	Legislative	\$3,592.76	\$16,968.50	\$46,728.00	\$29,759.50	36%
	City Attorney	\$9,080.59	\$39,267.66	\$131,762.00	92,494.34	30%
	City Administration	\$43,336.51	\$154,107.81	\$465,827.00	311,719.19	33%
	Elections	\$3,734.95	\$7,576.63	\$13,525.00	5,948.37	56%
	Insurance	\$331.50	\$110,705.64	\$107,417.00	(3,288.64)	103%
	Contingency	\$0.00	\$5,488.62	\$30,000.00	24,511.38	18%
	Police Department	\$162,951.11	\$659,730.42	\$2,095,868.00	1,436,137.58	31%
	Fire Department	\$0.00	\$126,055.61	\$352,873.00	226,817.39	36%
	Emergency Gov't	\$29.53	\$51.95	\$2,400.00	2,348.05	2%
	Inspection	\$3,184.01	\$10,941.06	\$51,372.00	40,430.94	21%
	Engineering	\$0.00	\$1,234.99	\$28,292.00	27,057.01	4%
	Operations	\$20,656.68	\$79,935.42	\$306,537.00	226,601.58	26%
	Streets	\$54,654.48	\$346,024.30	\$989,199.00	643,174.70	35%
	Buildings & Grounds	\$4,390.77	\$30,773.34	\$86,365.00	55,591.66	36%
	Waste Management	\$28,350.01	\$87,755.35	\$375,038.00	287,282.65	23%
	Recycling	\$1,855.45	\$7,261.89	\$28,490.00	21,228.11	25%
	Parks & Recreation	\$4,106.38	\$15,640.89	\$134,818.00	119,177.11	12%
	Senior Center	\$1,006.88	\$2,759.78	\$18,499.00	15,739.22	15%
	Cable TV	\$7,024.13	\$25,268.20	\$74,569.00	49,300.80	34%
	Animal Control	\$596.92	\$2,743.63	\$10,859.00	8,115.37	25%
	Cemetery	\$9,804.85	\$15,161.27	\$67,390.00	52,228.73	22%
	Transfers to Other Funds	\$0.00	\$0.00	\$0.00	0.00	0%
	<b>Total</b>	<b>Exp \$358,687.51</b>	<b>\$1,745,452.96</b>	<b>\$5,417,828.00</b>	<b>\$3,672,375.04</b>	<b>32%</b>
	Taxes	\$2,178.77	\$824,989.86	\$2,387,084.00	\$1,562,094.14	35%
	Special Assessments	\$93.00	\$1,661.94	\$10,000.00	8,338.06	17%
	Intergovernmental	\$237,629.00	\$367,963.29	\$2,213,488.00	1,845,524.71	17%
	Licenses and permits	\$14,972.53	\$36,844.07	\$207,509.00	170,664.93	18%
	Fines and forfeitures	\$9,339.35	\$25,348.82	\$75,055.00	49,706.18	34%
	Public charges for service	\$17,769.11	\$111,410.67	\$82,847.00	(28,563.67)	134%
	Charges to local departments	\$10,039.33	\$35,133.83	\$208,036.00	172,902.17	17%
	Miscellaneous revenue	\$3,941.54	\$25,017.07	\$64,015.00	38,997.93	39%
	Operating transfers in	\$0.00	\$0.00	\$169,794.00	169,794.00	0%
	<b>Total</b>	<b>Rev \$295,962.63</b>	<b>\$1,428,369.55</b>	<b>\$5,417,828.00</b>	<b>\$3,989,458.45</b>	<b>26%</b>
21 Emergency Medical Services	Exp	\$35,911.67	\$192,573.18	\$691,000.00	\$498,426.82	28%
	Rev	\$45,352.45	\$202,830.55	\$691,000.00	\$488,169.45	29%
22 City Revolving Loan Fund	Exp	\$0.00	\$0.00	\$80,200.00	\$80,200.00	0%
	Rev	\$142.23	\$559.15	\$3,000.00	\$2,440.85	19%
23 Library	Exp	\$48,994.51	\$210,986.42	\$655,479.00	\$444,492.58	32%
	Rev	\$152,069.89	\$647,283.78	\$655,479.00	\$8,195.22	99%
24 Taxi	Exp	\$57,051.87	\$82,979.62	\$315,490.00	\$232,510.38	26%
	Rev	\$25,850.50	\$31,238.50	\$320,034.00	\$288,795.50	10%
25 Community Promotion	Exp	\$0.00	\$16,556.00	\$126,400.00	\$109,844.00	13%
	Rev	\$16,980.69	\$17,035.69	\$126,400.00	\$109,364.31	13%
26 Community Development Authority	Exp	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Rev	\$0.00	\$0.00	\$0.00	\$0.00	0%
27 CDBG Revolving Loan Fund	Exp	\$0.00	\$553,141.40	\$8,991.00	(\$544,150.40)	6152%
	Rev	\$142.67	\$644.21	\$47,953.00	\$47,308.79	1%
28 Special Donations	Exp	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0%
	Rev	\$150.21	\$4,650.69	\$4,750.00	\$99.31	98%
29 CDBG Housing Fund	Exp	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0%
	Rev	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0%
30 General Debt Service	Exp	\$0.00	\$445,399.38	\$724,601.00	\$279,201.62	61%
	Rev	\$291.51	\$718,766.25	\$724,601.00	\$5,834.75	99%



**CITY OF RIPON  
 REPORT TO THE CITY COUNCIL  
 SCHEDULE OF REVENUES AND EXPENDITURES  
 FOR THE PERIOD ENDED April 30, 2021  
 (33% of Year)**



**CITY OF RIPON  
COMBINED CASH INVESTMENT  
APRIL 30, 2021**

COMBINED CASH ACCOUNTS

01-11100	CASH-GENERAL CHECKING ACCOUNT	5,685,338.23
01-11301	CASH-LOCAL GOV INV POOL #1	1,644.92
01-11302	CASH-LONG TERM INVESTMENTS	3,960,097.58
01-11503	CASH-M&I CDBG HSG WORKING ACCT	46,004.70
01-11505	CASH-LIBRARY INVESTMENT	383,251.00
01-11701	ADJ FOR FMV ON LONG TERM INVES	94,440.40
		<hr/>
	TOTAL COMBINED CASH	10,170,776.83
01-11111	CASH ALLOCATED TO OTHER FUNDS	( 10,170,776.83)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,628,456.21
21	ALLOCATION TO EMERG MED SVCS FUND	427,413.29
22	ALLOCATION TO CITY REVOLVING LOAN FUND	159,486.10
23	ALLOCATION TO LIBRARY FUND	817,999.01
24	ALLOCATION TO TAXI FUND	( 240,743.96)
25	ALLOCATION TO COMMUNITY PROMOTION FUND	112,273.62
27	ALLOCATION TO CDBG REVOLVING LOAN FUND	( 38,640.81)
28	ALLOCATION TO DONATIONS SPECL REV FUND	92,296.72
29	ALLOCATION TO CDBG HOUSING FUND	45,904.70
30	ALLOCATION TO DEBT SERVICE FUND	326,867.62
40	ALLOCATION TO CAPITAL PROJECTS FUND	( 848,321.36)
41	ALLOCATION TO TID #7 HWY 44/49 SOUTH FUND	87,194.15
42	ALLOCATION TO TID #11 DOWNTOWN BUSINESS FUND	3,256,775.31
43	ALLOCATION TO TID #9 HWY 44/OLDEN RD FUND	716,241.37
44	ALLOCATION TO TID #10 HWY 23/DOUGLAS FUND	379,937.12
45	ALLOCATION TO TID #14 FUND	300,659.67
46	ALLOCATION TO TID # 12 IND DEVEL VERM/HALL	313,177.64
47	ALLOCATION TO TID #4 INDUSTRIAL PARK FUND	306,409.66
48	ALLOCATION TO TID #5 INDUSTRIAL DEVELOP FUND	183,555.80
49	ALLOCATION TO TID #6 HWY 23 W FUND	403,451.97
50	ALLOCATION TO TID #15 DOWNTOWN DEVELOPMENT	23,276.28
51	ALLOCATION TO EQUIPMENT REPLACEMENT FUND	45,159.06
61	ALLOCATION TO SEWER UTILITY FUND	453,783.49
62	ALLOCATION TO WATER UTILITY FUND	998,243.15
70	ALLOCATION TO HEALTH INSURANCE FUND	207,463.03
82	ALLOCATION TO FF/NN LANDFILL PRP FUND	12,055.43
83	ALLOCATION TO BUSINESS IMPR DIST FUND	402.56
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	10,170,776.83
	ALLOCATION FROM COMBINED CASH FUND - 01-11111	( 10,170,776.83)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

**NON-A/P CHECK DISBURSEMENTS****DATE****AMOUNT**

ACH EBC	4/1/2021	586.07
ACH ANTHEM	4/1/2021	97,154.66
ACH HUMANA	4/5/2021	1,870.69
ACH PSN INVOICE	4/5/2021	229.95
PAYROLL	4/7/2021	110,978.41
ACH PYR DEDUCTIONS	4/7/2021	4,140.07
ACH EBC	4/7/2021	2,453.01
ACH EBC	4/8/2021	220.84
ACH IRS	4/14/2021	35,990.67
ACH WI DOR W/H	4/15/2021	6,216.16
ACH ROC/LOYALTY	4/15/2021	3,511.11
ACH DOR TID ADMIN FEE	4/15/2021	1,500.00
ACH EBC	4/15/2021	5,728.34
PAYROLL	4/21/2021	96,437.23
ACH PYR DEDUCTIONS	4/21/2021	3,773.02
ACH EBC	4/21/2021	2,479.32
ACH EBC	4/22/2021	2,212.19
ACH IRS	4/28/2021	31,805.98
ACH EBC	4/29/2021	3,950.70
ACH WI DOR W/H	4/30/2021	6,797.36
ACH WI ETF	4/30/2021	38,599.28
WIRE ENVIRO IMPROV FUND LOAN	4/30/2021	383,745.97
ACH EBC	4/30/2021	437.55
ACH WI DOR SALES AND USE TAX	4/30/2021	283.15

ACH PAYMENTS

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841,101.73

A/P CHECKS

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382,206.75

TOTAL ALL DISBURSEMENTS

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1,223,308.48

RESPECTFULLY SUBMITTED,

ADAM SONNTAG  
CITY ADMINISTRATOR

PREPARED BY:

ANN MARIE WUEST

ANN E. SCHOMMER

## Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/21	04/22/2021	74625	115020	HUMANA	21-21100	200.48- V
04/21	04/08/2021	74747	32850	AGNESIAN WORK & WELLNESS SAH	62-21100	429.00
04/21	04/08/2021	74748	1080	ALLIANT ENERGY/WP&L	10-21100	37,634.95
04/21	04/08/2021	74749	114445	AMAZON CAPITAL SERVICES	10-21100	802.99
04/21	04/08/2021	74750	113876	APPAREL ART EMBROIDERY	10-21100	1,159.00
04/21	04/08/2021	74751	113078	ASSOCIATED APPRAISAL CONSULTANTS INC	10-21100	2,280.00
04/21	04/08/2021	74752	2470	ASSOCIATED VET CLINIC	10-21100	81.50
04/21	04/08/2021	74753	3230	BADGER METER	62-21100	150.00
04/21	04/08/2021	74754	113210	BADGER STATE WASTE LLC	61-21100	14,896.00
04/21	04/08/2021	74755	3650	BAKER & TAYLOR	23-21100	3,495.72
04/21	04/08/2021	74756	3700	BALLWEG IMPLEMENT	10-21100	120.02
04/21	04/08/2021	74757	5500	BROWN CAB SERVICE INC.	24-21100	6,420.27
04/21	04/08/2021	74758	114915	BUREAU OF CORRECTIONAL ENTERPRISES	10-21100	219.16
04/21	04/08/2021	74759	115026	CC & N	10-21100	8,927.26
04/21	04/08/2021	74760	15240	CENGAGE LEARNING INC/GALE	23-21100	339.31
04/21	04/08/2021	74761	6870	CHARTER COMMUNICATIONS	10-21100	211.69
04/21	04/08/2021	74762	114151	CINTAS	61-21100	264.23
04/21	04/08/2021	74763	7590	CITY OF APPLETON	10-21100	639.00
04/21	04/08/2021	74764	7810	CITY OF RIPON UTILITIES	23-21100	533.10
04/21	04/08/2021	74765	114730	CLOSED SYSTEM LABS INC.	10-21100	95.00
04/21	04/08/2021	74766	112215	COLONIAL LIFE	10-21100	131.76
04/21	04/08/2021	74767	112513	CUJAK, CHRISTINA	10-21100	106.40
04/21	04/08/2021	74768	10133	DECRAMER, LINDA	23-21100	49.31
04/21	04/08/2021	74769	114224	DINGES FIRE CO	61-21100	90.00
04/21	04/08/2021	74770	110619	ERNSER, MARTIN	10-21100	80.00
04/21	04/08/2021	74771	13085	FDL COUNTY LE EXECUTIVE ASSOCIATION	10-21100	40.00
04/21	04/08/2021	74772	110802	FOND DU LAC COUNTY	10-21100	8,097.41
04/21	04/08/2021	74773	14600	FOX VALLEY TECH COLLEGE	10-21100	295.00
04/21	04/08/2021	74774	114932	GFL ENVIRONMENTAL	10-21100	9,081.60
04/21	04/08/2021	74775	16000	GOOD IMPRESSIONS	10-21100	92.00
04/21	04/08/2021	74776	112925	GORDON FLESCH COMPANY INC	10-21100	30.45
04/21	04/08/2021	74777	114404	GOVERNMENT BRAND SHARED SERVICES	10-21100	840.00
04/21	04/08/2021	74778	114330	GRAND VALLEY INSPECTION SERVICES LLC	10-21100	3,058.88
04/21	04/08/2021	74779	112515	GRANT PACK N SHIP	62-21100	64.99
04/21	04/08/2021	74780	112340	GRAY'S INC	10-21100	576.00
04/21	04/08/2021	74781	115032	HAHN, DEBRA	61-21100	415.00
04/21	04/08/2021	74782	16920	HANKE, TREVOR A	10-21100	12.94
04/21	04/08/2021	74783	113023	HANSEN, CASEY	10-21100	120.00
04/21	04/08/2021	74784	110960	HANSEN, HOWARD	10-21100	80.00
04/21	04/08/2021	74785	114139	HARING, KAYLEE	10-21100	50.37
04/21	04/08/2021	74786	113392	HENRY SCHEIN INC	21-21100	1,170.19
04/21	04/08/2021	74787	113903	HYDROCORP	62-21100	1,103.00
04/21	04/08/2021	74788	18080	ICENOGLE, RILEY	10-21100	39.20
04/21	04/08/2021	74789	18250	ITU ABSORB TECH	23-21100	59.43
04/21	04/08/2021	74790	18900	J & H CONTROLS INC	23-21100	296.97
04/21	04/08/2021	74791	113961	JESS, JEREMY	62-21100	75.00
04/21	04/08/2021	74792	114385	KNOLL INVESTMENTS LLC	61-21100	75.16
04/21	04/08/2021	74793	114969	LINK, BRUCE	10-21100	40.00
04/21	04/08/2021	74794	113369	MARTELLE WATER TREATMENT	62-21100	2,705.73
04/21	04/08/2021	74795	114659	MELI, BRET	10-21100	202.96
04/21	04/08/2021	74796	112237	MENARDS - OSHKOSH	10-21100	44.57
04/21	04/08/2021	74797	113280	MEYERS, RANDALL	21-21100	25.00
04/21	04/08/2021	74798	113027	MIDWEST METER INC	62-21100	2,500.00
04/21	04/08/2021	74799	112054	MIDWEST TAPE	23-21100	253.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/21	04/08/2021	74800	25153	MODERN RENTALS INC	10-21100	45.70
04/21	04/08/2021	74801	113971	MSA PROFESSIONAL SERVICES INC	40-21100	19,007.75
04/21	04/08/2021	74802	25675	NAPA AUTO PARTS	10-21100	132.62
04/21	04/08/2021	74803	26950	NORTH CENTRAL LABS	61-21100	2,864.64
04/21	04/08/2021	74804	112391	O'REILLY AUTOMOVIE STORES INC	10-21100	45.97
04/21	04/08/2021	74805	27650	OSHKOSH OFFICE SYSTEMS	10-21100	84.90
04/21	04/08/2021	74806	27830	P J KORTENS & CO	61-21100	1,789.71
04/21	04/08/2021	74807	28290	PENWORTHY COMPANY	23-21100	260.30
04/21	04/08/2021	74808	114946	POMP'S TIRE SERVICE INC	40-21100	2,769.00
04/21	04/08/2021	74809	30550	REINDERS INC	10-21100	650.36
04/21	04/08/2021	74810	30650	RENT A FLASH OF WIS INC	10-21100	141.12
04/21	04/08/2021	74811	31140	RIPON ACE HARDWARE	10-21100	157.92
04/21	04/08/2021	74812	112389	RIPON CHAMBER OF COMMERCE	10-21100	60.00
04/21	04/08/2021	74813	31610	RIPON COMMONWEALTH PRESS	10-21100	46.80
04/21	04/08/2021	74814	31770	RIPON ELECTRIC INC	10-21100	1,078.52
04/21	04/08/2021	74815	32350	RIPON MAIN STREET INC	83-21100	60,069.80
04/21	04/08/2021	74816	32600	RIPON PUBLIC LIBRARY	23-21100	14.35
04/21	04/08/2021	74817	113157	SABEL MECHANICAL	61-21100	9,528.23
04/21	04/08/2021	74818	112243	SPEEDY CLEAN DRAIN & SEWER	61-21100	915.00
04/21	04/08/2021	74819	113684	STREHOLSKI, SUSAN	10-21100	217.09
04/21	04/08/2021	74820	114200	TACTICAL SOLUTIONS	10-21100	1,696.00
04/21	04/08/2021	74821	38650	THE UNIFORM SHOPPE	10-21100	385.75
04/21	04/08/2021	74822	115031	THORSON, JACQUELINE	61-21100	37.33
04/21	04/08/2021	74823	114973	UNIQUE	23-21100	26.85
04/21	04/08/2021	74824	38600	USA BLUEBOOK	61-21100	59.40
04/21	04/08/2021	74825	112176	VERIZON	10-21100	44.80
04/21	04/08/2021	74826	115008	VERIZON	21-21100	922.46
04/21	04/08/2021	74827	114027	WAUKESHA COUNTY TECHNICAL COLLEGE	10-21100	100.00
04/21	04/08/2021	74828	113698	WEBSTER'S MARKETPLACE	62-21100	399.08
04/21	04/08/2021	74829	112409	WEST BEND MUTUAL INSURANCE CO	10-21100	40.00
04/21	04/08/2021	74830	114440	WHIT MEZA PHOTOGRAPHY	10-21100	900.00
04/21	04/08/2021	74831	112868	WI DEPT OF FINANCIAL INSTITUTIONS	10-21100	40.00
04/21	04/08/2021	74832	43360	WI STATE LABORATORY OF HYGIENE	62-21100	26.00
04/21	04/08/2021	74833	42000	WIS DEPT OF JUSTICE	10-21100	84.00
04/21	04/20/2021	74834	112773	ADVANCED DISPOSAL SOLID WASTE	10-21100	9,260.91
04/21	04/20/2021	74835	114445	AMAZON CAPITAL SERVICES	10-21100	232.01
04/21	04/20/2021	74836	114429	AT&T MOBILITY	21-21100	156.52
04/21	04/20/2021	74837	113210	BADGER STATE WASTE LLC	61-21100	3,744.00
04/21	04/20/2021	74838	3650	BAKER & TAYLOR	23-21100	476.12
04/21	04/20/2021	74839	22952	BMO HARRIS BANK NA - PAYMENTS	10-21100	2,908.35
04/21	04/20/2021	74840	5036	BONGERS, DESIREE	23-21100	148.30
04/21	04/20/2021	74841	5500	BROWN CAB SERVICE INC.	24-21100	24,781.10
04/21	04/20/2021	74842	15240	CENGAGE LEARNING INC/GALE	23-21100	60.78
04/21	04/20/2021	74843	111659	CENTER POINT LARGE PRINT	23-21100	27.27
04/21	04/20/2021	74844	111966	CENTURYLINK	62-21100	1,542.34
04/21	04/20/2021	74845	112858	CENTURYLINK	61-21100	62.68
04/21	04/20/2021	74846	6870	CHARTER COMMUNICATIONS	62-21100	571.30
04/21	04/20/2021	74847	113729	CHOICE RENTAL PROPERTIES	61-21100	200.00
04/21	04/20/2021	74848	8600	CONDON OIL CO	10-21100	606.25
04/21	04/20/2021	74849	112441	CONSULTANTS LABORATORY	10-21100	80.00
04/21	04/20/2021	74850	114008	CORE & MAIN	62-21100	5,505.57
04/21	04/20/2021	74851	10200	DEMCO	23-21100	271.64
04/21	04/20/2021	74852	112365	EMC INSURANCE COMPANIES	10-21100	141.00
04/21	04/20/2021	74853	115033	EMERGENCY SERVICES MARKETING CORP INC	21-21100	860.00
04/21	04/20/2021	74854	110619	ERNSEER, MARTIN	10-21100	80.00
04/21	04/20/2021	74855	115034	FLOOD HOMES	62-21100	153.90
04/21	04/20/2021	74856	114622	FRANKLIN EQUIPMENT	10-21100	2,799.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/21	04/20/2021	74857	115040	FVF CO	61-21100	566.15
04/21	04/20/2021	74858	112895	GFC LEASING WI	10-21100	306.30
04/21	04/20/2021	74859	113593	GLOBAL EQUIPMENT CO	10-21100	340.19
04/21	04/20/2021	74860	113023	HANSEN, CASEY	10-21100	80.00
04/21	04/20/2021	74861	110960	HANSEN, HOWARD	10-21100	80.00
04/21	04/20/2021	74862	17200	HEATLEY ELECTRIC	10-21100	383.05
04/21	04/20/2021	74863	113392	HENRY SCHEIN INC	21-21100	307.56
04/21	04/20/2021	74864	112843	HOMAN FORD INC	10-21100	55.08
04/21	04/20/2021	74865	115020	HUMANA	21-21100	258.57
04/21	04/20/2021	74866	18080	ICENOGLLE, RILEY	10-21100	423.45
04/21	04/20/2021	74867	18900	J & H CONTROLS INC	10-21100	840.40
04/21	04/20/2021	74868	21790	KWIK TRIP INC	21-21100	6,516.85
04/21	04/20/2021	74869	115035	LAYBOURN, JERROLD D	61-21100	171.79
04/21	04/20/2021	74870	22300	LEAGUE OF WIS MUNICIPLTS	10-21100	25.00
04/21	04/20/2021	74871	115041	MALINSKI, TERREA L	61-21100	60.56
04/21	04/20/2021	74872	113027	MIDWEST METER INC	62-21100	3,994.40
04/21	04/20/2021	74873	112054	MIDWEST TAPE	23-21100	189.95
04/21	04/20/2021	74874	25153	MODERN RENTALS INC	10-21100	76.04
04/21	04/20/2021	74875	25675	NAPA AUTO PARTS	10-21100	1,549.69
04/21	04/20/2021	74876	112391	O'REILLY AUTOMOVIE STORES INC	21-21100	18.47
04/21	04/20/2021	74877	115036	PETERSON, GARY	61-21100	157.21
04/21	04/20/2021	74878	112522	RESERVE ACCOUNT	62-21100	2,000.00
04/21	04/20/2021	74879	115037	RICH, BRITTANY	61-21100	425.00
04/21	04/20/2021	74880	31140	RIPON ACE HARDWARE	62-21100	75.69
04/21	04/20/2021	74881	111957	RIPON AREA SCHOOL DISTRICT	10-21100	7,812.32
04/21	04/20/2021	74882	31610	RIPON COMMONWEALTH PRESS	10-21100	100.80
04/21	04/20/2021	74883	114621	RIPON DEVCO LLC	61-21100	44.90
04/21	04/20/2021	74884	31770	RIPON ELECTRIC INC	61-21100	626.03
04/21	04/20/2021	74885	115038	ROGERS, THOMAS	61-21100	249.05
04/21	04/20/2021	74886	115042	ROSANSKE, LYNDA	61-21100	27.03
04/21	04/20/2021	74887	113157	SABEL MECHANICAL	61-21100	56,440.00
04/21	04/20/2021	74888	115043	SCHAUB, PATRICIA A	61-21100	52.48
04/21	04/20/2021	74889	115039	SCHRADER, JOANN	61-21100	13.73
04/21	04/20/2021	74890	113630	SECURIAN FINANCIAL GROUP INC	10-21100	1,517.66
04/21	04/20/2021	74891	34400	SERVICE MOTOR CO	10-21100	605.47
04/21	04/20/2021	74892	112243	SPEEDY CLEAN DRAIN & SEWER	61-21100	915.00
04/21	04/20/2021	74893	115044	STATE BAR OF WI	23-21100	204.00
04/21	04/20/2021	74894	115024	SUBURBAN LABORATORIES	61-21100	80.00
04/21	04/20/2021	74895	114519	SYNCB/AMAZON	23-21100	548.11
04/21	04/20/2021	74896	113704	TIPTON, JESSE	10-21100	276.98
04/21	04/20/2021	74897	114492	TRC LOCKBOX	82-21100	15,983.02
04/21	04/20/2021	74898	114973	UNIQUE	23-21100	44.75
04/21	04/20/2021	74899	113194	UNITED STATES TREASURY	70-21100	107.80
04/21	04/20/2021	74900	38760	UPS	10-21100	4.09
04/21	04/20/2021	74901	38600	USA BLUEBOOK	62-21100	1,034.48
04/21	04/20/2021	74902	41380	WALS	23-21100	15.11
04/21	04/20/2021	74903	114378	WATCHGUARD INC	10-21100	650.00
04/21	04/20/2021	74904	41360	WINNEFOX COOPERATIVE TECHNICAL SERVICES	23-21100	43.50
04/21	04/20/2021	74905	41400	WINNEFOX LIBRARY SYSTEM	23-21100	5,644.99
04/21	04/20/2021	74906	113657	WLECHA	10-21100	175.00
04/21	04/20/2021	74907	112514	WW ELECTRIC MOTORS INC	62-21100	376.61
Grand Totals:						382,206.75

## COMMON COUNCIL MEETING

April 12, 2021

Council Present: Schraeder, Schatzinger, Hansen, Gallops, Morrison, Kane (arrived at 7:02 p.m.), Werch, Splitt, Grant

Absent:

Staff Present: City Administrator Sonntag, City Attorney Wurtz, Police Chief Wallner, City Clerk Schommer, SRO Michels, Communication Officers Tina Bloch, Chris Cujak and Cassandra Wollert

Grant called meeting to order at 7:01 p.m.

Pledge of Allegiance/Invocation- Rev Karen Gyax Rodriguez

### Approval of Agenda

Motion made by Morrison, second by Splitt to approve agenda as presented. Motion carried.

### Public communications and comment

None

### Proclamation – Telecommunicators Week (April 11-17, 2021)

Motion made by Kane, second by Schatzinger to approve Proclamation for Telecommunications Week April 11 – 17, 2021. Chief Wallner stated this has been a difficult year for his Communication Officers with the merging of services with Fond du Lac County. Throughout the process the Communication Officers have acted with professionalism. He stated he has a great staff and on behalf of his department he thanked them for their service. Motion carried. Motion made by Schraeder, second by Hansen for a motion of commendation to current Communication Staff and all who have served the City of Ripon. Morrison stated they deserve the utmost respect and appreciation for all that they do for the community. Motion carried.

### Accept informational reports from standing committees and staff

Motion made by Gallops, second by Schraeder to accept informational reports from standing committees and staff as accurate. Motion carried. With this motion the following were accepted: Historic Preservation minutes – March 2, 2021; Park & Rec minutes – March 24, 2021; Ripon Area Fire Dept minutes March 2, 2021; Building Inspector report – March; EMS report – March; Police Department report – March; Public Works Department report – March; Senior Citizen report – March; Water Department report – March; City Administrator report – March; City Administration reports- Treasurer's report – March; Budget report – March; Check register – March

### Consent calendar

Motion made by Morrison, second by Splitt to approve the following: Common Council minutes – March 9 and March 22, 2021; Certificate of Appropriateness for 129 East Jackson Street from CSA Homes for replacement windows/doors and rear landing and stairs; Certificate of Appropriateness for 119 Watson Street from Brian Gilfillan, The Public House for a wall sign; Certificate of Appropriateness for 200 Watson Street from Alexandria Games for vinyl window graphics and a projecting sign; Certificate of Appropriateness for 212 Watson Street from Diedrich Jewelers for replacement storefront door and windows; Certificate of Appropriateness for 333 Watson Street from J's BBQ for a projecting sign; Certificate of Appropriateness for 322 Watson Street from Andrew Wargula, Islandtree Liquidators for a projecting sign. Motion carried.

### Action Items

#### CDBG Administration and Environmental Review Services Agreement

WI Department of Administration has awarded the City of Ripon a CDBG-PF-CL Grant in the amount of \$552,373.65. MSA Professional Services has submitted a services agreement in the amount of \$30,000 to administer the grant on behalf of the city. Sonntag stated this is the closing money the city paid back to the state and was re-awarded. The funds will go toward building of new Senior Center. Motion made by Schraeder, second by Morrison to approve services agreement with MSA Professional services to administer the grant on the behalf of the city. Motion carried.

### Resolution – writing off uncollectible ambulance bills

Periodically, staff brings forth certain ambulance bills deemed uncollectible by City staff and the City Attorney. Motion made by Schraeder, second by Morrison to approve Resolution No. 2021-12, A Resolution writing Off Uncollectible Ambulance bills in the amount of \$22,888.85. Morrison inquired why the city couldn't collect. Wurtz stated many reasons, bankruptcy, patient deceased and no estate; statute of limitations; only can receive Medicare and need to write off balance. Wurtz also stated that Karen Engle, Utility Clerk does a wonderful job in collecting receivables and staying on top of collections. Motion carried.

### Ordinance – repeal Chapter 2.80 – Personnel Provisions

Review of this Chapter by the City Administrator and City Attorney shows the Ordinance to be out of date and contradictory to current personnel policy. Sonntag stated the city has an Employee Handbook that is reviewed and changes made to keep it up-to-date, so this ordinance is not needed. Sonntag stated he will bring any changes to the Employee Handbook to council for approval. Wurtz stated if the city ordinance is in conflict with the city's Employee Handbook, it puts the city in a tough position. Wurtz stated Chief Administrative Officer is the City Administrator and he will bring forward suggestions to council. Schraeder asked without the ordinance, the Employee Handbook is in full effect. Wurtz stated yes. Motion made by Kane, second by Gallops to approve Ordinance No. 1495, An Ordinance to Repeal Chapter 2.890 – Personnel Provisions. Motion carried.

### Project updates & staff reports

Sonntag stated that bids have gone out for Vermont St/Parkway Terrace project and will be announced on April 29, 2021. The American Rescue Plan has allocated \$775,000 to the City of Ripon and he is waiting on guidance for spending the funds. Staff will put together a list of priorities and he will bring a proposal for using the funds to council based on the guidance from the Department of Treasury. He stated the city has three to four years to spend the funds and the city should pick projects that have a lasting effect on the city. Sonntag has met with most of council, all department heads. If council has any questions, please contact him. He is working with the League of WI Municipalities and Congress for New Urbanism on a study of the zoning code for housing to bring middle housing to the city. He is working on this with Building Inspector Sue Leahy.

### Mayor's communications and appointments

No appointments. Grant stated COVID 19 cases are on the rise, so continue to take precautions, get vaccinated, stay safe, and be kind and considerate of others.

Schatzinger stated she and Chief Wallner met with county Health Department and that a Health Assessment is available on the Fond du Lac County Health Department website until April 28, 2021 and encourages all to go to the site. She will give link to Sonntag to put on city website. Kane stated she has concerns with regards to the drop off site for Barlow Park Elementary. Kane stated speeding is a factor and fears for the safety of the kids. Wallner stated he was unaware of the speeding element and will have his department check it out. Signage is still up in the park regarding restrictions and he is constantly working with the school district on improving the process. Children should be picked up at the end of Newbury.

### Agenda items for future Council meetings

Contact Sonntag or Grant

Motion made by Morrison, second by Kane to adjourn open session. Motion carried. With no further business in open session, Grant declared meeting adjourned at 7:35 p.m.

Ann Schommer, City Clerk

## COMMON COUNCIL MEETING

April 26, 2021

Present: Schraeder, Schatzinger, Hansen, Gallops, Kane, Werch, Splitt, Grant

Absent: Morrison

Others: City Administrator Sonntag, City Attorney Wurtz, Public Works Director Ehrenberg, Police Chief Wallner, City Clerk Schommer

Grant called meeting to order at 7:01p.m.

Pledge of Allegiance/Invocation- Kevin Mundell

### Approval of Agenda

Motion made by Kane, second by Splitt to approve agenda. Motion carried.

### Public communications and comment

Sandy Wisneski, 425 Murray Park Dr, Ripon, Sam Wisneski, 425 Murray Park Dr, Ripon, Annette Klein, 433 Murray Park Dr and Jessica Masteller, 459 Murray Park Drive, Ripon all spoke in regards to preservation of Murray Park basketball and tennis courts when new senior center is built and possibly building new senior center in another location. Don Hacker, 407 Thorne St, Ripon spoke in regards to the sign/mural painted on the side of Johnson Hall on Ripon College property. He stated it is not art or mural, but a sign and the city should have it removed per city ordinances.

### Proclamation – National Peace Officers’ Memorial Day and National Police Week

Motion made by Schraeder, second by Hansen to approve Proclamation designating May 15<sup>th</sup> as National Peace Officers Memorial Day, and the Observance of National Police Week from May 9<sup>th</sup> through May 15<sup>th</sup>, 2021 in the City of Ripon. Motion carried. Schatzinger thanked our police officers for their service.

### Action items

#### Intergovernmental Agreement with Fond du Lac County Concerning Public Safety Communication Services

Sonntag stated this establishes public safety communication services with Fond du Lac County and adds the City of Ripon to existing Intergovernmental Agreement with The City of Fond du Lac, City of Waupun, and The Village of North Fond du Lac. Motion made by Gallops, second by Kane to approve Intergovernmental Agreement with Fond du Lac County, The City of Fond du Lac, The City of Waupun, The Village of North Fond du Lac and the City of Ripon. Motion carried.

#### Resolution – Authorized Representative to File Applications for Financial Assistance from State of WI Environmental Improvement Fund

Resolution is a requirement to apply for the Private Lead Service Line Replacement Program, which assists with the costs of lead services in the water system and designates the City Administrator as the authorized representative for the City of Ripon for the purpose of filing these applications, and that the representative is further authorized and empowered to do all necessary things and take all necessary steps in connection with said applications. Motion made by Schraeder, second by Gallops to approve Resolution No. 2021-13, Authorized Representative to File Applications for Financial Assistance from State of WI Environmental Improvement Fund. Motion carried.

#### Resolution – Outdoor Recreation Grant Applications

Resolution is a requirement for the DNR Stewardship Grant Application for the Elizabeth Murray Park Trail Extension and Trailhead Facility and authorizes the City Administrator to act on behalf of the City of Ripon to submit an application to the State of WI DNR for any financial aid that may be available; submit reimbursement claims along with necessary supporting documentation

within 6 months of project completion date; submit signed documents; and take necessary action to undertake, direct and complete the approved project. Sonntag stated he is working with MSA to reapply and that he and Ehrenberg are working together to score more points by the May 1<sup>st</sup> deadline. Motion made by Hansen, second by Kane to approve Resolution No. 2021-14, A Resolution for Outdoor Recreation Grant Applications. Motion carried.

#### Resolution – Amending the 2021 Budget

The Common Council may amend the amounts and appropriations in an annual budget by a 2/3 affirmative vote. Staff recommends approval of the resolution to qualify for the 2022 expenditure restraint payment. Sonntag explained due to rounding the city is over the limit by \$100 - \$200 and in order to qualify for the 2022 expenditure restraint payment, which the city needs, the council needs to amend the 2021 budget. Motion made by Gallops, second by Schatzinger to approve Resolution 2021-15, Resolution Amending the 2021 Budget. Roll call vote taken- Schraeder-yes; Schatzinger-yes; Hansen-yes; Gallops-yes; Kane-yes; Werch-yes; Splitt-yes. Motion passed with 2/3 affirmative vote that is required 7-0-1(Morrison absent).

#### Discussion Items

##### Senior Center/Trailhead Project Design and Survey Services Agreement

MSA Professional Services has proposed the agreement for architectural, design, and survey services for the Senior Center and Trailhead Project. Sonntag stated it is important to keep moving forward with this project. Carter Arndt, an architect with MSA Professional Services Inc, informed council what is included in the agreement. Werch asked if the Trailhead grant is contingent on being in Murray Park. Sonntag stated yes. Carter Arndt stated MSA will look at wants and budget and will look at all buildable portions of Murray Park and work with council as to the best location for the new Senior Center/Trailhead Facility. Motion made by Schraeder, second by Splitt to approve proposed agreement with MSA to not exceed \$29,000 for architectural, design and survey services for the Senior Center and Trailhead Project. More discussion. Schatzinger making friendly amendment to original motion to include a posted, public meeting with city council and public to review initial ideas as previously developed; brainstorm further facility use ideas; review site placement locations and prioritize facility desires. Friendly amendment language accepted by both Schraeder and Splitt to include with original motion. Motion carried.

#### Project updates & staff reports

##### Recognition of employees celebrating anniversaries in April, 2021

Cassandra Wollert, Police Dept- 1 year; David LaViolette, Water Dept- 12 years; Travis Staab, Water Dept- 13 years; Lori Rich, former City Administrator- 18 years; Ludwig Wurtz, City Attorney – 29 years and Timothy Ferch, Public Works 30 years. Sonntag stated Jim Jacobs, Water Supervisor, has been appointed to the WI Rural Water Association Board. Sonntag also informed council and public Open Book is taking place on Monday, May 3, 2021 from 9 a.m. – 5 p.m. with our assessors virtually and Board of Review will be held at City Hall in the Council Chambers on Monday, June 7, 2021 from 4 p.m. – 6 p.m.

#### Mayor's communications and appointments

##### Plan Commission

Motion made by Schraeder, second by Kane to appoint Lance Poppy to a 3-year term to the Plan Commission through April 30, 2024.

Communication: Grant encouraged all to get COVID vaccine, wear face masks and keep safe. Schatzinger stated April is National Sexual Assault Month and Fond du Lac County has a program, ASTOP, and other wonderful resources to help deal with sexual assault. All services are free. Schatzinger also stated April 28, 2021 Ripon College is celebrating #OneDayRally. It is a celebration to bring everyone together as a community to celebrate Ripon College.

#### Agenda items for future Council meetings

Contact Sonntag or Grant

Adjourn to closed session under Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

RE: Severance agreements for Dispatchers

Council will also review the minutes from the closed session on March 22, 2021 for accuracy.

Motion made by Kane, second by Gallops to adjourn to closed session. Motion carried. With no further business in open session, Grant declared open session adjourned at 8:03 p.m.

Ann Schommer, City Clerk



1500 N. Casaloma Dr., Suite 100  
APPLETON, WI 54913

P (920) 545-2083  
F (920) 757-2401  
www.msa-ps.com

April 30, 2021

Theodore Grant, Mayor  
City of Ripon  
100 Jackson Street  
Ripon, WI 54971

Re: Vermont Street and Parkway Terrace Reconstruction  
City of Ripon

Upon review of the bids received on April 29, 2021 for the above-referenced project, it was found that they were submitted by qualified contractors. It is our recommendation that the low responsive bidder listed below be accepted and award made at your next meeting.

James Peterson Sons, Inc.  
N2251 Gibson Drive  
Medford, WI 54451

Bid Amount \$2,129,730.02

Please execute the enclosed Notice of Award for the contract. Once the form is signed, please email a copy back to [drammer@msa-ps.com](mailto:drammer@msa-ps.com). After receiving the executed copy, we will forward one copy of the Notice of Award and the remaining contract package to the Contractor.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in black ink that reads "Daniel Rammer". The signature is written in a cursive, flowing style.

Daniel Rammer  
MSA Project Manager

trp  
Enc.

# NOTICE OF AWARD

Date: May 3, 2021

Project: Vermont Street and Parkway Terrace Reconstruction	
Owner: City of Ripon	Owner's Contract No.:
Contract: City of Ripon - Vermont Street and Parkway Terrace	Engineer's Project No.: 00026023
Bidder: James Peterson Sons, Inc.	
Bidder's Address: N2251 Gibson Drive Medford, WI 54451	

You are notified that your Bid dated April 29, 2021 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Vermont Street and Parkway Terrace Reconstruction

The Contract Price of your Contract is Two Million One Hundred Twenty Nine Thousand Seven Hundred Thirty and 02/100 Dollars (\$2,129,730.02).

ONE copy of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

ONE set of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner ONE fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Ripon

Owner

By: \_\_\_\_\_

Authorized Signature

\_\_\_\_\_  
Title

Copy to Engineer

Item No.	Item Description	Units	Qty.	James Peterson Sons, Inc. - Utility Kopplin & Kinas Co., Inc.			Dorner Inc.			Advance Construction Inc.			RLAM			Sopet Sewer & Water, LLC.		
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	
<b>General Improvements</b>																		
1	Mobilization, Bonds and Insurance	LS	1	\$26,114.00	\$26,114.00	\$53,000.00	\$53,000.00	\$38,988.00	\$38,988.00	\$30,000.00	\$30,000.00	\$26,800.00	\$26,800.00	\$26,800.00	\$26,800.00	\$38,000.00	\$38,000.00	\$38,000.00
2	Unexcavated Excavation	LS	1	\$113,700.00	\$113,700.00	\$79,756.00	\$79,756.00	\$125,866.00	\$125,866.00	\$95,000.00	\$95,000.00	\$126,000.00	\$126,000.00	\$126,000.00	\$113,700.00	\$113,700.00	\$113,700.00	\$113,700.00
3	Clear and Grub	LS	1	\$3,800.00	\$3,800.00	\$3,986.00	\$3,986.00	\$4,207.00	\$4,207.00	\$2,500.00	\$2,500.00	\$3,800.00	\$3,800.00	\$3,800.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
4	Topsoil Placement and Grading	SY	3700	\$5.13	\$18,981.00	\$4.10	\$15,170.00	\$5.70	\$21,090.00	\$4.50	\$16,650.00	\$5.13	\$18,981.00	\$5.13	\$18,981.00	\$5.13	\$18,981.00	\$18,981.00
5	Seeding	SY	3700	\$3.25	\$12,025.00	\$3.25	\$12,025.00	\$3.90	\$14,430.00	\$3.45	\$12,765.00	\$3.28	\$12,136.00	\$3.28	\$12,136.00	\$3.25	\$12,025.00	\$12,025.00
6	Erosion Control	LS	1	\$4,600.00	\$4,600.00	\$6,900.00	\$6,900.00	\$5,092.00	\$5,092.00	\$3,000.00	\$3,000.00	\$4,600.00	\$4,600.00	\$4,600.00	\$4,600.00	\$4,600.00	\$4,600.00	\$4,600.00
7	Traffic Control	LS	1	\$6,350.00	\$6,350.00	\$4,850.00	\$4,850.00	\$6,421.00	\$6,421.00	\$4,850.00	\$4,850.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
8	Temporary Access	LS	1	\$3,800.00	\$3,800.00	\$4,400.00	\$4,400.00	\$4,207.00	\$4,207.00	\$25,000.00	\$25,000.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00
9	Concrete Curb and Gutter, 30-inch Mountable	LF	5500	\$11.00	\$60,500.00	\$11.00	\$60,500.00	\$12.20	\$67,100.00	\$16.00	\$88,000.00	\$11.02	\$60,610.00	\$11.02	\$60,610.00	\$11.00	\$60,500.00	\$60,500.00
10	6-inch Concrete Driveway w/ 6-inch Dense Graded Base Course	SF	21800	\$5.11	\$111,398.00	\$5.60	\$122,080.00	\$5.60	\$122,080.00	\$5.40	\$117,720.00	\$5.40	\$117,720.00	\$5.40	\$117,720.00	\$5.15	\$112,270.00	\$112,270.00
11	4-inch Concrete Sidewalk w/ 6-inch Dense Graded Base Course	SF	95	\$5.06	\$480.70	\$5.55	\$527.25	\$5.60	\$532.00	\$5.35	\$508.25	\$5.09	\$483.55	\$5.09	\$483.55	\$484.50	\$484.50	\$484.50
12	3-inch Asphalt Driveway w/ 8-inch Dense Graded Base Course	SY	35	\$31.43	\$1,100.05	\$35.50	\$1,242.50	\$34.30	\$1,200.50	\$42.65	\$1,492.75	\$42.00	\$1,470.00	\$42.00	\$1,470.00	\$32.00	\$1,120.00	\$1,120.00
13	Dense Graded Base, 1 1/4-inch, (9-inch Thick)	TON	6350	\$9.47	\$60,134.50	\$11.17	\$70,925.50	\$10.50	\$66,675.00	\$14.60	\$92,710.00	\$9.47	\$60,134.50	\$9.47	\$60,134.50	\$9.47	\$60,134.50	\$60,134.50
14	Breaker Run, (12-inch Thick)	TON	7625	\$9.47	\$72,087.75	\$10.32	\$78,690.00	\$10.50	\$80,062.50	\$14.25	\$108,656.25	\$9.47	\$72,087.75	\$9.47	\$72,087.75	\$9.47	\$72,087.75	\$72,087.75
15	Asphaltic Binder (1.25-inch Thick)	TON	1025	\$66.46	\$68,121.50	\$65.80	\$67,445.00	\$72.80	\$74,620.00	\$56.35	\$57,620.00	\$56.50	\$57,912.50	\$56.50	\$57,912.50	\$65.80	\$67,445.00	\$67,445.00
16	Asphaltic Surface (1.25-inch Thick)	TON	725	\$58.58	\$42,470.50	\$58.00	\$42,050.00	\$64.20	\$46,545.00	\$58.50	\$42,412.50	\$59.00	\$42,775.00	\$59.00	\$42,775.00	\$58.00	\$42,050.00	\$42,050.00
17	Rock Excavation	CY	100	\$150.00	\$15,000.00	\$150.00	\$15,000.00	\$150.00	\$15,000.00	\$100.00	\$10,000.00	\$100.00	\$10,000.00	\$100.00	\$10,000.00	\$175.00	\$17,500.00	\$17,500.00
18	Excavation Below Subgrade (E8)	CY	500	\$20.00	\$10,000.00	\$24.70	\$12,350.00	\$22.10	\$11,050.00	\$35.00	\$17,500.00	\$20.00	\$10,000.00	\$20.00	\$10,000.00	\$20.00	\$10,000.00	\$10,000.00
19	Geotextile Fabric, Type SAS	SY	12700	\$1.00	\$12,700.00	\$1.68	\$21,336.00	\$1.10	\$13,970.00	\$1.65	\$20,955.00	\$1.00	\$12,700.00	\$1.00	\$12,700.00	\$1.00	\$12,700.00	\$12,700.00
20	Imported Granular Fill	TON	12000	\$12.00	\$144,000.00	\$12.00	\$144,000.00	\$15.00	\$180,000.00	\$12.35	\$148,200.00	\$9.80	\$117,600.00	\$9.80	\$117,600.00	\$9.80	\$117,600.00	\$117,600.00
<b>General Improvements Total Items #1 thru #20:</b>					<b>\$787,484.00</b>		<b>\$816,277.25</b>		<b>\$899,136.00</b>		<b>\$895,678.50</b>		<b>\$748,073.30</b>		<b>\$776,318.75</b>			
<b>Storm Sewer Improvements</b>																		
21	Street Inlet, 2' x 3'	EA	14	\$1,837.62	\$25,726.68	\$1,837.62	\$25,726.68	\$2,087.00	\$29,218.00	\$2,059.00	\$28,966.00	\$2,310.00	\$32,340.00	\$2,310.00	\$32,340.00	\$2,310.00	\$32,340.00	\$32,340.00
22	Storm Manhole, 4' I.D.	EA	1	\$2,093.93	\$2,093.93	\$2,093.93	\$2,093.93	\$2,629.00	\$2,629.00	\$2,409.00	\$2,409.00	\$2,629.00	\$2,629.00	\$2,629.00	\$2,629.00	\$2,629.00	\$2,629.00	\$2,629.00
23	Storm Manhole, 6' I.D.	EA	2	\$4,035.48	\$8,070.96	\$4,035.48	\$8,070.96	\$4,451.00	\$8,902.00	\$4,716.00	\$9,436.00	\$4,451.00	\$8,902.00	\$4,451.00	\$8,902.00	\$4,451.00	\$8,902.00	\$8,902.00
24	Storm Manhole, 7' I.D.	EA	1	\$7,101.51	\$7,101.51	\$7,101.51	\$7,101.51	\$6,723.00	\$6,723.00	\$8,709.00	\$8,709.00	\$6,723.00	\$6,723.00	\$6,723.00	\$6,723.00	\$6,723.00	\$6,723.00	\$6,723.00
25	Storm Inlet Manhole, 4' I.D.	EA	2	\$2,233.93	\$4,467.86	\$2,233.93	\$4,467.86	\$2,638.00	\$5,276.00	\$2,542.00	\$5,084.00	\$2,638.00	\$5,276.00	\$2,638.00	\$5,276.00	\$2,638.00	\$5,276.00	\$5,276.00
26	Storm Inlet Manhole, 5' I.D.	EA	3	\$3,597.95	\$10,793.85	\$3,597.95	\$10,793.85	\$4,189.00	\$12,567.00	\$3,937.00	\$11,811.00	\$3,450.00	\$10,350.00	\$3,450.00	\$10,350.00	\$3,450.00	\$10,350.00	\$10,350.00
27	Storm Inlet Manhole, 7' I.D.	EA	3	\$6,834.88	\$20,504.64	\$6,834.88	\$20,504.64	\$6,892.00	\$20,676.00	\$7,842.00	\$23,526.00	\$5,820.00	\$17,460.00	\$5,820.00	\$17,460.00	\$5,820.00	\$17,460.00	\$17,460.00
28	Storm Inlet Manhole, 8' I.D.	EA	4	\$6,303.50	\$25,214.00	\$6,303.50	\$25,214.00	\$6,905.00	\$27,620.00	\$8,444.00	\$33,776.00	\$8,870.00	\$35,280.00	\$8,870.00	\$35,280.00	\$8,870.00	\$35,280.00	\$35,280.00
29	30-inch RCP Endwall	EA	1	\$1,976.98	\$1,976.98	\$1,976.98	\$1,976.98	\$1,976.98	\$1,976.98	\$1,787.00	\$1,787.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
30	58-inch x 43-inch HERCP Storm Sewer	LF	420	\$206.60	\$86,772.00	\$206.60	\$86,772.00	\$203.00	\$85,260.00	\$216.50	\$90,930.00	\$310.20	\$130,284.00	\$310.20	\$130,284.00	\$310.00	\$129,000.00	\$129,000.00
31	60-inch x 38-inch HERCP Storm Sewer	LF	295	\$164.64	\$48,568.80	\$164.64	\$48,568.80	\$166.00	\$48,970.00	\$187.50	\$55,212.50	\$280.20	\$82,659.00	\$280.20	\$82,659.00	\$280.00	\$82,600.00	\$82,600.00
32	54-inch RCP Storm Sewer	LF	585	\$180.63	\$105,668.55	\$180.63	\$105,668.55	\$180.00	\$105,300.00	\$190.50	\$111,442.50	\$220.20	\$128,817.00	\$220.20	\$128,817.00	\$220.00	\$128,700.00	\$128,700.00
33	30-inch RCP Storm Sewer	LF	975	\$80.84	\$78,819.00	\$80.84	\$78,819.00	\$81.00	\$78,919.00	\$100.50	\$97,987.50	\$128.20	\$124,995.00	\$128.20	\$124,995.00	\$128.00	\$124,800.00	\$124,800.00
34	30-inch HDPE Storm Sewer	LF	5	\$102.52	\$512.60	\$102.52	\$512.60	\$81.00	\$405.00	\$136.00	\$680.00	\$200.00	\$1,000.00	\$200.00	\$1,000.00	\$200.00	\$1,000.00	\$1,000.00
35	24-inch HDPE Storm Sewer	LF	545	\$63.33	\$34,514.85	\$63.33	\$34,514.85	\$65.00	\$35,475.00	\$75.00	\$40,875.00	\$90.20	\$49,159.00	\$90.20	\$49,159.00	\$90.00	\$49,050.00	\$49,050.00
36	12-inch HDPE Storm Sewer	LF	420	\$57.75	\$24,255.00	\$57.75	\$24,255.00	\$53.00	\$22,260.00	\$65.00	\$27,225.00	\$80.20	\$33,684.00	\$80.20	\$33,684.00	\$80.00	\$33,600.00	\$33,600.00
37	Light Rip Rap	SY	15	\$30.00	\$450.00	\$30.00	\$450.00	\$29.00	\$435.00	\$35.00	\$525.00	\$40.00	\$600.00	\$40.00	\$600.00	\$40.00	\$600.00	\$600.00
38	Connect to Existing Storm	EA	6	\$666.00	\$3,996.00	\$666.00	\$3,996.00	\$1,084.00	\$6,504.00	\$1,500.00	\$9,000.00	\$1,000.00	\$6,000.00	\$1,000.00	\$6,000.00	\$1,000.00	\$6,000.00	\$6,000.00
39	Abandon Storm Sewer	LS	1	\$34,160.00	\$34,160.00	\$34,160.00	\$34,160.00	\$24,845.00	\$24,845.00	\$70,000.00	\$70,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00
<b>Storm Sewer Improvements Total Items #21 thru #39:</b>					<b>\$23,087.21</b>		<b>\$523,657.21</b>		<b>\$522,802.00</b>		<b>\$623,759.50</b>		<b>\$705,571.00</b>		<b>\$705,571.00</b>			



Approved \_\_\_\_\_ Denied  \_\_\_\_\_  
(initials of City Administrator) AS

PETITION

Appeal to Common Council

APR 27 REC'D

Per Section 8.04.070, of the City of Ripon Municipal Code, subject to approval by the City Administrator, a dog or cat owner may harbor or keep one additional dog or cat per dwelling unit if the owner presents a petition with the request for a license that indicates that 75% of the residents over 18 years of age within 200 feet of the property line of the premises of the petitioner approves the proposition to have more than two dogs and/or three cats on the premises. The petition shall state the number of dogs or cats that will be on the premises and shall be valid for a period of 3 license periods after the date of the petition. If denied, petitioner has the right to appeal decision to the City of Ripon Council.

Name of Petitioner: Eric + Stephanie Smith

Address of Petitioner: 23 Lawndale Ave Ripon WI, 54971

Phone Number of Petitioner: (920) 517-8512 or (920) 904-5042

Number of dogs: 3 Number of cats: \_\_\_\_\_

Date: 4-22-21

The undersigned hereby petition the City of Ripon to grant licenses to Eric + Stephanie at 23 Lawndale Ave, Ripon, WI 54971 to have 3 dogs and/or 3 cats OR 2 dogs and/or 4 cats.

Name Brent Zirnmer

Address 30 Lawndale Ave.

Name Mandy Sprengue

Address 24 Lawndale Ave

Name [Signature]

Address 16 TABBERT

Name Arvin Schultz

Address 16 Lawndale

Name Peg Buelow

Address 29 Lawndale Ave

Name Lucian Packen

Address 17 Lawndale Ave

Name Theresa [Signature]

Address 41 Lawndale Ave

Name Ryan Muttler

Address 49 Lawndale Ave

Name Matasha Antonakis

Address 55 Lawndale Ave

Name Jennifer Dodzi. Bai

Address 17 Highland Ave

Name ERNEST SODA

Address 25 HIGHLAND AV.

Name Arnold Jamerson

Address 31 Highland Av

Name Sherron Leatherberry

Address 572 Eureka

Name STEPHEN MANCL

Address 44 TARBERT AVE.

Name Anna Kaplan

Address 36 Lawndale Ave

Name Dominic [Signature]

Address 606 Eureka St

Name Randy Haisma

Address 584 Eureka St

Name Andrew Zuelke

Address 578 EUREKA ST.

Name Brian Jackson

Address 35 Lawndale Ave.

Rotanne Casperson

44 Lawndale ave.



# CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

4/29/2021

Eric and Stephanie Smith  
23 Lawndale Ave.  
Ripon, WI 54971

**RE: Petition for 3<sup>rd</sup> Dog**

The City of Ripon received your petition to allow three (3) dogs at 23 Lanwndale Ave. on April 27, 2021. After review, your request has been denied.

Although you received the required signatures of 75% of the residents within 200 feet of your property, the city's review discovered past compliance issues and complaints directly related to keeping dogs at your property. Please see the enclosed police reports from two events on 5/18/2020 and 4/21/2021. These events detail the following issues that lead to the denial:

- 1) Reported incidents of dogs defecating on a neighbor's property.
- 2) Unleashed and uncontrolled dogs
- 3) Barking complaints
- 4) Failure to license dogs
- 5) In addition, the city received two phone calls from neighbors during the petition process detailing similar dog complaints.

You do have the opportunity to appeal this decision to the Common Council. The next meeting is scheduled for **May 11, 2021 at 7:00 PM at City Hall**. Please notify me at (920)748-4914 or [asonntag@cityofripon.com](mailto:asonntag@cityofripon.com) if you would like to appeal this decision by **May 6, 2021 at 4:00 PM**. The city will allow three (3) dogs to remain at your property until your appeal has been completed. If you chose to not appeal or if the denial is upheld, please prepare to comply with the two (2) dog requirement by May 14, 2021 or another agreed to date.

Please contact me if you have any questions at the number or email above.

Thank you,

Adam Sonntag  
City Administrator

Cc: Ripon Police Department  
Ann Schommer, City Clerk

Enclosures

Detailed History for Police Event #R21006915 As of 4/28/2021 13:47:54

Output for: RD5573

Priority:3 Type:1011 - ANIMAL COMPLAINT  
Location:23 LAWNDALE AV, RIP btwn EUREKA ST and GARY ST

Created:	04/21/2021 07:00:11	RIPD	RD5903
Entered:	04/21/2021 07:04:11	RIPD	RD5903
Dispatch:	04/21/2021 07:05:55	RIPD	RD5903
Enroute:	04/21/2021 07:19:52	RIP5	RD5547
Onscene:	04/21/2021 07:22:29	RIP5	RD5547
Closed:	04/21/2021 07:34:57	RIP5	RD5547

ICUnit: PrimUnit:5547 Dispo:5 Type:1011 - ANIMAL COMPLAINT  
Juris:RD Agency:RD Section:RD Grid:RIP02  
Case #:RD2100731 Detail

07:00:11cdt CREATE Location:24 TABBERT AV, RIP Type:1011 Name:TURENNE,APRIL Address:24 TABBERT AVE  
RIPON WI Phone:920/745-8508 Agency:RD Area:RIP02 TypeDesc:ANIMAL COMPLAINT  
LocDesc:btwn EUREKA ST and GARY ST Priority:3 Response:1PTL Juris:RD LocType:S

07:04:11 ENTRY Comment:NEIGHBORS TWO DOGS ARE CONSTANTLY IN HER YARD AND POOPING HOUSE DIRECTLY  
BEHIND HERS THIER SMALL DOG WAS JUST IN HER YARD. SHE CLAIMS THEY ARE NEVER  
LEASHED AND THEY BARK ALL DAY

07:04:11 -PREMIS Comment:PPR

07:04:19 SELECT

07:04:52 PRIOR Location:24 TABBERT AV, RIP

07:05:46 HOLD

07:05:55 DISP 5547 Operator:RD5547 OperNames:BORKENHAGEN, TRAVIS

07:05:55 -PRIU 5547

07:06:27 NOMORE

07:07:09 MISC Comment:NEIGHBORS POSSIBLY FROM 23 LAWNDALE AVE ERIC AND STEPHANIE SMITH

07:17:40 XREF Service:P Event:#R20007923 Type:1011 Juris:RD

07:19:52 \*ENRTE 5547

07:21:11 LOGM 5547 Message:022104211221000040 MessageType:Text Received:04/21/2021 07:20:47  
Comment:TURENNE,APRIL MARIE ND DL NO WANTS

07:21:52 INV 5547 InvType:INVP Priority:1 Name:TURENNE,APRIL MARIE Race:W Sex:F  
DOB:04/30/1982 Age:38 Hght:503 Wght:140 Category:P Comment:24 TABBERT AVE RIPON  
WI

07:22:29 \*ONSCN 5547

07:24:07 LOGM 5547 Message:022104211224000042 MessageType:Text Received:04/21/2021 07:22:05  
Comment:SMITH,ERIC MATTHEW WI DL VALID NO WANTS

07:24:50 INV 5547 InvType:INVP Priority:1 Name:SMITH,ERIC MATTHEW Race:W Sex:M DOB:04/29/1994  
Age:26 Hght:511 Wght:138 Category:P Comment:23 LAWNDALE AVE RIPON WI

07:26:35 \*INV 5547 InvType:INVP Priority:1 Name:SMITH, STEPHANIE MARIE Race:W Sex:F  
DOB:05/31/1996 Age:24 Hght:507 Wght:140 Category:P Comment:23 LAWNDALE AVE -  
RIPON - WI - 54971

07:33:09 \*MISC 5547 Comment:MADE CONTACT WITH STEPHANIE. SAID THAT SHE WAS GOING TO GO TO THE

NEIGHBORS THIS MORNING BUT BECAUSE IT WAS SO EARLY SHE DIDN'T WANT ANYONE TO BE SPOOKED BY HER IN THE YARD. THEY ARE WORKING ON GETTING A BETTER FENCE/INVISIBLE FENCE FOR THE ANIMALS. ADVISED OF ANIMAL LICENSE THAT IS NEEDED. HAS THE VET APPT. SCHEDULED. 10 DAY WARNING PUT ON FILE. MADE CONTAC WITH RP AND ADVISED TO CALL US WHEN THE ISSUES ARE HAPPENING SO THEY CAN BE ADDRESSED RIGHT AWAY.

07:33:15 'CASE 5547 Case#:RD2100731  
07:34:57 'CLEAR 5547 Dispo:5 Comment:10 DAY DOG LICENSE  
07:34:57 -CLEAR  
07:34:57 'CLOSE  
16:06:20 CHANGE Location:24 TABBERT AV, RIP-->23 LAWDALE AV, RIP  
16:06:20 -NPREMS Comment:(none)

CONTACT INFO:

Name	Phone	Address	Contact	Validate	Weapons	Where
TURENNE, APRIL	9207745-8508	24 TABBERT AVE RIPON WI				

Detailed History for Police Event #R20007923 As of 4/28/2021 13:48:23

Output for: RD5573

Priority:3 Type:1011 - ANIMAL COMPLAINT  
 Location:23 LAWDALE AV, RIP btwn EUREKA ST and GARY ST

Created:	05/18/2020 17:20:57	RIPD	RD5587
Entered:	05/18/2020 17:22:39	RIPD	RD5587
Dispatch:	05/18/2020 17:28:17	RIPD	RD5587
Enroute:	05/18/2020 17:38:34	RIP4	RD5540
Onscene:	05/18/2020 17:40:45	RIP4	RD5540
Closed:	05/18/2020 18:04:38	RIPD	RD5587

ICUnit: PrimUnit:5540 Dispo:5 Type:1011 - ANIMAL COMPLAINT  
 Juris:RD Agency:RD Section:RD Grid:RIP02  
 Case #:RD2000693 Detail

17:20:57cdt CREATE Location:24 TABBERT AV, RIP Type:1011 Name:TURENNE, APRIL M Address:S/A  
 Phone:701/500-3540 Agency:RD Area:RIP02 TypeDesc:ANIMAL COMPLAINT LocDesc:btwn  
 EUREKA ST and GARY ST Priority:3 Response:1PTL Juris:RD LocType:S

17:22:39 ENTRY Comment:2 SMALL BROWN AND WHITE DOGS, COMING FROM THE HOUSE BEHIND HER AND  
 POOPING IN HER YARD. TODAY SHE TOLD THE OWNER TO COME AND CLEAN UP THE POOP,  
 AND THEY TOLD HER TO QUIT WHINING.

17:22:39 -PREMIS Comment:PPR

17:22:42 SELECT

17:23:59 INV InvType:INVP Priority:1 Name:TURENNE, APRIL M Sex:F DOB:04/30/1982 Age:38  
 Category:P

17:25:05 HOLD

17:26:00 NOMORE

17:28:12 SELECT

17:28:17 DISP 5540 Operator:RD5540 OperNames:MICHELS, LINDSEY

17:28:17 -PRIU 5540

17:30:57 HOLD

17:38:34 \*ENRTE 5540

17:40:45 \*ONSCN 5540

17:42:18 CHGLOC 5540 Location:23 LAWDALE AV, RIP

17:42:18 PLATE 5540 Plate:565TWN

17:42:35 LOGM 5540 Message:022005182242000039 MessageType:Text Received:05/18/2020 17:42:21  
 Comment:565TWN

17:46:36 ONSCN 5540

17:47:36 INV 5540 InvType:INVP Priority:1 Name:SMITH, ERIC MATTHEW Sex:M DOB:04/29/1994  
 Age:26 Category:P

17:48:11 LOGM 5540 Message:022005182248000041 MessageType:Text Received:05/18/2020 17:47:44  
 Comment:SMITH,VALID

17:49:00 \*MISC 5540 Comment:MADE CONTACT WITH ERIC, HE SAID THAT HE WAS NOT AWARE THAT THE  
 DOGS WERE DEFECATING ON THE NEIGHBOR'S LAWN. HE SAID THAT THEY HAVE A KENNEL  
 FOR THE DOGS IN THE BACK YARD AND SOMETIMES THEY GET OUT AND RUN TO THE

NEIGHBORS.

17:49:10 CHANGE 5540 Location:24 TABBERT AV, RIP-->23 LAWDALE AV, RIP  
 17:49:10 -NPREMS Comment:(none)  
 17:49:54 'MISC 5540 Comment:ERIC SAID THAT HE WOULD GO PICK UP THE FECES. ERIC WAS ADVISED THAT A WARNING WOULD BE PLACED ON FILE AND THAT FUTURE COMPLAINTS COULD RESULT IN A CITATION.  
 17:50:05 'MISC 5540 Comment:PHONE FOR ERIC: 920-517-8512  
 17:50:31 CHGLOC 5540 Location:RIPON PD, RIP Comment:CALLING RP  
 17:50:46 'CASE 5540 Case#:RD2000693  
 17:52:16 'INV 5540 InvType:INVP Priority:I Name:SMITH, ERIC MATTHEW Race:W Sex:M DOB:04/29/1994 Age:26 Hght:511 Wght:138 Category:P Comment:23 LAWDALE AVE - RIPON - WI - 54971  
 17:56:16 'ONSCN 5540  
 18:04:18 MISC 5540 Comment:VM WERE LEFT FOR BOTH APRIL AND ERIC TO CALL THE PD.  
 18:04:38 CLEAR 5540 Dispo:5 Comment:WRITTEN WARNING FOR DOG AT LARGE AND PET LITTERING.  
 18:04:38 -CLEAR  
 18:04:38 CLOSE  
 18:08:49 MISC Comment:540 SPOKE WITH APRIL. SHE ADVISED THAT ERIC CAME OVER AND PICKED UP THE FECES AND THEY TALKED AND EVERYTHING IS FINE BETWEEN THEM.  
 18:23:49 MISC Comment:540 MADE CONTACT WITH ERIC, HE WAS GIVEN UNTIL FRIDAY THE 22ND TO GET HIS DOGS REGISTERED. IF NOT, HE WAS ADVISED HE WOULD BE ISSUED A CITATION.

[05/19/2020]

15:55:54 MISC Comment:BOTH DOGS ARE REGISTERED PER 553  
 15:59:43 -NPREMS Comment:(none)

[04/21/2021]

07:17:40 XREF Service:P Event:#R21006915 Type:1011 Juris:RD

CONTACT INFO:

Name	Phone	Address	Contact	Validate	Weapons	Where
TURENNE, APRIL M	701/500-3540	S/A				

## **CITY OF RIPON ADOPT-A-PARK PROGRAM**

Adopt-A-Park is a public-private partnership and service program that allows volunteers, businesses, and organizations to aid in beautification and help maintain the City of Ripon Park and Trail System. It is an excellent way for citizens and organizations to make a personal contribution to the community.

This is an effort by the City of Ripon to implement a program utilizing volunteer's expertise and experience to supplement the work of city staff. By working together, we hope to help citizens become better connected to their community.

### **HOW THE PROGRAM WORKS**

- The Adopt-A-Park Program is open to individuals, neighborhood associations, civic groups, religious organizations, service organizations, schools (school groups and teams), businesses and other community organizations throughout the City of Ripon.
- Interested individuals and groups discuss the opportunity with City staff to understand the responsibilities and limitations on adopting a specific park or park project.
- The Adopt-A-Park group agrees to a minimum of a 3-year commitment to the project, but may be less if project scope is limited.
- Park sites and trails are chosen by City staff and are available on a first come, first served basis. Input may be provided by the interested individual or group to assign a park or project that aligns with the interests of the volunteers.
- The frequency of work and volunteering will depend on the needs and projects in the parks.

### **THE CITY OF RIPON AGREES TO BE RESPONSIBLE FOR:**

- Approving the size and scope of any projects to be undertaken by the volunteer group. Larger scale projects may need the approval of the Parks and Rec Committee at the discretion of the Public Works Director.
- Disposing of garbage and brush collected by volunteers.
- Providing trash bags for park clean up and other project supplies depending on the project's scope (e.g. – paint, brushes, gardening supplies, etc.)
- Providing safety equipment and information necessary for completion of the project.
- Providing project oversight and supervision.
- Posting recognition on the City's website or other agreed to form of recognition.

### **THE VOLUNTEERS / VOLUNTEER GROUP IS RESPONSIBLE FOR:**

- Providing supervision of individuals to maintain their designated area.
- Contacting the Public Works Department at least one week in advance to schedule a park workday.
- Identifying in writing specific projects the group desires to complete, as well as equipment and supplies needed.
- Project funding by the volunteer or volunteer group may be required if the project includes the installation of new park equipment and fixtures.
- Receiving approval from the Public Works Department before undertaking a project involving the beautification or maintenance of any park.
- Coordinating with the Department of Public Works if the group desires to do any planting. Funding of any plantings shall be paid for by the volunteers or volunteer group, unless otherwise arranged with the Department of Public Works.

- Watering, weeding, separating, and dividing any new plantings as needed.
- Returning borrowed and unused supplies and equipment to the Department of Public Works.
- Signing an Adopt-A-Park Agreement with the City of Ripon.

#### **SOME POSSIBLE TASKS ASSOCIATED WITH THE ADOPT-A- PARK PROGRAM:**

- Litter pick-up
- Raking/ Sweeping
- Weeding
- Painting
- Planting and watering flowers
- General park maintenance
- Cleaning and repairs
- Mulching
- Other projects as agreed upon
- Donating and/or installing park equipment and fixtures

#### **SAFETY TIPS:**

- Participants under the age of 18 must be accompanied by an adult.
- Participants should never pick up heavy, large, or hazardous materials and equipment.
- Participants should be aware of extreme conditions, under which they may be working, including heat, insects, sun, and severe weather.
- Participants should wear clothing that is appropriate to the weather and work being performed.
- Sunscreen, insect repellent and work gloves are appropriate and are the participant's responsibility.
- Groups are encouraged to carry a first-aid kit for the participants.

#### **CONTACT INFORMATION**

City of Ripon Department of Public Works – 570 Aspen St., Ripon, WI 54971 – (920)748-4908

The City of Ripon Public Works Department, ("Department") and \_\_\_\_\_ ("Organization") agree to the terms set forth in this agreement which govern the services the Organization will perform at \_\_\_\_\_ ("Park") on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ ("Effective Date").

The Department desires to provide the Organization with an opportunity for community involvement through voluntary participation in a park maintenance and beautification program by adopting a park or trail mutually agreed upon by the Department and the Organization.

1. The Organization's volunteers will perform the services and tasks described below in the Project Scope Agreement. The Organization agrees to complete the listed services and tasks without compensation from the Department. The Project Scope Agreement can be revised if agreed to by all parties in writing. The Organization will not perform any activity that the Department has not previously approved and will not subcontract or hire others to do the work listed in this Agreement. The Department may, at its discretion, perform or cause others to perform the services listed in the Project Scope Agreement.

2. The Organization agrees to abide by the safety guidelines accompanying this Agreement. The Organization representative who signs this Agreement, or his/her designee, will ensure that each person performing services under this Agreement reads and abides by the safety guidelines.

3. Members of the Organization and any other persons who may perform any of the services listed in this Agreement shall not be considered employees by the Department or the City of Ripon. A person performing services for the Department under this program will not be held personally liable for any claims based on something he or she did not do, as long as he or she is acting within the scope of his or her duties and performing the tasks approved by the Department. However, a person may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.

4. The duration of this agreement shall be three (3) years from the effective date unless Project Scope Agreement deems otherwise.

4. Either party may end this Agreement at any time by sending written notice to the other party.

CITY OF RIPON

ORGANIZATION

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## PROJECT SCOPE AGREEMENT

Organization Name: \_\_\_\_\_

Park Name: \_\_\_\_\_

Project Description and Scope:

**Add Text**

Organization Funding Commitment (if applicable): \_\_\_\_\_

Number of Volunteers: \_\_\_\_\_

Project Term and Timeline:

**Add Text**

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Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

RESOLUTION -

Considered by the City Council of the City of Ripon on May 11, 2021.

WHEREAS the City of Ripon, Fond du Lac County, Wisconsin (the "City"), is presently in need of funds up to a maximum aggregate amount of Two Hundred Sixty Thousand and 00/100 Dollars (\$260,000.00) for miscellaneous equipment purchases for the police department, the parks department, the public works department, the City Hall, the fire department and the library, and Three Hundred Fifteen Thousand and 00/100 Dollars (\$315,000.00) for the public purpose of funding infrastructure improvements including street reconditioning and asphalt paving; and

WHEREAS, the City Council deems it necessary and in the best interests of the City that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of up to Five Hundred Seventy-Five Thousand and 00/100 Dollars (\$575,000.00) be borrowed for such purposes upon the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT RESOLVED, that for the purpose hereinabove set forth the City, by its Mayor and Administrator/Treasurer, pursuant to Section 67.12(12), Wisconsin Statutes, shall borrow from Investors Community Bank, ("Lender"), a maximum aggregate amount of Five Hundred Seventy-Five Thousand and 00/100 Dollars (\$575,000.00), or, if less, the aggregate principal amount as may be required to meet the above-stated purposes;

BE IT FURTHER RESOLVED, that such loan shall be requested in writing by the City Administrator/Treasurer, which request may be conclusively relied upon by Lender;

BE IT FURTHER RESOLVED, that to evidence such indebtedness, said Mayor and City Administrator/Treasurer shall make, execute and deliver to the Lender for and on behalf of the City two promissory notes, one for \$260,000.00 relating to the equipment and vehicle loan, and another for \$315,000.00 relating to the infrastructure improvements loan, in the forms attached hereto with the terms, conditions, maturity, and interest rates set forth therein.

BE IT FURTHER RESOLVED, that there be, and there hereby is, levied on all the taxable property of the City, a direct annual irrevocable tax sufficient in amount to pay the principal and interest on said promissory notes as the same becomes due and payable, such tax to be in the following minimum amounts:

<b>Amount of Tax (principal and interest)</b>	<b>To Meet Note Payments Due In</b>	<b>Year of Levy (must be in year(s) prior to due date)</b>
\$ 76,753.26	2022	For the year 2021
\$ 76,753.26	2023	For the year 2022
\$ 76,753.26	2024	For the year 2023
\$ 76,753.26	2025	For the year 2024
\$ 76,753.26	2026	For the year 2025
\$ 20,786.89	2027	For the year 2026
\$ 244,687.57	2028	For the year 2027

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said promissory notes when due, the requisite amount shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied. In the event the City makes an appropriation from other available funds to be applied to payment of the principal and/or interest on said promissory notes prior to the imposition of said tax, the City may reduce the tax levy by that amount.

In the event that the City exercises its prepayment privilege, if any, then no such direct annual tax shall be included on the tax rolls for the prepayments made and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the City for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the promissory notes. So long as any part of the principal of, or interest on, said promissory notes remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said promissory notes.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the City, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt Service Account for Promissory Notes dated May 19, 2021," which account shall be used solely for the purpose of paying principal of and interest on said promissory notes. There shall be deposited in said account any accrued interest paid on said note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant

hereto, and such other sums as may be necessary to pay principal and interest on said note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said promissory notes shall be used solely for the purposes for which they are issued, but may be temporarily invested until needed in legal investments, provided that no such investment shall be in such a manner as would cause said note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder; and an officer of the City, charged with the responsibility for issuing the note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the note, it is not expected that the proceeds will be used in a manner that would cause said note to be an "arbitrage bond."

BE IT FURTHER RESOLVED, that the projects financed by the promissory notes and their ownership, management and use will not cause the note to be a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the City shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the note.

BE IT FURTHER RESOLVED, that the City Administrator/Treasurer shall keep records for the registration and for the transfer of the respective promissory notes. The person in whose name the promissory notes shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes of each respective promissory note, and payment of either principal or interest on the respective promissory notes shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon each respective promissory note to the extent of the sum or sums so paid. Each respective promissory note may be transferred by the registered owner thereof by presentation of the promissory note at the office of the City Administrator/Treasurer, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the promissory note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the City Administrator/Treasurer, shall be made on the respective promissory note or notes, as is being transferred.

BE IT FURTHER RESOLVED, that the City officials are hereby authorized and directed, so long as either of said promissory notes is outstanding, to deliver to the Lender its annual audited financial statements within 30 days after receipt of said statements together with any audit statement or other financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery, provided that, if this is a refinancing, the refunding note shall be immediately exchanged for the note being refinanced.

\_\_\_\_\_  
Adam Sonntag, City Administrator/Treasurer

\_\_\_\_\_  
Theodore Grant, Mayor

AYES \_\_\_\_\_

NAYES \_\_\_\_\_

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

Approved as to form

\_\_\_\_\_  
Ludwig Wurtz, City Attorney