



CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

COMMON COUNCIL MEETING Council Chambers, City Hall Monday, February 22, 2021 7:00 p.m.

- I. Call to order/roll call
- II. Pledge of Allegiance/Invocation – Clay Salmela
- III. Approval of agenda
- IV. Public communications and comment
- V. Action items
 1. Resolution – writing off certain A/R accounts
(Staff note: Periodically, staff brings forth certain A/R accounts deemed uncollectible by City staff and the City Attorney. Staff recommends approval of the attached resolution writing off four accounts in the amount of \$497.70.)
 2. Memorandum of Understanding between Fond du Lac County and the City of Ripon Concerning the Transfer of Dispatch Responsibilities for the City of Ripon to Fond du Lac County
- VI. Discussion items
 1. Resolution – declaring 205 Hamburg as surplus property
(Staff note: At their February 17th meeting, the Plan Commission recommended approval of the attached resolution declaring the Haas Brewery Stable surplus property which is not needed for public use and may be sold.)
- VII. Project updates & staff reports
 1. Recognition of employees celebrating anniversaries in February
- VIII. Mayor's communications and appointments
 1. Appoint member of Historic Preservation Commission

- IX. Agenda items for future Council meetings
- X. Adjourn to closed session under Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

RE: Severance agreements for Dispatchers

Council will also review the minutes from the closed session on February 9, 2021 for accuracy.

RESOLUTION NO. 2021-____

**A RESOLUTION WRITING OFF CERTAIN
A/R ACCOUNTS**

WHEREAS, the City of Ripon has made substantial efforts to collect certain accounts receivable accounts described on Attachment “A”; and,

WHEREAS, these accounts have now been deemed uncollectible by City staff and the City Attorney; and,

WHEREAS, it is necessary to remove these delinquent accounts deemed uncollectible from the City’s accounting records.

NOW, THEREFORE, BE IT RESOLVED that the A/R accounts listed on Attachment “A” in the amount of \$497.70 shall be removed from the City’s accounting records.

Theodore Grant, Mayor

Lori Rich, City Administrator

AYES _____ NAYES _____
PASSED THIS 22ND DAY OF FEBRUARY, 2021

Approved as to form:

Ludwig L. Wurtz, City Attorney

Attachment "A"

Acct. Receivable Writeoff/Septage Discharge Fees		
w/off balance Chapter 7 Bankruptcy	90018164	\$103.46
w/off balance Chapter 7 Bankruptcy	90018504	\$182.82
w/off balance Chapter 7 Bankruptcy	90018609	\$169.21
w/off balance Chapter 7 Bankruptcy	90018670	\$42.21
TOTAL		\$497.70

**MEMORANDUM OF UNDERSTANDING
BETWEEN FOND DU LAC COUNTY AND THE CITY OF RIPON
CONCERNING THE TRANSFER OF DISPATCH RESPONSIBILITIES
FOR THE CITY OF RIPON TO FOND DU LAC COUNTY**

WHEREAS, in 1994, Fond du Lac County included space for a new county-wide dispatch center as part of a jail project, and

WHEREAS, in 1995, Fond du Lac County purchased a backbone software package that served all of the county dispatch centers including Fond du Lac County, city of Fond du Lac, city of Ripon, city of Waupun, and village of North Fond du Lac, and

WHEREAS, in 2005, Fond du Lac County combined the operations of the dispatch center to include the city of Fond du Lac, city of Waupun, and village of North Fond du Lac, and

WHEREAS, that system has been serving a large majority of the citizens of Fond du Lac County and its communities, and

WHEREAS, the city of Ripon chose to remain as a separate agency as it relates to dispatch functions, and

WHEREAS, Fond du Lac County has begun the process of replacing its current public safety software system, including dispatch/communication center, police, fire, EMS and jail records management, which is expected to be functional by mid to late fall of 2021, and

WHEREAS, the city of Ripon has expressed interest regarding the transfer of their dispatch operations into the Fond du Lac County communications center, and

WHEREAS, Fond du Lac County is interested in providing that service for the city of Ripon beginning in the second half of 2021.

NOW, THEREFORE BE IT RESOLVED, that the parties to this MOU do hereby agree to the following provisions:

1. Upon agreement by the city of Ripon, Fond du Lac County, through its Communications and Emergency Management Director, will begin the process of preparing for the transfer of all the city of Ripon's dispatch functions to the Fond du Lac Center.
2. Fond du Lac County Communications and Emergency Management Director will be in communication with designated Ripon officials and will coordinate all steps related to the transfer and determine an official transfer date of those dispatch functions.
3. In order to ensure a quick response to the public and all public safety departments being dispatched by the Fond du Lac Center, the combined center must be adequately staffed, resulting

in the need for increased staffing. That cost will be approximately \$300,000 per year, beginning in 2022.

4. All Ripon dispatch staff that choose to apply for the Fond du Lac County positions will be guaranteed an interview, but will not be guaranteed employment with Fond du Lac County. That decision will be made by Fond du Lac County Communications and Emergency Management Director following the interview process.
5. In 2022, Fond du Lac County will be responsible for all operating costs related to the dispatch center that will include all personnel costs and equipment costs, as well as all other operating costs of the center. All capital purchases related to the cost of operation for the county emergency communications system will be the responsibility of Fond du lac County.
6. As discussed above, Fond du Lac County's operational costs will increase once Fond du Lac County has taken over all city of Ripon dispatch functions. That will also represent a reduction in the cost incurred by the current dispatch center operated by the city of Ripon. As a result, Fond du Lac County expects the transfer of levy base from the city of Ripon at approximately \$200,000 as provided in state statute 66.0602(3)(a) and (b). That levy limit adjustment affects the first year (2022) and will be permanent. No further negative adjustment on Ripon's tax levy limit would be forthcoming.
7. An Administrative Review Board presently exists which includes the city of Fond du Lac, city of Waupun and village of North Fond du Lac, each having two voting members on the board, as well as one for the Sheriff's Office, and one representative from volunteer fire departments. Since Ripon's emergency services are organized differently, the city of Ripon would have one voting member from Ripon Police Department, one voting member from the Ripon Fire Department, and one voting member representing Ripon EMS, effective upon the approval of this MOU by both Fond du Lac County and the city of Ripon.
8. Parties agree that this MOU be in effect for an initial period of five (5) years with automatic two (2) year renewals unless the city of Ripon notifies Fond du Lac County one (1) calendar year in advance that it wishes to withdraw from the agreement.

City of Ripon

Allen J. Buechel
Fond du Lac County Executive

Date

Date

RESOLUTION NO. 2021-_____

RESOLUTION DECLARING MISCELLANEOUS REAL PROPERTY SURPLUS

WHEREAS, the below-described property is no longer necessary, useful or suitable for municipal purposes.

NOW, THEREFORE, BE IT RESOLVED, that the following property be declared surplus and disposed of according to state statutes, including possible sale, trade, or other disposition of any land, structures, equipment, or other property described as follows:

City of Ripon

Property at 205 Hamburg Street

Acres: 0.757

Parcel ID#: RIP-16-14-21-05-360-62 and RIP-16-14-21-05-360-60

Legal Description: S21 T16N R14E NEWTON'S RESURVEY OUTLOT 1 CSM #7230-52-35 LOC IN LOTS 36 & 37 OF E 1/2 NW 1/4 (826575) .137A and S21 T16N R14E NEWTON'S RESURVEY OUTLOT 1 CSM #7229-52-34 LOC IN LOTS 36 38 & 39 OF E 1/2 NW 1/4 (826575) .62A

BE IT FURTHER RESOLVED, that the Mayor and City Administrator may do all acts necessary to dispose of this property according to state law.

Dated this _____ day of _____, 2021.

CITY OF RIPON

Theodore Grant, Mayor

ATTEST:

Lori Rich, City Administrator

AYES _____ NAYES _____
PASSED THIS _____ DAY OF _____, 2021

Approved as to form:

Ludwig L. Wurtz, City Attorney



CITY OF RIPON

100 Jackson Street Ripon, WI 54971-1396

MEMO

DATE: February 17, 2021
TO: City Council
FROM: Mayor Grant
RE: Appointment

I'd like to make the following appointment, subject to Council approval:

Historic Preservation Commission

- Sarah Willett (appointment for a 3-year term ending October 31, 2023)

GW:lar