

**Minutes of the April 25, 2023, Meeting of
the Ripon Public Library Board of Trustees**

The meeting was called to order at 5:00 p.m. by president Lauren McConnell. Other trustees present were Gary Will, Doug Iverson, Janet Vossekuil, Andrew Prellwitz, Travis Liptow and Austin Klingler. Desiree Bongers and Debbi Konecny were also present.

Mr. Prellwitz moved, Ms. Vossekuil seconded, to approve the minutes of the March 28, 2023, meeting. Motion carried.

A report on library activities was presented by Director Bongers. Included in the report were the following: 1st grade visits; SRP; game night; FoRPL update; Business After 5. Highlights of March statistics: in person circulation was 7,873; the door count was 4,012; 264 patrons checked out 1,459 items on OverDrive and 200 items on hoopla; there were 314 Internet sessions; 531 GB was downloaded on wireless and 583 unique wireless devices were used; a cumulative total of \$827 in fines and fees has been collected through the end of March.

The board reviewed the payment of the April 2023 invoices totaling \$8,376.52.

The board received an update from the Personnel Committee, which is working on the Director review process.

The board received an update on the strategic planning process. A community survey is being done and a community conversation is scheduled online for June 8 at 5:30 p.m.

The board received an update from the Campaign Planning Committee. Director Bongers applied to the Otto Bremer Fund for a \$150,000 grant and other committee members have been working on calls and letters.

The board received an update from the Finance Committee, which has been working on policies.

The board discussed the draft of the Investment and Fund Management Policy. Mr. Iverson would like to see examples from other libraries and the city.

The board discussed the draft of the revised Bulletin Board Use Policy. Mr. Prellwitz moved, Mr. Klingler seconded, to approve the policy. Motion carried.

The next board meeting is scheduled for Tuesday, May 30, 2023, at 5:00 p.m. in the Silver Creek Room. Meeting adjourned at 5:40 p.m.

Respectfully submitted,
Desiree M. Bongers
Library Director