

**Minutes of the April 28, 2020 Meeting of
the Ripon Public Library Board of Trustees**

The meeting, held online via Zoom, was called to order at 5:03 p.m. by president Sandra Scamehorn. Other trustees present online were Doug Iverson, Kim Scanlon, Ted Grant and Andrew Prellwitz. Desiree Bongers and Joy Schwarz were also present.

Mr. Iverson moved, Mr. Prellwitz seconded, to approve the minutes of the February 25, 2020 meeting. Motion carried.

A report on library activities was presented by Director Bongers. Included in the report were the following: Wonderbooks and Vox Books; WAPL cancelled; Winnefox grant; security strips. Highlights of February statistics: in person circulation was 10,625; the door count was 6,150; 213 patrons checked out 1,280 items on OverDrive; there were 482 Internet sessions; 216 GB was downloaded on wireless and 555 unique wireless devices were used; 341 reference and 398 directional questions were answered; a cumulative total of \$1,963 in fines and fees has been collected through the end of February. Highlights of March statistics: in person circulation was 8,149; the door count was 3,635; 216 patrons checked out 1,317 items on OverDrive; there were 297 Internet sessions; 114 GB was downloaded on wireless and 433 unique wireless devices were used; 204 reference and 314 directional questions were answered; a cumulative total of \$2,595 in fines and fees has been collected through the end of March.

The board reviewed the payment of the March 2020 invoices totaling \$15,511.04 and April 2020 invoices totaling \$5,099.34.

The board reviewed the 2019 annual report and had a discussion regarding system leadership. Mr. Prellwitz moved, Mrs. Boone seconded, to approve the 2019 annual report statement regarding system leadership. Motion carried.

The board received an update on COVID-19 and its impact on library services.

The board received an update on curbside delivery and DPI's plan for reopening libraries.

The next board meeting is scheduled for Tuesday, May 26, 2020 at 5:00 p.m. online via Zoom. Meeting adjourned at 5:35 p.m.

Respectfully submitted,

Desiree M. Bongers
Library Director