

Minutes of the February 22, 2022, Meeting of the Ripon Public Library Board of Trustees

The meeting was called to order at 5:00 p.m. by vice-president Kim Scanlon. Other trustees present were Jonathan Gatzke, Martin Farrell, Doug Iverson and Deanna Boone. Desiree Bongers was also present. Guests in attendance were four representatives from Marek Landscaping, Linda DeCramer, Garrett Clark, John Scopelliti, and Stephanie Prellwitz.

After introductions, Marek Landscaping presented information on the outdoor project and led brainstorming exercises.

All guests left the meeting by 6:30 p.m. at the conclusion of the landscaping discussion. The next Landscape Steering Committee meeting will take place on March 29, 2022, following the regularly scheduled board meeting. Mr Iverson will be the board representative on the committee.

Mr. Iverson moved, Mr. Farrell seconded, to approve the minutes of the January 25, 2022, meeting. Motion carried.

A report on library activities was presented by Director Bongers. Included in the report were the following: Webster Grant; LLD; tax forms; newsletters; board game donations. Highlights of January statistics: in person circulation was 6,805; the door count was 3,351; 233 patrons checked out 1,356 items on OverDrive and 85 items on hoopla; there were 344 Internet sessions; 279 GB was downloaded on wireless and 359 unique wireless devices were used; a cumulative total of \$498 in fines and fees has been collected through the end of January.

The board reviewed the payment of the February 2022 invoices totaling \$9,357.02.

The board reviewed Covid-19 protocols, specifically mask requirements. Mr. Farrell moved, Mr. Iverson seconded, to drop the mask requirement and switch to “masks recommended” effective February 23, 2022. Motion carried.

The board reviewed the 2021 annual report and had a discussion regarding system leadership. Mrs. Boone moved, Mr. Iverson seconded, to approve the 2021 annual report statement regarding system leadership. Motion carried.

Director Bongers provided an update on the status of fundraising and the current amount in the newly created RPL Renovation Fund at the OACF and the original RPL Fund.

The next board meeting is scheduled for Tuesday, March 29, 2022, at 5:00 p.m. in the Silver Creek Room. Meeting adjourned at 6:47 p.m.

Respectfully submitted,

Desiree M. Bongers
Library Director