

**Minutes of the June 27, 2023, Meeting of
the Ripon Public Library Board of Trustees**

The meeting was called to order at 5:00 p.m. by president Lauren McConnell. Other trustees present were Gary Will, Doug Iverson, Janet Vossekuil, Andrew Prellwitz, and Breck Speers. Desiree Bongers was also present.

Ms. Vossekuil moved, Mr. Iverson seconded, to approve the minutes of the May 30, 2023, meeting. Motion carried.

A report on library activities was presented by Director Bongers. Included in the report were the following: Page staffing updates; Silver Creek exit door; prairie cleanup; summer school visits; donations. Highlights of May statistics: in person circulation was 6,487; the door count was 4,108; 266 patrons checked out 1,490 items on OverDrive and 184 items on hoopla; there were 314 Internet sessions; 855 GB was downloaded on wireless and 520 unique wireless devices were used; a cumulative total of \$3,023 in fines and fees has been collected through the end of May.

The board reviewed the payment of the June 2023 invoices totaling \$7,482.69 and credit card charges of \$783.63.

The board received an update on the strategic planning process. The community survey received 229 responses and WiLs summarized the results during an online meeting. The next step is to have an in-person meeting in early August.

The board received an update from the Campaign Planning Committee. The Otto Bremer grant application was denied. The committee is currently focused on the business community.

The board received an update from the Finance Committee. The Committee has been working through the items in the memo.

The board reviewed the Meeting Room Policy. Staff requests input on whether to loosen room restrictions for a fee. This will be a discussion item at the next board meeting.

The board reviewed an email from Winnefox detailing cost increases of Internet computer filtering and a potential change in providers. Winnefox will provide additional information in the coming months.

The next board meeting is scheduled for Tuesday, August 1, 2023, at 5:00 p.m. in the Silver Creek Room. Please note that this is one week later than usual. Mr. Will may have a conflict. Meeting adjourned at 5:23 p.m.

Respectfully submitted,
Desiree M. Bongers
Library Director