

**Minutes of the June 28, 2022, Meeting of
the Ripon Public Library Board of Trustees**

The meeting was called to order at 5:00 p.m. by president Andrew Prellwitz. Other trustees present were Janet Vossekuil, Gary Will, Doug Iverson, Deanna Boone, and Lauren McConnell. Desiree Bongers was also present.

Mrs. Boone moved, Mr. Iverson seconded, to approve the minutes of the May 31, 2022, meeting. Motion carried with one abstention.

A report on library activities was presented by Director Bongers. Included in the report were the following: county board rep; page hires and resignations; class visits; CSA pickup; updated permits; circulating digital projector; continuing education grant; donation of \$2,500 for children's books. Highlights of May statistics: in person circulation was 7,025; the door count was unavailable; 241 patrons checked out 1,383 items on OverDrive and 110 items on hoopla; there were 302 Internet sessions; 320 GB was downloaded on wireless and 469 unique wireless devices were used; a cumulative total of \$2,959 in fines and fees has been collected through the end of May.

The board reviewed the payment of the June 2022 invoices totaling \$10,050.66.

The board reviewed Covid-19 protocols. No changes are recommended and this will be no longer be a standing agenda item.

The board received an update on the August in-service. It will take place August 5, 2022 with active shooter training at 8:30 a.m. followed at 10:30 a.m. by a tour and lunch at the Ripon Historical Society. Library and RHS board members, along with city employees, are invited to attend the active shooter training in the Silver Creek Room at the library.

The board received an update on the landscaping design and estimate. Director Bongers will contact Marek with questions about the parking lot lifespan, bike rack, book drop, and anticipated maintenance.

The board received an update on the Campaign Planning Committee. The nine members will have the first CPC meeting on Wednesday, July 13 at 10:30 a.m. Linda and Jodi presented to Rotary and there is a lot of enthusiasm for the entire project.

The board discussed its donation from the RPL Fund at OACF to the Renovation Project. Mr. Iverson moved, Mrs. McConnell seconded, that the library move \$200,000 from the RPL Fund to the RPL Renovation Fund, both at OACF, and that \$100,000 be used for the landscape project with an additional \$50,000 for contingency and \$50,000 to cover pledges as necessary, with the move between funds being made after consulting with OACF regarding the best time to do so based on when the funds will be needed. Motion carried.

The next board meeting is scheduled for Tuesday, July 26, 2022, at 5:00 p.m. in the Silver Creek Room. Meeting adjourned at 5:33 p.m.

Respectfully submitted,

Desiree M. Bongers
Library Director