

**Minutes of the May 26, 2020 Meeting of  
the Ripon Public Library Board of Trustees**

The meeting, held online via Zoom, was called to order at 5:02 p.m. by president Sandra Scamehorn. Other trustees present online were Doug Iverson, Kim Scanlon, Ted Grant, Martin Farrell, Deanna Boone and Andrew Prellwitz. Desiree Bongers was also present.

Mr. Prellwitz moved, Mr. Grant seconded, to approve the minutes of the April 28, 2020 meeting. Motion carried.

A report on library activities was presented by Director Bongers. Included in the report were the following: childcare leave; vacation; statistics; utility savings; COVID-19 updates. Highlights of April statistics: in person circulation was 1,322; the door count was 0; 285 patrons checked out 1,519 items on OverDrive; there were 0 Internet sessions; 159 GB was downloaded on wireless and 225 unique wireless devices were used; a cumulative total of \$2,595 in fines and fees has been collected through the end of April.

The board reviewed the payment of the May 2020 invoices totaling \$35,345.68.

Director Bongers gave an update on the summer reading programs and the new app, Beanstack, which is being provided by DPI.

The board discussed the request for modification of the Adult Services Librarian position from 40 hours a week to ten hours a week. Mr. Farrell moved, Mrs. Scanlon seconded, to deny the request and to accept the employee's resignation. Motion carried 6-1.

The board discussed staff recommendations for safely reopening the library. These include requiring face coverings for staff and encouraging them for patrons; requiring appointments to browse and use the Internet; and limiting use of the library to patrons 8 and older.

The next board meeting is scheduled for Tuesday, June 30, 2020 at 5:00 p.m. online via Zoom. Meeting adjourned at 5:36 p.m.

Respectfully submitted,

Desiree M. Bongers  
Library Director