

**Minutes of the May 31, 2022, Meeting of
the Ripon Public Library Board of Trustees**

The meeting was called to order at 5:00 p.m. by president Andrew Prellwitz. Other trustees present were Janet Vossekuil, Gary Will, Doug Iverson, Deanna Boone, Lauren McConnell, Kim Scanlon and Travis Liptow. Desiree Bongers and Jodi Sweeney were also present.

New board members Janet Vossekuil and Gary Will were welcomed and introductions were made.

Mr. Iverson moved, Mrs. Boone seconded, to approve the minutes of the April 26, 2022, meeting. Motion carried with one abstention.

A report on library activities was presented by Director Bongers. Included in the report were the following: library board terms; county board representation; summer reading program; door counter; picture book reclassification. Highlights of April statistics: in person circulation was 7,844; the door count was unavailable; 240 patrons checked out 1,454 items on OverDrive and 102 items on hoopla; there were 361 Internet sessions; 541 GB was downloaded on wireless and 488 unique wireless devices were used; a cumulative total of \$2,322 in fines and fees has been collected through the end of April.

The board reviewed the payment of the May 2022 invoices totaling \$11,395.73.

The board reviewed Covid-19 protocols. No changes are recommended at this time.

The board received an update on fundraising from Jodi Sweeney. She completed her Capital Campaign Planning Study and shared the final report. She proposes splitting the fundraising into two phases, one for the interior (which should go quickly) and one for the exterior which will require additional planning. The next step is to put together the Campaign Planning Committee and set a meeting date.

Jodi Sweeney left the meeting.

Director Bongers provided an update on the landscaping project. Marek held an open house and 16 members of the public attended, including a DNR employee and the Ripon City Administrator. Marek is working to consolidate the three designs based on community feedback and then will provide a cost estimate. The board prefers the third option, Cascade Cove, for the backyard element.

The board discussed closing the library for a few hours for staff to have an in-service, including a tour from the Ripon Historical Society of their collections and active shooter training provided by the Ripon Police Department. Mr. Will moved, Mr. Iverson seconded, to close for up to four hours one morning in August for a staff in-service. Motion carried.

The board discussed outreach at Webster's Marketplace. Mrs. Vossekuil offered use of a table and canopy for all of the dates. Mr. Prellwitz tentatively volunteered to assist on July 3.

The next board meeting is scheduled for Tuesday, June 28, 2022, at 5:00 p.m. in the Silver Creek Room. Mr. Liptow and Mrs. Scanlon will be absent. Meeting adjourned at 6:11 p.m.

Respectfully submitted,

Desiree M. Bongers
Library Director