

**Minutes of the November 28, 2023, Meeting of
the Ripon Public Library Board of Trustees**

The meeting was called to order at 5:00 p.m. by president Lauren McConnell. Other trustees present were Doug Iverson, Janet Vossekuil, Andrew Prellwitz, Breck Speers, Gary Will and Mary Madderom. Desiree Bongers was also present.

During public comment, the board welcomed Mrs. Madderom and introduced themselves.

Mr. Prellwitz moved, Mr. Speers seconded, to approve the minutes of the October 31, 2023, meeting. Motion carried with Mr. Will abstaining.

A report on library activities was presented by Director Bongers. Included in the report were the following: monthly meetings; Page update; staff illnesses; holiday closings; upcoming events. Highlights of October statistics: in person circulation was 7,133; the door count was 4,010; 285 patrons checked out 1,645 items on OverDrive and 204 items on hoopla; there were 304 Internet sessions; 980 GB was downloaded on wireless and 526 unique wireless devices were used; a cumulative total of \$5,546 in fines and fees has been collected through the end of October.

The board reviewed the payment of the November 2023 invoices totaling \$7,746.23 and credit card charges of \$681.18.

The board received an update on the progress being made on the items in the February 2023 memo. Mr. Iverson volunteered to connect with the Friends of RPL.

The board received an update on the Giving Tuesday campaign. Approximately \$6,000 has been received. Director Bongers will provide a full report at the January 30, 2024, meeting, as most donations will have been received by then.

The board received an update on the Renovation Project. Based on donations received to this point, \$148,500 is still needed to proceed with the interior renovation as estimated with contingencies.

The board reviewed the Strategic Plan. A more detailed review will be held at the January 30, 2024, meeting.

The next board meeting is scheduled for Tuesday, January 30, 2024, at 5:00 p.m. in the Silver Creek Room. Ms. Vossekuil and Mrs. Madderom will be out of town. A Zoom option will be available. The meeting was adjourned at 6:31 p.m.

Respectfully submitted,
Desiree M. Bongers
Library Director