

**Minutes of the November 29, 2022, Meeting of
the Ripon Public Library Board of Trustees**

The meeting was called to order at 5:00 p.m. by president Lauren McConnell. Other trustees present were Gary Will, Travis Liptow, Doug Iverson (arrived at 5:25 p.m.), Andrew Prellwitz (arrived at 5:03 p.m.), and Austin Klingler. Desiree Bongers was also present.

Mr. Will moved, Mr. Klingler seconded, to approve the minutes of the October 25, 2022, meeting. Motion carried.

A report on library activities was presented by Director Bongers. Included in the report were the following: board resignation and appointment; Dickens events; Giving Tuesday; Webster grants; people counter. Highlights of October statistics: in person circulation was 7,138; the door count was unavailable; 240 patrons checked out 1,374 items on OverDrive and 129 items on hoopla; there were 306 Internet sessions; 371 GB was downloaded on wireless and 469 unique wireless devices were used; a cumulative total of \$6,254 in fines and fees has been collected through the end of October.

The board reviewed the payment of the November 2022 invoices totaling \$7,907.15.

The board received an update on the hygiene concerns. The Police Chief has reached out to several people regarding this situation and possible solutions. The board decided not to issue a ban at this time.

The board received an update on the Adult Services Librarian opening. Applications are due 12/7/22 and interviews will take place the following week.

The board received an update on the Campaign Planning Committee and 100 Extraordinary Women.

- Received donations from Peter and Emily Sensenbrenner and the OACF.
- Brochure has been printed and committee members will start meeting with prospective donors.
- There are 26 100 EW participants to date, with verbal commitments from several others.
- The 100 EW celebration will be held on 2/23/23 in Great Hall at Ripon College.

The board discussed the staff and board meet and greet, which will be held January 13, 2023, at 6 p.m.

Director Bongers gave an update on the 2023 budget. Due to being held flat and an unexpected statutorily required health insurance payment, there is currently a deficit. The board will finalize the budget once the full-time position has been filled. Proposed 2023 wages will remain unchanged.

Mr. Prellwitz moved, Mr. Iverson seconded, to convene to close session pursuant to Wisconsin Statute 19.85(1)(c) to discuss employee compensation. Motion carried. Discussion ensued.

Mr. Iverson moved, Mr. Prellwitz seconded, to reconvene in open session. Motion carried.

Mr. Iverson moved, Mr. Prellwitz seconded, to compensate the library director an additional \$2,000 in lieu of health insurance in 2023. Motion carried.

The next board meeting is scheduled for Tuesday, December 20, 2022, at 5:00 p.m. in the Silver Creek Room. Mr. Will needs to leave by 5:20 p.m. Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Desiree M. Bongers
Library Director