

Minutes of the October 25, 2022, Meeting of the Ripon Public Library Board of Trustees

The meeting was called to order at 5:02 p.m. by president Lauren McConnell. Other trustees present were Janet Vossekul, Gary Will, Doug Iverson, Andrew Prellwitz (arrived at 5:10 p.m.), Michelle Velie and Austin Klingler. Desiree Bongers and Jackie Halverson were also present.

New board members were introduced and welcomed.

Mr. Will moved, Mr. Iverson seconded, to approve the minutes of the September 27, 2022, meeting. Motion carried.

A report on library activities was presented by Director Bongers. Included in the report were the following: big screen monitor; microfilm digitization, staff opening; WLA conference and election. Highlights of September statistics: in person circulation was 7,137; the door count was unavailable; 241 patrons checked out 1,354 items on OverDrive and 102 items on hoopla; there were 334 Internet sessions; 474 GB was downloaded on wireless and 465 unique wireless devices were used; a cumulative total of \$5,78 in fines and fees has been collected through the end of September.

The board reviewed the payment of the October 2022 invoices totaling \$6,097.65.

The board discussed a revision to the Meeting Room Policy. Mr. Will moved, Ms. Velie seconded, to amend the policy to add, "*The charge may be waived for entities designated as community partners per the Community Partnership Policy.*" Motion carried.

The board received an update on hygiene concerns and preventative measures staff are taking.

Director Bongers gave an update on the 2023 budget. Mr. Iverson noted that Council held the budget flat and denied the requested 1% increase of \$4,500.

The board discussed the strategic planning proposal from WiLS. Mr. Will motioned, Mr. Prellwitz seconded, to accept the proposal as written. Motion carried.

The board received an update on the Campaign Planning Committee and 100 Extraordinary Women.

- The request for \$25,000 from Fond du Lac County was included in the County budget.
- The campaign brochure is finished and being printed.
- The 100 EW celebration will be held on 2/23/23 in Great Hall at Ripon College.

The board discussed the Giving Tuesday campaign, which will proceed as planned with all donations benefitting the renovations.

The board discussed the staff and board meet and greet and will chose a date at the next meeting.

The next board meeting is scheduled for Tuesday, November 29, 2022, at 5:00 p.m. in the Silver Creek Room. Meeting adjourned at 6:10 p.m.

Respectfully submitted,
Desiree M. Bongers
Library Director