

**Minutes of the September 27, 2022, Meeting of  
the Ripon Public Library Board of Trustees**

The meeting was called to order at 5:00 p.m. by president Lauren McConnell. Other trustees present were Janet Vossekui, Gary Will, Doug Iverson, and Andrew Prellwitz. There is currently one vacancy on the board. Desiree Bongers was also present.

Mr. Prellwitz moved, Mr. Will seconded, to approve the minutes of the August 30, 2022, meeting. Motion carried.

A report on library activities was presented by Director Bongers. Included in the report were the following: RHS meeting; fall programs resuming; Dickens; vacation. Highlights of August statistics: in person circulation was 7,998; the door count was unavailable; 251 patrons checked out 1,462 items on OverDrive and 116 items on hoopla; there were 337 Internet sessions; 325 GB was downloaded on wireless and 500 unique wireless devices were used; a cumulative total of \$5,173 in fines and fees has been collected through the end of August.

The board reviewed the payment of the September 2022 invoices totaling \$11,550.25.

The board discussed a draft of a Health and Safety Policy. The consensus was to check with other public entities regarding similar issues to discuss at the next meeting.

The board discussed use of the Tax Return Intercept Program. Mr. Will moved, Mr. Prellwitz seconded, to use TRIP provided that the library isn't collecting additional person information. Motion carried.

Director Bongers gave an update on the 2023 budget request and her meeting with Council President Gallops.

The board discussed a revision to the Personnel Policy regarding health insurance. Mr. Iverson moved, Mrs. Vossekui seconded, to include, "Those employees who work fewer than 1560 hours per year and who are eligible for the City's health insurance plan may choose to participate and will be 100% responsible for costs associated with it." Motion carried.

The board received an update from the Strategic Planning Committee, which has met with representatives from WiLS and requested a proposal from them for the next board meeting.

The board received an update on the Campaign Planning Committee.

- Director Bongers will attend the 11/8/22 OACF Board meeting to request a donation.
- Mandy Kimes is chairing the 100 Extraordinary Women campaign.
- Committee members have been working on the fundraising brochure.

The next board meeting is scheduled for Tuesday, October 25, 2022, at 5:00 p.m. in the Silver Creek Room. Meeting adjourned at 6:06 p.m.

Respectfully submitted,  
Desiree M. Bongers  
Library Director