



# CITY OF RIPON

100 Jackson Street • Ripon, Wisconsin 54971-1396

## PARK & RECREATION COMMITTEE MEETING

LOCATION: City Hall Conference Room  
DATE: Wednesday, August 7<sup>th</sup>, 2019  
TIME: 5:00 p.m.

### AGENDA

1. Call to order/roll call
2. Approve meeting minutes – July 24<sup>th</sup>
3. Discussion item
  - a. Lloyd Mitchell donation presentations
4. Announce next meeting: Wednesday, August 28<sup>th</sup> at 5:00 p.m.
5. Adjourn

Please contact Karen at 748-4916 or [kbaranczyk@cityofripon.com](mailto:kbaranczyk@cityofripon.com) prior to this meeting if you are unable to attend.

*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

**PARK & RECREATION COMMITTEE MEETING**  
**July 24, 2019**

PRESENT: Baird, Hansen, Mansmith, Rieder  
ABSENT: Sullivan  
OTHERS: Public Works Director Ehrenberg, City Administrator Rich

Hansen called the meeting to order at 5:00 p.m.

**Approve meeting minutes – June 26<sup>th</sup>**

Mansmith moved and Baird seconded a motion to approve the June 26<sup>th</sup> minutes as presented. Motion carried.

**Discussion items**

**a. Girl Scout Silver Project – Emma Iverson**

Emma Iverson explained that for her Girl Scout Silver Project she would like permission to fundraise for handicap accessible equipment on Eagle Park. Emma explained she met with City Administrator Rich, Girl Scout Leader Mrs. Retzlaff, and one other Girl Scout, and was in the process of looking for her Silver Project. Rich shared with Emma that the Park and Recreation Committee has been discussing the idea of handicap accessible equipment in Eagle Park. Emma found it to be a unique idea for a Silver Project. Emma believes everyone should have a chance to play on a playground regardless of barrier. On April 29, 2019, Emma chose this project to be her Silver Project during a Girl Scout Troop Meeting. Emma shared that Eagle Park can be found on Eagle Street near Pearl Street. It is a small playground with some swings. It has some usage. It has picnic and park benches. The Northwestern Hiking Trail may be accessed from Eagle Park. Measurements of the space to put the adaptive equipment in Eagle Park are 25 ft. x 15 ft. x 25 ft. x 16 ft. Emma shared photos and details for the following three pieces of adaptive equipment that she researched:

1. Adaptive merry-go-round:
  - Price: \$6,056.00
  - Age Group: 5 to 12 years
  - Footprint: 8' L x 8' W
  - Use Zone: 20' L x 20' W
  - Availability: 3-4 weeks, Ships Freight
2. Wheel chair swing frame:
  - Price: \$983.00
  - Availability: 3-4 weeks ships UPS Ground
3. Mini-marimba
  - Price:\$1,800.00
  - Dimensions:40" x 24" x 27"

Emma also shared the links for the adaptive playground equipment information. Mansmith moved and Baird seconded a motion to encourage Emma to fundraise for adaptive play equipment at Eagle Park. Motion carried.

spraying the warning tracks with a solution that lasts a year. Getting quotes for dam rip-rap. There is concern regarding the orange fencing. Hansen has encountered kids climbing over the fencing. There is a concern they could catch a foot in the fence and go over. It would be safer to remove the fence and add signage. Rich will check with the city attorney. Hansen stated that the Murray Park West shelter, located between diamonds 5 and 6, will need a new roof in 2020. Hansen asked the Committee to continue to prioritize the list of park needs. Ehrenberg will continue to work on pricing. Hansen encouraged Committee members to look at the parks and let Ehrenberg know of other needs. Rieder inquired about the backstop netting at Murray Park. Ehrenberg would like see permanent fencing as it takes six men four full days to put up the netting every season. Hansen added permanent dugouts also, as the quads once had years ago. Mansmith thanked Ehrenberg for the list of park needs, as it's good for the Committee to see this.

### **Project updates and staff reports**

Ehrenberg shared the park shelter usage report. Revenue to date of \$4,510 is up over 2018's annual total of \$1,965, and over 2017's annual total of \$1,365. The number of paid reservations to date is 59 versus 63 at this same time last year. This money will be put toward the list of park needs. Ehrenberg requested that his list of questions regarding shelter reservations be added to next month's meeting for discussion.

Rich reported that donations from the Friends of the Parks flyer for playground equipment at Eagle Park is up to 18 donations totaling \$1,762.

### **Review status of budget to date (through June 30<sup>th</sup>)**

Members reviewed the 2019 budget through June, and there were no concerns.

### **Suggestions for agenda items for next meeting**

Questions list. Contact Rich or Hansen with any other future agenda items.

### **Announce date and time for next committee meeting**

The Committee agreed to hold a special meeting on Wednesday, August 7<sup>th</sup> at 5:00 p.m. at City Hall to discuss the two Lloyd Mitchell donation presentations.

Hansen announced that the next regular meeting would be held on Wednesday, August 28<sup>th</sup>, 2019 at 5:00 p.m. at City Hall, after which the Committee would resume its regular bimonthly schedule.

With no other business before the Committee, Mansmith moved and Baird seconded a motion to adjourn. Motion carried. Hansen declared the meeting adjourned at 6:04 p.m.

Respectfully submitted,

Lori Rich  
City Administrator