



CITY OF RIPON

100 Jackson Street * Ripon, WI 54971-1396

PARK & RECREATION COMMITTEE MEETING

LOCATION: Grace & Lloyd Mitchell Senior Activity Center (388 Murray Park Drive)

DATE: Wednesday, May 24th, 2023

TIME: 5:00 p.m.

AGENDA

1. Call to order/roll call
2. Approve meeting minutes – March 21st, 2023
3. Discussion items
 - a) Park Maintenance Update
 - b) Park Use for Non-Profits
 - c) Disc Golf Course Design and Installation
 - d) Sand Volleyball Court Project
 - e) Programming Update
 - f) Bike Trail Parcel – Fond du Lac County
4. Parks and Recreation Director Report
5. Project Updates
6. Suggestions for agenda items for next meeting
7. Announce next meeting
8. Adjourn

Please contact Karen at 748-4916 or kbaranczyk@cityofripon.com prior to this meeting if you are unable to attend.

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

PARK & RECREATION COMMITTEE MEETING

March 21st, 2023

PRESENT: Baird, Mansmith, Wisneski, Millin

ABSENT: Ernst, Clark, Hansen

OTHERS: City Administrator Sonntag, Parks and Recreation Director Zeien

Mansmith called the meeting to order at 5:03 p.m.

Approve meeting minutes

Wisneski moved and Baird seconded a motion to approve the February 22, 2023, minutes as presented. Motion carried.

Discussion items

Horner Park Project Design

The Committee reviewed the Horner Park project design, which included the installation of a trail. Sonntag discussed MSA's design, including options for a path and the addition of a gazebo. The Committee recommended installing the path closer to Silver Creek. Sonntag noted the project will be completed as part of the Tygert St. Bridge removal.

Selfridge Park DNR Stewardship Application

The Committee reviewed a scaled down plan for Selfridge Park improvements that will be included in a DNR grant application. Sonntag summarized the plan, which included paths, a kayak launch, fishing pier, and parking lot. The Committee recommended adding a sidewalk to connect the trail in the park. Mansmith questioned how the park project would be prioritized over other projects. Sonntag stated the goal is to leverage grant funds to complete the project. After review and discussion, the committee recommended moving forward with the Selfridge Park grant application plan and improvements.

Murray Park Trail Project

The Committee reviewed the layout of the Murray Park Trail Project. Sonntag discussed the need to pave the new trail that was installed in 2022. After review, the Committee recommended moving forward with the design from MSA.

Ordinance Review – Dogs in Parks

The Committee reviewed an ordinance that would allow dogs in the parks. Baird requested the ordinance language and structure be changed to be more clear and concise. The Committee discussed the regulations in the ordinance. Zeien discussed plans for signage and cleanup stations. After discussion, Baird moved, Mansmith seconded a motion to recommend the ordinance be brought to the Common Council for consideration. Motion carried.

National Fitness Campaign Grant Update

Zeien provided an update on the NFC grant, including fundraising efforts.

Recreation Survey Results and Discussion

The Committee reviewed the results of a community recreation survey with 123 responses. Zeien noted the survey will help guide programming for the department. Zeien provided a demo of the RecDesk software to show how recreation programming will be managed once in place.

Parks and Recreation Director Report

Zeien discussed her additional work on building out the department, including establishing administrative processes, forms, and agreements.

Project Updates

None.

Suggestions for agenda items for next meeting

None.

Announce date and time for next committee meeting

To be determined.

With no other business before the Committee, Baird moved, and Wisneski seconded, a motion to adjourn. Motion carried. Hansen declared the meeting adjourned at 6:12 p.m.