

PARK & RECREATION COMMITTEE MEETING

February 22, 2023

PRESENT: Baird, Hansen, Mansmith, Wisneski, Clark, Millin (via Zoom)
ABSENT: Ernst
OTHERS: City Administrator Sonntag, Parks and Recreation Director Zeien,
Dan Schmitt from MSA (via Zoom)

Hansen called the meeting to order at 5:01 p.m.

Approve meeting minutes

Mansmith moved and Baird seconded a motion to approve the September 7, 2022, minutes as presented. Motion carried.

Discussion items

Park Master Planning Project Final Report

Dan Schmitt from MSA was presented the final Parks Master Plan. Schmitt summarized each park plan and presented a map for each park design. Hansen requested a half court be placed at Ceresco Park instead of a full court. The Committee supported the location of the trail and gazebo at Horner Park. Sonntag noted the bridge removal project will allow for a trail to be added in 2023. The Committee reviewed the plan for Selfridge, which includes the goal of applying for a DNR grant in 2023. Clark questioned the priority of the Selfridge project over other projects in the plan. Sonntag discussed the DNR Stewardship Program and how elements in the Selfridge plan, like trails and kayak launches, best align with funding priorities. Hansen questioned the positioning of the new softball diamond in the Barlow Park plan. The Committee discussed alternative layout options, but supported the overall amenities plan for Barlow. Hansen did not support the idea of a water feature at Murray Park. The Committee discussed winds and drainage issues. There were additional questions regarding changes to the budget estimates.

Comprehensive Outdoor Recreation Plan Update and Resolution

The Committee reviewed a resolution adopting a new CORP for 2023-2028. Sonntag noted that the CORP would need to be updated to include the Parks Master Plan. Sonntag and Zeien summarized the changes in the CORP. The Committee reviewed and discussed the draft CORP. After discussion, Mansmith moved, and Baird seconded, a motion to approve the CORP adoption resolution and recommend approval to the Common Council. Motion carried.

National Fitness Campaign Grant

The Committee reviewed the grant award for a fitness court from the NFC. Zeien noted the \$40,000 grant and discussed her experience with a fitness court in her previous community. Hansen asked about winter maintenance and warranty. Sonntag discussed options for funding the remaining balance of the project. After

discussion, Mansmith moved, and Hansen seconded, a motion to authorize a letter of support be submitted to the NFC on behalf to the City of Ripon/Parks and Recreation Committee. Motion carried.

Recreation Software Proposal

The Committee reviewed two proposals for recreation software. Zeien demoed software from RecDesk and MyRec. Zeien discussed how the software would be used to manage all recreation activities. Hansen moved, and Clark seconded, to accept the proposal from RecDesk totaling \$4,800. Motion carried.

Recreation Survey

Zeien presented a draft recreation survey to issue to the public to receive feedback on programming. The Committee discussed questions and recommended changes to the survey.

Parks and Recreation Director Report

Zeien discussed her first few weeks on the job, including meeting a lot of members of the community.

Project Updates

Hansen provided an update on the ice-skating rink and the fat tire bike race that was held at the Senior Center for Lauree's Trail.

Suggestions for agenda items for next meeting

Dogs in Parks Ordinance

Announce date and time for next committee meeting

March 22nd, 2023

With no other business before the Committee, Mansmith moved, and Baird seconded, a motion to adjourn. Motion carried. Hansen declared the meeting adjourned at 6:42 p.m.