

**RIPON AREA FIRE DISTRICT BOARD MEETING
AGENDA
Fire Station, Aspen Street
Tuesday October 3, 2023
6:45 PM
Budget Hearing**

- I. Call Board Meeting to Order / Roll Call
- II. Approve Agenda
- III. Public Comment on the proposed 2023 Fire District Budget
- IV. Adjourn to regular monthly meeting

**RIPON AREA FIRE DISTRICT BOARD MEETING AGENDA
Fire Station, 515 Aspen Street
Tuesday, October 3, 2023
Immediately following the budget hearing**

- I. Call Board Meeting to Order / Roll Call
- II. Approve Agenda
- III. Public Comment
- IV. Approve Secretary's Report for September
- V. Treasurer's Report
 - A. Review accounts payable and treasurers report - no action will place on file
- VI. Chief's Report
 - A. Department Staffing & Morale Update
 - B. Certification update
 - C. Monthly Calls for Service
 - D. Fire Inspection Update
 - E. Update on Strategic Plan
- VII. Old Business
 - A. Budget review and approval - Action item
 - B. Collection Firm information – in Progress
 - C. Accounting transition – in progress
- VIII. New Business
 - A. IT firm selection - Action Item handouts
 - B. Exit Interview update – Jonathan
 - C. Truck 17 Batteries - Action Item

IX. Agenda items for future meetings

X. Next Regular meeting November 7, 2023 - Jonathan will chair

XI. Adjourn

Note: A majority of the Ripon Town Board, the Town of Nepeuskun and the City council of Ripon may be attending this meeting. No discussion or action will be taken regarding town or city business.

Minutes of Ripon Area Fire District Meeting

Tuesday, September 5th, 2023

The monthly meeting of the Ripon Area Fire District was called to order at 7:00 P.M. on September 5th, 2023 by President Sorensen. Role was called with the following members: Sorensen, Page, Iverson, Vanderbrink, Gratzke, Schatzinger (arrived at 7:01) and Krueger. A quorum was declared. Also present was interim deputy chief Boers and assistant Chief Donovan. Also present was Chief Robert Whittaker of McMahon Engineering.

Motion to approve amended agenda. Motion by Gatzke and second by Krueger. Motion carried 7-0.

No Public Comment.

Motion to approve minutes from last meeting. Motion accept the minutes by Gatzke and second by Page. Motion carried 7-0.

Treasurer's Report.

We did not approve the Treasurer's report. The accounting is in between systems and we are working through the changes.

Chief's Report:

- a. We approved the hiring of four new fire fighters. Motion to hire by Gatzke and second by Schatzinger. Motion carried 7-0.
- b. No Certification updates.
- c. Calls: 34 for the month and 215 for the year.
- d. Second round of fire inspections done.
- e. Two new ipads needed for the ESO software for the fire inspections. Motion to purchase 2 Ipads from Verizon at \$500 for each by Iverson and second by Krueger. Motion carried 7-0.
- f. Update on strategic plan. Some discussion on where the department is going and some priorities are being discussed. Discussion of community involvement.

Old Business:

- a. Collections next month on going.
- b. Upstairs: unable to be used at night as there are no lighted exit signs and there are loose wires.
- c. Accounting transitions. In process.

New Business:

- a. Review of draft budget and discussion of \$55,000 deficit. Discussion of cuts and using fund balance to close the gap. The setting of the budget meeting will be at 6:45 pm before the regular meeting in October.
- b. Exit interviews. Gratzke has been working on them. He is asking quantifiable questions.
- c. Purchase of P25 Phase 2 radios for use with the county dispatch.
- d.

Ruby Volbrecht beneficiary. Motion to allow Attorney Moinez to make the RAFD as a beneficiary of the estate of Ruby Volbrecht. The amount is \$5000.

Motion to by Gatzke and second to Schatzinger. Motion carried 7-0

Motion to adjourn by Gratzke and second by Page. Motion carried 7-0.

Time 8:50.