

**COMMON COUNCIL MEETING**  
**February 12, 2013**

Present: Schraeder, Peabody, Werch, Brockman, Klein, Miller, Will

Absent: Pape, Hansen

Others: City Administrator Rich, City Attorney Wurtz, Public Works Director Drake, City Clerk Schommer

Will called meeting to order at 7:02 p.m.

Pledge of Allegiance/Invocation – Pastor Pam Werth

**Approval of agenda**

Motion made by Brockman, second by Klein to approve agenda as presented. Motion carried.

**Public communications and comment**

No one from the public came forward to address council.

**Consent calendar**

Klein pulled Item 1e- Park & Recreation minutes-January 23rd.

Motion made by Schraeder, second by Brockman to approve remainder of the consent calendar. Motion carried. With this motion the following items were approved.

Reports from standing committees and staff

Ripon area Fire District minutes – September 4<sup>th</sup>, December 4<sup>th</sup>, 12<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, January 7<sup>th</sup>, February 5<sup>th</sup>

Common Council minutes – January 8<sup>th</sup> & 28<sup>th</sup>

Historic Preservation minutes – January 15<sup>th</sup>

Plan Commission minutes – January 16<sup>th</sup> =

Ripon Taxi – December, January

Building Inspector report - December, January

EMS report – January

Fire District report – January

Police Department report – January

Public Works report – December, January

Senior Center report – January

City Administration reports

- Treasurer’s report – January
- Budget report – January
- Check register – January

Item 1e- Klein questioned the statement in the January 23<sup>rd</sup> minutes regarding the soda machines located in the city parks were making a small profit. Her calculations indicated a loss and she wondered if it was worthwhile to have the soda machines in the parks. Rich stated the city did not have a contract with the vendors and would check into the matter and report back to council her findings. Motion made by Brockman, second by Werch to approve Item 1e-Park & Recreation minutes from January 23<sup>rd</sup>. Motion carried.

**Action Item**

**Ordinances – Amend Subsections of Building Code**

Sue Leahy, the city’s contracted Building Inspector from Kunkel Engineering, gave an overview as to why the city ordinances needed to be amended. The State Administrative codes were previously under the authority of the Department of Commerce, but are now under the authority of the Department of Safety and Professional Services. The proposed ordinances are to amend the city’s current ordinances to

reflect the changes made by the State of Wisconsin. Motion made by Brockman, second by Miller to approve the Ordinances -amending of subsections of the City of Ripon Building Codes:

Ordinance 1409-Ordinance to amend Subsection 17.07.010 State Statutes Adopted of the municipal Code of the City of Ripon, WI; Ordinance 1410-Ordinance to Amend Subsection 18.04.010 Portions of State Code Adopted of the Municipal Code of The City of Ripon, WI; Ordinance 1411-Ordinance to Amend Subsection 18.06.010 Adoption of WI Building and Heating, Ventilating and Air Conditioning Code of the Municipal Code of the City of Ripon, WI; Ordinance 1412-Ordinance to Amend Subsection 18.06.030 Building Permit Fee of the Municipal Code of the City of Ripon, WI; Ordinance 1413-Ordinance to Amend Subsection 18.12.020 State Statutes Adopted of the Municipal Code of the City of Ripon, WI; Ordinance 1414-Ordinance to Amend Subsection 18.12.120 Water Laterals of the Municipal Code of the City of Ripon, WI; Ordinance 1415-Ordinance to Amend Subsection 18.32.040 Electrical Requirements of the Municipal Code of the City of Ripon, WI; Ordinance 1416-Ordinance to Amend Subsection 20.32.070 Storage of Flammable Liquids of the Municipal Code of the City of Ripon, WI; Ordinance 1417-Ordinance to Amend Subsection 20.46.0444(4) Prohibited Uses of the Municipal Code of the City of Ripon, WI; Ordinance 1418-Ordinance to Amend Subsection 20.46.053(7) Standards for Development in Floodfringe Areas of the Municipal Code of the City of Ripon, WI; Ordinance 1419-Ordinance to Amend Subsection 20.46.073(2) Floodway Areas of the Municipal Code of the City of Ripon, WI; Ordinance 1420- Ordinance to Amend Subsection 20.46.074(4) Floodfringe Areas of the Municipal Code of the City of Ripon, WI Motion carried.

#### **Appoint member of Plan Commission**

Motion made by Brockman, second by Schraeder to appoint Deano Pape to the Plan Commission. Motion carried.

#### **Discussion Items**

##### **Consider “Friends of the Parks” insert for water/sewer bills**

Will pointed out to council Park & Recreation committee provided a copy of the insert they would like to include with utility bills and a copy of revision to the insert provided by Klein. Klein stated she changed the level names because the citizens she spoke with were confused as to whether they were contributing to the individual parks or to general future projects, with the walking trail being the main project. Klein also wants a tear off added that would be returned with the contribution so that “Thank You” letters could be sent out. Schraeder asked if the contributions would be tax deductible. Rich stated no. Werch inquired if citizens would be given a plaque or name be put on a board in the parks. Rich stated this wasn’t discussed at Park & Rec Committee. Werch also stated he would like to see other possible projects listed that would be benefiting from this contribution and a statement as to why these projects need donations instead of being paid for out of the city’s budget. Peabody agreed with Werch, he would like to see listed special needs equipment for the parks or other equipment. Klein inquired whether a “recycling” reminder could also be included on the insert. Schraeder stated that anything other than “Friends of the Park” information would cloud the issue. Wurtz asked Rich if she could explore if the contribution could be tax deductible. Motion made by Brockman, second by Werch to send insert back to Park & Recreation Committee to include suggested revisions and to be brought back to council. Motion carried.

#### **Project updates & staff reports**

Peabody requested an update from Drake on the 4-Way Stop at the intersection of Hwy 44 and N Douglas Street. Drake stated the city has received approval for traffic signals at the intersection. If the city wants the state to pay for the signals, the next step is to hire a Traffic Engineer to design the signals and then in 2015 when the Hwy 44 project gets underway, the traffic signals would be installed. Traffic signals could be installed right away if the city wants to pay for the project. Werch inquired if the city has enough salt, etc, and are remaining within the budget with all the snow we have received. Drake confirmed that the city was within budget and no foreseeable problems with getting salt. Peabody asked if the state was willing to reduce the speed limit by Hwy 44/N Douglas Street. Drake responded he has not heard from the DOT regarding this issue since the last time he has contacted them. Werch inquired about water main breaks. Drake stated the city has not had that many water main breaks, but with the changing weather and shifts occurring there could be more. If citizens feel that there is a water main break and it is after hours

they should call the Police Department non-emergency number and if during normal working hours, they should call the Water Department.

**Mayor's communications and appointments**

**Appoint members of Historic Preservation Commission**

Motion made by Schraeder, second by Brockman to approve appointment of Adam Jacobi and Elizabeth Holz to 3-year terms ending 10/31/2016 to Historic Preservation Commission. Motion carried.

**Agenda items for future Council meetings**

No items were suggested from council. Klein recognized employees whose anniversaries occur in the month of February: Travis Drake, Public Works Director and Gerald Lind, Public Works employee.

Adjourn to closed session under Wisconsin Statutes 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written evidence concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved"

RE: Ripon Renew Inc. Development Agreement

Council will also review minutes from the closed session on 1/8/2013 for accuracy.

Motion made by Brockman, second by Peabody to adjourn and go into closed session. Motion carried.

With no further business in open session, Will declared meeting adjourned at 7:25 p.m.

Ann Schommer, City Clerk