

**CITY OF RIPON**  
**COMMON COUNCIL MEETING**  
**Council Chambers, City Hall**  
**Tuesday, October 8, 2013**  
**7:00 p.m.**

- I. Call to order/roll call
- II. Pledge of Allegiance/Invocation – Karen Gygax-Rodriguez
- III. Approval of agenda
- IV. Public communications and comment
- V. Proclamation – Kiwanis Day (October 19<sup>th</sup>)
- VI. Consent calendar (Unless the Mayor, Council, or staff asks that one or more of the items listed below be pulled, this list may be approved with a single vote.)
  1. Informational reports from standing committees and staff
    - a. Library Board minutes – September 24<sup>th</sup>
    - b. Common Council minutes – September 10<sup>th</sup> September 23<sup>rd</sup> October 3<sup>rd</sup>
    - c. Plan Commission minutes – September 18<sup>th</sup>
    - d. Community Development Authority minutes – September 23<sup>rd</sup>
    - e. Park & Recreation minutes – September 25<sup>th</sup>
    - f. Building Inspector report – September
    - g. EMS report – September
    - h. Fire District report – September
    - i. Police Department report – September
    - j. Senior Center report – September
    - k. City Administration reports
      - Treasurer’s report – September
      - Budget report – September
      - Check register – September
  2. Request for street closures – Dickens of a Christmas (Chamber of Commerce)  
(Staff note: Each year, the Ripon Area Chamber of Commerce requests to close certain streets on the Friday night of the Dickens festival for Living Windows. Attached is a letter from Jason Mansmith of the Chamber. Staff recommends approval of these street closures and working with the Chamber on their other specified needs.)
- VII. Action Items
  1. Ordinance – Amend subsection 13.32.035 (A) Snowmobile routes  
(Staff note: At the September 10<sup>th</sup> council meeting the Sno-Odders snowmobile club requested permission from the City to designate a new official snowmobile route, which would cross Oshkosh Street near Redman Drive, and council authorized staff to move forward with an ordinance amendment. Attached is an ordinance amendment for council’s approval.)

2. Resolution – writing off certain ambulance accounts deemed uncollectible (Staff note: Periodically, staff brings forward a list of the delinquent ambulance accounts deemed uncollectible, after reviewing them with the City Attorney to make sure all reasonable collection efforts have been made. Staff recommends approval of the attached resolution writing these off of our accounting records.)
3. Plan Commission minutes – September 18<sup>th</sup>
  - a. Ordinance – Amend subsection 20.36.010(B) Use Permitted with Conditional Use to include 9. Self Storage – Mini Warehouse
  - b. Ordinance – Create subsection 20.04.525 Definition of Self Service Storage Facility(Staff note: On September 18<sup>th</sup>, the Plan Commission recommended approval of an amendment to the I (Industrial) zoning code, which adds “self storage – mini warehouse” as a permitted use in the I zoning district with a conditional use permit, and creates a definition of self service storage facility. Plan Commission seeks Council’s approval.)

VIII. Project updates & staff reports

1. Recognition of employees celebrating anniversaries in October with the city

IX. Mayor’s communications and appointments

X. Agenda items for future Council meetings

XI. Adjourn to closed session Wisconsin Statutes 19.85 (1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”

RE: Further consideration of offer to purchase city-owned property (Business Park Lot 21)

RE: Consider offer to purchase city-owned property (933 Newbury)

Council will also review minutes from the closed session on 9/23/2013 for accuracy.