

CITY OF RIPON
COMMON COUNCIL MEETING
Council Chambers, City Hall
Tuesday, November 12, 2013
7:00 p.m.

- I. Call to order/roll call
- II. Pledge of Allegiance/Invocation – Luke Hatfield
- III. Approval of agenda
- IV. Public communications and comment
- V. Consent calendar (Unless the Mayor, Council, or staff asks that one or more of the items listed below be pulled, this list may be approved with a single vote.)
 1. Informational reports from standing committees and staff
 - a. Library Board minutes – October 29th
 - b. Common Council minutes – Oct 8th Oct 28th Budget Oct 28th
 - c. Plan Commission minutes – October 16th
 - d. Park & Recreation minutes – October 23rd
 - e. Historic Preservation minutes – October 1st
 - f. Ripon Area Fire Department minutes – October 1st
 - g. Building Inspector report – October
 - h. EMS report – October
 - i. Department of Public Works - October
 - j. Police Department report – To be distributed at meeting
 - k. Senior Center report – To be distributed at meeting
 - l. City Administration reports
 - Treasurer’s report – October
 - Budget report – October
 - Check register – October
 2. Change of Agent: Kwik Trip, Inc., (trade name) Kwik Trip #392, 1123 W Fond du Lac St, Karen L. White, 1658 Oregon St, Oshkosh, WI 54902, Agent
 3. Resolution – writing off certain uncollectible sewer accounts
(Staff note: Periodically, staff brings forth certain sewer accounts deemed uncollectible by City staff and the City Attorney. Staff recommends approval of the attached resolution writing off five accounts in the amount of \$3,390.66.)
 4. Request for street closure – Ripon Relay for Life (American Cancer Society)
(Staff note: As outlined in the attached letter, the Ripon Relay for Life Committee is requesting to close Watson Street from Jackson to Thorne on the afternoon and evening of Friday, May 2nd, 2014 for their annual Relay for Life event. Staff recommends approval of the street closure and working with the Ripon Relay for Life Committee on their other specified needs.)

VI. Action Items

1. Room Tax allocations
(Staff note: On October 29th staff and 2 council members met to listen to presentations from various area organizations requesting room tax funding. Attached is the committee's recommendation to the council regarding the allocation of 2014 room tax.)
2. Resolution – increasing rates for certain ambulance services
(Staff note: EMS Chief Teachout wrote the attached memo, suggesting certain fee increases to offset rising costs. Staff recommends approving these changes, with the increases effective as of January 1st.)
3. Resolution – financial support of aerial truck
(Staff note: The Ripon Area Fire District has requested the attached resolution of financial support. The resolution is required by Pierce Manufacturing in order to move forward with placing an order for a new aerial truck.)

VII. Discussion items

1. Request to consider amending composting ordinance
(Staff note: Per the attached letter, Kaitlyn Welzen, Sustainability Intern for Sodexo, is requesting the council to consider amending the composting ordinance, which currently allows composting in residential areas. The proposal includes expanding the use of composting to non-residential properties, such as educational institutions and private businesses, as well as allowing the composting of additional materials. Staff seeks council direction.)
2. Request for natural gas easement
(Staff note: Wisconsin Power & Light is requesting an easement on 3 parcels in the Business Park fronting Hwy 44 in order to move their existing gas line out of the existing easement because the State highway project will be consuming the existing easement.)
3. Consider increase to room tax rate
(Staff note: Council member Hansen requested that the council consider raising the room tax rate from 6% to 7%, effective 1/1/14, to gain more funds for tourism and promotion. The last increase took effect on 1/1/05, when the rate was increased from 5% to 6%.)

VIII. Project updates & staff reports

1. Recognition of employees celebrating anniversaries in November with the city

IX. Mayor's communications and appointments

1. Appoint member of Police Commission

X. Agenda items for future Council meetings

XI. Adjourn to closed session Wisconsin Statutes 19.85 (1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other

specified public business, whenever competitive or bargaining reasons require a closed session”

RE: Further consideration of offer to purchase city-owned property (933 Newbury)

RE: Consider amendment to TID 6 Development Agreement (Rolling Hills)

Council will also review minutes from the closed session on 10/28/2013 for accuracy.