

**CITY OF RIPON
COMMON COUNCIL MEETING
Conference Room, City Hall
Tuesday, December 8, 2015
7:00 p.m.**

- I. Call to order/roll call
- II. Approval of agenda
- III. Public communications and comment
- IV. Presentation – Fond du Lac County Executive Allen Buechel

(NOTE: At this time, there will be a brief recess to relocate to the Council Chambers)

- V. Accept informational reports from standing committees and staff
 - 1. Common Council minutes – Oct 8, 13, 19, 26, Oct 26 Budget Mtg, Nov 19
 - 2. Cable TV minutes – August 10, September 14, October 12
 - 3. Historic Preservation minutes – October 6, November 3, December 1
 - 4. Library Board minutes – October 27
 - 5. Park and Rec minutes – October 28
 - 6. Plan Commission minutes – October 21
 - 7. Police Commission minutes – November 19
 - 8. Ripon Area Fire District minutes – Oct 5, Oct 5 Budget Mtg, Nov 3
 - 9. Building Inspector report – October, November
 - 10. EMS report – October, November
 - 11. Police Department report – October
 - 12. Public Works report - October
 - 13. Ripon Area Fire District report – October, November
 - 14. Ripon Taxi report – October, November
 - 15. Senior Citizen report – October
 - 16. Water/Waste Water Utility report – October, November
 - 17. City Administrator report – October, November
 - 18. City Administration reports
 - a. Treasurer’s report – October
 - b. Budget report – October
 - c. Check register – October, November
- VI. Consent calendar (Unless the Mayor, Council or staff asks that one or more of the items listed be pulled, this list may be approved with a single vote.)
 - 1. Operator Licenses for the 2015/2016 licensing period
(Staff note: The attached sheet contains operator licenses requested for the remainder of the 2015/2016 licensing period. Staff recommends approval of all licenses.)

2. Change of Agent for Sodexo Management, Inc. (business name) Ripon College, 300 Seward St, Ripon – Alison Marie Otto, 5279 State Rd 116, Omro, WI 54963, Agent.
3. Change of Agent for Dolgencorp, LLC, (business name) Dollar General Store 6586, 745 E Fond du Lac St, Ripon – Cheyene Walker, 195 S Westfield St, Oshkosh, WI 54902, Agent.

VII. Action item

1. Resolution – writing off certain uncollectible sewer and water accounts
(Staff note: Periodically, staff brings forth certain sewer and water accounts deemed uncollectible by City staff and the City Attorney. Staff recommends approval of the attached resolution writing off four accounts in the amount of \$451.98.)
2. Room Tax allocations
(Staff note: On October 29th staff and 2 council members met to listen to presentations from various area organizations requesting room tax funding. Attached is the committee's recommendation to the council regarding the allocation of 2016 room tax.)
3. Appoint Election Inspectors, Special Registration/Voting Deputies and Municipal Board of Canvas members for the 2016/2017 Election Cycle
(Staff note: Every 2 years, the State requires that election workers be appointed for the upcoming 2-year election cycle. Staff recommends approval of the attached resolution and list of election specialists for 2016-2017.)
4. Resolution – termination of Tax Incremental District (TID) #1
(Staff note: TID #1 has reached the end of its maximum life and must be terminated on or before June 14, 2016. The attached resolution terminates TID #1 and authorizes staff to notify the DOR and file the required final accounting and audited information to DOR.)
5. Resolution – increasing rates for certain ambulance services
(Staff note: EMS Chief Teachout wrote the attached memo, suggesting certain fee increases to offset rising costs. Staff recommends approving these changes, with the increases effective as of January 1st.)

VIII. Discussion items

1. Proposed 3% increase to sewer rates (ordinance) and water rate (PSC filing)
(Staff note: After a big increase to water and sewer rates in 2011/2012, Council directed that we adopt annual {inflationary} rate hikes to keep up with costs, and to avoid the need for larger increases in the future. To this end, staff proposes 3% rate increases to water and sewer rates, effective March 1, 2016.)
2. Church recycling
(Staff note: At the August 24th council meeting an ad hoc committee was formed to investigate the number of churches and other non-profit organizations in the City of Ripon and possibly charging a nominal fee for pick up of their recycling. The committee has been meeting and will have a recommendation for council to consider.)
3. Reconsideration of tabled item – increase to room tax rate

(Staff note: Council member Hansen requested that the council reconsider raising the room tax rate from 6% to 7% to gain more funds for tourism and promotion. The last increase took effect on January 1, 2005, when the rate was increased from 5% to 6%. Council tabled this item on November 12, 2013. A motion is needed to move this tabled item forward for discussion purposes.)

- IX. Project updates & staff reports
- X. Mayor's communications and appointments
 - 1. Appoint members of Historic Preservation Commission
- XI. Agenda items for future Council meetings
- XII. Adjourn to closed session under Wisconsin Statutes 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved"

RE: Lawsuits against Ripon Renew, Inc. and James P. Connelly

Council will also review minutes from the closed session on November 19th, 2015 for accuracy.