

PLAN COMMISSION MEETING

January 15, 2020

Present: Julian, Pepler, Splitt, Will

Absent: Hoch, Pollesch

Others: Public Works Director Ehrenberg, City Administrator Rich, City Attorney Wurtz

Mayor Will called the meeting to order at 7:01 p.m.

Approval of agenda

Splitt moved and Pepler seconded a motion to approve the agenda as presented. Motion carried 4-0.

Approve meeting minutes – September 18th

Will moved and Splitt seconded a motion to approve the September 18th, 2019 minutes as presented. Motion carried 4-0.

Action items

Certified Survey Map – Tom Rogers (Combe Street)

Dennis Green, Ripon Land Surveying, explained that the certified survey map combines the four parcels owned by Tom Rogers, Sr. This combination is required because the city code does not allow an accessory building on a lot by itself. Splitt inquired about zoning. The entire parcel would be zoned residential. Staff had no concerns. Splitt moved and Julian seconded a motion to approve the certified survey map as presented. Motion carried 4-0.

Certified Survey Map – Silver Creek Dentistry (1209 W. Fond du Lac Street)

Dennis Green, Ripon Land Surveying, explained that this certified survey map is a division. The property line of Lot 2 is moved seven feet to the west of the parking area identified on the map. Silver Creek Dentistry intends to sell the lot to the west. This certified survey map also combines Lot 2 and Lot 3 of CSM 7406. Staff had no concerns. Pepler moved and Julian seconded a motion to approve the certified survey map as presented. Motion carried 4-0.

Certified Survey Map – Sweeney Properties (1139 W. Fond du Lac Street)

Don Lenz, Green Lake Surveying Company, explained that this certified survey map is a division. Sweeney intends to sell Lot 1. Staff had no concerns. Will moved and Pepler seconded a motion to approve the certified survey map as presented. Motion carried 4-0.

Discussion item

Comprehensive plan update

Rich explained the state statute requirement that comprehensive plans must be updated no less than once every 10 years. The City's current comprehensive plan was adopted by the common council in 2009 and the City must now go through the process to adopt an updated plan, or readopt the original plan if it still meets the needs of the community. The City's original comprehensive plan was prepared by Martenson & Eisele, Inc., who submitted a proposal to update the City's plan for \$23,980. MSA submitted a proposal to provide a

simple update for \$15,000. The city's 2020 budget does not include funding for this process, so the council would need to authorize funding from contingency funds. Wurtz and Rich will review the current comprehensive plan. This item will be put on the Commission's next agenda for further discussion.

Project updates and staff reports

Nothing to report at this time.

Agenda items for future meetings

Contact Rich or Mayor Will with other agenda items.

With no further business before the Commission, Pepler moved and Splitt seconded a motion to adjourn. Motion carried 4-0. Mayor Will declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,
Lori Rich, City Administrator