

PLAN COMMISSION MEETING

August 26, 2020

Present: Grant, Iverson, Julian, Pollesch Splitt

Absent: Hoch

Others: Public Works Director Ehrenberg, City Administrator Rich, City Attorney Wurtz

Mayor Grant called the meeting to order at 7:03 p.m.

Approval of agenda

Splitt moved and Pollesch seconded a motion to approve the agenda as presented. Motion carried 5-0.

Approve meeting minutes – June 17th

Iverson moved and Splitt seconded a motion to approve the July 15th, 2020 and August 19th, 2020 minutes as presented. Motion carried 5-0.

Action items

Request for conditional use permit to allow a Bed and Breakfast in a R-1 (single-family residential) district located at 318 Scott Street – John Splitt

Splitt explained the home has been fully restored and no breakfast will be served. Pollesch moved and Julian seconded a motion to approve of the conditional use permit as requested. Motion carried 4-0-1 (Splitt abstain).

Certified Survey Map – Adrienne Beltran Rank (903 Old Berlin Rd)

Dennis Green from Ripon Land Surveying was present to address the Commission. The owner is looking to purchase sixty feet of flat land from their neighbor to put up a pool. Green explained the area is over the ten percent rule, so a certified survey map is required. Wurtz advised that ownership is required before the certified survey map can be recorded, otherwise he has no objections. Pollesch moved and Julian seconded a motion to approve the certified survey map subject to the proper termination of the adjoining property owner's rights. Motion carried 5-0.

Permanent zoning classification for annexed parcel (W13716 Skyline Rd)

Rich explained that during the annexation process the council established a temporary R-1 (single family residential) zoning for this parcel. The parcel to the south and across the road is also zoned R-1, and this parcel is a single-family home. Splitt moved and Iverson seconded a motion to designate the permanent zoning classification for W13716 Skyline Road as R-1. Motion carried 5-0.

Project updates and staff reports

Nothing to report at this time.

Agenda items for future meetings

Contact Rich or Mayor Grant with other agenda items.

With no further business before the Commission, Iverson moved and Pollesch seconded a motion to adjourn. Motion carried 5-0. Mayor Grant declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,
Lori Rich, City Administrator